



2023

2024

# ANNUAL BUDGET REPORT and Additional Documentation

RECEIVED

JUL 07 2023

State Auditor  
and Inspector

*Okla...*



CITY OF MIDWEST CITY, OKLAHOMA  
PRINCIPAL OFFICIALS AND GOVERNING BODIES

**CITY COUNCIL MEMBERS  
& AUTHORITY TRUSTEES**

MATT DUKES – Mayor  
Term expires 04-28-26

SUSAN EADS - Ward 1  
Term expires 04-28-26

PAT BYRNE - Ward 2  
Term expires 04-09-24

VACANT - Ward 3  
Term expires 04-28-26

M. SEAN REED - Ward 4  
Term expires 04-09-24

SARA BANA - Ward 5  
Term expires 04-28-26

RICK FAVORS - Ward 6  
Term expires 04-09-24

**GOVERNING BODIES**

City Council

Municipal Authority

Memorial Hospital Authority

Economic Development Authority

Utilities Authority

Economic Development Commission

Per Ordinance 3498, meetings of the Elected Officials are held at 6:00 PM in the Council Chamber at 100 N. Midwest Blvd, MWC, OK 73110.

- One regular meeting in November and December on the 2<sup>nd</sup> Tuesday.
- One regular meeting in February, March, April, July, August, September, and October on the 4<sup>th</sup> Tuesday.
- Two regular meetings are held in January, May, and June on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays.

**CITY MANAGEMENT**

TIM LYON  
City Manager

VAUGHN SULLIVAN  
Assistant City Manager

RYAN RUSHING  
Director of Operations

TIATIA CROMAR  
Finance Director/Treasurer

SARA HANCOCK  
City Clerk/Secretary



## MIDWEST CITY GOVERNMENT

The Midwest City Charter declares "The municipal government provided by this Charter shall be known as the "council-manager government." All powers of the city shall be exercised in the manner prescribed by this Charter, or, if the manner is not prescribed, then in such manner as the council may prescribe by ordinance."

The Mayor and Council members are elected officials, with each Council member representing one of six wards throughout the City. The Mayor is the seventh member of the Council and acts as an ex-officio council member at large. The Council is responsible for appointing the city manager, judges, board members, committee members, approving the budget and various other duties. Council members also serve as the Trustees of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority. They also serve as Commissioners for the Economic Development Commission.

The City Manager's Department provides direction and supervision to all functions of the City; transmits the policies of the Council into agendas items; initiates inquires in response to resident requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. The City Manager also serves as the Administrator of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, Economic Development Commission, Economic Development Authority, and the Urban Renewal Authority.

The Council and Staff meet once a month, except in January, May, and June when it meets twice, to conduct City business. These public meetings are held in the Council Chamber located in City Hall at 100 N. Midwest Blvd. More information is available online at [www.midwestcityok.org/citycouncil](http://www.midwestcityok.org/citycouncil).

Contact Information: (405) 739-1204 or [jdonaldson@midwestcityok.org](mailto:jdonaldson@midwestcityok.org)



## 2023 Strategic Planning

On February 11, 2023, the City Council and City Management met in a Special City Council meeting to review and revise the 2021 Plans and Priorities as a means to continue moving in a positive direction.

Our community-based style of government remains the same with value-based decisions, community involvement, openness of government, defined community direction, and specific municipal goals.

Note: The 2019 and 2021 Plans and Priorities documents are available at [midwestcityok.org/citycouncil](http://midwestcityok.org/citycouncil) or the [midwestcityok.org/citymanager](http://midwestcityok.org/citymanager) pages along with the annual "Municipal Reports" for review and measuring progress.

## STRATEGIC PLANNING LONG-TERM ACTION ITEMS

### ★ Revenue

- Emphasize local spending to promote a sustainable sales tax base.
- Maintain fairness in establishing fee and fine schedules.
- Strengthen and fully utilize our bonding capability.
- Identify new revenue sources and grant opportunities.

### ★ Community Priorities

#### Economic Development / Infrastructure / Capital Improvements etc.:

- Business retention partnerships.
- Continue improving housing conditions/neighborhood redevelopment.
- Continue researching ways to revitalize areas of high vacancies; foster new development and jobs in the North Side Improvement District.
- Provide attention to the special planning districts including the Hospital District, Air Depot Business Corridor Improvement Plan, Innovation District, VISION23, and Carburetor Alley.
- Realignment of school boundaries.
- Utilize Urban Renewal Plan for blighted structures.
- Ensure the water/wastewater systems support continued residential and commercial growth and secure funding sources - sustainable fees.
- Continue developing a Comprehensive Capital Improvement Program (CIP) for infrastructure and parks and create adequate funding sources.
- Review short-term Rental Property Ordinance.
- Update the 2008 Comprehensive Plan.
- Research the modernization and compliance of sign ordinances.
- Feasibility studies/Funding possibilities/Planning for the following:
  - \* Citywide trail system
  - \* Parks Master Plan
  - \* Bike lanes
  - \* Residential sidewalks and lighting
  - \* Festivals and events.
- Continue working with SSM in an effort to enhance offerings associated with the physical and mental health of our community.

### ★ Communication and Customer Service

- Provide open/transparent access to information. See [midwestcityok.org](http://midwestcityok.org) or [library.municode.com/ok/midwest\\_city/codes/code\\_of\\_ordinances](http://library.municode.com/ok/midwest_city/codes/code_of_ordinances)
- Ensure adequate staffing. See [midwestcityok.org/jobs](http://midwestcityok.org/jobs)
- Continue to provide employee education to meet protocol and relevant requirements.
- Improve citizen satisfaction with government services and quality of life - Start with accountability from 2016 Community Survey.

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BUDGET SUMMARY FOR FISCAL YEAR 2023-2024

FUND BUDGET SUMMARY FY 2023-2024	General	Police	Fire	Enterprise	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
<b>REVENUE SOURCES:</b>									
Taxes	29,795,357	7,245,089	5,398,102	-	-	8,509,305	7,260,088	3,681,897	61,889,838
Licenses & Permits	576,081	-	11,222	18,302	-	64,844	22,542	-	692,992
Miscellaneous	260,393	21,841	6,058	10,775	875,135	-	277,204	-	1,451,407
Investment Income	154,209	100,490	82,229	681,151	119,835	110,115	852,856	32,195	2,133,180
Charges for Services	216,083	168,599	15,120	37,632,922	16,931,672	-	3,246,068	-	58,210,464
Fines & Forfeitures	1,253,188	18,906	-	-	-	-	82,812	-	1,392,695
Intergovernmental	535,208	12,077	-	-	-	-	632,168	-	1,179,453
<b>Total Revenue</b>	<b>32,790,519</b>	<b>7,567,002</b>	<b>5,512,731</b>	<b>38,343,149</b>	<b>17,926,743</b>	<b>8,722,054</b>	<b>12,373,738</b>	<b>3,714,092</b>	<b>126,950,027</b>
Transfer In - Inter	12,487,770	11,605,681	9,303,906	16,983,265	-	2,604,440	4,016,600	-	57,001,662
Transfer In - Intra	-	-	-	-	-	-	2,124,115	-	2,124,115
<b>Gain / (Use) of Fund Balance</b>	<b>(2,740,022)</b>	<b>491,807</b>	<b>28,706</b>	<b>3,011,976</b>	<b>70,384</b>	<b>926,760</b>	<b>(10,531,576)</b>	<b>(356,238)</b>	<b>(9,098,203)</b>
<b>AVAILABLE FUNDING</b>	<b>48,018,310</b>	<b>18,680,876</b>	<b>14,787,931</b>	<b>52,314,439</b>	<b>17,856,359</b>	<b>10,399,734</b>	<b>29,046,029</b>	<b>4,070,330</b>	<b>195,174,008</b>
<b>EXPENDITURES:</b>									
City Clerk	132,166	-	-	-	-	-	-	-	132,166
Human Resources	589,994	-	-	-	-	-	-	-	589,994
City Attorney	69,580	-	-	-	-	-	-	-	69,580
Community Development	813,580	-	-	-	-	-	-	-	813,580
Parks, Recreation & Tourism	360,641	-	-	-	-	-	994,313	-	1,354,954
Finance	809,482	-	-	-	-	-	-	-	809,482
Street/Parks	3,491,818	-	-	-	-	341,919	1,687,514	-	5,521,252
Animal Welfare	725,496	-	-	-	-	-	76,305	-	801,801
Municipal Court	575,180	-	-	-	-	-	-	-	575,180
General Government	-	-	-	167,958	-	-	5,763,663	-	5,931,621
Juvenile	-	-	-	-	-	-	71,201	-	71,201
Neighborhood Services	1,635,621	-	-	-	-	-	-	-	1,635,621
Information Technology	1,032,867	-	-	-	-	-	511,353	-	1,544,221
Emergency Management	1,253,461	-	-	-	-	-	1,135,294	-	2,388,756
Swimming Pools	368,339	-	-	-	-	-	-	-	368,339
Communications	365,658	-	-	-	-	-	-	-	365,658
Engineering & Const Svcs	1,722,919	-	-	-	-	-	-	-	1,722,919
Senior Center	254,426	-	-	-	-	-	-	-	254,426
Police	-	17,103,716	-	-	-	1,577,160	142,995	-	18,823,871
Fire	-	-	14,537,931	-	-	624,358	-	-	15,162,289
Sanitation	-	-	-	7,425,235	-	-	-	-	7,425,235
Water	-	-	-	8,881,096	-	-	-	-	8,881,096
Wastewater	-	-	-	9,689,286	-	-	-	-	9,689,286
Golf	-	-	-	1,831,115	-	-	-	-	1,831,115
Hotel/Conference Center	-	-	-	4,341,613	-	-	-	-	4,341,613
FF&E Reserve	-	-	-	100,000	-	-	-	-	100,000
Grants	-	-	-	-	-	-	1,047,708	-	1,047,708
Fleet Maintenance	-	-	-	-	3,724,233	-	-	-	3,724,233
Surplus Property	-	-	-	-	57,922	-	-	-	57,922
Public Works Administration	-	-	-	-	1,374,579	-	-	-	1,374,579
Debt Service	-	-	-	6,257,874	-	-	1,622,033	4,038,135	11,918,042
Self Insurance - Vehicle, Prop & GL	-	-	-	-	1,316,005	-	-	-	1,316,005
Self Insurance - WC	-	-	-	-	914,683	-	-	-	914,683
Life and Health Insurance	-	-	-	-	10,463,937	-	-	-	10,463,937
Drainage	-	-	-	605,753	-	-	-	-	605,753
CVB-Economic Development	-	-	-	-	-	-	429,467	-	429,467
Hospital	-	-	-	-	-	765,532	11,783,494	-	11,783,494
Capital Improvements	-	-	-	-	-	-	55,000	-	55,000
Urban Renewal	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	523	-	-	386,098	-	386,621
<b>Total Expenditures</b>	<b>14,201,230</b>	<b>17,103,716</b>	<b>14,537,931</b>	<b>39,300,453</b>	<b>17,851,359</b>	<b>3,308,969</b>	<b>25,706,438</b>	<b>4,038,135</b>	<b>136,048,231</b>
Transfers Out - Inter	33,817,080	1,577,160	250,000	13,013,986	5,000	7,090,765	1,215,476	32,195	57,001,662
Transfers Out - Intra	-	-	-	-	-	-	2,124,115	-	2,124,115
<b>TOTAL</b>	<b>48,018,310</b>	<b>18,680,876</b>	<b>14,787,931</b>	<b>52,314,439</b>	<b>17,856,359</b>	<b>10,399,734</b>	<b>29,046,029</b>	<b>4,070,330</b>	<b>195,174,008</b>

To be adopted by Resolution at the department level.

RESOLUTION NO. 2023- 16

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2023-2024 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2024 (FY 2023-2024) consistent with the Act; and

**WHEREAS**, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2023-2024 Budget on the 13<sup>th</sup> day of June 2023 with total resources available in the amount of \$126,359,555 and total fund/departmental appropriations in the amount of \$126,359,555. Legal appropriations (spending/encumbering) limits are hereby established as follows:

**General Fund:**

Departments-Divisions:

City Clerk (010-0211)	\$ 132,166
Human Resources (010-0310)	\$ 589,994
City Attorney (010-0410)	\$ 69,580
Community Development (010-0510)	\$ 813,580
Park & Recreation (010-0610)	\$ 360,641
Finance (010-0810)	\$ 809,482
Street/Parks (010-0910)	\$ 3,491,818
Animal Welfare (010-1010)	\$ 725,496
Municipal Court (010-1210)	\$ 575,180
Neighborhood Services (010-1510/1530)	\$ 1,635,621
Information Technology (010-1610)	\$ 1,032,867
Emergency Management (010-1810)	\$ 1,253,461
Swimming Pools (010-1910)	\$ 368,339
Communications (010-2010)	\$ 365,658
Engineering & Const Svcs (010-2410)	\$ 1,722,919
Senior Center (010-5500)	\$ 254,426
Transfers Out (010-0000)	\$33,817,080

Police Fund (020-62/10-20): \$18,680,876

Fire Fund (040-64/10-20): \$14,787,931

**Special Revenue:**

General Government Sales Tax (009-Various Dep)	\$ 5,624,885
Street and Alley (013-0910)	\$ 800,000



Technology (014-1415)	\$ 511,353
Street Lighting Fee (015-1410)	\$ 887,514
Reimbursed Projects (016-0910/1510/1550)	\$ 169,531
Juvenile (025-1211)	\$ 71,201
Police Special Projects – Seizures (030-6200)	\$ 16,675
Police Special Projects - Misc. (031-6200)	\$ 16,000
Police Lab Fees (034-6210)	\$ 15,000
Employee Activity (035-3800)	\$ 19,247
Police Jail (036-6230)	\$ 66,128
Police Impound Fees (037-6210)	\$ 29,192
Welcome Center (045-7410)	\$ 152,765
Convention & Visitors Bureau (046-0710/8710)	\$ 276,703
Emergency Operations (070-2100)	\$ 815,531
Activity (115):	
Parks (115-23/15-20)	\$ 53,468
Recreation (115-78/10-22)	\$ 290,992
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 415,983
Communications (123-2010)	\$ 133,870
Parks (123-2310)	\$ 100,000
CDBG (141-39/01-99)	\$ 685,208
Grants/Housing Activities (142-37/10-30)	\$ 362,500
Urban Renewal (201-9310)	\$ 55,000
Animals Best Friends (220-1000)	\$ 76,305
Hotel/Motel Tax (225-8700)	\$ 580,273
Court Bonds (235-0000)	\$ 930
Disaster Relief (310-1510/8890)	\$ 319,763

***Debt Service:***

General Obligation Street Bond (350-0000)	\$ 4,070,330
---	--------------

***Capital Projects:***

Police Capitalization (021-62/10-99)	\$ 1,577,160
Fire Capitalization (041-64/10-99)	\$ 624,358
Dedicated Tax (065-0610/2310/6600/8710)	\$ 334,798
Capital Improvements (157-5700)	\$ 761,000
G.O. Bond Debt Service (269-6910)	\$ 7,121
Sales Tax Capital Improvements (340-8050)	\$ 7,095,297

***Internal Service:***

Public Works Administration (075-3010)	\$ 1,379,579
Fleet Maintenance (080-2510)	\$ 3,724,233
Surplus Property (081-2610)	\$ 57,922
Risk Management (202-29/10-62)	\$ 1,316,005
Workers Comp (204-29/10-62)	\$ 914,683
L & H Benefits (240-0310)	\$10,463,937

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2023-2024, from one

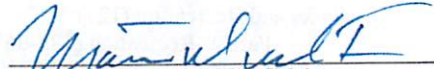
line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 13<sup>th</sup> day of June, 2023.



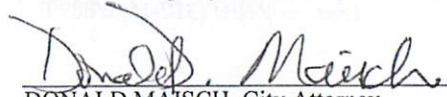
CITY OF MIDWEST CITY, OKLAHOMA

  
MATTHEW D. DUKES, II Mayor

ATTEST:

  
SARA HANCOCK, City Clerk

APPROVED as to form and legality this <sup>15</sup>~~13~~<sup>th</sup> day of June, 2023.

  
DONALD MAISCH, City Attorney

RESOLUTION NO. MA2023- 02

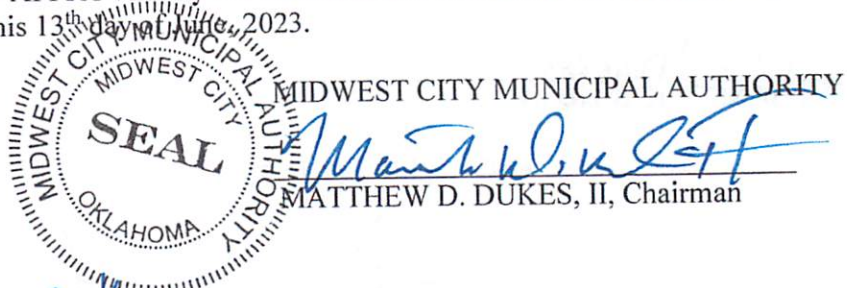
**A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2023-2024 IN THE AMOUNT OF \$52,313,916.**

**WHEREAS**, a public hearing was held on June 13<sup>th</sup>, 2023 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY** that the following budget be adopted for Fiscal Year 2023-2024:

Sanitation (190-4110)	\$ 8,189,171
Utilities – Water (191-4210/4230)	\$ 7,912,010
Utilities – Wastewater (192-4310/4330)	\$ 8,102,042
Hotel/Conference Center (195-40/10-24)	\$ 4,547,598
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 100,000
Golf (197-4710/4810)	\$ 1,831,115
Capital Drainage (060-7210)	\$ 605,753
Storm Water Quality (061-6110)	\$ 1,384,751
Capital Water Improvements (172-49/00-10)	\$ 260,500
Construction Payment (178-4200)	\$ 558,400
Sewer Backup (184-4310)	\$ 15,000
Sewer Construction (186-4600)	\$ 500,000
Utility Services (187-5011)	\$ 1,116,604
Capital Sewer Improvement (188-44/00-10)	\$ 501,500
Utilities Capitalization (189-5012)	\$ 167,958
Customer Deposits (230-0000)	\$ 15,395
Debt Service-Revenue Bond (250)	\$ 16,506,119

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 13<sup>th</sup> day of June, 2023.



ATTEST:

Sara Hancock  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 15<sup>th</sup> day of June, 2023.

Donald Maisch  
DONALD MAISCH, City Attorney

RESOLUTION NO. HA2023-02

**A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY  
ADOPTING ITS BUDGET FOR FISCAL YEAR 2023-2024 IN THE AMOUNT OF  
\$16,113,915.**

WHEREAS, a public hearing was held on June 13<sup>th</sup>, 2023 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

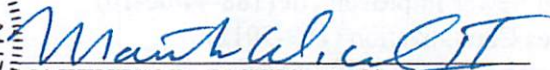
NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the following budget be adopted for Fiscal Year 2023-2024:

Hospital Authority Discretionary (425-9050)	\$ 7,216,488
Hospital Authority Compounded Principal (425-9010)	\$ 3,704,365
Hospital Authority Grants (425-9080)	\$ 531,029
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 3,040,000
Sooner Rose Tax Increment Financing (352-9070)	\$ 1,622,033


PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 13<sup>th</sup> day of June, 2023.



MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

  
MATTHEW D. DUKES, II, Chairman

ATTEST:

  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 13<sup>th</sup> day of June, 2023.

  
DONALD MAISCH, City Attorney

**A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2023-2024 IN THE AMOUNT OF \$523.**


WHEREAS, a public hearing was held on June 13<sup>th</sup>, 2023 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY that the following budget be adopted for Fiscal Year 2023-2024:

Midwest City Utilities Authority (193-8710) \$523

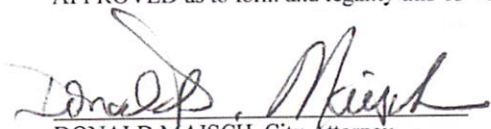
PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 13<sup>th</sup> day of June, 2023.



MIDWEST CITY UTILITIES AUTHORITY  
  
MATTHEW D. DUKES, Chairman

ATTEST:  
  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 13<sup>th</sup> day of June, 2023.

  
DONALD MAISCH, City Attorney

RESOLUTION NO. EDA2023- 01

**A RESOLUTION OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2023-2024 IN THE AMOUNT OF \$386,098.**

WHEREAS, a public hearing was held on June 13<sup>th</sup>, 2023 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY** that the following budget be adopted for Fiscal Year 2023-2024:

Midwest City Economic Development Authority (353-9550)      \$386,098

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Economic Development Authority this 13<sup>th</sup> day of June, 2023.



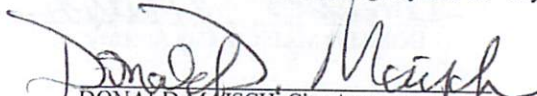
MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

  
MATTHEW D. DUKES, II, Chairman

ATTEST:

  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 13<sup>th</sup> day of June, 2023.

  
DONALD MAISCH, City Attorney



**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Mayor and Council  
From: Tim Lyon, City Manager  
Date: June 13, 2023  
Subject: Proposed Operating and Capital Budgets for Fiscal Year 2023-2024

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Presented herewith are the proposed operating and capital budgets for Fiscal Year (FY) 2023-2024. In all, they represent expenditures of nearly \$195,174,008 which includes \$59,125,777 of inter/intra fund transfers. With the development of each operating budget, Midwest City (City) staff seeks to reflect and implement the City's Mission Statement, "It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning."

#### **Overall**

The FY 2023-24 General Fund reflects a revenue projection averaging the last two years of sales and use tax revenue from the two previous years. We project total General Fund Revenues to be \$45,278,289. Of this total revenue, \$11,605,681 is transferred to the Police Department, \$9,303,906 to the Fire Department, and \$10,160,439 is transferred to Capital Improvement Revenue Bonds. The balance is used to fund various general government departments such as Streets, Neighborhood Services, Finance, Parks & Recreation, Information Technology, Emergency Response Center (9-1-1), City Clerk, and Human Resources.

#### **Increased Cost**

We will continue to be vigilant in monitoring all aspects of the City and Trust budgets this fiscal year and encourage all to refer to the City Manager's Report. The report is presented once a month on the City Council Agenda, providing details on the financial condition of the City and its Trusts throughout the coming fiscal year. This report is especially useful considering the waning economic climate. The increases to the sanitation and utility rates are tied to the U.S. Consumer Price Index escalations.

#### **Employee Health Benefits**

The City will be able to continue to pay 100% of the Dental and Life Insurance premiums for all active employees. We are working diligently to ensure that we are getting the best possible rates for our employees; however, the premium rates will have to go up 4.5% to maintain a minimum fund balance. Thus, resulting in a 2.25% increase to the employees with the rest covered by the City.

### **Salary and Benefits**

- The City and the Fraternal Order of Police Lodge 127 are currently in the second year of a two-year contract that includes a 2% cost-of-living adjustment (COLA) for police officers.
- The City and the International Association of Fire Fighters Local 2066 are in the second year of a three-year contract. Fire fighters will receive a 3% COLA.
- A \$75 a month incentive has been included for unrepresented employees who reside in the corporate boundaries of the City.
- A 3% cost-of-living adjustment for all City employees is also included in the budget.
- All merit increases have been included in the FY 2023-24 budget.

### **Police Department**

The FY 2023-24 Police operating budget will be \$18,680,876. This includes a transfer of \$1,577,160 into the Police Depts. Capital Outlay Fund, with budgeted expenditures of \$1,577,160.

### **Fire Department**

The FY 2023-24 Fire Department operating budget will be \$14,787,931. This includes a transfer of \$250,000 into the Fire Departments Capital Outlay Fund, with budgeted expenditures of \$624,358.

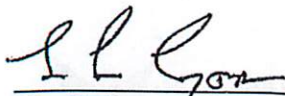
### **Midwest City Memorial Hospital Authority**

The Memorial Hospital Authority (Authority) investment value as of April 30, 2023 was \$109,229,563. The budget proposes \$531,029 in the Community Improvement Grants Program. Upon the retirement of long-time investment consultant, Jim Garrels of Fiduciary Capital, Advisors, Inc., the Authority entered into a new investment consulting agreement with Segal Marco Advisors.

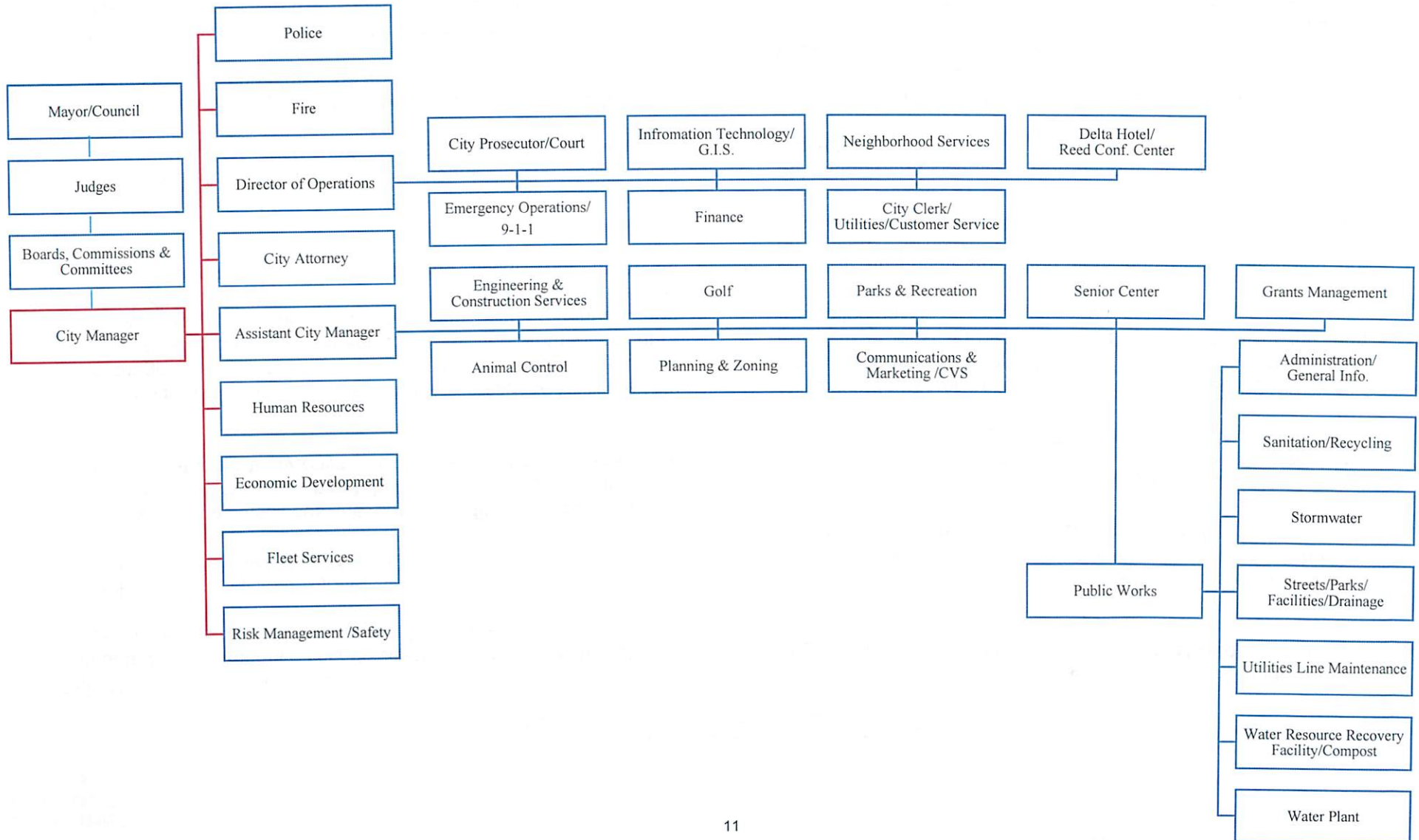
### **Summary**

One of our top priorities in FY 2023-24 will be to guard against significant inflationary cost increases to preserve Fund balances and core services. Also, our economic health will be critical in determining how the City will continue providing the level of municipal services our residents deserve and to support its highly qualified workforce.

We have much to look forward to in 2023 such as the continued development of the Hospital Medical District, Carburetor Alley in the Original Square Mile, and the planning of a multitude of capital infrastructure projects. During fiscal year 2023-24, we are excited to welcome several large industrial projects to the Northside of the City that includes American Glass Inc. and Centrillium LLC. Internally, we will continue to develop and implement leadership training for a continuous improvement process for City Staff.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager





## LEGISLATIVE REQUIREMENTS

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.

5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

The Municipal Budget Act does not apply to Authorities.

## **BUDGET FORMAT**

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification listing for the department as a whole.

Operational budgets for the organization have goals and objectives. Goals are broad, general statements of the department's desired social or organization outcomes.

## **ACCOUNTING BASIS**

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

## **2023-2024 BUDGET CALENDAR**

January 30, 2023

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 10, 2023.

March 1, 2023

Submission of budget materials to departments

March 10, 2023

Submission of budget request by Department Heads

April 3 through April 14, 2023

Departmental review with Management and Department Heads

May 9, 2023

Submission of proposed budget to Mayor and City Council

May 23, 2023

Budget review session with Council

June 13, 2023

Budget hearing and adoption by City Council

June 30, 2023

Final Budget back to Department Heads to operate FY 23-24 and submitted to the Office of the State Auditor & Inspector.

## **ENCUMBRANCES AT JUNE 30<sup>TH</sup>**

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

## MIDWEST CITY 2023 – 2024

Midwest City came into being in 1941 after its founder, W.P. "Bill" Atkinson, discovered the U.S. War Department was building a new air base on the south side of Southeast 29th Street in eastern Oklahoma County. The base, originally named the Midwest Air Depot, was built a short time later and became Tinker Air Force Base.

Mr. Atkinson found that the US Government wanted a full-service community to support its airmen and employees, one that would have entertainment, schools, shopping and other businesses nearby. He enlisted the help of Stewart Mott, a master land planner, to create the vision that would become the Town of Midwest City, Oklahoma.

An election was held on January 4, 1943 and voters unanimously chose to incorporate the new community. On March 11th of the same year, the Oklahoma County Board of Commissioners formally incorporated Midwest City. At the time, Midwest City consisted of a population of only 366 spread across 212 acres. On August 19, 1948, a city charter was approved and filed and the City of Midwest City was born. The area grew quickly, and less than a decade later it was named "America's Model City."

Today, we have 60,000 people, making it the 8<sup>th</sup> largest city in the state. It is now the center of commerce for the East Oklahoma City metro, with quality schools, vibrant shopping

Centers, beautiful parks, excellent healthcare facilities and a business-friendly, Council-Manager form of government.

Midwest City places great importance on quality of life issues such as public safety, recreational opportunities and cultural events. Community leaders have developed a diverse economic base that has helped the City through some of the country's most difficult economic times. Some of the largest employers include Tinker Air Force Base, St. Anthony's Midwest Hospital, the Mid-Del Public Schools and Century Martial Arts.

Although it is part of a metropolitan area of over 1.4 million people, Midwest City has preserved a hometown feeling while offering all of the conveniences of a big city.



## TOTAL BUILDING PERMITS ISSUED 2013 - 2022

FISCAL YEAR	RESIDENTIAL	VALUE	COMMERCIAL	VALUE
2013	85	\$ 1,410,896	4	\$ 1,187,500
2014	69	\$ 11,878,466	8	\$ 6,398,000
2015	106	\$ 16,388,722	27	\$ 10,927,000
2016	126	\$ 23,727,017	70	\$ 84,270,979
2017	94	\$ 14,092,784	53	\$ 24,970,981
2018	192	\$ 25,766,567	20	\$ 29,266,731
2019	160	\$ 23,481,840	98	\$ 57,579,609
2020	133	\$ 22,503,689	72	\$ 23,251,277
2021	96	\$ 16,306,218	71	\$ 101,534,364
2022	57	\$ 10,337,865	64	\$ 17,266,691
<b>TOTAL</b>	<b>1118</b>	<b>\$ 165,894,064</b>	<b>487</b>	<b>\$ 356,653,132</b>

<b>ELECTED OFFICIAL'S SUB-COMMITTEES:</b>
<u>Capital Improvement Program - Meets as needed (City Manager) (Sec.38-1 and 42)</u> Council Members   Rick Dawkins (Planning Commission) Nick Timme (Traffic and Safety Commission)

<u>Ordinance Oversight Council Committee - Meets as needed (City Manager) Mayor Dukes   Pat Byrne   Susan Eads</u>
--

<u>Residential Parking Restrictions Committee - Meets as needed (City Manager) Sean Reed   Pat Byrne   Rick Favors</u>
--

<u>Sidewalk Committee - Meets as needed - (E. &amp; C. S. Director)</u> Mayor Dukes   Megan Bain   Sean Reed
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<u>Trails Advisory Committee - Meets as needed - (E. &amp; C. S. Director)</u> Mayor Dukes   Sean Reed S.C.   Rick Dawkins P.C.   John Manning P&R
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<b>COUNCIL NOMINATED and APPOINTED</b>
<u>Citizens' Advisory Committee on Housing &amp; Community Development</u> Meets as needed with 4-year terms (Grants Management Manager) (W1) Mike Anderson - 08/12/25   (W5) Kathy Gain - 08/12/25 (W3) Greta Stewart - 08/12/25   (M) Sarah Lingenfelter - 08/12/25 (W4) Scott Young - 08/12/23   (W2) Tammy Pote - 08/12/23 (W6) Elaine Winterink - 08/08/23

<u>Plumbing, Gas &amp; Mechanical Board - Meets as needed</u> 3-year terms (Chief Building Official) (W6) Mechanic, Steve Franks - 05/28/24 (W2) HVAC, Steven Bagwell - 05/28/24 (W3) Plumbing/Gas, David Wallar - 12/09/25 (W4) Plumbing/Gas/Mechanical, Scott Wiggy - 12/09/25 (W6) Plumber, Gary Perkins - 12/09/25 (W?) Plumber, Shawn Sission - 05/26/26
--

<u>Americans With Disabilities Transition Plan Committee</u> Meets in May & Nov. - 3-year terms (E. & C. S. Director) (W4) Rick Lewis - 12/09/25   (W6) Max Wilson - 12/09/25 (W1) Clint Reininger - 08/12/23   (W3) John Reininger - 08/12/23 (W5) Sara Bana 08/27/24   (W1) Earl Foster - 08/27/24 (W6) Dean Hinton - 08/27/24
---

<b>MAYOR NOMINATED/COUNCIL APPOINTED:</b>
<u>Board of Adjustment/Board of Appeals - Meets as needed (Appendix A Section 6.3)</u> 3-year terms (City Planning Manager) (W4) Tammy Cook - 06/01/26   (W2) Cy ValaNejad - 06/09/26 (W4) Jess Huskey - 12/13/25   (W6) Charles McDade - 12/13/25 (W1) Frank Young - 12/13/25

<u>Builders' Advisory Board - Meets as needed (Sec. 9-17)</u> 3-year terms (Chief Building Official) Chris Clark - 07/23/26   Jesse Stemper - 12/09/25   Joe Bryant - 06/24/25 Allen Clark - 05/28/24   Charlie Hartley - 05/28/24 Kahle Wilson - 07/23/26   Jim McWhirter - 06/24/25
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<b>MAYOR NOMINATED/COUNCIL APPOINTED continued:</b>
<u>Electrical Board - Meets as needed - 3-year terms (Sec. 9-66)</u> (Chief Building Official)   (W6) Brandon Pitts - 12/10/24 (W3) Doyle Kelso - 01/09/24   (W2) Tye Moore - 12/09/25 (W3) Terry Hoss - 12/10/24   (W4) Mike Gregory - 12/09/25

<u>Park &amp; Recreation Board - Meets monthly - 3-year terms (Sec. 30-30)</u> (Assistant City Manager)   (W6) John Manning - 01/10/25 (W6) John Manning - 01/10/25   (W2) David Clappitt - 05/27/23 (W1) Chris Cooney - 07/25/23   (W5) Taiseka Adams - 10/22/24 (W3) Kim Templman - 02/25/25   (W4) Marc Thompson - 04/22/25
--

<u>Planning Commission - Meets monthly - 3-year terms (Appendix A Sec. 6.2)</u> Also serves as the Airport Zoning Commission (Community Development Director)   (W4) Jess Huskey - 02/25/25 (W2) Rick Rice - 08/26/26   (W6) Dean Hinton - 08/26/26 (W1) James Smith - 08/26/26   (W6) Russell Smith - 01/23/24 (W2) Dee Collins - 02/25/25   (W3) Rick Dawkins - 08/26/26
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<u>Subdivision Regulations &amp; Zoning Ordinance Committee</u> Meets as needed - on-going terms (City Planning Manager) (W6) Rick Favors (City Council) 04/09/24 Allen Clark (Builders' Advisory Board) 05/28/24 (W6) Russell Smith (Planning Commission) 01/23/24 Vacant (Traffic and Safety Commission)
---

<u>Traffic &amp; Safety Commission - Meets 3rd Thursday (Sec. 2 - 91-100)</u> 2-year terms (E. & C. S. Engineer)   (W4) Nick Timme - 04/23/24 (W4) Scott Young - 08/27/24   (W5) Marcus Hayes - 08/27/24 (W6) Kim Morphis - 08/27/24   (W3) Ed Schratwiser - 10/08/24 (W1) Susan Gilchrist - 04/23/24   (W2) Jamie Smith - 04/23/24
---

<u>Tree Board - Meets monthly - 3-year terms - Public Works Director (Sec. 42-23-37)</u> (W2) Erin Hurst - 12/09/25   (W1) Theresa Mortimer - 11/14/23 (W6) Marcey Nash - 06/13/28   (W4) Susan Glapiom - 10/08/24 (W6) Aruna Abhayagoonawardhana - 11/14/23 (W3) AJ Bailey - 06/10/25   (W5) Marcus Hays - 10/08/24
--

<u>Urban Renewal Authority - Meets as needed</u> (Economic Development Director)   (W2) Aaron Budd - 07/31/26 (W6) Sherry Beard - 03/12/24   (W3) Jack Fry - 07/25/23 (W4) Wade Moore - 07/27/24   (W4) Dave Herbert - 07/24/25
--

<b>MWC REPS. ON OUTSIDE COMMITTEES:</b>
<u>Central Oklahoma Master Conservancy District (COMCD)</u> Meets monthly - 4-year terms - (Council nominated/ Cleveland County District Judge appointed - (City Manager) Dave Ballew - 01/27/26   Espaniola Bowen - 07/28/26 Steve Carano - 07/28/26 COMCD Indirect Potable reuse Committee - Norman Committee with MWC Rep. appointed by MWC Council (City Manager) Councilmember Pat Byrne   Citizen - Steve Carano Staff - Public Works Director Paul Streets

<u>Metropolitan Library Commission</u> Mayor appointed/Council approved (City Manager) James Richard McQuillar 07/23/24
---

<u>Tinker Restoration Advisory Committee</u> Volunteer - RAB Committee/Meets semi-annually - on-going term - Rep. - Bill Janacek
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<u>Association of Oklahoma Governments</u> <b>(ACOG) Boards and Authorities:</b> Rep. - Mayor Matt Dukes on the following: Board of Directors   9-1-1 Board of Directors * Central Oklahoma Regional Transit Authority Task Force * Intermodal Transportation Policy Committee * Garber-Wellington Association Policy Committee * Regional Transportation Authority of Central OK (Rep. Aaron Bud) Alternatives: Vice Mayor Pat Byrnes and Rick Favors
--

<b>MISCELLANEOUS APPOINTED COMMITTEES</b>
<u>Memorial Hospital Authority Trust Board of Grantors</u> 4-year terms (City Manager) - Meets as needed Council and Chamber nominated and appointed (M) Amber Moody - 03/26/24   (W4/5) Joyce Jackson - 04/26/24 (W1) Amy Otto - 04/26/24   (W3) Sheila Rose - 04/26/24 (CH) Dara McGlamery - 04/26/24   (W2) Zac Watts - 04/28/26 (W4) Kelly Albright - 04/28/26   (W6) Wade Moore - 04/28/26 (CH) Stacy Willard - 04/28/26

<u>Parkland Review Committee - Meets as needed (Sec. 38-51-65)</u> (Community Development Director) Boards, Mayor, and Committee nominated/Council appointed Charlie Hartley (Builders' Advisory Board) 05/28/24 Jess Huskey (Planning Commission) 02/25/25 Carolyn Burkes (Mayor's Appointment) Vacant (Tree Board) Chris Cooney (Park and Recreation) 07/25/23
---

<u>Police Community Advisory Board - Meets as needed</u> (Police Chief) Appointed by the Police Chief, C. M., and Mayor (W2) Hiawatha Bouldin Jr. - 07/24 (W6) Jason Constable - 07/24   (M) Zachary Watts - 07/25 (W1) Frank Young - 07/25   (W3) Paul Jones - 07/24 (W5) Kristi Robbins - 07/25   (W4) David Weiss - 07/25
---

<u>Race Relations Committee - Meets as needed</u> (Human Resources Director) Appointed via Applications (W3) Espaniola Bowen (Chair)   (W2) Nick Timme (W3) Ruth Veales   (W2) Angele Fahey   (W3) Penny Laws (W1) Thurston Danforth   (W6) Jason Justus
--

### ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

Number	Element	Object
10-01	PERSONAL SERVICES	SALARY
10-02	PERSONAL SERVICES	WAGES
10-03	PERSONAL SERVICES	OVERTIME
10-04	PERSONAL SERVICES	ADDITIONAL PAY
10-05	PERSONAL SERVICES	COMMITTEE INCENTIVE PAY
10-06	PERSONAL SERVICES	EDUCATION INCENTIVE
10-07	PERSONAL SERVICES	ALLOWANCES
10-08	PERSONAL SERVICES	OVERTIME - OT1
10-09	PERSONAL SERVICES	OVERTIME - OT2
10-10	PERSONAL SERVICES	LONGEVITY
10-11	PERSONAL SERVICES	SL BUYBACK - OVER BANK
10-12	PERSONAL SERVICES	VACATION BUYBACK
10-13	PERSONAL SERVICES	PDO BUYBACK
10-14	PERSONAL SERVICES	SICK LEAVE INCENTIVE
10-15	PERSONAL SERVICES	EMT-D
10-16	PERSONAL SERVICES	HAZ MAT PAY
10-17	PERSONAL SERVICES	ADDITIONAL INCENTIVE
10-18	PERSONAL SERVICES	SEPARATION PAY
10-19	PERSONAL SERVICES	ON CALL
10-20	PERSONAL SERVICES	INSURANCE ADD PAY

15-01	BENEFITS	SOCIAL SECURITY
15-02	BENEFITS	RETIREMENT
15-03	BENEFITS	GROUP HEALTH INSURANCE
15-04	BENEFITS	WORKERS COMP INSURANCE
15-05	BENEFITS	SELF INS - UNEMPLOYMENT
15-06	BENEFITS	TRAVEL & SCHOOL
15-07	BENEFITS	UNIFORMS

Number	Element	Object
20-10	MATERIALS AND SUPPLIES	LAB EXPENSES
20-27	MATERIALS AND SUPPLIES	FOOD & BEVERAGE
20-30	MATERIALS AND SUPPLIES	POSTAGE
20-34	MATERIALS AND SUPPLIES	MAINTENANCE OF EQUIPMENT
20-35	MATERIALS AND SUPPLIES	SMALL TOOLS & EQUIPMENT
20-41	MATERIALS AND SUPPLIES	SUPPLIES
20-46	MATERIALS AND SUPPLIES	LUBRICANTS
20-49	MATERIALS AND SUPPLIES	CHEMICALS
20-51	MATERIALS AND SUPPLIES	OTHER EXPENSES
20-52	MATERIALS AND SUPPLIES	FEEDING PRISONERS
20-63	MATERIALS AND SUPPLIES	FLEET FUEL
20-64	MATERIALS AND SUPPLIES	FLEET PARTS
20-65	MATERIALS AND SUPPLIES	FLEET LABOR
30-01	OTHER SERVICES AND CHARGES	UTILITIES / COMMUNICATION
30-21	OTHER SERVICES AND CHARGES	SURPLUS PROPERTY
30-22	OTHER SERVICES AND CHARGES	PWA REIMBURSEMENTS
30-23	OTHER SERVICES AND CHARGES	UPKEEP OF REAL PROPERTY
30-40	OTHER SERVICES AND CHARGES	CONTRACTUAL
30-41	OTHER SERVICES AND CHARGES	CONTRACT LABOR
30-49	OTHER SERVICES AND CHARGES	CREDIT CARD FEES
30-51	OTHER SERVICES AND CHARGES	OTHER EXPENSES
30-54	OTHER SERVICES AND CHARGES	VEHICLE ACCIDENT INSURANCE
30-72	OTHER SERVICES AND CHARGES	MEMBERSHIP / SUBSCRIPTIONS
30-75	OTHER SERVICES AND CHARGES	LEGAL PUBLICATIONS
30-81	OTHER SERVICES AND CHARGES	ADVERTISING
30-82	OTHER SERVICES AND CHARGES	BONDS
30-83	OTHER SERVICES AND CHARGES	ELECTION EXPENSES
30-85	OTHER SERVICES AND CHARGES	INSURANCE / FIRE-THEFT-LIABILITY
30-86	OTHER SERVICES AND CHARGES	ANNUAL AUDIT



Number	Element	Object
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40-01	CAPITAL OUTLAY	VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)
40-02	CAPITAL OUTLAY	MACHINERY, FURNITURE, TOOLS & EQUIPMENT
40-03	CAPITAL OUTLAY	FITNESS EQUIPMENT
40-04	CAPITAL OUTLAY	PARK IMPROVEMENTS
40-05	CAPITAL OUTLAY	UTILITY IMPROVEMENTS (WATER, SEWER LINES)
40-06	CAPITAL OUTLAY	INFRASTRUCTURE (STREETS, BRIDGES)
40-07	CAPITAL OUTLAY	BUILDINGS
40-09	CAPITAL OUTLAY	LAND
40-14	CAPITAL OUTLAY	REMODEL/REFURBISH
40-15	CAPITAL OUTLAY	IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES)
40-17	CAPITAL OUTLAY	EASEMENTS (R.O.W. ACQUISITION)
40-49	CAPITAL OUTLAY	COMPUTERS (HARDWARE)
40-50	CAPITAL OUTLAY	SOFTWARE (MAJOR PURCHASE)

71-01	DEBT SERVICE	INTEREST ON BONDS
71-02	DEBT SERVICE	INTEREST ON NOTES
72-02	DEBT SERVICE	FISCAL AGENT FEES
73-01	DEBT SERVICE	PRINCIPAL ON BONDS
73-02	DEBT SERVICE	PRINCIPAL ON NOTES

80-12	TRANSFERS OUT	CAPITAL OUTLAY
80-20	TRANSFERS OUT	POLICE
80-25	TRANSFERS OUT	JUVENILE
80-40	TRANSFERS OUT	FIRE
80-43	TRANSFERS OUT	GRANTS







ADDENDUM A2: 2023-2025 FIRE PAY SCALE  
 EFFECTIVE 07/01/2023 Applied 3.0% Across the Board Increase

FIREFIGHTER		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	
	ANNUAL	53,567.01	57,259.27	60,901.76	64,572.17	65,824.10	
	BI-WEEKLY	2,060.27	2,202.28	2,342.38	2,483.55	2,531.70	
	HOURLY	18.3953	19.6632	20.9141	22.1745	22.6044	
SR. FIREFIGHTER		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	ANNUAL	69,494.51	73,151.16	76,806.57	80,463.24	84,640.82	88,818.40
	BI-WEEKLY	2,672.87	2,813.51	2,954.10	3,094.74	3,255.42	3,416.09
	HOURLY	23.8649	25.1206	26.3759	27.6316	29.0662	30.5008
SERGEANT		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	86,697.01	89,072.18	91,447.33	95,576.34		
	BI-WEEKLY	3,334.50	3,425.85	3,517.21	3,676.01		
	HOURLY	29.7723	30.5880	31.4036	32.8215		
LIEUTENANT		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	97,535.81	99,537.38	101,578.60	103,664.37		
	BI-WEEKLY	3,751.38	3,828.36	3,906.87	3,987.09		
	HOURLY	33.4944	34.1818	34.8828	35.5990		
CAPTAIN		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	104,716.75	106,868.07	109,064.31	111,307.13		
	BI-WEEKLY	4,027.57	4,110.31	4,194.78	4,281.04		
	HOURLY	35.9604	36.6992	37.4534	38.2236		
MAJOR		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	113,596.89	115,934.40	118,321.69	120,758.38		
	BI-WEEKLY	4,369.11	4,459.02	4,550.83	4,644.55		
	HOURLY	39.0099	39.8126	40.6324	41.4692		
SHIFT COMMANDER		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	123,246.49	125,786.78	128,380.93	130,975.07		
	BI-WEEKLY	4,740.25	4,837.95	4,937.73	5,037.50		
	HOURLY	42.3237	43.1960	44.0869	44.9777		
TRAINING CHIEF		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	123,246.49	125,786.78	128,380.93	130,975.07		
	BI-WEEKLY	4,740.25	4,837.95	4,937.73	5,037.50		
	HOURLY	59.2531	60.4744	61.7216	62.9688		

CBA Between Midwest City and IAFF Local 2066

Contract Year 2022/2025

FIRE PREVENTION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	ANNUAL	93,512.85	95,924.95	98,117.89	100,310.57	104,713.55
	BI-WEEKLY	3,596.65	3,689.42	3,773.77	3,858.10	4,027.44
	HOURLY	44.9581	46.1178	47.1721	48.2262	50.3431

ASSISTANT FIRE MARSHAL		STEP 1	STEP 2	STEP 3	STEP 4
	ANNUAL	104,846.33	106,943.89	109,082.12	111,263.99
	BI-WEEKLY	4,032.55	4,113.23	4,195.47	4,279.38
	HOURLY	50.4069	51.4153	52.4433	53.4923

FIRE MARSHAL		STEP 1	STEP 2	STEP 3	STEP 4
	ANNUAL	123,246.49	125,786.78	128,380.93	130,975.07
	BI-WEEKLY	4,740.25	4,837.95	4,937.73	5,037.50
	HOURLY	59.2531	60.4744	61.7216	62.9688

ADDENDUM B  
MIDWEST CITY POLICE PAY SCALE  
EFFECTIVE JULY 1, 2023  
(2.0% Increase for Fiscal Year 2023/2024)

	A	B	C	D	E	F	G	H	I	J	K
Officer	1	2	3	4	5	6	7	8	9	10	11
Yearly	58,382.95	60,072.88	61,813.44	63,606.06	65,452.74	67,354.61					
Payday	2,245.50	2,310.50	2,377.44	2,446.39	2,517.41	2,590.56					
Hour	28.0687	28.8812	29.7180	30.5798	31.4677	32.3820					
<b>Sgt.</b>											
Yearly	68,117.92	70,033.72	71,970.87	73,963.49	76,013.04	78,120.60	80,288.48	82,194.93	84,811.44	87,169.91	89,595.56
Payday	2,619.92	2,693.60	2,768.11	2,844.75	2,923.58	3,004.64	3,088.02	3,161.34	3,261.98	3,352.69	3,445.98
Hour	32.7490	33.6701	34.6014	35.5594	36.5447	37.5580	38.6002	39.5168	40.7747	41.9086	43.0748
<b>Lt.</b>											
Yearly	93,972.55	96,500.32	99,097.52	101,766.09							
Payday	3,614.33	3,711.55	3,811.44	3,914.08							
Hour	45.1791	46.3944	47.6430	48.9260							
<b>Capt.</b>											
Yearly	105,754.49	108,606.32	111,536.34	114,547.18							
Payday	4,067.48	4,177.17	4,289.86	4,405.66							
Hour	50.8435	52.2146	53.6232	55.0708							
<b>Maj.</b>											
Yearly	115,368.25	118,201.00	121,104.59								
Payday	4,437.24	4,546.19	4,657.87								
Hour	55.4655	56.8274	58.2234								

## **GLOSSARY OF TERMS**

**Account Numbers** - An expenditure category, such as salaries, supplies, or professional services.

**Appropriation** - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

**Base Budget** - An estimate of funding required to carry on existing programs at the current level of services.

**Bond** - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

**Budget (Operating)** - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

**Capital Improvement Program** - A proposed plan for financing long-term work projects that lead to the physical development of the City.

**Debt Service** - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Department** - Identifies the highest level in the formal City organization in which a specific activity is carried out.

**Encumbrance** - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**Enterprise Fund** - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

**Estimated Revenue** - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.



## **GLOSSARY (Continued)**

**Expenditure** - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

**Fund** - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

**General Fund** - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

**Goals** - Broad, general statements of each division's or section's desired social or organizational outcomes.

**Grant** - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

**Inter Service Fund** - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

**Objectives** - Specific statements of desired ends which can be measured.

**Revenue** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**Risk Management** - An organized attempt to protect a government's assets against accidental loss in the most economic method.

# General Funds

# City of Midwest City, Oklahoma

## General

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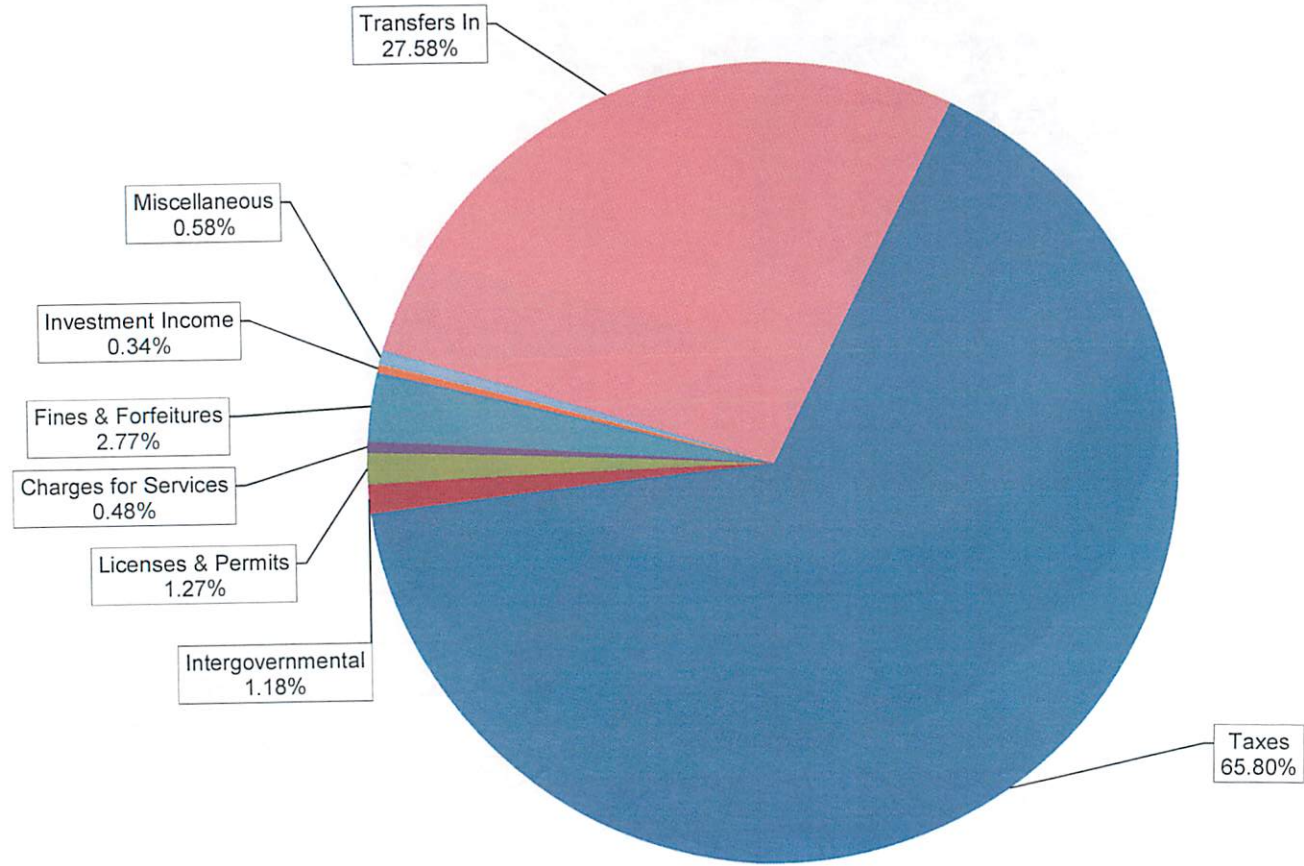
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

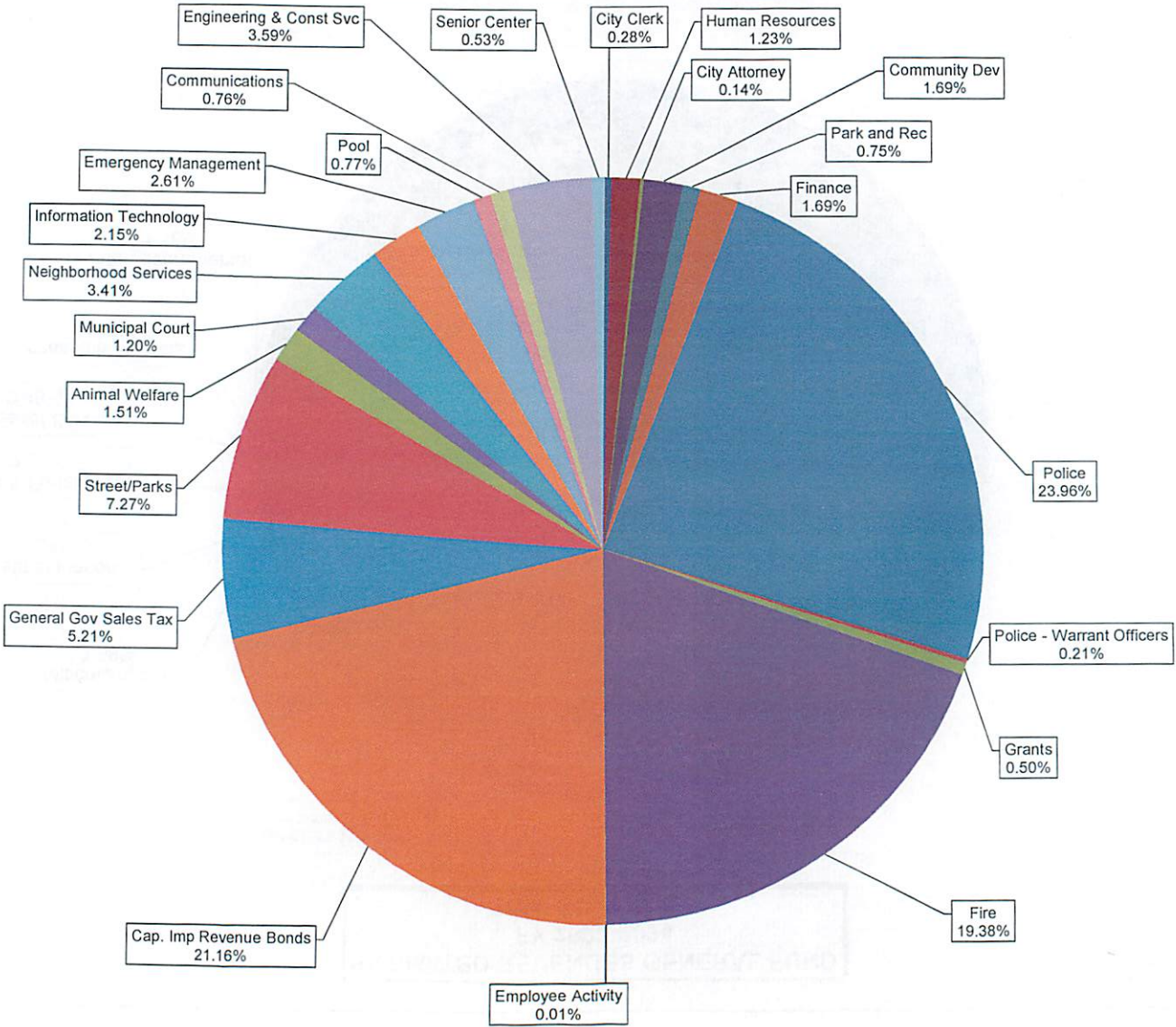
**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2023-2024**

	PRIOR YEAR ACTUAL FY 21-22	CURRENT YEAR ADOPTED BUDGET FY 22-23	CURRENT YEAR BUDGET AS AMENDED FY 22-23	CURRENT YEAR ACTUAL (Est) FY 22-23	BUDGET YEAR FINAL FY 23-24
<b>ESTIMATED REVENUE:</b>					
Taxes	28,640,977	27,008,054	27,008,054	30,949,738	29,795,357
Intergovernmental	523,118	547,508	547,508	517,428	535,208
Licenses & Permits	545,458	560,353	560,353	607,291	576,081
Charges for Services	210,558	217,635	217,635	218,068	216,083
Fines & Forfeitures	1,215,490	1,215,362	1,215,362	1,167,532	1,253,188
Investment Income	43,058	73,657	73,657	216,235	154,209
Miscellaneous	334,011	281,251	281,251	236,450	260,393
Transfers In	12,147,878	11,591,036	11,591,510	12,827,814	12,487,770
<b>TOTAL REVENUE</b>	<b>43,660,547</b>	<b>41,494,856</b>	<b>41,495,330</b>	<b>46,740,556</b>	<b>45,278,289</b>
Use / (Gain) of Fund Balance	(2,976,711)	171,050	763,044	(2,041,946)	2,740,022
<b>TOTAL RESOURCES</b>	<b>40,683,836</b>	<b>41,665,906</b>	<b>42,258,374</b>	<b>44,698,610</b>	<b>48,018,310</b>
<b>PROPOSED EXPENDITURES:</b>					
City Clerk	111,127	126,621	132,914	125,575	132,166
Human Resources	474,660	539,236	569,907	553,421	589,994
City Attorney	57,413	68,579	71,624	67,670	69,580
Community Development	1,888,494	742,437	834,383	835,142	813,580
Park and Recreation	264,393	323,935	351,840	302,667	360,641
Finance	663,935	759,351	819,710	783,657	809,482
Street/Parks	2,284,207	3,241,403	3,255,376	2,833,554	3,491,818
Animal Welfare	563,946	693,238	686,887	624,392	725,496
Municipal Court	486,653	530,651	553,650	532,579	575,180
Neighborhood Services	1,112,578	1,475,341	1,540,037	1,379,342	1,635,621
Information Technology	542,903	956,911	1,029,304	859,166	1,032,867
Emergency Management	1,121,626	1,154,161	1,213,890	1,216,620	1,253,461
Swimming Pools	279,664	340,745	354,256	363,753	368,339
Communications	251,131	317,346	383,355	318,834	365,658
Engineering & Const Svcs	-	1,479,923	1,536,146	1,350,328	1,722,919
Senior Center	250,173	237,628	246,695	246,264	254,426
(Transfers Out)					
Police	11,087,644	10,540,887	10,540,887	11,873,546	11,507,109
Police - Warrant Officers	98,572	98,572	98,572	98,572	98,572
Fire	8,954,754	8,541,020	8,541,020	9,600,184	9,303,906
Grants	201,424	228,706	228,706	228,706	242,054
Cap Imp Revenue Bonds	9,821,240	9,264,215	9,264,215	10,499,638	10,160,439
Employee Activity	4,502	5,000	5,000	5,000	5,000
Juvenile	17,656	-	-	-	-
Trailer Park	-	-	-	-	-
General Gov Sales Tax	22,641	-	-	-	2,500,000
Life & Health	112,500	-	-	-	-
Urban Renewal	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>40,683,836</b>	<b>41,665,906</b>	<b>42,258,374</b>	<b>44,698,610</b>	<b>48,018,310</b>
<b>RESERVE OF FUND BALANCE</b>					<b>1,420,123</b>

**ESTIMATED REVENUES GENERAL FUND  
FY 2023-2024  
Total \$45,278,289**



**ESTIMATED EXPENDITURES GENERAL FUND**  
**FY 2023-2024**  
**Total \$48,018,310**



**General Fund Revenue Projections FY 2023-2024**

Description	Account Number	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ESTIMATED ACTUAL	BUDGET PROJECTION
		2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
SALES TAX	010-0000-313-10-01	20,361,878	22,482,272	23,379,462	22,053,464	24,994,387	24,186,925
USE TAX	010-0000-313-10-02	1,710,665	2,344,659	2,654,309	2,577,463	2,952,862	2,803,586
OG&E	010-0000-318-10-21	1,367,018	1,328,062	1,482,442	1,367,461	1,816,629	1,649,536
ONG	010-0000-318-10-23	390,311	433,497	581,209	436,163	637,795	609,502
TELEPHONE	010-0000-318-10-24	36,924	20,359	4,098	22,936	15,764	9,931
CABLE TV	010-0000-318-10-25	635,618	573,181	539,456	550,567	532,301	535,879
<b>TOTAL TAXES</b>		<b>24,502,414</b>	<b>27,182,028</b>	<b>28,640,977</b>	<b>27,008,054</b>	<b>30,949,738</b>	<b>29,795,357</b>
BUILDING	010-0000-322-14-41	66,328	71,816	64,899	73,451	73,451	70,056
MED MARIJUANA COMPLIANCE	010-0000-322-14-45	-	20,250	21,000	30,000	21,000	20,750
OCCUPATIONAL	010-0000-322-14-50	110,411	124,865	106,845	116,517	13,155	13,155
SIGNS	010-0000-322-14-51	7,510	2,950	4,800	4,616	-	-
ELECTRICAL	010-0000-322-14-55	116,081	100,177	94,573	106,531	127,432	107,394
PLUMBING	010-0000-322-14-58	102,989	75,038	92,737	92,958	95,222	87,666
ROOFING	010-0000-322-14-59	14,025	14,200	10,125	13,510	13,750	12,692
REFRIG & FORCED AIR	010-0000-322-14-65	97,137	66,891	58,589	63,824	74,206	66,562
OTHER LICENSE & PERMITS	010-0000-322-14-85	50,525	51,974	91,054	58,415	58,415	67,148
PENDING LIC & PERMITS	010-0000-322-14-90	100	478	837	531	130,660	130,660
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>565,107</b>	<b>528,638</b>	<b>545,458</b>	<b>560,353</b>	<b>607,291</b>	<b>576,081</b>
ALCOHOL	010-0000-335-10-32	145,555	158,572	158,519	161,831	161,831	160,175
TOBACCO TAX	010-0000-335-10-35	369,452	404,903	364,599	385,677	355,597	375,033
<b>TOTAL INTERGOVERNMENTAL</b>		<b>515,007</b>	<b>563,475</b>	<b>523,118</b>	<b>547,508</b>	<b>517,428</b>	<b>535,208</b>
UNION PAYROLL FEES	010-0000-340-14-10	822	866	872	854	854	864
MOWING & CLEANUP	010-0000-340-14-12	-	-	-	-	-	-
BOARD OF ADJUSTMENT	010-0000-341-15-15	120	-	60	60	60	40
RECEIVABLES WRITE-OFFS	010-0000-344-16-44	(677)	(354)	(227)	(459)	(459)	(347)
POOL ADMISSIONS	010-0000-347-16-15	145,601	139,204	136,815	138,242	138,242	138,087
POOL CONCESSIONS	010-0000-347-16-19	15,820	14,040	14,074	14,287	14,287	14,134
POOL RENTAL	010-0000-347-16-22	19,890	23,807	26,240	21,637	21,637	23,895
POOL - SEASON PASSES	010-0000-347-16-23	39,790	41,970	32,040	42,358	42,358	38,789
SWIM LESSONS	010-0000-347-16-24	420	405	565	463	463	478
MERCHANDISE SALES	010-0000-347-16-26	269	118	120	193	193	144
DOGGIE PADDLE	010-0000-347-16-27	-	-	-	-	433	-
DISPATCHING SERVICES	010-0000-349-16-21	215,775	215,775	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>437,830</b>	<b>435,831</b>	<b>210,558</b>	<b>217,635</b>	<b>218,068</b>	<b>216,083</b>
FINES & FORFEITURES	010-0000-351-10-51	1,054,297	1,372,646	1,212,134	1,211,294	1,165,468	1,250,083
INCARCERATION 5% COURT	010-0000-351-10-57	4,530	3,895	3,356	4,068	2,064	3,105
INCARCERATION FEES	010-0000-351-10-58	7	(18)	(11)	-	-	-
<b>TOTAL FINES &amp; FORFEITURES</b>		<b>1,058,835</b>	<b>1,376,523</b>	<b>1,215,478</b>	<b>1,215,362</b>	<b>1,167,532</b>	<b>1,253,188</b>

**General Fund Revenue Projections FY 2023-2024**

Description	Account Number	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ESTIMATED ACTUAL	BUDGET PROJECTION
		2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
INVESTMENT INTEREST	010-0000-361-41-10	104,602	41,337	31,012	59,005	201,583	140,860
SALES TAX INTEREST	010-0000-361-41-14	23,732	17,626	12,046	14,652	14,652	13,349
<b>TOTAL INTEREST</b>		<b>128,334</b>	<b>58,963</b>	<b>43,058</b>	<b>73,657</b>	<b>216,235</b>	<b>154,209</b>
LONG/SHORT COURT	010-0000-370-01-02	(305)	37	-	-	(5)	-
L/S - DEVELOPMENT SCVCS	010-0000-370-01-03	(1)	-	1	-	-	-
L/S - MISCELLANEOUS	010-0000-370-01-04	53	(25)	499	-	90	-
L/S - POOL	010-0000-370-01-10	89	(151)	(13)	-	13	-
INSURANCE RECOVERY	010-0000-371-10-09	-	8,035	2,820	-	150	-
RESALE PROPERTY / TLE 68	010-0000-371-14-01	69,618	104,991	84,079	86,349	86,349	91,806
REFUND OF OVER PMTS	010-0000-371-14-03	1,468	1,277	927	962	212	805
OTHER RECEIPTS	010-0000-371-14-11	1,874	36,878	16,794	2,000	4,311	2,000
DAMAGES	010-0000-371-14-16	151	51	-	-	-	-
MISCELLANEOUS	010-0000-371-14-21	25,578	22,688	19,854	24,133	19,854	20,799
CONVERTED SEIZURE PROP	010-0000-371-14-25	-	4,911	-	-	-	-
COLLECTION AGENCY	010-0000-371-14-26	3,687	4,330	4,524	4,007	4,007	4,287
REFUND OF OVERPMTS	010-0510-371-14-03	-	-	3	-	-	-
COMMUNITY CENTER RENTAL	010-0000-373-11-04	80,110	92,213	83,058	82,025	82,025	85,765
SENIOR CENTER	010-0000-373-11-05	-	-	281	-	300	-
CITY PROPERTIES	010-0000-373-11-06	2,897	2,926	2,956	2,926	2,978	2,953
REFUNDS-COMMUNITY CENTER	010-0000-373-11-12	(14,142)	(9,264)	(2,167)	(5,971)	(5,971)	(4,069)
REFUNDS-SENIOR CENTER	010-0000-373-11-20	-	-	(281)	-	-	-
COMMUNITY CENTER	010-0000-373-12-01	1,280	440	1,585	936	1,102	1,042
COPIES	010-0000-377-15-04	2,351	3,572	3,127	2,874	2,874	3,191
PLAT FEES	010-0000-377-15-11	3,944	3,962	2,638	4,291	2,721	3,107
ZONING APPLICATIONS	010-0000-377-15-13	4,740	6,490	6,105	5,637	3,794	5,463
ENGINEERING FEES	010-0000-377-15-20	7,210	27,430	25,516	15,449	5,316	19,421
RETURN CHECK FEES	010-0000-377-15-25	15,200	12,975	18,542	14,179	20,042	17,186
ANIMAL WELFARE	010-0000-377-15-31	31,360	30,221	56,404	35,115	(50)	-
OTHER FEES	010-0000-377-15-90	5,593	6,799	6,769	6,339	6,339	6,636
<b>TOTAL MISCELLANEOUS</b>		<b>242,756</b>	<b>360,786</b>	<b>334,022</b>	<b>281,251</b>	<b>236,450</b>	<b>260,393</b>
MUNICIPAL COURT	010-0000-391-01-13	1,031	438	236	420	1,302	930
GRANTS (143)	010-0000-391-01-14	-	-	-	474	473	-
CAP IMP REVENUE BOND	010-0000-391-01-17	8,558,800	9,444,349	9,821,240	9,264,215	10,499,638	10,160,439
DOWNTOWN REDEV (194 RETIREE INS CONT)	010-0000-391-01-94	2,100	-	-	-	-	-
MUNICIPAL AUTHORITY	010-0000-391-21-01	2,326,401	2,326,401	2,326,401	2,326,401	2,326,401	2,326,401
<b>TOTAL TRANSFER IN</b>		<b>10,888,332</b>	<b>11,771,188</b>	<b>12,147,878</b>	<b>11,591,510</b>	<b>12,827,814</b>	<b>12,487,770</b>
<b>FUND TOTAL</b>		<b>38,338,615</b>	<b>42,277,433</b>	<b>43,660,547</b>	<b>41,495,330</b>	<b>46,740,556</b>	<b>45,278,289</b>



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2023-2024 - EXPENDITURES**

	Personal Services	Benefits	Materials & Supplies	Other Services & Charges	Transfers	Department Request
City Clerk	94,575	35,731	600	1,260	-	132,166
Human Resources	406,893	142,300	5,000	35,800	-	589,994
City Attorney	44,845	19,705	300	4,730	-	69,580
Community Development	389,453	163,001	11,540	249,586	-	813,580
Park and Recreation	179,254	80,977	19,454	80,956	-	360,641
Finance	569,119	228,203	5,200	6,960	-	809,482
Police	-	-	-	-	11,507,109	11,507,109
Police - Warrant Officers	-	-	-	-	98,572	98,572
Grants	-	-	-	-	242,054	242,054
Fire	-	-	-	-	9,303,906	9,303,906
Employee Activity	-	-	-	-	5,000	5,000
Cap. Imp Revenue Bonds	-	-	-	-	10,160,439	10,160,439
General Gov Sales Tax	-	-	-	-	2,500,000	2,500,000
Street/Parks	1,392,614	649,228	657,886	792,091	-	3,491,818
Animal Welfare	435,096	150,896	60,629	78,874	-	725,496
Municipal Court	436,260	118,220	4,700	16,000	-	575,180
Neighborhood Services	951,526	337,197	81,795	265,102	-	1,635,621
Information Technology	705,023	244,798	33,471	49,575	-	1,032,867
Emergency Management	930,436	312,779	2,500	7,746	-	1,253,461
Swimming Pool	249,973	24,746	63,920	29,700	-	368,339
Communications	190,922	73,501	2,000	99,235	-	365,658
Engineering & Const Svcs	913,558	347,652	44,040	417,669	-	1,722,919
Senior Center	148,625	55,540	6,100	44,161	-	254,426
<b>TOTAL EXPENDITURES</b>	<b>8,038,173</b>	<b>2,984,477</b>	<b>999,135</b>	<b>2,179,445</b>	<b>33,817,080</b>	<b>48,018,310</b>

FUND: GENERAL (010)  
 DEPARTMENT: CITY CLERK (02)  
 DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	81,362	92,565	91,522	94,575
BENEFITS	28,437	38,527	32,232	35,731
MATERIALS & SUPPLIES	513	621	621	600
OTHER SERVICES	814	1,201	1,200	1,260
<b>TOTAL</b>	<b>111,126</b>	<b>132,914</b>	<b>125,575</b>	<b>132,166</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
City Clerk	0.5	0.5	
Billing Technician	0.5	0.5	2018-19 - 1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	2019-20 - 1
			2020-21 - 1
			2021-22 - 1
			2022-23 - 1
			2023-24 - 1

CONTRACTUAL (30-40) FY 23-24	
Shred-It	500
<b>TOTAL</b>	<b>500</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	86,962
10-07 ALLOWANCES	2,790
10-10 LONGEVITY	2,449
10-11 SL BUYBACK - OVERBANK	571
10-12 VL BUYBACK	285
10-13 PDO BUYBACK	190
10-14 SICK LEAVE INCENTIVE	700
10-17 ADDITIONAL INCENTIVE	450
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>94,575</b>

BENEFITS	
15-01 SOCIAL SECURITY	7,235
15-02 EMPLOYEES' RETIREMENT	13,241
15-03 GROUP INSURANCE	6,839
15-06 TRAVEL & SCHOOL	4,500
15-13 LIFE	310
15-14 DENTAL	630
15-20 OVERHEAD HEALTH CARE COST	354
15-98 RETIREE INSURANCE	2,623
<b>TOTAL BENEFITS</b>	<b>35,731</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	600
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>600</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	760
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,260</b>

**TOTAL DEPARTMENT REQUEST** 132,166

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**

**PROGRAM DESCRIPTION**

The City Clerk's divisions in the general fund include the clerk's administrative duties.

**STAFFING / PROGRAMS**

During fiscal year 2022-23, the City Clerk's Office was staffed by the City Clerk and a billing technician, whose time is between the administrative duties in the General Fund and the Utility Services Fund (187). The City Clerk performs the duties required by ordinance and Oklahoma State Statutes, so that administrative operations progress in an efficient, orderly and lawful manner. The City Clerk coordinates and completes Public Records Requests, in compliance with the Oklahoma Open Records Act. The City Clerk attests and maintains custody of all official documents. The City Clerk has the responsibility of maintenance of the official city records and seals.

The City Clerk serves as the clerk to the City Council and secretary to the Municipal Trust Authorities. The City Clerk responds to the citizen's general information or code of ordinance questions. The City Clerk oversees the city bid and lien processes. The City Clerk general fund division also handles mail processing and distribution. Department Head over Utility Customer Service.

**2023-2024 GOALS AND OBJECTIVES**

**CLERK'S OFFICE:**

1. Continue to provide information upon request of citizens, which may include but is not limited to specific ordinance questions; contracts and agreements; policy request, agenda items, agenda packets; audits, minutes of meetings, certified documents.
2. Preparation of the record retention policy and document preservation plan.
3. Continue to utilize the Laserfiche system to assist all departments to locate documents more efficiently.
4. Continue to scan historical documents into the laserfiche records management system.

FUND: GENERAL (010)  
 DEPARTMENT: HUMAN RESOURCES (03)  
 DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	334,272	387,959	389,610	406,893
BENEFITS	124,999	145,148	131,444	142,300
MATERIALS & SUPPLIES	2,887	4,000	2,887	5,000
OTHER SERVICES	12,502	32,800	29,481	35,800
<b>TOTAL</b>	<b>474,660</b>	<b>569,907</b>	<b>553,422</b>	<b>589,994</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Director	1	1
Asst Director	1	1
HR Officer	1	1
Admin Secretary	1	1
Payroll Coordinator	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 4.25  
 2018-19 - 4.25  
 2019-20 - 4.25  
 2020-21 - 5  
 2021-22 - 5  
 2022-23 - 5  
 2023-24 - 5

Deleted .25 Health Benefits/HR Coordinator in FY 20-21  
 Moved Payroll Coord from Finance to HR FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

DB Square Data Base (monthly)	2,000
Market Wage Study	3,000
iSolve Applicant Tracking (monthly)	2,000
Polygraph Service	1,000
Employment Law Attorneys	15,000
Labor Relations Consultant	5,000
Job Fair Registrations	1,500
Advertising - Employment Opportunities	500
Shred-It (monthly)	350
Verizon internet device (monthly)	500
<b>TOTAL</b>	<b>30,850</b>

**FINAL BUDGET 2023-2024**

**PERSONAL SERVICES**

10-01 SALARIES	382,342
10-03 OVERTIME	2,000
10-07 ALLOWANCES	6,060
10-10 LONGEVITY	6,594
10-12 VACATION BUYBACK	3,281
10-13 PDO BUYBACK	1,228
10-14 SL INCENTIVE	900
10-17 ADDITIONAL INCENTIVE	3,600
10-95 SALARY ADJUSTMENT	888
<b>TOTAL PERSONAL SERVICES</b>	<b>406,893</b>

**BENEFITS**

15-01 SOCIAL SECURITY	31,127
15-02 EMPLOYEES' RETIREMENT	56,965
15-03 GROUP INSURANCE	23,166
15-06 TRAVEL & SCHOOL	15,000
15-13 LIFE	1,551
15-14 DENTAL	3,858
15-20 OVERHEAD HEALTH CARE COST	849
15-98 RETIREE INSURANCE	9,784
<b>TOTAL BENEFITS</b>	<b>142,300</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	30,850
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,950
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>35,800</b>

**TOTAL DEPARTMENT REQUEST** 589,994

**FUND: GENERAL  
DEPARTMENT: HUMAN RESOURCES**

**SIGNIFICANT EXPENDITURE CHANGES**

- Additional FTE (Payroll) –Permanent Change
- Applicant Tracking System and Onboarding System
- Training/Conferences/Certifications

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System and State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluations, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration, Substance Abuse Testing, and implementation of personnel policies and procedures.

**2023-24 GOALS AND OBJECTIVES**

1. Employee Recruitment – Implement online applicant tracking system and onboarding system to automate the City's recruitment and hiring process. Applications and onboarding will utilize a consistent and standard work flow process for potential and new employees. This will help increase the productivity within our 5.0 person department.
2. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the new employees to the City, provide them with general information on City departments and City policy and procedures. Provide info and enrollment into the City's benefits plans and answer any questions. Previously delayed, in part, by COVID precautions.
3. Employee Training Program – Provide ongoing training programs for employees and supervisors in areas of interest and necessity, such as evaluations and feedback, communication, interviewing and hiring, supervisory skills, sexual harassment, labor laws (e.g. FLSA or FMLA), drug/alcohol prohibitions, customer service, and other topics. Previously delayed, in part, by COVID precautions.
4. Employee Wellness Program – Find low-cost ways to provide wellness activities/promote general wellness.
5. Document Imaging – Continue to enter all records into the Laserfiche document imaging system.
6. Access to Information – Provide more in-person information in employee work groups without email access. Continue to educate and inform employees about access to the City's Policy and Procedures Manual, FOP and IAFF labor contracts, wellness news and information, and the most common forms.
7. Substance Abuse Testing – Continue to implement an effective on-going substance abuse testing program in conjunction with Risk Management/Safety Dept. and the Employee Assistance Program.
8. Special Projects – Continue to learn and train in classes, online, and at conferences to become better at our core duties and responsibilities to increase the level of service we can provide to internal and external customers. Seek ways to cut costs while increasing productivity, effectiveness, and reach.

FUND: GENERAL (010)  
 DEPARTMENT: CITY ATTORNEY (04)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	37,035	44,266	43,435	44,845
BENEFITS	18,972	22,578	19,455	19,705
MATERIALS & SUPPLIES	111	300	300	300
OTHER SERVICES	1,295	4,480	4,480	4,730
<b>TOTAL</b>	<b>57,413</b>	<b>71,624</b>	<b>67,670</b>	<b>69,580</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
City Attorney	0.35	0.35
<b>TOTAL</b>	<b>0.35</b>	<b>0.35</b>

.25 City Attorney to Risk (202)  
 .20 City Attorney Salary to Hospital (425)  
 .20 City Attorney Salary to Economic Development (353)

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - .35  
 2018-19 - .35  
 2019-20 - .35  
 2020-21 - .35  
 2021-22 - .35  
 2022-23 - .35  
 2023-24 - .35

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	42,623
10-07 ALLOWANCES	1,953
10-10 LONGEVITY	32
10-14 SICK LEAVE INCENTIVE	175
10-95 SALARY ADJUSTMENT	62
<b>TOTAL PERSONAL SERVICES</b>	<b>44,845</b>

BENEFITS	
15-01 SOCIAL SECURITY	3,431
15-02 EMPLOYEES' RETIREMENT	6,278
15-03 GROUP INSURANCE	2,076
15-06 TRAVEL & SCHOOL	3,000
15-13 LIFE	109
15-14 DENTAL	134
15-20 OVERHEAD HEALTH CARE COST	190
15-98 RETIREE INSURANCE	4,487
<b>TOTAL BENEFITS</b>	<b>19,705</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	300
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>300</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATIONS	480
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,250
30-75 LEGAL PUBLICATIONS	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,730</b>

**TOTAL DEPARTMENT REQUEST** 69,580

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**

**STAFFING/PROGRAMS**

During the past fiscal year, 2022-2023, the City Attorney's Department was staffed by one full-time attorney. This department remains committed to providing consistently efficient service to its clients.

The City Attorney's Department provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that activities of those entities are conducted in accordance with the law and that those entities are appropriately represented in civil litigation. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2023-2024 GOALS AND OBJECTIVES**

1. Continue to resolve legal issues pertaining to the City's projects and programs.
2. Continue to resolve legal disputes as quickly and effectively as possible.
3. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.
4. Participate in training to enhance skills and bring different perspectives to the Department and the City.
5. Collaborate with other City Attorneys and organizations in the private sector to maximize the assets of the Department.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	1,190,269	435,480	437,592	389,453
BENEFITS	406,227	180,605	158,598	163,001
MATERIALS & SUPPLIES	37,646	17,248	17,248	11,540
OTHER SERVICES	254,352	201,050	221,704	249,586
<b>TOTAL</b>	<b>1,888,494</b>	<b>834,383</b>	<b>835,142</b>	<b>813,580</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Director	1	1
Current Planning Manager	1	1
Associate Current Planner	1	1
Administrative Secretary	0.5	0.5
Comp. Planner	1	1
<b>TOTAL</b>	<b>4.50</b>	<b>4.50</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 19.25  
2018-19 - 20.25  
2019-20 - 20.25  
2020-21 - 18.25  
2021-22 - 18  
2022-23 - 4.5  
2023-24 - 4.5

PART TIME	FY 23-24	FY 22-23
Intern	0.5	0

FY 22-23 Created Engineering & Const Svcs Dept with the following:  
City Engineer, Engineering Project Manager, Chief Building Inspector,  
Maintenance Tech/Janitor, GIS Analyst, GIS Technician,  
Property Acquisition Specialist, 2 Building Inspectors, .5 Administrative Secretary,  
2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator

FY 21-22: .25 Janitor moved to Police (020)  
Chief Const Inspector moved to PWA (075) FY 20-21  
Asst City Eng removed in FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

Comprehensive Plan	120,000
Adobe Acrobat Pro (5 seats @ \$200)	1,000
AutoCad	300
Xerox Copier	3,000
Ordinance/Design Consultant	38,000
Large Format Plotter Supplies	4,500
Misc.	7,084
<b>TOTAL</b>	<b>173,884</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	365,058
10-02 WAGES	8,182
10-07 ALLOWANCES	11,220
10-10 LONGEVITY	1,667
10-13 PDO BUYBACK	726
10-14 SICK LEAVE INCENTIVE	450
10-17 ADDITIONAL INCENTIVE	1,350
10-95 1X SALARY ADJUSTMENT	800
<b>TOTAL PERSONAL SERVICES</b>	<b>389,453</b>

BENEFITS	
15-01 SOCIAL SECURITY	29,793
15-02 EMPLOYEES' RETIREMENT	53,378
15-03 GROUP INSURANCE	44,222
15-06 TRAVEL & SCHOOL	20,000
15-13 LIFE	1,396
15-14 DENTAL	3,247
15-20 OVERHEAD HEALTH CARE COST	1,108
15-98 RETIREE INSURANCE	9,857
<b>TOTAL BENEFITS</b>	<b>163,001</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIP	540
20-41 SUPPLIES	11,000
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>11,540</b>

OTHER SERVICES & CHARGES	
30-34 MAINTENANCE OF EQUIPMENT	2,500
30-40 CONTRACTUAL	173,884
30-43 HARDWARE/SOFTWARE MAINT	64,202
30-72 MEMBERSHIPS & SUBSCRIPTIONS	7,000
30-75 LEGAL PUBLICATIONS	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>249,586</b>

**TOTAL DEPARTMENT REQUEST** 813,580



**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: Vaughn Sullivan**

**PROGRAM DEVELOPMENT**

The Community Development Department consists of two main city functions. These include Current Planning and Comprehensive Planning.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development-related matters. Current Planning is also involved in developing and coordinating, through appropriate boards/commissions, proposed changes to the city's development policies, procedures, and regulations.

The Comprehensive Planning Division and Community Development staff are responsible for long-term planning efforts of the city. Current efforts include compliance with the Comprehensive Plan, Original Square Mile redevelopment, Innovation District Plan, Trails Master Plan, Air Depot Corridor Improvement Study, the Parklawn Dr. & National Ave. Revitalization Plan & Design Code, Special Planning Areas, Heritage Park Mall redevelopment, neighborhood redevelopment, New Comprehensive Plan, Carburetor Alley and development of new sign ordinance, all which can only be done with the assistance of leadership, additional staff and significant amount of funding.

**2023-2024 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Board of Adjustment, Park Land Review Committee, Sidewalk Committee.
3. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
4. Replace worn out operating equipment to increase efficiency and productivity.
5. Work with Economic Development on the Air Depot Corridor Improvement Study.
6. Work with Economic Development on the Medical Plaza District Plan.
7. Work with development community and Ordinance Review Committee to "fix" Public Improvements Waivers/Sub Regs.
8. Work with leadership to establish goals for development and redevelopment

FUND: GENERAL (010)  
 DEPARTMENT: PARK & RECREATION (06)  
 DEPARTMENT HEAD: JOSHUA RYAN

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	140,919	175,539	132,114	179,254
BENEFITS	62,288	74,517	57,252	80,977
MATERIALS & SUPPLIES	12,556	20,156	16,063	19,454
OTHER SERVICES	48,631	81,628	97,237	80,956
<b>TOTAL</b>	<b>264,394</b>	<b>351,840</b>	<b>302,666</b>	<b>360,641</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Parks & Rec Supervisor	0.3375	0.3375
Youth Sports Coordinator	0.75	0.75
Community Center Coord	1	1
Janitor	0.6	0.6
<b>TOTAL</b>	<b>2.6875</b>	<b>2.6875</b>

WAGES	FY 23-24	FY 22-23
Building Attend - Part Time	0.5	0.5
Secretary - Part Time	0.5	0.5

.5 Eliminated Sports & Aquatic Supervisor FY 21-22.  
 .75 Added Youth Sports Coordinator FY 21-22  
 .1625 Park & Rec Supervisor moved to Fund 123 FY 20-21  
 .56 Special Events & Mktg Mgr to new fund 010-20 FY 20-21  
 Moved Special Events & Rec Asst to new fund 010-20 FY 20-21  
 Moved all Senior Center Expenses to new fund 010-55 FY 19-20  
 Senior Center Bus Driver position chged to Senior Center Asst Coord FY 18-19

**CONTRACTUAL (30-40) FY 23-24**

COMMUNITY CENTER:	
Charley's Pest Control	780
Johnson Controls	700
Image Net	1,200
Florida Whole Plant Leasing	2,040
Unifirst Holding	2,100
<b>TOTAL</b>	<b>6,820</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	141,304
10-02 WAGES	30,000
10-03 OVERTIME	1,000
10-07 ALLOWANCES	2,344
10-10 LONGEVITY	2,388
10-14 SICK LEAVE INCENTIVE	300
10-17 ADDITIONAL INCENTIVE	1,440
10-95 SALARY ADJUSTMENT	478
<b>TOTAL PERSONAL SERVICES</b>	<b>179,254</b>

BENEFITS	
15-01 SOCIAL SECURITY	13,713
15-02 EMPLOYEES' RETIREMENT	20,898
15-03 GROUP INSURANCE	23,914
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	1,250
15-13 LIFE	834
15-14 DENTAL	2,140
15-20 OVERHEAD HEALTH CARE COST	232
15-98 RETIREE INSURANCE	12,999
<b>TOTAL BENEFITS</b>	<b>80,977</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	6,200
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	7,500
20-63 FLEET MAINTENANCE - FUEL	1,666
20-64 FLEET MAINTENANCE - PARTS	1,297
20-65 FLEET MAINTENANCE - LABOR	1,791
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>19,454</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	4,500
30-23 UPKEEP REAL PROPERTY	18,000
30-40 CONTRACTUAL	6,820
30-43 HARDWARE/SOFTWARE MAINTENANCE	15,000
30-49 CREDIT CARD FEES	8,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,440
30-85 INSURANCE-FIRE, THEFT, LIAB	26,696
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>80,956</b>

**TOTAL DEPARTMENT REQUEST** 360,641

FUND: GENERAL (010)  
DEPARTMENT: FINANCE (08)  
DEPARTMENT HEAD: TIATIA CROMAR

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	473,015	567,236	540,305	569,119
BENEFITS	180,489	229,180	221,819	228,203
MATERIALS & SUPPLIES	1,839	5,732	5,345	5,200
OTHER SERVICES	8,592	17,562	16,187	6,960
<b>TOTAL</b>	<b>663,935</b>	<b>819,710</b>	<b>783,656</b>	<b>809,482</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Finance Director	0.9	0.9
Deputy Finance Director	0.925	0.925
Financial Accountant	0.5	0.5
Staff Accountant	1.5	2.5
Accounts Payable Technician	1	1
Accounts Receivable Clerk	1	1
Senior Accountant	1	0
<b>TOTAL</b>	<b>6.825</b>	<b>6.825</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 8  
2018-19 - 7.9  
2019-20 - 7.825  
2020-21 - 6.825  
2021-22 - 6.825  
2022-23 - 6.825  
2023-24 - 6.825

Reduced 1 Staff Accountant & Added Senior Accountant FY 22-23  
PR Coordinator moved to H/R (010-03) FY 20-21  
Deputy Finance Director - .075 to Hospital Authority (425) FY 19-20  
Finance Director - 10% to Hospital Authority (425) FY 18-19  
Financial Accountant moved 25% to Hospital Authority (425) FY 18-19  
Staff Accountant moved 25% from Downtown Redevelopment (194) to Economic Development Authority (353) FY 18-19  
Staff Accountant moved 25% from Hospital Authority (425) to Finance (010-08) FY 18-19  
Staff Accountant Funded by .25 Utilities (187), .25 Downtown Redevelopment (194), .25 Hospital Authority (425) FY 17-18  
Financial Accountant Funded by Hotel/Conf Center (195) @ .25

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-01 SALARIES	538,533
10-03 OVERTIME	3,000
10-07 ALLOWANCES	5,802
10-10 LONGEVITY	7,849
10-11 SL BUYBACK	3,336
10-12 VL BUYBACK	841
10-13 PDO BUYBACK	1,952
10-14 SICK LEAVE INCENTIVE	4,433
10-17 ADDITIONAL INCENTIVE	2,160
10-95 SALARY ADJUSTMENT	1,213
<b>TOTAL PERSONAL SERVICES</b>	<b>569,119</b>

BENEFITS	
15-01 SOCIAL SECURITY	43,538
15-02 EMPLOYEES' RETIREMENT	79,677
15-03 GROUP INSURANCE	75,207
15-06 TRAVEL & SCHOOL	12,000
15-13 LIFE	2,117
15-14 DENTAL	6,435
15-20 INSURANCE OVERHEAD	1,015
15-98 RETIREE INSURANCE	8,215
<b>TOTAL BENEFITS</b>	<b>228,203</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	1,700
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,200</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	260
30-43 COMPUTER SOFTWARE MAINTENANC	4,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,200
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>6,960</b>

**TOTAL DEPARTMENT REQUEST** 809,482

CONTRACTUAL (30-40) FY 23-24

Shred-It	260
<b>TOTAL</b>	<b>260</b>

**FUND: GENERAL (010)**

**DEPARTMENT: FINANCE (08)**

**PROGRAM DESCRIPTION**

The Finance Department is responsible for the following:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Tracking Grant Expenditures

Specific activities include:

- Preparation of the annual budget
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of annual financial audit and other type audits such as sales tax and other post-employment benefits
- Reconciliation of all bank accounts and analyze cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment

- Maintain capital asset records for all city purchases over \$5,000
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports
- Maintain A/P records according to IRS requirements, including filing annual 1099's

**2023-2024 GOALS AND OBJECTIVES**

1. Provide in-depth information for projects
2. Focus on cross training for all staff in order to develop more synergies
3. Continue upgrading information in the capital asset system
4. Assist other departments with financial analysis and support
5. Reevaluate the need for updating policies and procedures
6. Monitor sales and use tax payments to business activities in Midwest City
7. Monitor collateral of bank accounts to ensure safety of deposits on monthly basis
8. Safekeeping of pooled investments and maximizing investment return
9. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting
10. Provide budget training to other City departments as needed

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	885,534	1,307,296	1,092,272	1,392,614
BENEFITS	443,855	616,385	476,305	649,228
MATERIALS & SUPPLIES	509,351	661,896	605,307	657,886
OTHER SERVICES	445,467	669,799	659,670	792,091
<b>TOTAL</b>	<b>2,284,207</b>	<b>3,255,376</b>	<b>2,833,554</b>	<b>3,491,818</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Street Supervisor	0.75	0.75
Street Project Supervisor	1	1
Facility Project Supervisor	0.5	0.5
Equipment Operator II	4	4
Equipment Operator I	18	16
Sign/Signal Technician	1	1
Inventory Control Tech III	1	1
Grounds Keeper (Baseball Fields)	1	1
Irrigation Technician	1	1
Park Project Supervisor	1	1
<b>TOTAL</b>	<b>29.25</b>	<b>27.25</b>

SEASONAL STAFFING	FY 23-24	FY 22-23
Laborer	0.5	0.5

Added 2 Equipment Operator I in FY 23-24  
 .50 Street Project Supervisor from Drainage (060) in FY 22-23  
 .25 Facility Project Supervisor moved to Fund 45 in FY 21-22  
 .25 Facility Project Supervisor moved from Fund 45 in FY 20-21  
 .25 Street Supervisor to Drainage (060)  
 .50 Street Project Supervisor to Drainage (060)  
 .25 Facility Project Supervisor to Welcome Center (045)  
 .25 Facility Project Supervisor to Economic Development Authority (353 )

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	1,304,699
10-02 WAGES	9,287
10-03 OVERTIME	7,500
10-07 ALLOWANCES	7,305
10-10 LONGEVITY	22,539
10-11 SL BUYBACK	6,974
10-12 VACATION BUYBACK	1,141
10-13 PDO BUYBACK	2,221
10-14 SL INCENTIVE	9,225
10-17 ADDITIONAL INCENTIVE	11,025
10-19 ON CALL	5,500
10-95 1X SALARY ADJUSTMENT	5,197
<b>TOTAL PERSONAL SERVICES</b>	<b>1,392,614</b>

BENEFITS	
15-01 SOCIAL SECURITY	106,535
15-02 EMPLOYEES' RETIREMENT	193,666
15-03 GROUP INSURANCE	225,008
15-04 SELF INSURANCE	44,941
15-05 SELF INSURANCE - UNEMPLOYMENT	2,500
15-06 TRAVEL & SCHOOL	6,300
15-07 UNIFORMS	15,500
15-13 LIFE	9,073
15-14 DENTAL	17,939
15-20 OVERHEAD HEALTH CARE COST	2,516
15-98 RETIREE INSURANCE	25,250
<b>TOTAL BENEFITS</b>	<b>649,228</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	7,000
20-35 SMALL TOOLS & EQUIPMENT	2,500
20-41 SUPPLIES	195,000
20-49 CHEMICALS	23,000
20-63 FLEET MAINTENANCE - FUEL	86,127
20-64 FLEET MAINTENANCE - PARTS	211,494
20-65 FLEET MAINTENANCE - LABOR	132,765
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>657,886</b>

(CONTINUED)

FUND: GENERAL (010)  
 DEPARTMENT: STREETS (09)  
 DEPARTMENT HEAD: ROBERT STREETS  
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**CONTRACTUAL (30-40) FY 23-24**

High-Tech-Tronics	125
Ameriworks Occupational Health	1,500
Pest Control	300
Dane & Associates Electric Co.	10,000
Midstate Traffic	80,000
Arbor Masters Tree Service	29,875
Verizon Wireless	700
Fryar's Lawn & Landscaping	20,000
Traffic ENG Consultants	2,500
<b>TOTAL</b>	<b>145,000</b>

<b>OTHER SERVICES AND CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	25,000
30-22 PWA REIMBURSEMENT	269,107
30-23 UPKEEP REAL PROPERTY	7,950
30-40 CONTRACTUAL	145,000
30-41 CONTRACT LABOR	240,000
30-43 HARDWARE/SOFTWARE MAINT	7,655
30-54 VEHICLE ACCIDENT INSUR	2,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	750
30-85 INSURANCE-FIRE, THEFT, LIAB	94,629
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>792,091</b>

**TOTAL DEPARTMENT REQUEST** 3,491,818

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET/PARKS (09)**

**PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

**2023-2024 GOALS AND OBJECTIVES:**

**CROSS TRAINING:**

Through training, internal and external, continue to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

**STREETS SIGNS:**

Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity and have it incorporated into the City Works Program.

**PAVEMENT MARKINGS:**

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

**PAVEMENT REPAIRS:**

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

**URBAN FOREST:**

Continue to maintain existing trees with regular pruning and watering. Keep adding to our existing irrigation systems to reduce the amount of hand watering. Continue to add trees to the city right

of ways, parks, and trail system in a way that is sustainable for the city crews.

**TRAFFIC SIGNALS/LOCATES:**

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

**VEGETATION MANAGEMENT:**

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

**GRAPHIC INFORMATION SYSTEM (GIS):**

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

**PARKS:**

Continue parking lot repairs and improvements at city parks. Start replacing old concrete picnic tables and benches. Continue to replace old playground equipment and convert playground areas to rubber mulch.

**TRAILS:**

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

**BEAUTIFICATION:** Continue to improve all aspects of the cities landscape. From well kept planting beds to clean litter free rights-of-ways. Focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.

FUND: GENERAL (010)  
 DEPARTMENT: ANIMAL WELFARE (10)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	336,172	417,649	391,840	435,096
BENEFITS	133,568	159,233	135,380	150,896
MATERIALS & SUPPLIES	32,417	50,509	37,111	60,629
OTHER SERVICES	61,790	59,496	60,062	78,874
<b>TOTAL</b>	<b>563,947</b>	<b>686,887</b>	<b>624,393</b>	<b>725,496</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Admin Secretary I	1	1
Animal Control Officer	4	4
Animal Welfare Manager	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>

PART TIME	FY 23-24	FY 22-23
Animal Welfare PT Asst	1	1

FY 22-23 Added 1 PT Asst  
 FY 21-22 Added Admin Sec I and PT Asst  
 FY 21-22 Supervisor title changed to Manager  
 FY 20-21 Removed PT Asst

**CONTRACTUAL (30-40) FY 23-24**

Verizon Wireless	2,200
Lawn Service	2,200
Pest Control	720
Cintas - Mops	1,080
Copier	600
Unifirst	1,200
Jackson Mechanical	6,000
Jan Pro - Window Cleaning	1,920
Cintas First Aid	720
<b>TOTAL</b>	<b>16,640</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	354,453
10-02 WAGES	47,000
10-03 OVERTIME	8,500
10-07 ALLOWANCES	480
10-10 LONGEVITY	11,152
10-12 VACATION BUYBACK	887
10-13 PDO BUYBACK	2,365
10-14 SL INCENTIVE	3,200
10-17 ADDITIONAL INCENTIVE	1,800
10-19 ON CALL	4,015
10-95 1X SALARY ADJUSTMENT	1,244
<b>TOTAL PERSONAL SERVICES</b>	<b>435,096</b>

BENEFITS	
15-01 SOCIAL SECURITY	33,285
15-02 EMPLOYEES' RETIREMENT	54,333
15-03 GROUP INSURANCE	46,398
15-06 TRAVEL & SCHOOL	4,560
15-07 UNIFORMS	6,200
15-13 LIFE	1,861
15-14 DENTAL	3,743
15-20 OVERHEAD HEALTH CARE COST	516
<b>TOTAL BENEFITS</b>	<b>150,896</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	10,350
20-35 SMALL TOOLS & EQUIPMENT	4,000
20-41 SUPPLIES	32,720
20-63 FLEET MAINTENANCE - FUEL	6,677
20-64 FLEET MAINTENANCE - PARTS	2,710
20-65 FLEET MAINTENANCE - LABOR	4,172
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>60,629</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	52,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	16,640
30-49 CREDIT CARD FEES	5,234
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>78,874</b>

**TOTAL DEPARTMENT REQUEST** 725,496



**FUND: GENERAL (010) ANIMAL WELFARE (10)**  
**DEPARTMENT: ANIMAL WELFARE**

**SIGNIFICANT EXPENDITURE CHANGES:**

The City of Spencer has rented the old shelter, which in turn will lower overhead cost.

**STAFFING/PROGRAMS**

Continue to improve the Volunteer program.  
Host low cost vaccine and spay/neutering clinics.

**PROGRAM DESCRIPTION**

**2023-2024 GOALS AND OBJECTIVES**

**Animal Welfare - General**

- FY 22-23 we saw an increase in adoptions by over 20%. FY 23-24 goal is to raise adoptions by another 10%
- Continue to provide professional services to the citizens of our city by doing more education.
- Improve call response times and efficiency by getting more officers on the streets.

- Promote the spaying and neutering of animals through services and education and also offering at least 2 on-site clinics.
- Continue to build the partnership with local business to secure donations such as food, pet supplies and medications.
- Have a security gate installed in the staff parking lot to secure the City Vehicles.
- Insure the animals which are brought into the facility have their needs taken care of and we are meeting the Standard of Care requirements.
- Bring in trainers that can work with our animals to help them become more socialized and adoptable.
- Insure the Standard of Care requirements for cleaning and sterilization are met throughout the facility.
- Continue to improve protocols to minimize disease in the shelter environment.

- Provide all Animal Control employees with at least the minimum amount of training to keep certifications current.
- Provide training in other areas such as dart gun safety and efficiency, fire-arm safety, and defensive driving.
- Continue to provide shelter services to contracted agencies. This also includes our contractual responsibilities for emergency calls for Outside Agencies.
- Develop an Emergency management plan and secure an emergency shelter location.
- Secure a contract with a local vet for after hour emergencies as well as disasters.
- Utilize the adoption fee waiver ordinance when approved to help secure more animals a home.
- Increase social media presence to post lost and found animals along with adoptable animals.
- Provide training on safety awareness to minimize injury to staff and volunteers.
- Attend at least two off site adoptions events utilizing the adoption trailer.
- Implement a microchipping program. This will mean that all animals adopted from us will be microchipped before they leave the shelter. This will in turn help us locate owners quicker and even give us an opportunity to return animals in the field and never bringing them to the shelter.
- Offer low cost microchipping to the public. The public will be able to just stop by the shelter anytime and have their animal's microchipped at low cost.

FUND: GENERAL (010)  
 DEPARTMENT: MUNICIPAL COURT (12)  
 DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	372,724	424,252	408,169	436,260
BENEFITS	104,980	114,802	112,653	118,220
MATERIALS & SUPPLIES	4,629	5,239	4,420	4,700
OTHER SERVICES	4,320	9,357	7,337	16,000
<b>TOTAL</b>	<b>486,653</b>	<b>553,650</b>	<b>532,579</b>	<b>575,180</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Municipal Prosecutor	0.75	0.75	
Court Administrator	1	1	
Deputy Court Clerk	1	1	2017-18 - 5.75
Clerk - Court	3	3	2018-19 - 5.75

<b>TOTAL</b>	<b>5.75</b>	<b>5.75</b>	2019-20 - 5.75
			2020-21 - 5.75
			2021-22 - 5.75
			2022-23 - 5.75
			2023-24 - 5.75

PART-TIME	FY 23-24	FY 22-23
On Call Prosecutor	0.5	0.5
Clerk - Court	1	1
City Municipal Judge	2	2

FY 22-23 moved .25 Municipal Prosecutor to Juvenile (025)  
 FY 22-23 moved .25 Court Administrator from Juvenile (025)  
 FY 17-18 Add .25 Asst City Attorney (now Municipal Prosecutor) from Risk (202)  
 Court Compliance Coordinator and Court Clerk position were combined with Juvenile Fund (25) covering .25 of salary

**PER APPEARANCE RATE FOR JUDGES**

	CURRENT
Criminal	467.76
Environmental	311.84
Juvenile	311.84

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	322,256
10-02 WAGES	100,000
10-07 ALLOWANCES	1,980
10-10 LONGEVITY	4,643
10-13 PDO BUYBACK	1,584
10-14 SICK LEAVE INCENTIVE	3,875
10-17 ADDITIONAL INCENTIVE	900
10-95 1X SALARY ADJUSTMENT	1,022
<b>TOTAL PERSONAL SERVICES</b>	<b>436,260</b>

BENEFITS	
15-01 SOCIAL SECURITY	33,374
15-02 EMPLOYEES' RETIREMENT	47,076
15-03 GROUP INSURANCE	23,603
15-06 TRAVEL & SCHOOL	3,500
15-13 LIFE	1,784
15-14 DENTAL	3,142
15-20 OVERHEAD HEALTH CARE COST	495
15-98 RETIREE INSURANCE	5,246
<b>TOTAL BENEFITS</b>	<b>118,220</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	1,200
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,700</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	11,500
30-43 COMPUTER SOFTWARE MAINT	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>16,000</b>

**TOTAL DEPARTMENT REQUEST** 575,180

(CONTINUED)

FUND: GENERAL (010)  
DEPARTMENT: MUNICIPAL COURT (12)  
DEPARTMENT HEAD: RYAN RUSHING  
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**CONTRACTUAL (30-40) FY 23-24**

Copier Lease	1,500
Shred It Services	700
Polygraphs	300
Clerical Testing	60
Job Advertising	400
Public Legal Notices	300
Court Interpreters	750
Drug Testing	120
Camera Maintenance	320
ODIS	750
OLETS	300
Public Defense Fund	6,000
<b>TOTAL</b>	<b>11,500</b>

**FUND: GENERAL (010)**

**DEPARTMENT: MUNICIPAL COURT (12)**

**PROGRAM DESCRIPTION**

The Municipal Court is the judicial branch of city government and must maintain the independence of the Judiciary while strengthening relations with the citizens and the other branches of government.

The fundamental purpose of the Municipal Court is to provide an impartial forum for citizens, due process procedures and a commitment to administering justice in a fair, efficient, and timely manner.

The Municipal Court is tasked to provide an impartial forum for citizens to be heard in a professional and just environment on matters related to possible violations of city ordinances.

The Municipal Court is responsible for case management, collection of fines, fees, and state costs; filing citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records of collections, convictions, and statistical data.

**MUNICIPAL COURT:  
STAFFING / PROGRAMS**

During fiscal year 2022-2023, the Municipal Court was staffed by three full-time clerks and two part-time clerks; the Deputy Court Administrator; the Court Administrator; the Prosecuting Attorney, who works with both the municipal court (1210) and Risk Department (202); and

four part-time judges, and one alternate judge for the criminal, environmental and juvenile dockets.

**2023-2024 GOALS AND OBJECTIVES  
MUNICIPAL COURT:**

1. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures. Provide judicial administrative assistance and support to all the Municipal Judges.
2. Fully utilize and work to upgrade the court management software to allow improved statistical reporting for auditing purposes.
3. Promote relations with Police Records, Jail, Property Room, Police Laboratory and the Warrant Officers.
4. Promote the growth and development of court operations through continued education provided by the Oklahoma Municipal Court Clerks Association, the Oklahoma Municipal Judges Association, the Oklahoma Municipal Attorneys Association, and other external training opportunities from other agencies and internal training opportunities provided by the City.
5. Improve efficiency and reduce costs of recovery of unpaid fines and fees and further enhancements to assist the warrant tax intercept program.
6. Ensure that the Court is compliant with developing case law with regard to incarceration for fines.

7. Maintain ordinances to reflect changes in state law.

FUND: GENERAL (010)  
DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT

EXPENDITURES	AMENDED BUDGET		ESTIMATED BUDGET	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	644,579	899,156	811,957	951,526
BENEFITS	226,329	337,086	279,216	337,197
MATERIALS & SUPPLIES	55,646	83,468	82,779	81,795
OTHER SERVICES	186,024	220,327	205,390	265,102
<b>TOTAL</b>	<b>1,112,578</b>	<b>1,540,037</b>	<b>1,379,342</b>	<b>1,635,621</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Neighborhood Services Dir	0.5	0.25
Lead Code Officer/Trainer	1	1
Neighborhood Init Coord	3	3
NIA Coordinator	1	1
Comm. Outreach Specialist	1	1
Code Enforce Officer FT	5.75	5.75
Staff Secretary	1	1
<b>TOTAL</b>	<b>13.25</b>	<b>13</b>

PART TIME	FY 23-24	FY 22-23
Comm. Services/Tuancy Tech	0.5	0.5

FY 22-23 changed Code Enforce Officer from .20 to .75 from Fund 187  
FY 22-23 moved .25 Neighborhood Svc Dir from Fund 310  
FY 20-21 Neighborhood Init Coord position not filled

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 12  
2018-19 - 12  
2019-20 - 12.2  
2020-21 - 12.2  
2021-22 - 12.2  
2022-23 - 13  
**2023-24 - 13.25**

FINAL BUDGET 2023-2024

NEIGHBORHOOD SERVICES (1510)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	724,955
10-07 ALLOWANCES	1,230
10-10 LONGEVITY	22,272
10-11 SL BUYBACK - OVER BANK	845
10-12 VL BUYBACK	1,266
10-13 PDO BUYBACK	2,264
10-14 SL INCENTIVE	3,950
10-17 ADDITIONAL INCENTIVE	4,500
10-95 1X SALARY ADJUSTMENT	1,955
<b>TOTAL PERSONAL SERVICES</b>	<b>763,237</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	58,388
15-02 EMPLOYEES' RETIREMENT	106,853
15-03 GROUP INSURANCE	89,414
15-06 TRAVEL & SCHOOL	7,500
15-07 UNIFORMS	6,500
15-13 LIFE	3,490
15-14 DENTAL	7,031
15-20 OVERHEAD HEALTH CARE COST	968
<b>TOTAL BENEFITS</b>	<b>280,144</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-01 NEIGHBORHOOD INITIATIVE	35,000
20-34 MAINTENANCE OF EQUIPMENT	2,000
20-41 SUPPLIES	6,500
20-63 FLEET MAINTENANCE - FUEL	12,396
20-64 FLEET MAINTENANCE - PARTS	7,134
20-65 FLEET MAINTENANCE - LABOR	10,583
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>73,613</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	12,000
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	25,600
30-43 HARDWARE/SOFTWARE MAINT	76,871
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,000
30-85 INSURANCE FIRE-THEFT-LIABILITY	28,931
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>150,402</b>
<b>TOTAL DIVISION REQUEST</b>	<b>1,267,396</b>

(CONTINUED)

FUND: GENERAL (010)  
 DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
 DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT  
 PAGE TWO

**NEIGHBORHOOD INITIATIVE (20-01) NBHD SVCS 1510 FY 23-24**

Supplies	3,800
Meetings (\$75.00 per mtg x 196)	12,700
Association Celebration	2,000
Council of Presidents	2,000
33 Association, 5 Events	14,500
<b>TOTAL</b>	<b>35,000</b>

**CONTRACTUAL (30-40) NHBD SVCS 1510 FY 23-24**

Jan-Pro	13,000
Automatic Fire Sprinkler	2,000
Fire Alarm Radio Mesh	2,500
One Source Copier/Printer	4,000
A-Team Pest Control	1,200
Unifirst - Supply	2,000
Unifirst - First Aid	900
<b>TOTAL</b>	<b>25,600</b>

**CONTRACTUAL (30-40) NHBDS IN ACTION 1530 FY 23-24**

NIA Programming	2,000
Copier	700
Boys & Girls Club	75,000
Janitor Services	10,000
VITA	11,000
<b>TOTAL</b>	<b>98,700</b>

In previous years, Neighborhood Initiative was funded by a grant. Grant funds are no longer available starting in FY 17-18. All future funding for this program will come from the General Fund.

**NEIGHBORHOODS IN ACTION (1530)**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	149,499
10-02 WAGES	22,000
10-07 ALLOWANCES	2,460
10-10 LONGEVITY	6,444
10-11 SL BUYBACK - OVER BANK	1,056
10-12 VL BUYBACK	1,725
10-13 PDO BUYBACK	1,150
10-14 SL INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	1,800
10-95 1X SALARY ADJUSTMENT	355
<b>TOTAL PERSONAL SERVICES</b>	<b>188,289</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	14,404
15-02 EMPLOYEES' RETIREMENT	23,281
15-03 GROUP INSURANCE	17,432
15-13 LIFE	620
15-14 DENTAL	1,145
15-20 OVERHEAD HEALTH CARE COST	172
<b>TOTAL BENEFITS</b>	<b>57,054</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	6,000
20-63 FLEET MAINTENANCE - FUEL	492
20-64 FLEET MAINTENANCE - PARTS	132
20-65 FLEET MAINTENANCE - LABOR	1,558
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,182</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	11,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	98,700
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>114,700</b>

**TOTAL DIVISION REQUEST 368,225**

**TOTAL DEPARTMENT REQUEST 1,635,621**



**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, five full time Code Officers, three Neighborhood Initiative Coordinators, Lead Code Officer, all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of five full time Code Officers and a Lead Code Officer. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that

are offensive, annoying or damaging to the public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

### **Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

### **Community Action Officers:**

The Community Action Officer Program consists of three Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a

long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

## 2023-2024 GOALS AND OBJECTIVES

1. Continue support for all recognized neighborhood associations.
2. Continue a proactive approach in Code Enforcement.
3. Continue our proactive removal of dilapidated properties.
4. Improve our codes and procedures to allow for better enforcement.

The Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc.'s Midwest City District Office provides social service assistance to residents in the form of referrals, utility and food assistance, Weatherization Program, transportation/bus tokens, Christmas assistance, neighborhood assistance/graffiti removal and senior services.

### Neighborhoods in Action Center:

The Midwest City Neighborhoods in Action Center is a community facility located at 1124 N. Douglas Blvd. in a renovated fire station (former fire station 4.) The center houses city services along with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., as their Midwest City District Office.

Programs and activities implemented from the Neighborhoods in Action Center include an Elementary Reading and Math Tutoring Program, Community Service /Truancy Management Program, neighborhood housing information, citizen referrals, and weekly perishable food giveaways. Other activities sponsored by the center include the Volunteer Income Tax Assistance (VITA) Program, AARP work site training and community events. The facility also provides meeting space for the Dana Brown Cooper Head Start.

Future goals include the development of computer literacy classes and senior outreach/programming.

FUND: GENERAL (010)  
 DEPARTMENT: IT (16)  
 DEPARTMENT HEAD: ALLEN STEPHENSON

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	371,634	695,341	589,893	705,023
BENEFITS	132,031	247,553	197,281	244,798
MATERIALS & SUPPLIES	19,581	40,283	30,134	33,471
OTHER SERVICES	19,657	46,127	41,859	49,575
<b>TOTAL</b>	<b>542,903</b>	<b>1,029,304</b>	<b>859,167</b>	<b>1,032,867</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
IT Director	1	1	
IT Coordinator	1	0	
Information Security Specialist	1	0	2017-18 - 4.105
Systems Administrator	1	0	2018-19 - 4.105
Security Administrator	0	1	2019-20 - 5.105
Data Center Administrator	0	1	2020-21 - 5.105
Communications Coord - IT	0.105	0.105	2021-22 - 6.105
Computer Technician	2	3	2022-23 - 8.605
GIS Analyst	1	1	2023-24 - 8.605
GIS Coordinator	0.5	0.5	
GIS Technician	1	1	
<b>TOTAL</b>	<b>8.605</b>	<b>8.605</b>	

Eliminated Security Administrator, Data Center Administrator & 1 Computer Technician and replaced with IT Coordinator, Information Security Specialist & Systems Administrator in FY 22-23  
 Moved GIS Analyst from Com Dev (010-05) FY 22-23  
 Moved .5 GIS Coordinator from Com Dev (010-05) FY 22-23  
 Moved GIS Technician from Com Dev (010-05) FY 22-23  
 Added Radio Technician FY 22-23  
 Added Chief Information Security Officer FY 21-22  
 Eliminated Asst. IT Director FY 21-22  
 Moved Part Time Tech to Tech Fund (014) FY 21-22  
 Eliminated Sys Admin and added (1) Comp Tech FY 20-21

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	662,646
10-07 ALLOWANCES	12,084
10-10 LONGEVITY	11,928
10-11 SL BUYBACK	2,055
10-13 PDO BUYBACK	2,886
10-14 SICK LEAVE INCENTIVE	4,100
10-17 ADDITIONAL INCENTIVE	3,600
10-19 ON CALL	4,195
10-95 SALARY ADJUSTMENT	1,529
<b>TOTAL PERSONAL SERVICES</b>	<b>705,023</b>

BENEFITS	
15-01 SOCIAL SECURITY	53,934
15-02 EMPLOYEES' RETIREMENT	98,703
15-03 GROUP INSURANCE	77,485
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	2,669
15-14 DENTAL	5,731
15-20 OVERHEAD HEALTH CARE COST	1,276
<b>TOTAL BENEFITS</b>	<b>244,798</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	9,562
20-35 SMALL TOOLS AND EQUIPMENT	10,000
20-41 SUPPLIES	6,421
20-63 FLEET FUEL	1,214
20-64 FLEET PARTS	1,958
20-65 FLEET LABOR	4,316
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>33,471</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	15,000
30-34 MAINTENANCE OF EQUIPMENT	19,647
30-72 MEMBERSHIPS & SUBSCRIPTIONS	12,457
30-85 INSURANCE/FIRE, THEFT, LIABILITY	2,471
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>49,575</b>

**TOTAL DEPARTMENT REQUEST** **1,032,867**

**FUND: GENERAL (010)**  
**DEPARTMENT: Information Technology (16)**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 77 projects and provides support for 135 virtual machines as well 75 major applications running throughout the City.

9. Coordinate all purchases of technology related equipment throughout the City.
10. Provide technical support for application software and hardware.
11. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
12. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems
13. Work with various departments on 77 City wide projects.

**2023-2024 GOALS AND OBJECTIVES**

Coordinate and install the following projects:

1. Transition to Microsoft 365 Email & Office
2. P25 3-Site Radio Equipment
3. Replacement of Network Switches
4. PCI Compliance
5. Replacement Virtual Hosts
6. Integrate PWA software with ERP system
7. Fiber to various City facilities
8. Camera Upgrades

FUND: GENERAL (010)  
 DEPARTMENT: EMERGENCY RESPONSE CENTER (18)  
 DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	823,835	890,864	896,619	930,436
BENEFITS	292,180	315,597	313,365	312,779
MATERIALS & SUPPLIES	2,203	3,136	2,343	2,500
OTHER SERVICES	3,408	4,293	4,293	7,746
<b>TOTAL</b>	<b>1,121,626</b>	<b>1,213,890</b>	<b>1,216,620</b>	<b>1,253,461</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Communication Spec II	0	0.5
Communication Spec I	9.5	12
Communications Coord - IT	0.26	0.26
Lead Dispatcher	3	0
<b>TOTAL</b>	<b>12.76</b>	<b>12.76</b>
PART TIME	FY 23-24	FY 22-23
Communication Spec 1	1	0

Changed 3 Communication Spec I to Lead Dispatcher FY 23-24  
 .50 Communication Spec II to Communication Spec I FY 23-24  
 Added 2 Part Time Communication Spec I FY 23-24

**CONTRACTUAL (30-40) FY 23-24**

Verizon (911 Text Phone)	800
Language Line	300
OML Employment Ads	35
Emergency Medical Dispatch Recertification	495
Emergency Medical Dispatch New Certification	1,825
Emergency Medical Dispatch Card Replace	990
CTO Recert	180
Polygraph	750
Ameriworks	388
Total Testing	100
<b>TOTAL</b>	<b>5,863</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	767,150
10-02 WAGES	30,000
10-03 OVERTIME	57,715
10-07 ALLOWANCES	203
10-10 LONGEVITY	25,474
10-11 SL BUYBACK	3,244
10-12 VACATION BUYBACK	3,307
10-13 PDO BUYBACK	14,537
10-14 SL INCENTIVE	8,100
10-17 ADDITIONAL INCENTIVE	5,400
10-19 ON CALL	4,824
10-27 SHIFT DIFFERENTIAL	8,215
10-95 1 X SALARY ADJUSTMENT	2,267
<b>TOTAL PERSONAL SERVICES</b>	<b>930,436</b>

BENEFITS	
15-01 SOCIAL SECURITY	71,178
15-02 EMPLOYEES' RETIREMENT	130,261
15-03 GROUP INSURANCE	91,492
15-06 TRAVEL & SCHOOL	3,500
15-13 LIFE	3,958
15-14 DENTAL	6,682
15-20 OVERHEAD HEALTH CARE COST	1,097
15-98 RETIREE INSURANCE	4,611
<b>TOTAL BENEFITS</b>	<b>312,779</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,500</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	5,863
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,883
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>7,746</b>

**TOTAL DEPARTMENT REQUEST** **1,253,461**

**FUND:** EMERGENCY COMMUNICATIONS (010)

**DEPARTMENT:** EMERGENCY COMMUNICATIONS  
(18)

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

Midwest City's Emergency Communications Center receives over 100,000 calls annually, one of the highest call volumes in the OKC metro. The center dispatches Midwest City Police and Fire, and Saints EMS.

**PROGRAM DESCRIPTION**

The Emergency Communications Center is the public safety answering point (PSAP) and dispatch point for fire, emergency medical, emergency management, and police services in Midwest City. The mission of the Emergency Communications Center is to serve as the communications link between citizens and emergency assistance, and to provide fast and accurate activation of public safety and support agencies.

The Emergency Communications Center recognizes that service is our number one priority to the citizens as well as response agencies that we dispatch. We strive to increase our efficiency by providing continuing professional education and training. We will work to

establish program practices that equal or exceed current industry standards.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each employee. Working in a spirit of cooperation and teamwork both within and outside of the Emergency Communications Center, we will continue to foster positive working relationships with our public safety partners.

**2023-2024 GOALS AND OBJECTIVES**

1. Secure and equip an operational backup 911 center
2. Update EM/911 website
3. Maintain EMD certification for all dispatchers
4. Increase training and professional development opportunities for 911 staff

FUND: GENERAL (010)  
 DEPARTMENT: SWIMMING POOLS (19)  
 DEPARTMENT HEAD: JOSHUA RYAN

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	207,413	244,368	264,191	249,973
BENEFITS	20,261	24,452	24,408	24,746
MATERIALS & SUPPLIES	27,279	64,623	48,854	63,920
OTHER SERVICES	24,710	20,813	26,301	29,700
<b>TOTAL</b>	<b>279,663</b>	<b>354,256</b>	<b>363,754</b>	<b>368,339</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Parks & Rec Supervisor	0.338	0.338
<b>SEASONAL STAFFING</b>	<b>FY 23-24</b>	<b>FY 22-23</b>
Aquatics Coordinator	1	1
Pool Manager	2	1
Assistant Manager	0	1
Guard Supervisors	3	3
Senior Guard	3	3
Lifeguards	45	45
Head Cashier	3	3
Cashiers	10	10
Seasonal Maintenance	1	1
<b>TOTAL</b>	<b>68</b>	<b>68</b>

.1625 Park & Rec Supervisor moved to Fund 123 FY 20-21  
 Elimated Aquatic & Rec Sup FY 21-22  
 Added Parks & Rec Sup FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

Ameriworks	2,200
OK State Dept of Health	150
When to Work	350
Pool Repairs	2,300
<b>TOTAL</b>	<b>5,000</b>

**FINAL BUDGET 2023-2024**

**PERSONAL SERVICES**

10-01 SALARY	24,239
10-02 WAGES	200,000
10-03 OVERTIME	5,500
10-04 ADDITIONAL PAY	19,000
10-07 ALLOWANCES	1,174
10-95 1X SALARY ADJUSTMENT	60
<b>TOTAL PERSONAL SERVICES</b>	<b>249,973</b>

**BENEFITS**

15-01 SOCIAL SECURITY	19,123
15-02 RETIREMENT	4,336
15-13 LIFE	105
15-20 OVERHEAD HEALTH CARE COST	29
15-98 RETIREE INSURANCE	1,153
<b>TOTAL BENEFITS</b>	<b>24,746</b>

**MATERIALS & SUPPLIES**

20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	13,000
20-49 CHEMICALS	50,000
20-63 FLEET MAINTENANCE - FUEL	400
20-65 FLEET MAINTENANCE - LABOR	20
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>63,920</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	11,000
30-18 REFUNDS	1,700
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	5,000
30-49 CREDIT CARD FEES	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>29,700</b>

**TOTAL DEPARTMENT REQUEST**

**368,339**



**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNICATIONS (20)**  
**DEPARTMENT HEAD: JOSHUA RYAN**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	156,806	183,433	149,727	190,922
BENEFITS	57,334	70,295	52,596	73,501
MATERIALS & SUPPLIES	873	2,841	2,841	2,000
OTHER SERVICES	36,117	126,786	113,670	99,235
<b>TOTAL</b>	<b>251,130</b>	<b>383,355</b>	<b>318,834</b>	<b>365,658</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Communications Director	0.75	0.75
CVB Manager	0.56	0.56
Events Specialist	1	1
<b>TOTAL</b>	<b>2.31</b>	<b>2.31</b>

.56 CVB Manager from 010-06 Parks & Rec FY 20-21  
 1.0 Events Specialist from 010-06 Parks & Rec FY 20-21  
 .25 of salary paid by PWA FY 18-19  
 This is a new department created in FY 18-19

**CONTRACTUAL (30-40) FY 23-24**

Newsletter Services	10,000
Community Survey	25,000
CivicPlus - Website Hosting & Training	11,500
Archive Social - Social Media Archiving	8,200
Carahsoft - Social Media Monitoring	11,000
Professional Video/Photo/Graphic Design	14,000
Canva Team	1,520
Signup Genius	270
Adobe Team	1,400
Bitly	350
Constant Contact	1,500
<b>TOTAL</b>	<b>84,740</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	183,730
10-07 ALLOWANCES	5,327
10-10 LONGEVITY	1,455
10-95 SALARY ADJUSTMENT	410
<b>TOTAL PERSONAL SERVICES</b>	<b>190,922</b>

BENEFITS	
15-01 SOCIAL SECURITY	14,606
15-02 EMPLOYEES' RETIREMENT	26,729
15-03 GROUP INSURANCE	26,289
15-06 TRAVEL & SCHOOL	2,650
15-13 LIFE	717
15-14 DENTAL	1,981
15-20 OVERHEAD HEALTH CARE COST	529
<b>TOTAL BENEFITS</b>	<b>73,501</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES	650
30-40 CONTRACTUAL	84,740
30-43 COMPUTER SOFTWARE MAINT	500
30-55 MARKETING/COMMUNICATIONS	12,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	845
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>99,235</b>

**TOTAL DEPARTMENT REQUEST** **365,658**

**MARKETING/COMMUNICATIONS (30-55) FY 23-24**

City Service Advertising	12,500
<b>TOTAL</b>	<b>12,500</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: ENGINEERING & CONSTRUCTION SVCS (24)**  
**DEPARTMENT HEAD: BRANDON BUNDY**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	-	891,670	787,082	913,558
BENEFITS	-	325,133	306,938	347,652
MATERIALS & SUPPLIES	-	42,418	37,957	44,040
OTHER SERVICES	-	270,850	218,351	417,669
<b>TOTAL</b>	<b>-</b>	<b>1,530,071</b>	<b>1,350,328</b>	<b>1,722,919</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Dir. Of Eng & Const Services	1	1
Administrative Secretary	0.5	0.5
City Engineer	0.5	0.5
Engineering Project Manager	1	1
Chief Construction Inspector	0.25	0.25
Chief Building Official	1	1
Building/Housing Code Inspector	2	2
Clerk	2	2
Maintenance Tech/Lead Janitor	1	1
Janitor	1.5	1.5
Construction Inspector I	1	1
<b>TOTAL</b>	<b>11.75</b>	<b>11.75</b>

This is a new department created in FY 22-23:  
 moved .25 Chief Construction Inspector, .50 (Prev PWA City Engineer) City Engineer from PWA (075)  
 moved (Prev. City Engineer - Comm Dev) Dir. Of Eng & Const Services, Engineering Project Manager, Chief Building Inspector, Maintenance Tech/Janitor, GIS Analyst, GIS Technician, 2 Building Inspectors, .5 Administrative Secretary, 2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator from Comm Dev (010-05)  
 added Construction Inspector I

**CONTRACTUAL (30-40) FY 23-24**

ASL	600
Florida Plant	1,080
Okie Safety	60,000
Summit Fire	5,000
TEC	5,500
<b>TOTAL</b>	<b>72,180</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	812,154
10-02 WAGES	19,423
10-03 OVERTIME	2,500
10-07 ALLOWANCES	13,776
10-10 LONGEVITY	20,655
10-11 SL BUYBACK - OVERBANK	5,894
10-13 PDO BUYBACK	1,793
10-14 SICK LEAVE INCENTIVE	4,775
10-17 ADDITIONAL INCENTIVE	4,500
10-18 SEPARATION PAY	26,000
10-95 SALARY ADJUSTMENT	2,088
<b>TOTAL PERSONAL SERVICES</b>	<b>913,558</b>

BENEFITS	
15-01 SOCIAL SECURITY	69,887
15-02 EMPLOYEES' RETIREMENT	125,179
15-03 GROUP INSURANCE	121,288
15-06 TRAVEL & SCHOOL	13,070
15-07 UNIFORMS	3,420
15-13 LIFE	3,645
15-14 DENTAL	9,668
15-20 OVERHEAD HEALTH CARE COST	1,495
<b>TOTAL BENEFITS</b>	<b>347,652</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	18,600
20-63 FLEET FUEL	8,219
20-64 FLEET PARTS	7,659
20-65 FLEET LABOR	8,562
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>44,040</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	134,700
30-34 MAINTENANCE OF EQUIPMENT	24,000
30-40 CONTRACTUAL	72,180
30-43 HARDWARE/SOFTWARE MAINT	107,116
30-49 CREDIT CARD FEES	25,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	7,500
30-75 LEGAL PUBLICATIONS	2,500
30-85 INSURANCE/FIRE,THEFT,LIAB	44,673
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>417,669</b>

**TOTAL DEPARTMENT REQUEST** 1,722,919

**FUND: GENERAL (010)**  
**DEPARTMENT: ENGINEERING AND CONSTRUCTION SERVICES (24)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The Engineering and Construction Services Department consisting of Building Inspection, Engineering, and Project Management Divisions with the mission "To professionally assure quality construction".

The Building Inspections Division is responsible for administering and enforcing the city's building-related codes. These codes comprise the regulated trades; building, electrical, plumbing, and mechanical. The codes are applied to new construction, remodeling, and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections, and issues notices. The licensing of the various trades is also administered by this division.

Engineering is responsible for the review and inspection of public infrastructure and elements of development which influence the City. Among those elements are transportation, water, sewer, and drainage; which are vital to the operation of our City now and in the future. Engineering also takes part in most permits and all subdivision proposals; giving advice and assisting developers to build the best possible product. Engineering leads efforts with the floodplain management, traffic and safety, and the City's ADA Transition Plan.

The Project Management Division works with other city departments to provide advice on all levels of construction done within the City. This includes assisting with estimates, overseeing preparation of construction plans, acquisition of easements, and management throughout construction.

**PROGRAM DESCRIPTION**

The Department is to provide review of all development within the City and assist other departments with wide-ranging services to construct publicly funded projects.

Staff within this department currently advises the City Council, Planning Commission, Traffic and Safety Commission, ADA Transition Committee, Builders Advisory Board, Sidewalk Committee, and is available to other departments.

**2023-2024 GOALS AND OBJECTIVES**

- 1) Improve customer service and look for ways to streamline the permitting process. Particularly by improving the existing permitting system.
  - Reduce steps between permit review
  - Update terminology of inspections to mirror industry standards
  - Provide more timely results through email notification
  - Add online payment capabilities
- 2) Be available to assist other City departments in any aspect of their projects including advice, estimates, inspection, and management.
- 3) Provide opportunities for staff development in professional and technical areas.
- 4) Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Builders' Advisory Board, Sidewalk Committee, the ADA Transition

- Committee, and various building trade boards.
- 5) Coordinate implementation of Capital Improvement projects consisting of transportation, water, sewer, and drainage infrastructure, by providing estimates, plans, technical review, inspection, and contract administration.
  - 6) Select and manage consultants who are experts in their respective field when it comes to projects with tight timelines or are beyond staffing capacity.
  - 7) With stakeholder involvement; develop master plans for future capital projects.
  - 8) Continue to improve the documentation and filing of as-built plans.
  - 9) Work to improve the City's compliance of the American Disabilities Act within the public rights of way and public buildings.
  - 10) Look for opportunities and apply for federal grant programs to fund projects.
  - 11) Complete the construction of capital improvement projects:
    - Rail with Trail Phase 2/3
    - Adair Active Corridor
    - Midwest Boulevard resurfacing; from SE 29<sup>th</sup> Street to NE 10<sup>th</sup> Street.
    - Signal Upgrade Project Phase 4 (7 Signals)
    - Signal Upgrade Project Phase 5 (6 Signals)
    - Striping Phase 5
    - Westminster Road resurfacing; NE 10<sup>th</sup> Street south ½ mile.
    - Extension of Water and Sewer utilities to

- Wastewater Resource Recovery Facility and industrial development off NE 36<sup>th</sup> Street.
- NE 36<sup>th</sup> Street bridge, complete heavy maintenance.
- 12) Continue the development of future capital improvement projects
    - Infrastructure related to "Cruso"
    - Replacement of SE 29<sup>th</sup> Street bridge over Crutcho Creek
    - Bomber Rail Trail Phase 4
    - SE 29<sup>th</sup> Street resurfacing; from I-40 to Midwest Boulevard
    - Sidewalk Project, federally funded
    - SE 29<sup>th</sup> Street / Douglas Boulevard intersection reconstruction
    - SE 15<sup>th</sup> Street, new drainage structure over Choctaw Tributary 4 East Branch (just west of Hiwassee Road)
    - Signal Upgrade Project Phase 6 (5 Signals)
    - Striping Phase 6
  - 13) Implement capital improvement plan to mitigate development impacts to the sewer system on the east side of the City.
  - 14) Complete 2018 GO Bond projects
    - Mid-America Park
    - Soccer Complex
    - Street Resurfacing
  - 15) Continue to update, revise and draft ordinances and standards in regards to development.

**FUND: GENERAL (010)**  
**DEPARTMENT: SENIOR CENTER (55)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	154,693	145,852	146,184	148,625
BENEFITS	53,905	54,628	53,970	55,540
MATERIALS & SUPPLIES	5,899	8,142	5,567	6,100
OTHER SERVICES	35,676	38,073	40,543	44,161
<b>TOTAL</b>	<b>250,173</b>	<b>246,695</b>	<b>246,264</b>	<b>254,426</b>

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Senior Center Coordinator	1	1	
Janitor	0.4	0.4	
Senior Center Asst Coord	1	1	2019-20 - 2.5
<b>TOTAL</b>	<b>2.4</b>	<b>2.4</b>	2020-21 - 1.5
			2021-22 - 2.4
			2022-23 - 2.4
			<b>2023-24 - 2.4</b>

WAGES	FY 23-24	FY 22-23
Sr Ctr Bldg Attend - Part Time	0.5	0.5

FY 21-22 Eliminated Park & Rec Manager, added Senior Center Coordinator  
 FY 20-21 Sr Ctr Coord position not filled  
 Note: This fund moved from 010-06 Parks & Rec in FY 19-20

**CONTRACTUAL (30-40) FY 23-24**

Capital City Processors/Valley Proteins	600
Charley's Pest Control	720
Comtec	1,000
Johnson Control Fire Protection	1,200
Unifirst Holding	1,028
Aqualife	1,000
Florida Wholesale Plant	1,000
Spencer Heat & Air	2,000
Qasim Alim Carpet Cleaning	1,500
Cintas	3,100
<b>TOTAL</b>	<b>13,148</b>

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	126,709
10-02 WAGES	12,000
10-03 OVERTIME	200
10-07 ALLOWANCES	480
10-10 LONGEVITY	3,888
10-11 SL BUYBACK	1,692
10-13 PDO BUYBACK	870
10-14 SICK LEAVE INCENTIVE	1,100
10-17 ADDITIONAL INCENTIVE	1,260
10-95 SALARY ADJUSTMENT	426
<b>TOTAL PERSONAL SERVICES</b>	<b>148,625</b>

BENEFITS	
15-01 SOCIAL SECURITY	11,370
15-02 EMPLOYEES' RETIREMENT	19,128
15-03 GROUP INSURANCE	21,220
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	744
15-14 DENTAL	1,873
15-20 OVERHEAD HEALTH CARE COST	206
<b>TOTAL BENEFITS</b>	<b>55,540</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOLS & EQUIPMENT	100
20-41 SUPPLIES	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>6,100</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	20,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	13,148
30-85 INSURANCE-FIRE, THEFT, LIAB	6,013
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>44,161</b>

**TOTAL DEPARTMENT REQUEST** 254,426

**FUND: GENERAL (010)**  
**DEPARTMENT: SENIOR CENTER (55)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The Midwest City Senior Center provides classes, activities, and programs for anyone fifty-five and over Monday through Friday. Activities include: exercise classes, tai-chi, square dancing line dancing, woodcarving, quilting, bingo, bible study, gospel music, card games, dominoes, monthly workshop seminars and *much more.*

In 2022, COVID-19 is getting further and further behind us. Seniors are really venturing out of their homes and looking for more social interactions. The Center has seen increased numbers of new faces almost daily. The center has also seen a loss in some of its members do to death or moving into senior living centers. A couple of them have been long standing members at the Center.

The Senior Center added two new programs this year; The Quilts and More program is on Tuesday afternoons and Art in the Afternoon is on Thursday afternoons. Art in the Afternoon has brought in about 10 new members and Quilts and More has brought in 20 new members. Both the class are welcome to all members of the Senior Center.

The Senior Center continues to increase member numbers in providing approximately 6,500 services and activities per MONTH to seniors in the Midwest City area. Weekly meals from the Oklahoma County Senior Nutrition Program each weekday and homebound meal delivery are provided to over 100 seniors daily.

In 2023, the Senior Center hopes to increased numbers of new seniors to the Center. With the purchase of a new van, the Center plans on taking more day trips.

**2023-2024 GOALS AND OBJECTIVES**

1. Continue to offer quality activities for the citizens of Midwest City and surrounding areas. Things like field trips and working with Quilts and More on community projects.
2. Continue to make the Senior Center and warm and inviting place for seniors to come and enjoy the facility and activities.

FUND: GENERAL (010)  
 DEPARTMENT: 00 TRANSFERS OUT  
 DEPARTMENT HEAD: TIM LYON

	ACTUAL	AMENDED	ESTIMATED	
INTERFUND TRANSFERS (010-00)	2021-2022	BUDGET	ACTUAL	BUDGET
		2022-2023	2022-2023	2023-2024
POLICE (020)	11,087,644	10,540,887	11,873,546	11,507,109
POLICE - WARRANT OFFICERS (020)	98,572	98,572	98,572	98,572
EMPLOYEE ACTIVITY (035)	4,502	5,000	5,000	5,000
CDBG (141-039)	201,424	228,706	228,706	242,054
CAP IMP REVENUE BONDS (250)	9,821,240	9,264,215	10,499,638	10,160,439
GEN GOVT SLS TAX (009)	22,641	-	-	2,500,000
JUVENILE (025)	17,656	-	-	-
FIRE (040)	8,964,754	8,541,020	9,600,184	9,303,906
L&H (240)	112,500	-	-	-
<b>TOTAL</b>	<b>30,330,933</b>	<b>28,678,400</b>	<b>32,305,646</b>	<b>33,817,080</b>

**FINAL BUDGET 2023-2024**

TRANSFERS OUT	
80-20 POLICE	11,507,109
80-26 GEN GOVT SLS TAX	2,500,000
80-35 EMPLOYEE ACTIVITY	5,000
80-39 GRANTS CONTRIBUTION FOR CDBG	242,054
80-40 FIRE	9,303,906
80-50 DEBT SERVICE (250)	10,160,439
80-62 POLICE - WARRANT OFFICERS	98,572
<b>TOTAL TRANSFERS OUT</b>	<b>33,817,080</b>

# Police Fund



# City of Midwest City, Oklahoma

## Police

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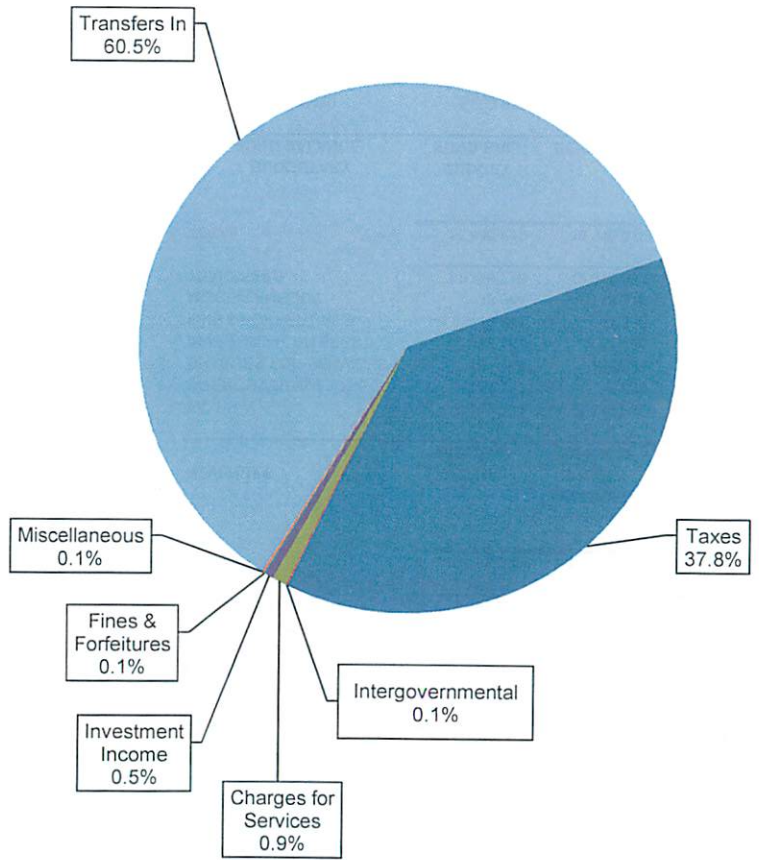
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
020	Budget Summary	76
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020	<b>Individual Fund:</b> Police	78

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

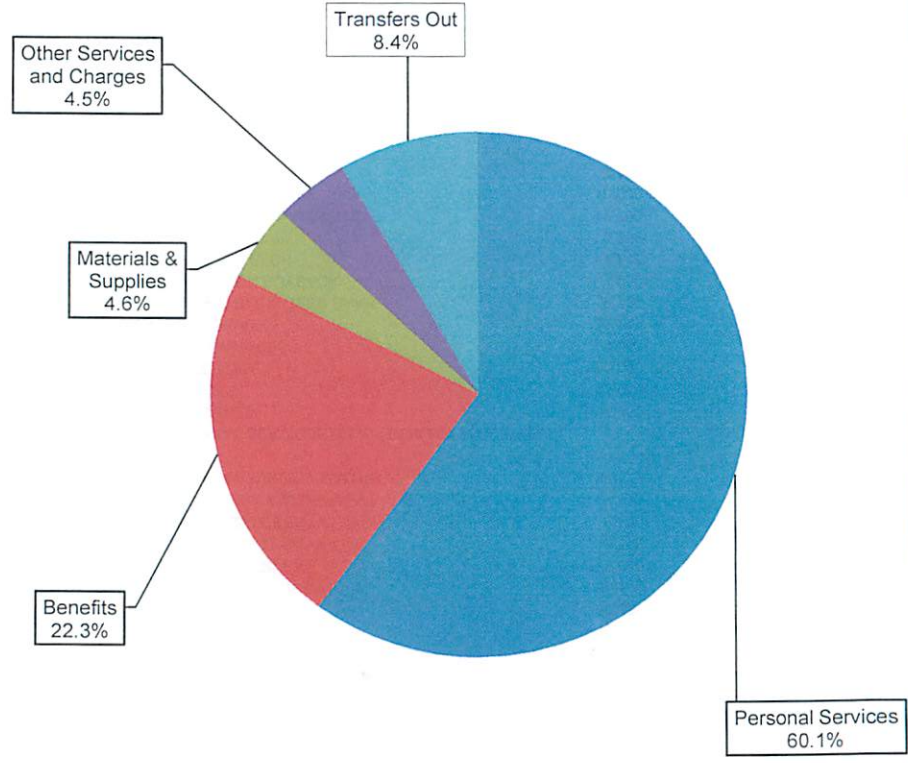
**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2023-2024**

	<b>PRIOR YEAR ACTUAL FY 21-22</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 22-23</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 22-23</b>	<b>BUDGET YEAR FINAL FY 23-24</b>
<b>ESTIMATED REVENUE:</b>				
Taxes	6,988,271	6,538,272	7,501,907	7,245,089
Intergovernmental	14,187	8,869	17,018	12,077
Charges for Services	161,194	168,599	168,599	168,599
Investment Income	28,462	51,484	171,467	100,490
Fines & Forfeitures	19,845	17,320	17,875	18,906
Miscellaneous	48,044	16,214	8,591	21,841
Transfers In	11,186,216	10,683,242	12,015,901	11,605,681
<b>TOTAL REVENUE</b>	<b>18,446,219</b>	<b>17,484,000</b>	<b>19,901,358</b>	<b>19,172,683</b>
Use / (Gain) of Fund Balance	(1,980,913)	464,206	(2,014,466)	(491,807)
<b>TOTAL RESOURCES</b>	<b>16,465,306</b>	<b>17,948,206</b>	<b>17,886,892</b>	<b>18,680,876</b>
<b>PROPOSED EXPENDITURES:</b>				
<b>Police Department - Operations</b>				
Personal Services	10,101,893	10,961,468	11,077,036	11,224,444
Benefits	3,689,849	4,171,883	4,036,843	4,170,320
Materials & Supplies	606,805	804,698	789,250	864,494
Other Services and Charges	434,492	601,945	575,550	844,458
Transfers Out	1,632,267	1,408,212	1,408,212	1,577,160
<b>TOTAL EXPENDITURES</b>	<b>16,465,306</b>	<b>17,948,206</b>	<b>17,886,892</b>	<b>18,680,876</b>
<b>RESERVE OF FUND BALANCE</b>				<b>855,186</b>

**ESTIMATED REVENUES POLICE FUND**  
**FY 2023-2024**  
**Total \$19,172,683**



**ESTIMATED EXPENDITURES POLICE FUND**  
**FY 2023-2024**  
**TOTAL \$18,680,876**



FUND: POLICE (020)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	10,101,893	10,961,468	11,077,036	11,224,444
BENEFITS	3,689,849	4,171,883	4,036,843	4,170,320
MATERIALS & SUPPLIES	606,805	804,698	789,250	864,494
OTHER SERVICES	434,492	601,945	575,550	844,458
TRANSFERS OUT	1,632,267	1,408,212	1,408,212	1,577,160
<b>TOTAL</b>	<b>16,465,306</b>	<b>17,948,206</b>	<b>17,886,891</b>	<b>18,680,876</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TAXES	6,988,271	6,538,272	7,501,907	7,245,089
INTERGOVERNMENTAL	14,187	8,869	17,018	12,077
CHARGES FOR SERVICES	161,194	168,599	168,599	168,599
INVESTMENT INTEREST	28,462	51,484	171,467	100,490
FINE & FORFEITURES	19,845	17,320	17,875	18,906
MISCELLANEOUS	48,044	16,214	8,591	21,841
TRANSFERS	11,186,216	12,015,901	12,015,901	11,605,681
<b>TOTAL</b>	<b>18,446,219</b>	<b>18,816,659</b>	<b>19,901,358</b>	<b>19,172,683</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	5,969,836	17,802,238	14,931,356	8,840,718
6/30/2021	8,840,718	18,446,219	16,465,306	10,821,631
6/30/2022	10,821,631	19,901,358	17,886,891	12,836,098
6/30/2023	12,836,098	19,172,683	18,680,876	13,327,905

PERSONAL SERVICES (6210 - SWORN EMPLOYEES)	
10-01 SALARIES	7,944,785
10-03 OVERTIME	900
10-06 COLLEGE INCENTIVE	125,000
10-07 ALLOWANCES	3,400
10-08 OVERTIME 2	500,000
10-10 LONGEVITY	178,437
10-11 SL BUYBACK-OVER BANK	60,858
10-12 VACATION BUYBACK	224,273
10-13 PDO BUYBACK	110,836
10-14 SL INCENTIVE	50,300
10-17 ADDITIONAL INCENTIVE	80,100
10-18 SEPARATION PAY	175,000
10-26 K-9 OVER OT BANK	12,598
10-27 SHIFT DIFFERENTIAL	3,500
10-95 1X SALARY ADJUSTMENT	17,591
<b>PERSONAL SERVICES - SWORN</b>	<b>9,487,578</b>

PERSONAL SERVICES (6220 - CIVILIAN EMPLOYEES)	
10-01 SALARIES	1,504,462
10-02 WAGES	25,000
10-03 OVERTIME	100,000
10-07 ALLOWANCES	9,263
10-10 LONGEVITY	32,207
10-11 SL BUYBACK-OVER BANK	9,737
10-12 VACATION BUYBACK	1,000
10-13 PDO BUYBACK	2,842
10-14 SL INCENTIVE	9,350
10-17 ADDITIONAL INCENTIVE	12,750
10-18 SEPARATION PAY	10,000
10-19 ON CALL	7,600
10-27 SHIFT DIFFERENTIAL	7,900
10-95 1X SALARY ADJUSTMENT	4,755
<b>PERSONAL SERVICES - CIVILIAN</b>	<b>1,736,866</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>11,224,444</b>

Excludes Transfers Out (855,186) 5% Reserve  
12,472,719

FY 17-18 - Ordinance 3308 effective 1/1/18 increased the sales tax by .3195% for this fund.

(CONTINUED)

FUND: POLICE (020)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
Division 6210		
Major	2	2
Captain	4	4
Lieutenant	14	14
Sergeant	48	52
Police Officer	28	25
Warrant Officers	2	2
<b>TOTAL</b>	<b>99</b>	<b>99</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 120.51  
 2018-19 - 123.51  
 2019-20 - 126.51  
 2020-21 - 125.51  
 2021-22 - 125.76  
 2022-23 - 125.76  
 2023-24 - 125.76

**BENEFITS (6210 - SWORN EMPLOYEES)**

15-01 SOCIAL SECURITY	725,800
15-02 EMPLOYEES' RETIREMENT	1,072,724
15-03 GROUP INSURANCE	932,170
15-04 WORKERS COMP INSURANCE	248,981
15-05 SELF INS - UNEMPLOYMENT	5,000
15-06 TRAVEL & SCHOOL	175,485
15-07 UNIFORMS	62,246
15-13 LIFE	30,710
15-14 DENTAL	79,530
15-20 OVERHEAD HEALTH CARE COST	8,514
15-98 RETIREE INSURANCE	274,780
<b>TOTAL BENEFITS-SWORN</b>	<b>3,615,890</b>

**BENEFITS (6220 - CIVILIAN EMPLOYEES)**

15-01 SOCIAL SECURITY	132,870
15-02 EMPLOYEES' RETIREMENT	239,661
15-03 GROUP INSURANCE	138,613
15-13 LIFE	8,301
15-14 DENTAL	11,951
15-20 OVERHEAD HEALTH CARE CARE	3,002
15-98 RETIREE INSURANCE	20,032
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>554,430</b>

**TOTAL BENEFITS**  
**4,170,320**

**MATERIALS & SUPPLIES (6210 - SWORN EMPLOYEES)**

20-34 MAINTENANCE OF EQUIPMENT	19,700
20-35 SMALL TOOLS & EQUIPMENT	33,388
20-41 SUPPLIES	162,556
20-63 FLEET MAINTENANCE - FUEL	291,623
20-64 FLEET MAINTENANCE - PARTS	189,651
20-65 FLEET MAINTENANCE - LABOR	168,576
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>864,484</b>

Division 6220		
Police Chief	1	1
Asst Chief	1	1
Jail Matron/Jailor	11	11
Civilian Support Manager	1	1
Records Clerk	4	4
UCR/Clerk	1	1
Adm. Secretary	1	1
Fiscal Officer	1	1
Lab Technician	3	3
Property Room Clerk	1	1
Intel Analyst	1	1
Janitor	0.5	0.5
Communications Coord - IT	0.26	0.26
<b>TOTAL</b>	<b>26.76</b>	<b>26.76</b>
<b>TOTAL 6210 &amp; 6220</b>	<b>125.76</b>	<b>125.76</b>
<b>PART-TIME</b>	<b>FY 23-24</b>	<b>FY 22-23</b>
Jail Chaplain	1	1

FY 20-21 1 Lab Tech, 1 Records Clerk, Jailor & Officer  
 5 Promotions to Sergeant FY 20-21  
 Eliminated 1 Records Clerk position FY 20-21  
 FY 21-22 Added Intel Analyst, Lab Tech, eliminated 1 Records Clerk  
 FY 21-22 Eliminated 1 Sergeant, added 1 Police Officer  
 FY 21-22 1 Jailor position to remain open (not included in budget)  
 FY 21-22 .25 Janitor moved from Comm Dev (010-05)  
 FY 22-23 Added Part time Jail Chaplain

(CONTINUED)

FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: SID PORTER  
PAGE THREE

CONTRACTUAL 30-40	22-23	23-24
Labor Relations/Arbitration	5,000	5,000
Cont (Groupwise Lic Fee)	600	600
OLETS Fee	13,000	16,200
5 Year Phy 10 @ \$475 (21-22)	4,750	4,750
Immunizations	400	400
TB Tine Tests	500	500
PreEmp Officers / Reserve	3,850	3,850
Physical Fit for Duty Testing	1,000	1,000
FCE Testing	1,000	1,000
MMP/CPI Testing	1,500	1,500
Pre Employment Jailers	300	300
SIU Alarm Monitoring	393	393
Substance Abuse Testing	500	500
Exposure Baseline Testing	3,700	3,700
Work Key Testing	1,000	1,000
Tyler Software - After hours support	2,000	2,000
Automation Integrated	4,290	4,260
Elevator Inspection	1,005	1,005
DPS (fee for Cad)	300	300
Watchguard Annual Maintenance	35,000	41,100
Bosch Crash Data Retrieval	1,500	1,500
Cell Bright Maintenance	4,300	4,300
UHF Frequency	100	100
County Portal	750	750
Counseling Services	1,500	1,500
Sanitizing restrooms	1,700	1,700
Search Data Base	6,120	8,400
ODIS - Also Funded in Fund 10-12	750	750
UDS (Utility Data Services)	6,000	6,000
Leads on Line	1,368	1,642
US Fleet Tracking (GPS)	960	960
Range Alarm monitoring	560	560
Copier Lease	8,000	12,500
New Brazos Annual Maintenance	26,000	26,000
Radio Site Annual Maintenance	31,051	31,051
ES-CHAT Service	862	862
Recruitment/Job Fairs	2,000	3,000
Window Cleaning	600	600
Explorer Recharter Fee	1,700	1,700
Tracking Software for K9	300	420
Community Intervention Center	30,000	30,000
Simulator Yearly Warranty	-	21,162
Faro System Warranty	-	16,520
License Plate Reader Srvc	-	14,250
Analysis Software	-	3,000
P25 Fiber Line	-	19,140
Bait Trailer Monitoring	-	750
<b>TOTAL</b>	<b>206,209</b>	<b>298,475</b>

OTHER SERVICES & CHARGES (6210 - SWORN EMPLOYEES)	
30-01 UTILITIES & COMMUNICATIONS	171,032
30-21 SURPLUS PROPERTY	9,310
30-23 UPKEEP REAL PROPERTY	8,000
30-40 CONTRACTUAL	298,475
30-42 SPECIAL INVESTIGATIONS	15,000
30-43 HARDWARE/SOFTWARE MAINT	189,632
30-54 VEHICLE ACCIDENT INS	15,000
30-72 MEMBERSHIPS & SUBSCRIPS	9,395
30-75 LEGAL PUBLICATIONS	3,000
30-85 INSURANCE - FIRE/THEFT	120,169
30-86 AUDIT	5,445
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>844,458</b>

TRANSFERS TO OTHER FUNDS (6210 - SWORN EMPLOYEES)	
80-21 POLICE CAP (021)	1,577,160
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>1,577,160</b>

**TOTAL DEPARTMENT REQUEST** 18,680,876

UTILITIES (30-01)	
EOC Dispatch Phone	832
Gas and Electric	40,000
SIU Electric bill	2,400
SIU Gas bill	2,200
Utilities for Crime Lab	9,500
Fiber line for P25 system	19,140
MI-FI Use	75,500
Cox Modem	1,020
SIU Surveillance Wire Minuets	1,300
Cox optical internet	19,140
<b>TOTAL</b>	<b>171,032</b>

**FUND: GENERAL (020)**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

Personnel cost and associated benefits continue to rise on an annual basis due to natural roll ups. Vehicles and equipment prices have risen greatly after COVID. We continue to maintain a well-kept FLEET and insure the units on the street are in good condition and safe. Consistently changing technology, software, records management systems and license fees add additional expenditures to ensure our personnel have the tools necessary to provide excellent service. Expansion of the School Resource Officer program at both high schools has been a success and great partnership with the Mid-Del School District. Budgeting for labor negotiations and arbitrations continue also. We are hopeful to soon implement a new P25 trunking system to enhance our radio system. Continue to work on resolution to fix the software issues for the Brazos ticket writers so they can be used in the field. This has been an ongoing issue with the software and Tyler.

**MISSION STATEMENT**

“The mission of the Midwest City Police Department is to provide law enforcement services, education and leadership through community oriented policing.”

Our vision to accomplish the mission statement will be done through partnerships with the community, communication, trust, accountability, innovation, compassion and understanding, mutual respect, equality and diversity.

**2023-2024 GOALS AND OBJECTIVES**

**Patrol Division - General**

- Continue to work on reducing Part I Crimes. The goal would be at least 3%, Shift Commanders will insure their supervisors are supporting this model and insure officers are updated on technology changes.
- Equip line-up room to have available the current crime trends on the Crime View Dashboard at all times. Utilize this information during line-up briefing to assist in addressing trends.
- Insure that Data received from UCR Clerk, Crime Analyst, Crime Mapping and Patrol officers are reviewed and followed up in a timely manner. Encourage supervisors to keep up to date on the crime trends and traffic safety issues and pass this information on to others in a timely manner. Continue to work special emphasis on neighborhood traffic complaints through the S.T.E.P. Program. ( Special Traffic Emphasis Program )

- Cross train team members with the Detective Bureau, CAO Division, SIU, Crime Lab when manpower allows. Insure Officers are receiving a minimum of (25) hours of C.L.E.E.T. approved training to include (2) hours of mental health.
- Utilize NIMS training with large city events (i.e. July 4, parades, Tinker AFB Community events, Halloween, etc.) for continuity and training purposes.
- Be responsive to citizens' concerns and complaints regarding traffic violations and criminal activity.
- Expand the Community Oriented Policing concepts to all the businesses in the City.
- Increase training during line-up briefing to increase awareness and knowledge of officers utilizing various topics.

**Continue an Impact Team to Address Specific Crime Trends**

- A team of officers from different shifts, divisions and units of the department, on a volunteer basis to address crime trends as needed.

**Advanced Traffic Collision Investigation Team**

- Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of all involved parties and accurately identifies and documents all causes and influences related to the collision.

- Investigate all significant Midwest City Police unit and/or city vehicle involved traffic collisions.
- Provide investigation team members with best investigative equipment available. Encourage team members to share knowledge of advanced investigations with other patrol officers.
- Use team member training and experience to train other patrol officers to a greater level of proficiency. Continually, seek ways and means to improve or enhance overall effectiveness and productivity of shift, bureau and department.
- Advanced Collision team leadership to provide in-service training to other supervisor in patrol to insure collision scenes are properly maintained prior to the team's arrival.
- Expand the Advanced Collision team to provide at a minimum of three teams instead of the current two.
- Train additional personnel to be able to use the FARO system on all fatality squad call outs. This will include training investigations and the Lab to use this program for their investigations.

**Selective Traffic Enforcement Program**

- Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed, reckless driving, disobeying traffic signals and improper turn movements.



- Aggressively monitor problem areas in the City, paying special attention to school zones, areas with high traffic collision problems.
- Reduce the traffic collision rate of injury and non-injury accidents by 5%. Reduce the seriousness of injuries received to victims of motor vehicle collisions. Be responsive to citizen's concerns and complaints regarding traffic violations.
- Work with city planning department to insure proper attention is show to large road constructions areas via aggresse patrol and monitoring road changes as these projects are completed.

#### **Tactical Unit**

- Diffuse or minimize high-risk situations through the use of highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.
- Continue to provide in service training to the Department in relation to building search, active shooter, and patrol tactics. This includes Fire department and SSM EMS in the response of active shooter situations.
- Upgrade existing equipment through the budget process or alternative funding. Work as a partner with the Crisis Negotiators. Train with the Crisis Negotiators at least once semi-annually.
- SWAT leadership extent in-service training to new of-ficers enrolled in the FTO Program.

- Fully implement Crisis Negotiations and SWAT together as one unit.

#### **CIT Program**

- Continue to support CIT program by sending as many officers as possible to training. Provided updated CIT training for all officers.
- Continue to have over 90% of all patrol CIT Certified
- Participate in metro CIT training and partner with The Oklahoma State Mental Health and Substance Abuse Department.
- Midwest City Police Department to host one metro CIT school each year.

#### **Homeless Resource Team**

- The Police Department's Homeless Resource Team is designed to ensure Midwest City remains sensitive to the unique needs of the homeless population while responding to the needs and concerns of the greater community.
- The team's personnel will specialize in building relationships with the homeless community and metro area service provider.
- Team includes the Red Rock/Jail Diversionary Coordinator and Police Department Chaplain, and the Crime Analyst

- The team works with individuals by linking valuable social services, in the hopes to improve their living conditions thereby improving public safety.
- Continue to respond to all located Homeless and assist in helping those in the camp and owners of property to alleviate the situation.

### Range

- Provide semi-annual firearms qualifications. Provide periodic firearms training to all Department Officers.
- Train all firearms instructors on emergency medical aid and on Armorers of Department issued weapons.
- Upgrade existing equipment and range facility through the budget process and alternative funding.
- Updated the Virtra 180 hardware and continued implementing Virtra 180 simulator training for all MWCPD Officers. Establish policy procedure for training and use by other agencies.

### Field Training Officer Program

- Maintain Certified Field Training Officers on all three shifts.
- Establish continuing education for Field Training Officers.
- Use of Field Training Officers in classroom training and Citizens Academy. Insure the continuity of the Field Training Officer program. Send at least three

additional officers/FTO Supervisors to FTO/FTO Supervisor School.

- FTO Leadership to identify new officers as future FTOs.
- Maintain alternated FTO staff to assist with training of new Police Officers.

### Law Enforcement Driver Training Program

- Ensure semi-annual law enforcement driver training for all commissioned personnel.
- Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.

### Crisis Negotiator Program

- Neutralize or minimize high-risk crisis/hostage situations through the use of skilled negotiation officers.
- Work as a partner with the Tactical Unit. Train all Department officers on initial response and tactics in crisis negotiation incidents.
- Fill vacant Crisis Negotiator positions to include bi-lingual personnel. . Encourage up-to-date training for current crisis negotiators. Develop and refine the verbal skills of the Negotiating Team members.
- In-service training for all members assigned to the negotiations team

### Honor Guard

- Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events. Make presentations, post colors and assist in ceremonies at events which further the positive professional image of law enforcement.
- Select and train team members who will present the most positive image. Equip team members with a uniform that projects professionalism. Recruit new Honor Guard members.

#### **K-9 Program**

- Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards. Seek continued certification for all canines. Inspect canine home kennels and home environment.
- Provide immediate K-9 response to any given situation when requested either internally or externally.

#### **Community Action Officers**

- Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs. This includes assisting patrol in being assigned to the parks and the pool in the summer season.
- Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.

- Provide continued community outreach programs that target at risk youth to include such programs as, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.
- Continue tracking of Community Action Officer Activities for the purpose of documenting success and failure so that activity can be adjusted and enhanced. Close Coordination with other city, county and state service providers for addressing issues and formulating problem solving.
- Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.
- Educate business owners on new city ordinances and codes.
- Establish Procedures and take the lead in DUI education in our schools, civic organizations and the general public utilizing the department's new DUI simulator car.
- Revitalize the crime free projects through education of apartment complexes and businesses.
- Actively support both the Citizens Police Academy and the Citizens Police Academy Alumni Assoc. as a tool to foster community understanding and support. Provide, as events dictate, the citizens of the community a source of information about various topics regarding their safety and well-being..

- Produce and promotional video of the Police Department, to be used for Citizens Academy, recruiting and other public relations.
- Maintain or assist with maintaining the Police Departments Website/Facebook/Other media. Posting crime tips and assistance in locating suspects in criminal activity on social media programs.
- Continue to support Special Olympics Oklahoma as a participating agency.

#### **Bicycle Officer Program**

- Utilize the bicycle officers to improve community relations by going to schools, churches and other groups to encourage the use of bicycle safety helmets.
- Provide a bicycle safety program for the community. Improved relationships with the business community by offering bicycle safety seminars from their customers and employees.
- Improve the utilization of the bicycle officer program by supervisors.
- Renew interest in Bicycle Program and repair and update current bike equipment. Identify local training for new officers who express interest in program.

#### **Reserve Officer Program**

- Manage the Reserve Officer program so their activity can be effectively utilized for the needs of the department and community. Have reserve officers involved in Mid-Del school security at the different extra activity

events throughout the year. This includes providing security at Rose State College.

#### **Law Enforcement Explorer Post**

- Develop programs that assist explorer understanding of the law enforcement function. Aid the Police Department when called upon. Aid the Community as needed. Aggressively recruit new members into the program.
- Continue the teaching to the future of those seeking a career in law enforcement.

#### **Professional Standards and Accreditation**

- Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards at all times.
- Maintain and periodically review Department policies and procedures for updates through specific assignment of the responsibility to individuals in the department.
- Fully implement Lexipol as the department's standard operating policy and procedures.

#### **Criminal Investigations**

- Ensure that Detectives job skills are kept up to date with changing trends and Investigative techniques, through continued education and training.
- Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.

- Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria. Including map of restricted area in the City.
- Continue with our joint Memorandum of Understanding with police agencies and the YWCA "SANE" program.
- Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.
- Develop and maintain a close information sharing relationship with the Patrol Division in identifying crime trends and problem areas within the city. Encourage more intelligence reporting, and utilize the patrol division in attempting to locate suspects of crimes. When available, utilize the Warrant Officers to assist in locating suspects.
- Coordinate with CAO's and have a Detective attend as many neighborhood related meetings or functions as possible to keep up with citizen concerns and develop reliable information sources.
- Will be begin using SIU "Street Crimes" Unit more for part one crimes and less for self-initiated drug cases. Use the "Street Crimes" Unit to identify and saturate higher crime area through the use of high visibility, foot patrols and one on one contact with

the community. Including police canvassing through the neighborhoods in a positive manner to receive feedback from the citizens.

- Continue use of and subscription to Leads on Line program TLO and other investigative programs.
- Develop a policy and procedure in regards to releasing active crime information, suspect information, community information, BOLO's on social media sites i.e. Twitter, Facebook and the cities TV broadcast.
- Continue the "shadowing program" to shadow patrol officers of the investigative process.

#### **Special Investigations Unit**

- Ensure that employees job skills and issues pertinent to service delivery and professional growth are provided by continued education and training.
- Broaden the seizure of vehicles to include the efforts of Patrol Division. Continue to increase the awareness that vehicle forfeiture can be completed from almost all offenses involving the commission of a felony.
- Improve quality of investigations through training and application of effective investigative methods. Identify specialized schools related to drug enforcement.
- Identify new trends in street gang activity and undercover operations that will lead to increased productivity.

- Continue working relationship with citizens and confidential informants that provide valuable intelligence information.
- Target serial criminals that either operate in Midwest City or support the criminal activity in Midwest City. Develop cases through continued cooperation and support of other local, state and federal agencies and their investigations.
- Continue with City Council approval for crime reduction mutual aid agreements with surrounding jurisdictions- Choctaw, Nicoma Park, Spencer, Del City and Oklahoma City.
- Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN. OBN has jurisdiction over clan-labs.
- Replace undercover vehicles(s) that have been compromised or that have been in inventory for extended time. Coordinate with the District Attorney and utilize vehicles from seizure pool or allocate purchase from existing capital outlay fund.
- Monitor illicit websites to become proactive against the problem of prostitution. Target suspects that are soliciting their services to residents of our community. Monitor and conduct compliance checks with all massage parlors located in the city and ensure they are complying with all ordinances and laws.
- Expand investigations to adapt with the changing trends of recovering stolen property. Encourage victims to canvass classified ads, publications, or any

form of social media. Educate victims to report findings, conduct follow up investigations, and prosecute offenders.

- Increase the potential recruitment of confidential informants by conducting jail interdiction interviews.
- Continue effort to make the unit transparent. Share information with Patrol Division, K-9, CAO, and Detective Bureau to deter crime within the community. Provide feedback and updates to intelligence reports being forward to the unit.
- Establish a partnership with our Crime Analyst to deploy bait trailer at least every month or when need arises because of crime trends identified from statistical analysis.

#### **Crime Lab (Includes Property Room)**

- Continue to develop all management system documents to include the Quality Manual, Health and Safety Manual, Training Manual, and all technical protocols.
- Continue to study the positives of being ASCLD/LAB accreditation.
- Move towards having a commissioned Officer being assigned in the Lab and learning crime scene investigations.
- Continue to utilize the 3 CST (Crime Scene Techs and develop others interested) as being on-call to support for technical investigators or to be lead on specific scenes.

- Attend forensic training events so as to gain insight into cutting edge methods and interact with other forensic professionals.
- Have regular meetings with laboratory personnel where we collectively develop methods which increase quality, organization, and timeliness for coping with the laboratory's high caseload.
- Provide updates and training to patrol officers on forensic investigative methods and evidence handling guidelines. This may be accomplished through various methods to include lineups demonstrations of methods that officers may implement such as GSR Kits.
- Review training program for Lab Techs and standardize the protocol for the future.

### Property Room

- Implement the inventory scanner to assist with the intake, storage and removal of property in the most accurate and efficient manner.
- Create additional storage space in the Property Room through the use of cross trained Police Department Employee. Approximately 100 items of evidence are submitted to the Property Room each week, creating a backlog of items that can be disposed/returned to owner. Continue to utilize the 3 crossed-trained employees to assist in the intake, release and disposition of property into the facility. Continue to cross train Lab and Records personnel

to assist in releasing property. Add a rolling weapons rack for storage of seized guns and evidence.

- Develop and implement an audit system designed to assess the quality of the Property Room. The current audit system does not verify the quality of Property Room management. A new system should seek to audit the daily duties of Property Room personnel as well as additional duties such as conversion lists.
- Continue to create an open dialogue with Patrol Officers as to proper packaging techniques through the use of memos, line-up visits, and packaging guidelines. Complete property submittal manual.

### Records

- Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.
- Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.
- Adhere to policies regarding the release of information in accordance with the Oklahoma Open Records Act, Title 51, and Oklahoma Statutes 24A.1-24A.24.

- Ensure that all Records Section personnel receive continued training on key job skills to include updates on the operation of the new RMS, UCR training and OLETS update training.
- Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)
- Continue to scan and index all pertinent BR files located in the Records Section and basement storage and destroy hard copies. Continue to scan and index all pertinent reports prior to 1990 currently located in the basement and destroy hard copies.
- Organize reports in basement storage that are required to be kept on file due to the nature of the case.

### **Crime Analysis**

- Provide analysis and predictive information and services to the personnel of the department.
- Continue a close relationship with members of the Field Operations Bureau and Investigations Division by developing tactical alerts as trends and patterns are found.
- Expand the application of mapping software in furtherance of the analysis process.
- Continue to become more familiar with the layout of the city and crime trends seen by officers.
- Attend specialized training related to the crime analysis position to become more efficient.

- Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.

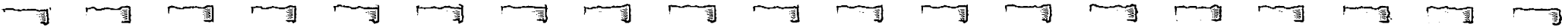
### **UCR**

- Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.
- Attend training course for UCR updates, and attend specialized training course to become efficient in Excel.
- Continue Training with the Property Clerk to assist with property room.
- Work to find resolution for errors being identified through SIBRS and NIBRS.

### **GRANT PROGRAMS**

- Review on yearly basis the Oklahoma Highway Safety Office grant, Weed & Seed grant and other federal programs grants that offer funding for extra police programs in addressing crime.
- Oklahoma Highway Safety Office goal is to reduce fatality and serious injury collisions and deter drunk driving.



- 
- Weed & Seed is to target high crime areas and addressing the need of reducing crime tends/patterns.

# Fire Fund

**City of Midwest City, Oklahoma**

Fire

Index

<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
040	Budget Summary	94
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040	<b>Individual Fund:</b> Fire	96

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2023-24**

	<b>PRIOR YEAR ACTUAL FY 21-22</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 22-23</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 22-23</b>	<b>BUDGET YEAR FINAL FY 23-24</b>
<b>ESTIMATED REVENUE:</b>				
Taxes	5,206,754	4,871,197	5,589,449	5,398,102
Licenses & Permits	8,150	11,231	11,231	11,222
Charges for Services	5,555	6,220	24,685	15,120
Investment Income	19,263	34,563	118,286	82,229
Miscellaneous	23,592	6,293	9,879	6,058
Transfers In	9,124,806	8,580,253	9,626,383	9,303,906
<b>TOTAL REVENUE</b>	<b>14,388,121</b>	<b>13,509,757</b>	<b>15,379,913</b>	<b>14,816,637</b>
Use / (Gain) of Fund Balance	(1,521,784)	585,845	(1,545,472)	(28,706)
<b>TOTAL RESOURCES</b>	<b>12,866,337</b>	<b>14,095,602</b>	<b>13,834,441</b>	<b>14,787,931</b>

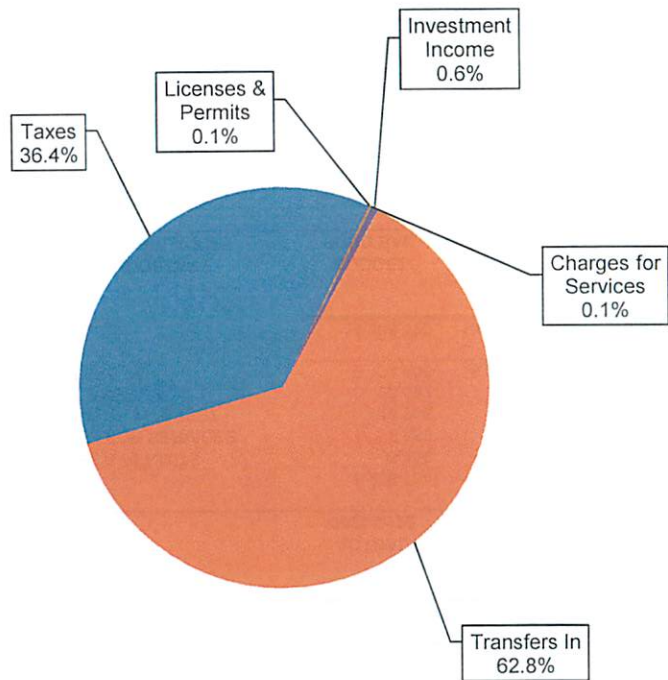
**PROPOSED EXPENDITURES:**

<b>Fire Department - Operating</b>				
Personal Services	8,565,788	9,488,942	9,417,069	9,851,165
Benefits	2,903,449	3,254,984	3,157,341	3,352,496
Materials & Supplies	371,088	537,865	497,900	590,829
Other Services and Charges	318,567	523,996	477,784	666,441
Purchased Services	42,945	59,815	54,347	77,000
Transfers Out	664,500	230,000	230,000	250,000
<b>TOTAL EXPENDITURES</b>	<b>12,866,337</b>	<b>14,095,602</b>	<b>13,834,441</b>	<b>14,787,931</b>

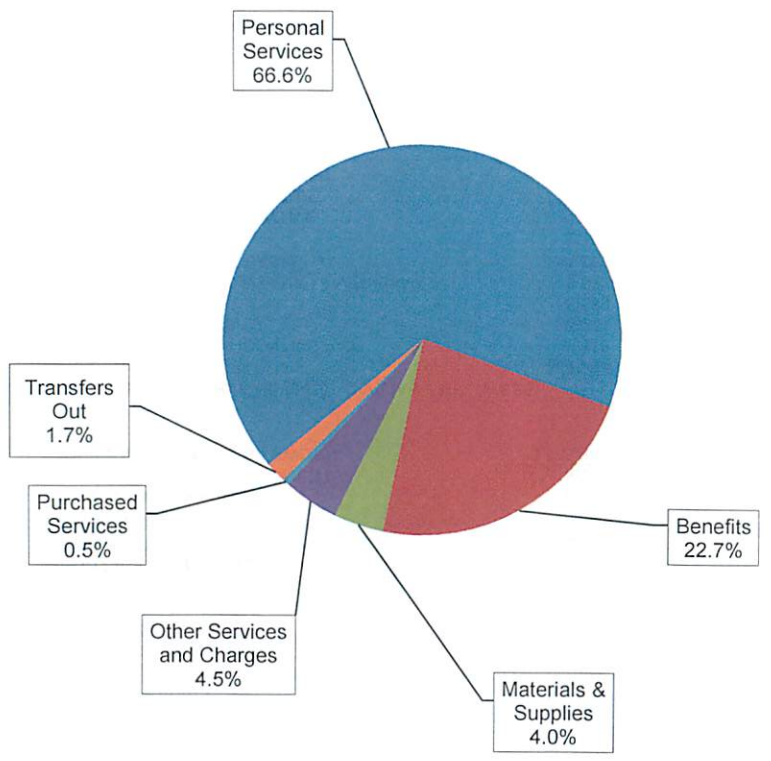
**RESERVE OF FUND BALANCE**

**723,047**

**ESTIMATED REVENUES FIRE FUND**  
**FY 2023-2024**  
**Total \$14,816,637**



**ESTIMATED EXPENDITURES FIRE FUND**  
**FY 2023-2024**  
**Total \$14,787,931**



FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: BERT NORTON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	8,565,788	9,488,942	9,417,069	9,851,165
BENEFITS	2,903,449	3,254,984	3,157,341	3,352,496
MATERIALS & SUPPLIES	371,088	537,865	497,900	590,829
OTHER SERVICES	318,567	523,996	477,784	666,441
PURCHASED SERVICES	42,945	59,815	54,347	77,000
TRANSFERS	664,500	230,000	230,000	250,000
<b>TOTAL</b>	<b>12,866,337</b>	<b>14,095,602</b>	<b>13,834,441</b>	<b>14,787,931</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	5,206,754	4,871,197	5,589,449	5,398,103
LICENSES & PERMITS	8,150	11,231	11,231	11,222
CHARGES FOR SERVICES	5,555	6,220	24,685	15,120
INVESTMENT INTEREST	19,263	34,563	118,286	82,229
MISCELLANEOUS	23,592	6,293	9,879	6,058
TRANSFERS IN	9,124,806	8,580,253	9,626,383	9,303,906
<b>TOTAL</b>	<b>14,388,120</b>	<b>13,509,757</b>	<b>15,379,913</b>	<b>14,816,638</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	4,029,690	13,740,166	11,971,636	5,798,220
6/20/2021	5,798,220	14,388,120	12,866,337	7,320,003
6/20/2022	7,320,003	15,379,913	13,834,441	8,865,475
6/20/2023	8,865,475	14,816,638	14,787,931	8,894,182

PERSONAL SERVICES (6410 - SWORN EMPLOYEES)	
10-01 SALARIES	8,246,660
10-05 COMMITTEE INCENTIVE PAY	34,830
10-06 COLLEGE INCENTIVE	34,000
10-08 OVERTIME OT1	199,736
10-09 CONSTANT MANNING OT2	140,000
10-10 LONGEVITY	175,621
10-11 SICK LEAVE BUYBACK - OVER BANK	111,558
10-12 VACATION BUYBACK	37,485
10-13 PDO BUYBACK	189,191
10-14 SICK LEAVE INCENTIVE	74,700
10-16 HAZ MAT PAY	93,592
10-17 ADDITIONAL INCENTIVE	35,014
10-18 SEPARATION PAY	90,000
10-19 INSPECTOR ON CALL	5,300
10-24 STATE INSPECTOR	3,000
10-95 1X SALARY ADJUSTMENT	14,655
<b>PERSONAL SERVICES - SWORN</b>	<b>9,485,342</b>

PERSONAL SERVICES (6420 - CIVILIAN EMPLOYEES)	
10-01 SALARIES	338,984
10-05 COMMITTEE INCENTIVE PAY	810
10-07 ALLOWANCES	6,271
10-10 LONGEVITY	6,589
10-11 SICK LEAVE BUYBACK - OVER BANK	5,672
10-12 VACATION BUYBACK	1,863
10-13 PDO BUYBACK	2,198
10-14 SICK LEAVE INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	900
10-95 1X SALARY ADJUSTMENT	736
<b>PERSONAL SERVICES - CIVILIAN</b>	<b>365,823</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>9,851,165</b>

Excludes Transfers Out (726,897) 5% Reserve  
8,138,578

FY 17-18 - Ordinance 3308 which was effective 1/1/18 increased sales tax to this fund .2166%.

(CONTINUED)

FUND: FIRE (040)  
 DEPARTMENT: FIRE (64)  
 DEPARTMENT HEAD: BERT NORTON  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
<b>Division 6410</b>		
Shift Commander	3	3
Chief of Training	1	1
Fire Marshall	1	1
Fire Inspector	4	3
Captain/Major	18	18
Apparatus Operator/Lt.	18	18
Firefighter	39	39
Training Captain	1	0
<b>TOTAL</b>	<b>85</b>	<b>83</b>
<b>Division 6420</b>		
Admin. Secretary	1	1
Fire Chief	1	1
Chief of Administration	1	1
Communications Coordinator - IT	0.27	0.27
<b>TOTAL</b>	<b>3.27</b>	<b>3.27</b>
<b>TOTAL 6410 &amp; 6420</b>	<b>88.27</b>	<b>86.27</b>

FY 17-18: Moved Communications Coordinator to Fund 70 (EOC)  
 FY 18-19: Moved Communications Coordinator from Fund 70 (EOC)  
 FY 20-21: Changed Prog Mgr to Chief of Administration  
 FY 21-22: Added Fire Inspector  
 FY 22-23: Removed Vacant Fire Inspector  
 FY 23-24: Added Fire Inspector, Training Captain

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 83  
 2018-19 - 83.27  
 2019-20 - 86.27  
 2020-21 - 86.27  
 2021-22 - 87.27  
 2022-23 - 86.27  
 2023-24 - 88.27

<b>BENEFITS (6410 - SWORN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	137,537
15-02 EMPLOYEES' RETIREMENT	1,290,104
15-03 GROUP INSURANCE	974,302
15-04 WORKERS COMP INSURANCE	256,936
15-07 UNIFORMS & PROTECTIVE GEAR	52,140
15-13 LIFE	26,367
15-14 DENTAL	83,718
15-20 OVERHEAD HEALTH COST	7,908
15-26 MEDICAL & PHYSICALS	18,125
15-98 RETIREE INSURANCE	343,884
<b>TOTAL BENEFITS-SWORN</b>	<b>3,191,021</b>

<b>BENEFITS (6420 - CIVILIAN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	27,985
15-02 EMPLOYEES' RETIREMENT	65,848
15-03 GROUP INSURANCE	42,078
15-06 TRAVEL & SCHOOL	8,000
15-13 LIFE	1,014
15-14 DENTAL	3,441
15-20 OVERHEAD HEALTH COST	281
15-98 RETIREE INSURANCE	12,827
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>161,475</b>
<b>TOTAL BENEFITS</b>	<b>3,352,496</b>

<b>MATERIALS &amp; SUPPLIES (SWORN EMPLOYEES)</b>	
20-34 MAINTENANCE OF EQUIPMENT	85,000
20-35 SMALL TOOLS & EQUIP	32,000
20-36 SPECIAL OPS/HAZMAT SUPPLIES	10,531
20-37 SCBA PARTS & SUPPLIES	13,961
20-38 EMS SUPPLIES	20,000
20-41 SUPPLIES	25,750
20-63 FLEET FUEL	71,796
20-64 FLEET PARTS	156,839
20-65 FLEET LABOR	130,752
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>546,629</b>

(CONTINUED)

department is achieved through four sections: administration, prevention, operations, and training/safety.

### **Administration**

The Administration Section consists of the Fire Chief, Administration Major, and an Administrative Secretary. This section is responsible for administration of the budget, the development of department policies & procedures, reporting, and general coordination of department activities as they relate to other departments. We continue to make sure that the members have the materials and equipment to be able to do their job.

We lost our administrative secretary in August of 2022 and struggled to find a replacement until March of 2023. That put an extreme amount of demand on the Chief and Administration Major. An Assistance to Firefighters Grant (AFG) was submitted for a Rescue Pumper.

### **Prevention**

The Prevention section currently consists of the Fire Marshal and three Fire Prevention Officers. One officer retired and a new one was hired. The division is really shaping into a well educated and focused division within the department. This year we are making a proposal to increase this by one additional officer. The prevention division was able to accomplish roughly 87% of the annual business inspection for the City. The addition of the new person will help to reach the goal of 100% of the businesses being inspected annually.

This year we finally were able to begin reaching out to the schools like we used to for Fire Prevention month. Our goal this year will be to get back into the schools and continue

the vital important program of teaching fire prevention and safety. But with increased interaction as we did pre-covid.

The Fire Prevention Officers perform approximately 1200 annual fire and construction inspections. The inspections are provided in accordance with local ordinances complying with the International Code Council (ICC) Fire Codes. Fire Inspectors also guide the construction of new and renovated structures through plans review, site inspections, and providing a certificate of occupancy according to the ICC/IFC Codes. The Section maintains records of hazardous materials, oil and gas well inspection and permitting, hydrant flow tests, and coordinates pre-fire planning efforts. They are responsible for complying and reporting to the National Fire Incident Reporting System (NFIRS) and managing burn permits.

Every member of the Fire Prevention section will attend the National Fire Academy in 2023! This level of training continues to make us one of the best departments in the State!

### **Operations**

The Operations Section currently consists of 78 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these three shifts is under the direction of a Shift Commander, supervising six (6) fire stations. Services include emergency medical services, technical rescue operations, fire suppression, hazardous materials operation, and other hazard mitigation duties during man-made or natural disasters.



FUND: FIRE (040)  
 DEPARTMENT: FIRE (64)  
 DEPARTMENT HEAD: BERT NORTON  
 PAGE TWO

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TOTAL BENEFITS

**3,352,496**

MATERIALS & SUPPLIES (SWORN EMPLOYEES)

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<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>546,629</b>

(CONTINUED)

FUND: FIRE (040)  
 DEPARTMENT: FIRE (64)  
 DEPARTMENT HEAD: BERT NORTON  
 PAGE THREE

**CONTRACTUAL (30-40) SUPPRESSION DIVISION 6410 FY 23-24**

Copy Rental and Supplies	4,400
Pest Control	2,500
Employment Ads	1,000
Contract Negotiations & Arbitration	13,700
Fire Station Alarm Systems	4,400
KFOR Radio tower maintenance	7,563
Simulcast Tower Maintenance	22,268
Eventide Service	1,889
OMACS Clocktower & Water plant Pk3	29,292
OMACS Water Plant Pk 2	9,200
OMACS Water Plant Pk 2 & Prime Care	9,249
OMACS MWC Metro Pk 1	7,782
MAXFSA-PSP	11,250
MAX Dipatch Maintenance	10,172
Fiber to towers	19,140
<b>TOTAL</b>	<b>153,805</b>

**CONTRACTUAL (30-40) TRAINING DIVISION 6412 FY 23-24**

External Training Resources	35,000
<b>TOTAL</b>	<b>35,000</b>

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, comes from transfers out of the operational Fund, 040 and includes a sales tax for capital outlay which was approved 1-1-12. The sales tax approved 1-1-12 is deposited directly into Fund 041.

**OTHER SERVICES & CHARGES (SWORN EMPLOYEES)**

30-21 SURPLUS PROPERTY	8,580
30-23 UPKEEP REAL PROPERTY	68,098
30-40 CONTRACTUAL	153,805
30-43 ANNUAL SOFTWARE MAINTENANCE	160,946
30-54 VEHICLE ACCIDENT INSURANCE	5,000
30-56 POINT OF SALE FEES	1,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	6,429
30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATION	178,071
30-86 AUDIT	4,812
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>586,741</b>

**PURCHASED SERVICES**

31-01 UTILITIES	54,800
31-02 COMMUNICATIONS	22,200
<b>TOTAL PURCHASED SERVICES</b>	<b>77,000</b>

**FIRE PREVENTION DIVISION (6411)**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	200
20-41 SUPPLIES	14,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>14,200</b>

**OTHER SERVICES & CHARGES**

30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,300
30-73 PUBLICATIONS	2,400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,700</b>

**TRAINING DIVISION (6412)**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	5,000
20-41 SUPPLIES	25,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>30,000</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	35,000
30-73 PUBLICATIONS	10,000
30-75 TUITION/FEES FOR TRAINING & CONF	30,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>75,000</b>

**TRANSFERS**

80-41 FIRE CAP (041)	250,000
<b>TOTAL TRANSFERS</b>	<b>250,000</b>

**TOTAL DEPARTMENT REQUEST** 14,787,931



**FUND: Fire (040)**

**DEPARTMENT: Fire Department**

### **SIGNIFICANT EXPENDITURE CHANGES:**

2023 proved to be a good recover year since the two years prior with COVID 19. Cost of goods have definitely increased and supply is beginning to remerge, but vehicles and apparatus have extremely long waits. We were still trying to balance this out and saw several personnel out with this and a rise in the calls for service. This year we will see increases in several areas. One of importance is the EMS budget. This is because of the new operating guidance for personal protective equipment. We had to increase the supply for the face coverings and everyone has to wear them on calls now. We also had an increase for our AED supplies as the way we used to get replacement consumables was through the hospital and now the hospital has changed manufactures so we are no longer compatible with equipment and supplies. There are other areas that have experienced increases as we are seeing the highest inflation our Country has seen in years. We have adjusted the budgets to the best of our ability in hopes cost will level out soon. The Fire/Police training center construction project will have ground breaking this fiscal year. We are excited to

see this start. We will also see the completing of the fire station 1 remodel. This year we also have a rather significant changes to our contractual account. This is because we are going to be switching to a new records management system. This one is better suited for the needs of the department. The old system was sold and the company that purchased is making changes that do not align with us.

We have also made recommendations to fill 2 spots recommended from the 2016 ESCI master plan study. These positions are a Deputy Chief and a Fire Prevention Officer. We have also recommended an additional person to training as we are bringing the training center on board this year. The plan for the Deputy Chief is to move the Training Chief to this spot and have him be responsible for training and operations. Because of this move we are recommending filling this position with a captains spot. The other position added to sergeants spot. This will allow there to be more people to do training as the center will require more to be able to perform certain drills.

We reevaluate our incident management records every 5 years or so and determined a better product exists and started migrating to FirstDue in 2022 and will continue that migration to permanent in 2023.

### **STAFFING & PROGRAMS**

The mission of the Midwest City Fire Department is to reduce risk, respond to emergencies, and add value to our community. Fiscal year 2023/2024, the Fire Department has budgeted for 90.27 personnel. The mission of the fire

department is achieved through four sections: administration, prevention, operations, and training/safety.

### **Administration**

The Administration Section consists of the Fire Chief, Administration Major, and an Administrative Secretary. This section is responsible for administration of the budget, the development of department policies & procedures, reporting, and general coordination of department activities as they relate to other departments. We continue to make sure that the members have the materials and equipment to be able to do their job.

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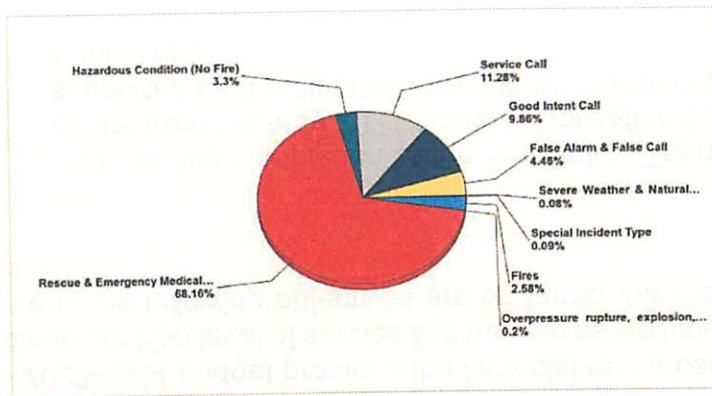
Every member of the Fire Prevention section will attend the National Fire Academy in 2023! This level of training continues to make us one of the best departments in the State!

### **Operations**

The Operations Section currently consists of 78 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these three shifts is under the direction of a Shift Commander, supervising six (6) fire stations. Services include emergency medical services, technical rescue operations, fire suppression, hazardous materials operation, and other hazard mitigation duties during man-made or natural disasters.

In 2022, suppression personnel responded to 8,642 calls for service. This is an increase of about 200 calls over last year. We are seeing an increase year over year for the last several years. While COVID 19 presented some increases in the calls for service we have not seen a direct proportional increase or decrease due to covid. We have just seen a steady increase and there is really no particular trend as to why. We will continue to monitor this and make sure that we are addressing the calls if we can with public education to help decrease those numbers.

This year we are looking at lead times on fire engines, and they currently are a two to three year wait. This fiscal year we are going to assemble the apparatus committee to begin the process of the next engine to arrive in 2025.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	223	2.58%
Overpressure rupture, explosion, overheating - no fire	17	0.2%
Rescue & Emergency Medical Service	5890	68.16%
Hazardous Condition (No Fire)	285	3.3%
Service Call	975	11.28%
Good Intent Call	852	9.86%
False Alarm & False Call	395	4.48%
Severe Weather & Natural Disaster	7	0.08%
Special Incident Type	8	0.09%
<b>TOTAL</b>	<b>8642</b>	<b>100%</b>

### Training and Safety

The Training Chief works under the direction of the Fire Chief. The Training Section is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Section develops and administers promotion testing and is responsible for maintaining a complete record of all training to ensure competencies to meet federal, state, and department mandates. The Training Chief assist with planning, coordinating, and evaluating disaster drills. The Training Officer also serves as incident safety officer and is a member of the command staff.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

### **2023/2024 GOALS AND OBJECTIVES**

The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safe-

ty education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Often, the department obtains additional funding for such programs through grants and donations.

The 2023-2024 budget provides the financial resources to continue our high level of service and training as we have in past and the following objectives are on target this Fiscal Year:

1. Work on the completion of the Fire/Police Training center from the May 2021 General Obligation Bond supported by the citizens. Should be completed in August of 2023.
2. From the ESCI Master Study recommendations, continue to work with staff to complete the findings outlined in the Strategic Plan for the department. Including the recommend staffing positions.
3. Add an additional fire inspector to be able to increase the percentage of annual business and follow up inspections.

# Special Funds

# City of Midwest City, Oklahoma

## Special Revenue - Index

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## City of Midwest City, Oklahoma

### Special Revenue - Index

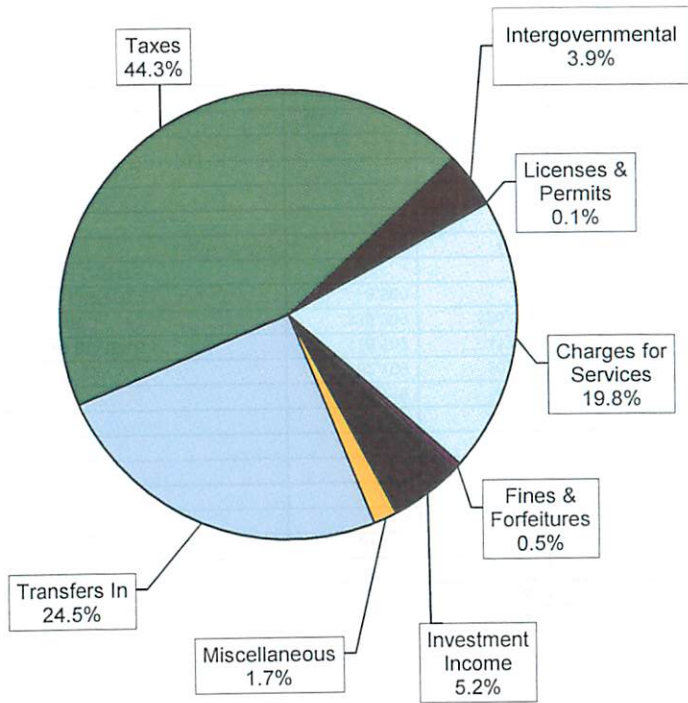
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\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

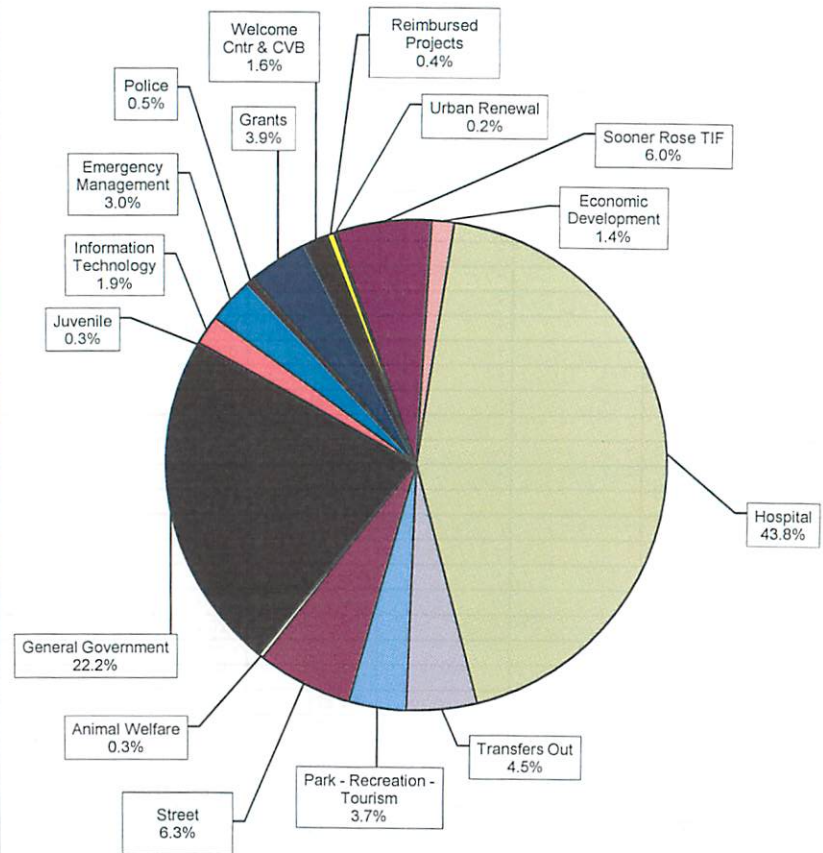
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2023-2024**

	<b>PRIOR YEAR ACTUAL FY 21-22</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 22-23</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 22-23</b>	<b>BUDGET YEAR FINAL FY 23-24</b>
<b>ESTIMATED REVENUE:</b>				
Taxes	6,854,862	6,884,226	7,467,021	7,260,088
Intergovernmental	6,109,360	5,039,784	4,821,289	632,168
Licenses & Permits	21,856	24,876	25,987	22,542
Charges for Services	3,170,260	3,189,607	3,377,214	3,246,068
Fines & Forfeitures	114,463	92,229	104,932	82,812
Investment Income	(12,422,577)	383,922	8,462,758	852,856
Miscellaneous	1,099,158	239,512	301,521	277,204
Transfers In	8,329,564	9,335,674	9,421,594	4,016,600
<b>TOTAL REVENUE</b>	<b>13,276,945</b>	<b>25,189,830</b>	<b>33,982,315</b>	<b>16,390,338</b>
Use / (Gain) of Fund Balance	17,604,258	41,089,102	29,138,150	10,531,576
<b>TOTAL RESOURCES</b>	<b>30,881,204</b>	<b>66,278,932</b>	<b>63,120,465</b>	<b>26,921,914</b>
<b>PROPOSED EXPENDITURES:</b>				
Park - Recreation - Tourism	497,381	3,111,201	2,948,704	994,313
Street	1,635,530	1,635,217	1,568,665	1,687,514
Animal Welfare	11,668	127,817	126,873	76,305
General Government	2,456,382	5,514,538	5,370,422	5,963,894
Juvenile	30,754	106,678	37,390	71,201
Information Technology	152,808	378,756	346,239	511,353
Emergency Management	542,345	823,638	757,673	815,531
Police	118,958	227,642	204,590	142,995
Grants	1,074,690	2,102,601	1,671,741	1,047,708
Welcome Cntr & CVB	393,333	479,069	475,957	429,467
Reimbursed Projects	328,126	3,003,081	3,000,940	119,531
Urban Renewal	71,892	50,000	37,500	55,000
Sooner Rose TIF	1,622,528	1,623,240	1,623,240	1,622,033
Economic Development	441,068	6,283,151	7,273,358	386,098
Hospital	12,692,666	29,717,841	26,508,941	11,783,494
Transfers Out	8,811,075	11,094,462	11,168,232	1,215,476
<b>TOTAL EXPENDITURES</b>	<b>30,881,204</b>	<b>66,278,932</b>	<b>63,120,465</b>	<b>26,921,914</b>
<b>RESERVE OF FUND BALANCE</b>				<b>500,668</b>

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS**  
**FY 2023-2024**  
**Total \$16,390,338**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS**  
**FY 2023-2024**  
**Total \$26,921,914**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2023-2024 EXPENDITURES**

FUND NO.	FUND DESCRIPTION	PERSONAL SERVICES	BENEFITS	MATERIALS & SUPPLIES	HOS. AUTH. RETAINER	OTHER SVCS & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS OUT	GRANT ACTIV EXP	DEPT REQUEST
9	GENERAL GOVT SALES TAX	601,474	395,994	76,019	-	948,380	3,603,018	-	-	-	5,624,885
13	STREET AND ALLEY	-	-	100,000	-	100,000	600,000	-	-	-	800,000
14	TECHNOLOGY	48,289	32,743	-	-	292,525	137,796	-	-	-	511,353
15	STREET LIGHTING FEE	12,370	946	13,663	-	860,535	-	-	-	-	887,514
16	REIMBURSED PROJECTS	-	-	17,631	-	101,900	-	-	50,000	-	169,531
25	JUVENILE	57,291	11,290	1,547	-	1,073	-	-	-	-	71,201
30	POLICE STATE SEIZURES	-	6,500	3,375	-	1,800	5,000	-	-	-	16,675
31	SPECIAL POLICE PROJECTS	-	-	4,000	-	7,000	5,000	-	-	-	16,000
34	POLICE LAB FEE	-	5,000	8,000	-	2,000	-	-	-	-	15,000
35	EMPLOYEE ACTIVITY	-	-	5,650	-	13,597	-	-	-	-	19,247
36	POLICE JAIL	-	2,500	48,500	-	15,128	-	-	-	-	66,128
37	POLICE IMPOUND FEES	12,719	6,473	5,000	-	-	5,000	-	-	-	29,192
45	WELCOME CENTER	62,109	20,656	-	-	20,000	50,000	-	-	-	152,765
46	CONVENTION & VISITORS BUREAU	118,102	41,610	3,000	-	113,991	-	-	-	-	276,703
70	EMERGENCY OPERATIONS	339,769	126,329	6,223	-	159,622	183,588	-	-	-	815,531
115	ACTIVITY - 2315 HOLIDAY LIGHTS	3,500	268	4,500	-	41,700	-	-	-	-	49,968
115	ACTIVITY - 2320 WALK THE LIGHTS	-	-	2,000	-	1,500	-	-	-	-	3,500
115	ACTIVITY - 7810 SOFTBALL	15,178	1,161	20,000	-	60,300	-	-	-	-	96,639
115	ACTIVITY - 7812 BASEBALL	8,089	619	15,000	-	108,500	-	-	-	-	132,208
115	ACTIVITY - 7813 PAVILIONS	-	-	-	-	26,200	10,000	-	-	-	36,200
115	ACTIVITY - 7815 MISC. PROGRAMS	-	-	14,000	-	6,775	-	-	-	-	20,775
115	ACTIVITY - 7816 NATURE TRAILS	-	-	170	-	-	-	-	-	-	170
115	ACTIVITY - 7817 TREE BOARD	-	-	5,000	-	-	-	-	-	-	5,000
141	CDBG - GRANTS MGMT	361,596	125,091	4,741	-	158,780	35,000	-	-	-	685,208
142	GRANTS - 37 HOUSING	-	-	-	-	122,500	-	-	-	240,000	362,500
201	URBAN RENEWAL	-	-	-	-	55,000	-	-	-	-	55,000
220	ANIMALS BEST FRIEND	-	-	8,000	-	52,255	16,050	-	-	-	76,305
225	HOTEL/MOTEL	-	-	-	-	-	-	-	580,273	-	580,273
235	MUNICIPAL COURT	-	-	-	-	-	-	-	930	-	930
310	DISASTER RELIEF	80,498	22,265	6,000	-	161,000	50,000	-	-	-	319,763
352	SOONER ROSE TIF	-	-	-	-	-	-	1,622,033	-	-	1,622,033
353	ECONOMIC DEVELOPMENT	91,289	30,136	-	-	264,673	-	-	-	-	386,098
425	HOSPITAL AUTHORITY COMPOUNDED PRINC	-	-	-	-	380,250	1,200,000	-	-	-	1,580,250
425	HOSPITAL AUTHORITY DISCRETIONARY	183,866	65,674	3,000	-	1,229,675	5,150,000	-	584,273	-	7,216,488
425	HOSPITAL AUTHORITY IN LIEU OF TAXES	-	10,000	-	115,000	165,000	2,750,000	-	-	-	3,040,000
425	HOSPITAL AUTHORITY GRANTS	-	-	-	-	531,029	-	-	-	-	531,029
<b>TOTAL</b>		<b>2,035,434</b>	<b>923,285</b>	<b>392,019</b>	<b>115,000</b>	<b>6,428,215</b>	<b>13,950,452</b>	<b>1,622,033</b>	<b>1,215,476</b>	<b>240,000</b>	<b>26,921,914</b>

FUND: GENERAL GOVERNMENT SALES TAX (009)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	530,590	594,314	589,888	601,474
BENEFITS	307,719	388,399	371,890	395,994
MATERIALS & SUPPLIES	70,392	91,094	70,736	76,019
OTHER SERVICES	690,112	919,956	914,380	948,380
CAPITAL OUTLAY	523,805	3,009,506	3,009,506	3,603,018
<b>TOTAL</b>	<b>2,122,618</b>	<b>5,003,269</b>	<b>4,956,400</b>	<b>5,624,885</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	2,880,611	2,728,151	3,092,336	2,986,474
INTEREST	15,218	26,835	92,355	63,562
MISCELLANEOUS	15,106	10,000	19,975	10,000
TRANSFER IN	872,641	835,946	835,946	2,500,000
<b>TOTAL</b>	<b>3,783,576</b>	<b>3,600,932</b>	<b>4,040,612</b>	<b>5,560,036</b>

BUDGETARY	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	3,667,209	2,818,146	1,943,582	4,541,773
6/30/2021	4,541,773	3,783,576	2,122,618	6,202,731
6/30/2022	6,202,731	4,040,612	4,956,400	5,286,943
6/30/2023	5,286,943	5,560,036	5,624,885	5,222,094

FY 11-12  
New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012.  
Restricted for operating & capital outlay of the General Fund Departments.

FY 17-18  
Ordinance 3308 effective 1/1/18 increased sales tax for this fund . 2139%.

FINAL BUDGET 2023-2024

CITY MANAGER - 0110

PERSONAL SERVICES	
10-01 SALARIES	533,006
10-07 ALLOWANCES	15,987
10-10 LONGEVITY	10,835
10-11 SL BUYBACK-OVER BANK	5,575
10-12 VACATION BUYBACK	2,781
10-13 PDO BUYBACK	4,118
10-14 SL INCENTIVE PAY	1,035
10-17 ADDITIONAL INCENTIVE	1,035
10-95 1X SALARY ADJUSTMENT	702
<b>TOTAL PERSONAL SERVICES</b>	<b>575,074</b>

BENEFITS	
15-01 SOCIAL SECURITY	43,993
15-02 EMPLOYEES' RETIREMENT	80,510
15-03 GROUP INSURANCE	49,216
15-06 TRAVEL & SCHOOL	20,000
15-13 LIFE	1,225
15-14 DENTAL	3,591
15-20 OVERHEAD HEALTH CARE COST	2,055
15-98 RETIREE INSURANCE	6,399
<b>TOTAL BENEFITS</b>	<b>206,990</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	12,000
20-63 FLEET FUEL	299
20-64 FLEET PARTS	200
20-65 FLEET LABOR	20
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>12,519</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES	1,050
30-40 CONTRACTUAL	6,220
30-72 MEMBERSHIPS & SUBSCRIPTIONS	6,040
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>13,310</b>

<b>TOTAL DIVISION REQUEST - CITY MANAGER</b>	<b>807,893</b>
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(CONTINUED)

FUND: GENERAL GOVERNMENT SALES TAX (009)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
<b>City Manager - 0110</b>		
City Manager	0.5	0.5
Asst. City Manager	0.65	0.65
Director of Operations	1	1
Executive Secretary	0.8	0.8
Administrative Secretary	1	1
<b>TOTAL</b>	<b>3.95</b>	<b>3.95</b>
<b>GENERAL GOVT - 1410</b>		
Mayor - Council	7	7
<b>TOTAL</b>	<b>7</b>	<b>7</b>
<b>TOTAL 0110 &amp; 1410</b>	<b>10.95</b>	<b>10.95</b>

FY 20-21 Added Director of Operations

Asst. City Manager - funded 25% PWA (075), 10% Hospital Authority (425)

City Manager - funded 15% Reed Center Hotel Operations (195), 10% Risk (202), 25% Hospital Authority (425)

Executive Secretary - funded 20% Hospital Authority (425)

**CONTRACTUAL (30-40) CITY MANAGER (01) FY 23-24**

Shred-it USA, LLC	407
Imagenet Consulting, LLC	1,713
Legal Fees	3,100
Miscellaneous	1,000
<b>TOTAL</b>	<b>6,220</b>

**CONTRACTUAL (30-40) GENERAL GOVT (14) FY 23-24**

Postage Meter Rental (Quadiant)	4,000
Copiers (Print Room, City Mgr, 1st Floor)	10,500
Mid-Del Youth & Family Center	50,000
Transit Embark	145,000
ACOG	45,000
County Assessor (Board of Cnty Comm)	29,500
Oklahoma Municipal League	35,000
MLK Breakfast	6,000
Youth Excel	5,000
Municode / Code Supplements	15,000
Annual Awards Banquet	9,000
Document Destruction	3,000
Mid-Del Tinker 100 Club	1,500
OK Municipal Management Services	5,000
Miscellaneous	21,500
<b>TOTAL</b>	<b>385,000</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2018-19 - 9.95  
 2019-20 - 9.95  
 2020-21 - 10.95  
 2021-22 - 10.95  
 2022-23 - 10.95  
 2023-24 - 10.95

**GENERAL GOVERNMENT - 1410**

<b>PERSONAL SERVICES</b>	
10-02 WAGES	26,400
<b>TOTAL PERSONAL SERVICES</b>	<b>26,400</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,020
15-03 GROUP INSURANCE	30,577
15-04 WORKERS COMP INSURANCE	128,615
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	620
15-14 DENTAL	2,677
15-20 OVERHEAD HEALTH CARE COST	172
15-98 RETIREE INSURANCE	19,324
<b>TOTAL BENEFITS</b>	<b>189,005</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-30 POSTAGE	28,000
20-34 MAINTENANCE OF EQUIPMENT	500
20-41 SUPPLIES	35,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>63,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	144,000
30-21 SURPLUS PROPERTY	14,800
30-40 CONTRACTUAL	385,000
30-43 HARDWARE/SOFTWARE MAINT.	148,389
30-49 CREDIT CARD FEES	14,400
30-51 OTHER GOVERNMENT EXPENSE	5,700
30-56 POINT OF SALE FEES	2,880
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,800
30-75 LEGAL PUBLICATIONS	5,450
30-82 BONDS	1,300
30-83 ELECTION EXPENSES	50,000
30-85 INSURANCE	113,732
30-86 AUDIT	47,619
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>935,070</b>
<b>TOTAL DIVISION REQUEST - GENERAL GOVT</b>	<b>1,213,974</b>

(CONTINUED)

FUND: GENERAL GOVERNMENT SALES TAX (009)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON  
 PAGE THREE

**CAPITAL OUTLAY FY 23-24**

Laptop Replacement	City Mgr	2,500
(3) Large I-pads with Cases & Pens	City Mgr	4,500
Misc Equipment & Furniture	City Mgr	38,800
Misc Remodel	City Mgr	100,000
(2) Computer with Monitors	HR	2,000
(2) Executive Office Chairs	HR	1,000
Accounts Payable Printer	Finance	6,000
Office Chairs	Finance	2,500
Computer & Large Monitor	Finance	1,400
Bucket Truck Mult Dept Funding	Street	30,000
3/4 Ton Crew Cab PU	Street	14,000
Concrete Saw 24"	Street	31,497
Weedeaters, Edgers, Blowers, Chainsaws	Street	6,000
Case Backhoe Loader Multi Year Funding	Street	78,000
Dump Truck with a 10 Yard Bed (Multi Year Funding)	Street	92,000
Auto Operator on Intake Door	Court	2,821
Access Control for Mayor's Office	General Gov't	5,000
(3) New I-Pads with Case and Pen	General Gov't	2,400
Copier w/Dual Drawers, Hole Punch & Stapler Functions	General Gov't	9,000
City Hall Remodel	General Gov't	2,500,000
Fiber Optic	General Gov't	55,000
MWC Library Chiller	General Gov't	150,000
Extended Cab 4X4 Pickup w/Accessories and Safety Lights	Nhbd Svc	47,000
Ipad Replacement	Nhbd Svc	1,500
Laptops and Monitors Replacements	IT	19,000
Laserfiche Forms Licensing and Conversion	IT	70,000
Full Size Extended Cab Pickup with Equipment	Eng	42,000
HVAC Equipment Replacement	Eng	215,000
(3) Computer Replacements	Eng	2,400
(3) Ram Mount Ipad Holders	Eng	1,400
Remodel Secondary Conference Room	Eng	2,500
Comm Dev Conference Room TV Replacement	Eng	4,300
Building Maintenance Shed	Eng	12,500
Handicapped BR Remodel (3rd Year Funding)	Sr Ctr	50,000
Color Printer	Sr Ctr	1,000
	<b>TOTAL</b>	<b>3,603,018</b>

**CAPITAL OUTLAY**

40-01 VEHICLES	225,000
40-02 EQUIPMENT	452,318
40-07 BUILDING	12,500
40-14 REMODEL	2,807,500
40-49 COMPUTERS	35,700
40-50 SOFTWARE	70,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,603,018</b>

**TOTAL DIVISION REQUEST** 3,603,018

**TOTAL DEPARTMENT REQUEST** 5,624,885

**FUND: GENERAL (010)**

**DEPARTMENT: CITY Manager (01)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**PROGRAM DESCRIPTION**

The City Manager's Department provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquires in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. The City Manager's Department also serves as the manager of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority.

**2023-2024 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups.
2. Identify areas where utilization of alternative methods or equipment can improve efficiency.
3. Continue regular meetings with Administrative Staff and bi-monthly meetings with the Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

4. Closely monitor the management of the Reed Center and the Sheraton Hotel, soon to be a Delta Hotel.
5. Oversee contractual requirements of the Redevelopment Agreement and Lease.
6. Manage the marketing/communication efforts of the City of Midwest City including a community survey in FY 2023-24.
7. Oversee assets and budget of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority including the development of a hospital district.
8. Continue to update the Council and residents about the on-going G.O. Bond Projects.
9. Develop an overall capital improvement strategy.



**FUND: GENERAL (010)**  
**DEPARTMENT: General Government (14)**

**SIGNIFICANT EXPENDITURE CHANGES:**

- Marketing/communications efforts transferred to a free standing budget.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, City Council expenditures, elections and payment for the City's auditors.

This program has six major service activities:

1. To fund dues and obligations of the City of Midwest City, which are required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the City belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the City's portion of the Workers Compensation Insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for over-payments and permits.
5. To Fund auditing obligations for the City.
6. Contract obligations such as Mid-Del Youth and Family Center, Embark, ACOG, OML, and others.

**2023-2024 GOALS AND OBJECTIVES**

1. Continue the implementation of effective ways to use technology for process improvement.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to "go green" and save on utilities and other expenses.

FUND: STREET & ALLEY (013)  
 DEPARTMENT: STREET (09)  
 DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	134,296	101,485	62,560	100,000
OTHER SERVICES	61,679	86,050	86,050	100,000
CAPITAL OUTLAY	505,786	584,068	584,068	600,000
<b>TOTAL</b>	<b>701,761</b>	<b>771,603</b>	<b>732,678</b>	<b>800,000</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	564,824	531,094	492,644	525,113
INTEREST	4,106	8,165	24,647	17,355
TRANSFER IN (191)	61,415	50,000	50,000	50,000
<b>TOTAL</b>	<b>630,345</b>	<b>589,259</b>	<b>567,291</b>	<b>592,468</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,615,490	569,852	568,142	1,617,200	6/30/2021
6/30/2021	1,617,200	630,345	701,761	1,545,784	6/30/2022
6/30/2022	1,545,784	567,291	732,678	1,380,397	6/30/2023 - EST
6/30/2023	1,380,397	592,468	800,000	1,172,865	6/30/2024 - EST

**CONTRACTUAL (30-40) FY 23-24**

Dolese Brothers Company	25,000
Concrete Repair Contractors	65,000
Geotechnical Engineering	10,000
<b>TOTAL</b>	<b>100,000</b>

**FINAL BUDGET 2023-2024**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 MATERIALS (CRACKSEAL SUPPLIES)	100,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>100,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	100,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>100,000</b>

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	550,000
40-15 IOB	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>600,000</b>

**TOTAL DEPARTMENT REQUEST** 800,000

**CAPITAL OUTLAY FY 23-24**

Infrastructure	500,000
Infrastructure Other Than Building	50,000
SE 15th / Air Depot Signal	50,000
<b>TOTAL</b>	<b>600,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MISC CITY WIDE THERMO STR	46,493
RESIDENTIAL STREET REPAIR	1,923
PED CROSSING ENGINEERING	1,211
CITY-WIDE STREET REHABILITATION	47,138
MIDWEST BLVD 29TH TO 10TH	19,703
SCHOOL ZONE FLASHER ENGINEERING	3,800
MIDWEST BLVD MATCH (MULTI YEAR)	200,000
TRAFFIC STUDY	13,800
REPL BRIDGE BEARING NE 36	150,000
CITY-WIDE ST SIGN REPL	50,000
INFRAS OTHER THAN BLDG	50,000
<b>TOTAL</b>	<b>584,068</b>

FUND: TECHNOLOGY (014)  
DEPARTMENT: GENERAL GOVERNMENT (14)  
DEPARTMENT HEAD: ALLEN STEPHENSON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	34,480	45,956	41,456	48,289
BENEFITS	7,928	29,952	12,930	32,743
OTHER SERVICES	110,399	236,440	225,446	292,525
CAPITAL OUTLAY	-	66,408	66,408	137,796
<b>TOTAL</b>	<b>152,807</b>	<b>378,756</b>	<b>346,240</b>	<b>511,353</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
LICENSES & PERMITS	13,600	21,909	24,067	20,622
CHARGES FOR SERVICES	304,944	308,763	293,872	313,710
FINES & FORFEITURES	7,855	8,749	6,975	7,807
INVESTMENT INTEREST	1,334	2,525	9,245	6,350
<b>TOTAL</b>	<b>327,733</b>	<b>341,946</b>	<b>334,159</b>	<b>348,489</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	207,826	381,889	156,152	433,563	6/30/21
6/30/2021	433,563	327,733	152,807	608,489	6/30/22
6/30/2022	608,489	334,159	346,240	596,408	6/30/23 - EST
6/30/2023	596,408	348,489	511,353	433,544	6/30/24 - EST
		Excludes Capital Outlay		(18,678)	5% Reserve
				<u>414,866</u>	

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-02 WAGES	19,367
10-03 OVERTIME	28,833
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>48,289</b>

BENEFITS	
15-01 SOCIAL SECURITY	3,694
15-02 RETIREMENT	4,049
15-06 TRAVEL & SCHOOL	25,000
<b>TOTAL BENEFITS</b>	<b>32,743</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	40,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	252,525
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>292,525</b>

CAPITAL OUTLAY	
40-02 EQUIPMENT	136,000
40-15 IOB	1,796
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>137,796</b>

**TOTAL DEPARTMENT REQUEST** 511,353

CAPITAL OUTLAY FY 23-24

Network Analysis Equipment and Vehicle Toolkits	35,000
Cyber Security Improvements	1,796
Camera Sites Equipment Replacement	21,000
PWA Firewall Replacement	10,000
Timeclocks Replacement	70,000
<b>TOTAL</b>	<b>137,796</b>

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

FIBER PROJECT	33,204
CYBER SECURITY IMPROVEMENT	33,204
<b>TOTAL</b>	<b>66,408</b>

(CONTINUED)

FUND: TECHNOLOGY (014)  
 DEPARTMENT: GENERAL GOVERNMENT (14)  
 DEPARTMENT HEAD: ALLEN STEPHENSON  
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PART TIME	FY 23-24	FY 22-23
Technician	0.5	0.5
TOTAL	0.5	0.5

FY 21-22: Moved PT Tech from Fund 010-16 IT  
 FY 21-22: Moved all permanent staff to Fund 010-16 IT  
 FY 17-18: Move 80% System Administrator to fund 10-16 IT

PERSONNEL  
 POSITIONS SUMMARY:

2017-18 - 2  
 2018-19 - 2  
 2019-20 - 1  
 2020-21 - 1  
 2021-22 - 0  
 2022-23 - 0  
 2023-24 - 0

CONTRACTUAL (30-40) FY 23-24

PCI Compliance	25,000
Information Technology Svcs (As needed to maintain software/hardware throughout the City)	15,000
<b>TOTAL</b>	<b>40,000</b>

HARDWARE/SOFTWARE MAINTENANCE (30-43) FY 23-24

Virus Protection	4,259
Check Writer	211
Time system	15,879
Email	13,172
Hypervisor	18,977
Email Archiving	9,583
SNMP Monitoring and Alerting	6,032
Backup	9,556
SAN	33,031
Network Devices	3,180
Spam	15,602
Agenda	6,072
PC Support	25,000
Remote Support	9,376
Broadcasting Solution (Ch 20)	1,513
Cameras	12,500
Firewall	11,489
Immutable Backup Solution	9,000
Network Monitoring and Reporting	2,189
Network Equipment Backup	354
Phone System	11,663
MDM Tracking and Monitoring	7,803
Software Deployment System	2,139
Work Ticket System	5,102
Email Security Training	5,507
Kiosk Manager	5,136
Core Switch Maintenance	8,199
<b>TOTAL</b>	<b>252,525</b>

**FUND: Technology (014)**  
**DEPARTMENT: Information Technology**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 77 projects and provides support for 135 virtual machines as well 75 major applications running throughout the City.

9. Coordinate all purchases of technology related equipment throughout the City.
10. Provide technical support for application software and hardware.
11. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
12. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems
13. Work with various departments on 77 City wide projects.

**2023-2024 GOALS AND OBJECTIVES**

Coordinate and install the following projects:

1. Transition to Microsoft 365 Email & Office
2. P25 3-Site Radio Equipment
3. Replacement of Network Switches
4. PCI Compliance
5. Replacement Virtual Hosts
6. Integrate PWA software with ERP system
7. Fiber to various City facilities
8. Camera Upgrades

FUND: STREET LIGHTING FEE - (015)  
DEPARTMENT: GENERAL GOVERNMENT (14)  
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	9,306	21,089	12,370	12,370
BENEFITS	712	1,613	946	946
MATERIALS & SUPPLIES	2,527	14,695	4,695	13,663
OTHER SERVICES	835,651	746,217	737,974	860,535
CAPITAL OUTLAY	85,573	80,000	80,000	-
<b>TOTAL</b>	<b>933,769</b>	<b>863,614</b>	<b>835,985</b>	<b>887,514</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	592,363	586,523	593,278	591,024
INTEREST	4,085	8,020	18,098	13,115
MISCELLANEOUS	228	-	-	-
<b>TOTAL</b>	<b>596,676</b>	<b>594,543</b>	<b>611,376</b>	<b>604,139</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,874,909	596,336	723,507	1,747,738	6/30/21
6/30/2021	1,747,738	596,676	933,769	1,410,645	6/30/22
6/30/2022	1,410,645	611,376	835,985	1,186,036	6/30/23 - EST
6/30/2023	1,186,036	604,139	887,514	902,661	6/30/24 - EST

PART TIME	FY 23-24	FY 22-23
Inspector	0.5	0.5

FEE SCHEDULE PER MONTH FY 23-24

Residential	\$1.75
Commercial	\$7.50
Apartment Complexes (3 or more units)	\$1.00
Mobile/Manufactured Home Parks (per occupied pad)	\$1.00
Mobile/Manufactured Home Parks (with own water meter)	\$1.75

FINAL BUDGET 2023-2024

<b>PERSONAL SERVICES</b>	
10-02 WAGES	12,281
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>12,370</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	946
<b>TOTAL BENEFITS</b>	<b>946</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	10,000
20-63 FLEET FUEL	1,047
20-64 FLEET PARTS	1,296
20-65 FLEET LABOR	1,320
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>13,663</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	780,535
30-40 CONTRACTUAL	80,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>860,535</b>

**TOTAL DEPARTMENT REQUEST** 887,514

CAPITAL OUTLAY FY 22-23

PALMER LOOP TRAIL LIGHTS	30,000
WP ATKINS PARK ST LIGHTS	50,000
<b>TOTAL</b>	<b>80,000</b>

CONTRACTUAL FY 23-24

Midstate Traffic Control Inc	80,000
<b>TOTAL</b>	<b>80,000</b>

FUND: REIMBURSED PROJECTS (016)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: VARIOUS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
MATERIALS & SUPPLIES	6,476	115,252	107,835	17,631
OTHER SVCS & CHGS	275,785	2,347,792	2,353,068	101,900
CAPITAL OUTLAY	45,866	540,037	540,037	-
TRANSFER OUT	-	-	-	50,000
<b>TOTAL</b>	<b>328,127</b>	<b>3,003,081</b>	<b>3,000,940</b>	<b>169,531</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
INTERGOVERNMENTAL	346,373	2,176,061	2,093,791	-
CHARGES FOR SERVICES	115,026	104,227	118,093	113,552
MISCELLANEOUS	25,286	-	24,440	24,012
LICENSES & PERMITS	1,540	2,967	1,920	1,920
INTEREST	2,869	4,985	17,447	11,925
<b>TOTAL</b>	<b>491,094</b>	<b>2,288,240</b>	<b>2,255,691</b>	<b>151,409</b>

DEPT/DIVISION	6/30/22 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/23 FUND BALANCE
05 - COMMUNITY DEV.	47,881	51,920	69,831	29,970
06 - PARK & REC	63,337	-	61,090	2,247
09 - STREETS	-	-	85,000	(85,000)
10 - ANIMAL WELFARE	18,805	-	18,807	(2)
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	153,150	11,400	61,219	103,331
16 - IT	2,000	-	-	2,000
20 - COMMUNICATIONS	-	-	-	-
23 - PARKS	-	-	57,416	(57,416)
24 - ENGINEERING & CONST	-	69,306	69,306	-
30 - PWA	507	-	-	507
39 - GRANTS MGMT	(177,969)	1,749,648	2,034,448	(462,769)
43 - WASTEWATER	-	-	-	-
47 - GOLF	-	100,000	100,000	-
48 - CREDIT UNION	39,982	5,412	-	45,394
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	181,769	18,600	-	200,369
62 - POLICE	560	29,837	29,837	560
64 - FIRE	3,905	95,000	96,764	2,141
37 - HOUSING	85,040	428	90,428	(4,960)
14 - GENERAL GOV'T	272,187	95,943	55,250	312,880
87 - ECONOMIC	139,842	10,750	171,544	(20,952)
UNRESERVED	244,540	-	-	244,540
INTEREST	136,883	17,447	-	154,330
<b>TOTAL</b>	<b>1,218,188</b>	<b>2,255,691</b>	<b>3,000,940</b>	<b>472,939</b>

FINAL BUDGET 2023-2024

DEPT. 1410 - GENERAL GOV'T	
OTHER SERVICES AND CHARGES	
30-01 UTILITIES/COMMUNICATION	7,500
30-23 UPKEEP REAL PROPERTY	50,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>57,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>57,500</b>

DEPT. 1510 - NEIGHBORHOOD SVCS	
MATERIALS & SUPPLIES	
20-02 OPERATION PAINTBRUSH	10,000
20-06 CHRISTMAS BASKET SUPPLIES	5,631
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>15,631</b>
<b>TOTAL DIVISION REQUEST</b>	<b>15,631</b>

DEPT. 1550 - NEIGHBORHOOD SVCS/CMTY ACTION BLDG RENT	
MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

OTHER SERVICES AND CHARGES	
30-01 UTILITIES/COMMUNICATION	7,000
30-23 UPKEEP REAL PROPERTY	2,400
30-40 CONTRACTUAL	35,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>44,400</b>
<b>TOTAL DIVISION REQUEST</b>	<b>46,400</b>

DEPT. 3902 - CDBG	
TRANSFER OUT TO OTHER FUNDS	
80-39 CDBG	50,000
<b>TOTAL TRANSFER OUT TO OTHER FUNDS</b>	<b>50,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>50,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>169,531</b>

CONTRACTUAL (30-40) (1550)	
NIA Tutoring	35,000
<b>TOTAL</b>	<b>35,000</b>

(CONTINUED)

FUND: REIMBURSED PROJECTS (016)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: VARIOUS  
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FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DEPT/DIVISION	6/30/23 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/24 FUND BALANCE
05 - COMMUNITY DEV.	29,970	1,920	-	31,890
06 - PARK & REC	2,247	-	-	2,247
09 - STREETS	(85,000)	-	-	(85,000)
10 - ANIMAL WELFARE	(2)	-	-	(2)
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	103,331	11,400	62,031	52,700
16 - IT	2,000	-	-	2,000
20 - COMMUNICATIONS	-	-	-	-
23 - PARKS	(57,416)	-	-	(57,416)
24 - ENGINEERING & CONST	-	-	-	-
30 - PWA	507	-	-	507
39 - GRANTS MGMT	(462,769)	-	50,000	(512,769)
43 - WASTEWATER	-	-	-	-
47 - GOLF	-	-	-	-
48 - CREDIT UNION	45,394	5,412	-	50,806
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	200,369	18,600	-	218,969
62 - POLICE	560	-	-	560
64 - FIRE	2,141	-	-	2,141
37 - HOUSING	(4,960)	-	-	(4,960)
14 - GENERAL GOVT	312,880	92,152	57,500	347,532
87 - ECONOMIC	(20,952)	10,000	-	(10,952)
UNRESERVED	244,540	-	-	244,540
INTEREST	154,330	11,925	-	166,255
	<b>472,939</b>	<b>151,409</b>	<b>169,531</b>	<b>454,817</b>



**FUND: JUVENILE (025)  
DEPARTMENT: MUNICIPAL COURT  
DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	23,027	72,769	25,795	57,291
BENEFITS	6,662	31,062	8,748	11,290
MATERIALS & SUPPLIES	147	1,104	1,104	1,547
OTHER SERVICES	919	1,143	1,143	1,073
CAPITAL OUTLAY	-	600	600	-
<b>TOTAL</b>	<b>30,755</b>	<b>106,678</b>	<b>37,390</b>	<b>71,201</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
FINES & FORFEITURES	50,229	41,781	49,918	45,187
INTEREST	145	270	1,157	795
TRANSFER IN (GENERAL)	17,656	-	-	-
<b>TOTAL</b>	<b>68,030</b>	<b>42,051</b>	<b>51,075</b>	<b>45,982</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	27,943	85,571	75,351	38,163
6/30/2021	38,163	68,030	30,755	75,438
6/30/2022	75,438	51,075	37,390	89,123
6/30/2023	89,123	45,982	71,201	63,904
				(3,560) 5% Reserve
				<b>60,344</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Municipal Prosecutor	0.25	0.25
Juvenile Probation Officer	0	1
<b>TOTAL</b>	<b>0.25</b>	<b>1.25</b>
PART-TIME	FY 23-24	FY 22-23
Juvenile Probation Officer	0.5	0

FY 23-24 moved Juvenile Probation Officer to part time position  
 FY 22-23 moved .25 Municipal Prosecutor from Court (010-12)  
 FY 22-23 moved .25 Court Compliance Coordinator to Court (010-12)  
 FY 20-21 PT Court Clerk removed  
 Part Time Clerk .75 of salary is paid by Municipal Court (010-12)  
 Court Compliance Coordinator and Court Clerk position were combined  
 in FY 17-18 with Municipal Court (010-12) covering .75 of salary

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	25,185
10-02 WAGES	30,624
10-07 ALLOWANCES	660
10-10 LONGEVITY	180
10-13 PDO BUYBACK	195
10-14 SICK LEAVE INCENTIVE	225
10-95 SALARY ADJUSTMENT	222
<b>TOTAL PERSONAL SERVICES</b>	<b>57,291</b>

BENEFITS	
15-01 SOCIAL SECURITY	4,383
15-02 RETIREMENT	3,733
15-03 GROUP INSURANCE	1,936
15-04 WORKERS COMP INSURANCE	419
15-06 TRAVEL & SCHOOL	500
15-13 LIFE	78
15-14 DENTAL	219
15-20 OVERHEAD HEALTH CARE COST	22
<b>TOTAL BENEFITS</b>	<b>11,290</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	1,200
20-63 FLEET FUEL	104
20-64 FLEET PARTS	96
20-65 FLEET LABOR	147
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,547</b>

OTHER SERVICES & CHARGES	
30-43 HARDWARE/SOFTWARE MAINT	833
30-85 INSURANCE-FIRE & THEFT	240
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,073</b>

**TOTAL DEPARTMENT REQUEST** **71,201**

**FUND: JUVENILE (025)**

**DEPARTMENT: MUNICIPAL COURT**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the division, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile.

Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various

schools, and other agencies that provide services to the juveniles/families. Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Court Administrator:**

The intent of the Court Administrator is to coordinate and supervise the Juvenile Division and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Court Administrator supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Court Administrator maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Court Administrator continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative todays into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

**PROGRAM DESCRIPTION**

The Juvenile Division consists of a Probation Officer and the Prosecuting Attorney under the supervision of the Assistant City Manager.

The purpose of this division is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease incidences of juvenile delinquency.

### **2023-2024 GOALS AND OBJECTIVES**

- Uphold the mission of the Juvenile Division
- Incorporate non-traditional methods; mentoring, counseling, tutoring, supervision, program referrals and community service to eliminate re-offenders.
- Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
- Create individualized Probation or Diversion plans to address accountability and inspire success.
- Provide appropriate supervision based on risk level.
- Provide resources to address psychological/behavioral needs of youth in our community.
- Share vital information with the criminal justice system to eliminate the habitual offend-

ers. In addition to accessing the JOLTS systems as a “read only” fill.

- Continue to seek and partner with agencies for programs addressing the changing needs of youth as they evolve.
- Continue to assess the juvenile program and services through methods such as, continuous review of referral programs and monitor monthly statistics to identify trends in crimes.
- Attend specialized training for juvenile probation and community supervision in regards to alternatives to incarceration; how to provide quality service with limited resources and funding.

FUND: POLICE STATE SEIZURES (030)\*  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
BENEFITS	3,716	6,200	3,282	6,500
MATERIAL & SUPPLIES	997	2,395	2,395	3,375
OTHER SERVICES	-	1,800	1,800	1,800
CAPITAL OUTLAY	1,329	5,000	5,000	5,000
<b>TOTAL</b>	<b>6,042</b>	<b>15,395</b>	<b>12,477</b>	<b>16,675</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
FINES & FORFEITURES	19,409	-	20,077	-
INVESTMENT INTEREST	242	425	1,535	1,095
<b>TOTAL</b>	<b>19,651</b>	<b>425</b>	<b>21,612</b>	<b>1,095</b>

BUDGETARY	BUDGET	FUND		
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE
6/30/2020	72,260	20,472	4,868	87,864 6/30/2021
6/30/2021	87,864	19,651	6,042	101,473 6/30/2022
6/30/2022	101,473	21,612	12,477	110,608 6/30/2023 - EST
6/30/2023	110,608	1,095	16,675	95,028 6/30/2024 - EST

\*This fund can only be used for drug enforcement

FINAL BUDGET 2023-2024

BENEFITS	
15-06 TRAVEL & SCHOOL	5,500
15-07 UNIFORMS/PROTECTIVE GEAR	1,000
<b>TOTAL BENEFITS</b>	<b>6,500</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,375
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,375</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	1,800
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,800</b>

CAPITAL OUTLAY	
40-02 EQUIPMENT	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 16,675

CAPITAL OUTLAY FY 23-24

Misc Machinery, Furniture & Equipment	5,000
<b>TOTAL</b>	<b>5,000</b>

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

MISC MACHINERY, FURNITURE & EQUIP	5,000
<b>TOTAL</b>	<b>5,000</b>

FUND: POLICE SPECIAL PROJECTS (031)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
MATERIALS & SUPPLIES	2,771	3,096	3,097	4,000
OTHER SERVICES	5,530	7,000	5,018	7,000
CAPITAL OUTLAY	1,466	5,000	5,000	5,000
<b>TOTAL</b>	<b>9,767</b>	<b>15,096</b>	<b>13,115</b>	<b>16,000</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
INTEREST	223	425	1,182	825
MISCELLANEOUS	6,651	5,195	3,567	5,196
<b>TOTAL</b>	<b>6,874</b>	<b>5,620</b>	<b>4,749</b>	<b>6,021</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	93,392	6,692	12,843	87,241
6/30/2021	87,241	6,874	9,767	84,348
6/30/2022	84,348	4,749	13,115	75,982
6/30/2023	75,982	6,021	16,000	66,003

**FINAL BUDGET 2023-2024**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
31-08 SHOP WITH A COP	6,000
31-41 DONATIONS EXPENSE	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>7,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 MACHINERY, FURN & EQUIP	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 16,000

**CAPITAL OUTLAY FY 23-24**

Misc Machinery, Furniture & Equipment	5,000
<b>TOTAL</b>	<b>5,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MISC MACHINERY, FURNITURE	5,000
<b>TOTAL</b>	<b>5,000</b>

FUND: POLICE LAB FEES (034)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
BENEFITS	1,972	5,232	4,615	5,000
MATERIALS & SUPPLIES	3,883	8,210	7,707	8,000
OTHER SERVICES	37	2,000	2,000	2,000
<b>TOTAL</b>	<b>5,892</b>	<b>15,442</b>	<b>14,322</b>	<b>15,000</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
FINES & FORFEITURES	10,561	10,280	-	-
INTEREST	75	140	373	255
MISCELLANEOUS	435	-	-	-
<b>TOTAL</b>	<b>11,071</b>	<b>10,420</b>	<b>373</b>	<b>255</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	23,424	9,021	7,323	25,123	6/30/2021
6/30/2021	25,123	11,071	5,892	30,302	6/30/2022
6/30/2022	30,302	373	14,322	16,353	6/30/2023 - EST
6/30/2023	16,353	255	15,000	1,608	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	3,500
15-07 UNIFORMS	1,500
<b>TOTAL BENEFITS</b>	<b>5,000</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIP	2,500
20-41 SUPPLIES	5,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,000</b>

**TOTAL DEPARTMENT REQUEST** 15,000

FUND: EMPLOYEE ACTIVITY FUND (035)  
 DEPARTMENT: MWC ACTIVITIES (38)  
 DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	4,874	5,000	6,613	5,650
OTHER SERVICES	8,724	10,288	9,037	13,597
<b>TOTAL</b>	<b>13,598</b>	<b>15,288</b>	<b>15,650</b>	<b>19,247</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	53	85	261	215
MISCELLANEOUS	1,090	1,240	4,584	1,288
TRANSFERS IN (010 & 075)	4,502	10,000	10,000	10,000
<b>TOTAL</b>	<b>5,645</b>	<b>11,325</b>	<b>14,845</b>	<b>11,503</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	20,356	10,176	5,855	24,677	6/30/2021
6/30/2021	24,677	5,645	13,598	16,724	6/30/2022
6/30/2022	16,724	14,845	15,650	15,919	6/30/2023 - EST
6/30/2023	15,919	11,503	19,247	8,175	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

MATERIALS & SUPPLIES	
20-11 SWIM PARTY	824
20-12 CHRISTMAS PARTY	4,120
20-14 LUNCHEON-CHILI	206
20-21 FOOT GOLF	500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,650</b>

OTHER SERVICES & CHARGES	
30-11 SWIM PARTY	400
30-12 CHRISTMAS PARTY	8,961
30-77 ACTIVITIES CHARGES	4,236
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>13,597</b>

**TOTAL DEPARTMENT REQUEST** 19,247

**ACTIVITIES CHARGES (30-77)**

Dodgers Game	1,236
Frontier City	3,000
<b>TOTAL</b>	<b>4,236</b>

FUND: POLICE - JAIL (036)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
BENEFITS	1,550	2,591	2,591	2,500
MATERIALS & SUPPLIES	41,828	44,239	43,044	48,500
OTHER SERVICES	12,080	20,088	17,389	15,128
CAPITAL OUTLAY	-	53,539	53,539	-
<b>TOTAL</b>	<b>55,458</b>	<b>120,457</b>	<b>116,563</b>	<b>66,128</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	109,422	82,375	66,893	58,839
FINES AND FORFEITURES	7,227	11,770	10,676	9,814
INVESTMENT INTEREST	463	935	3,112	2,190
<b>TOTAL</b>	<b>117,112</b>	<b>95,080</b>	<b>80,681</b>	<b>70,843</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	144,218	45,443	41,572	148,088	6/30/2021
	148,088	117,112	55,458	209,742	6/30/2022
	209,742	80,681	116,563	173,860	6/30/2023 - EST
	173,860	70,843	66,128	178,575	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	500
15-07 UNIFORMS	2,000
<b>TOTAL BENEFITS</b>	<b>2,500</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIP	3,500
20-41 SUPPLIES	15,000
20-52 FEEDING PRISONERS	30,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>48,500</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP OF REAL PROPERTY	6,628
30-40 CONTRACTUAL	8,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,128</b>

**TOTAL DEPARTMENT REQUEST** **66,128**

<b>CONTRACTUAL (30-40) FY 23-24</b>	
Inmate phone cards	2,500
Livescan Maintenance	5,000
MMPI/CP Testing	1,000
<b>TOTAL</b>	<b>8,500</b>

<b>CAPITAL OUTLAY FY 22-23</b>	
FINGERPRINTING EQUIP JAIL	28,539
OFFICE REMODEL	25,000
<b>TOTAL</b>	<b>53,539</b>



**FUND: GENERAL (036) Jail**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2023-2024 GOALS AND OBJECTIVES**

**Jail – General**

- Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.
- Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification.
- Insure that all Detention Facility staff is state certified on Live Scan through OSBI and maintain yearly certification. Additional training in the new Morpho latent finger print reader.
- Continue to provide housing to contracted agencies which include the Cities of Choctaw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Rose State, Spencer,

Moore, The Village and Tinker Air Force Base, Oklahoma.

- Insure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter when trustees are available.
- To insure, if available, be able to provide trustee labor to clean the Police Department and City Hall in the absence of city janitors.
- To upgrade aging internal audio communication devices throughout the living quarters of the jail and office area.
- To continue to upgrade the security inside the jail by adding additional cameras with audio capability in different areas within the living quarters.
- Support the Jail Diversionary Program and actively identify persons in our facility which

may need mental health or substance abuse help.

- Support and assist with moving of inmates who seek to speak to the Chaplain through our Jail Ministry Program.

### **Mental Health/Jail Diversionary Program**

- Provide access to substance abuse/mental health treatment options for inmates and those involved in the justice system.
- Continue to partner with the Oklahoma Department of Mental Health and Substance Abuse and Red Rock Behavior Health Services.
- Provide mental health services and guidance to CIT officers.
- Reduce money spent on jail services and cost by reducing recidivism.
- Provide positive guidance and life changing tools for inmates.

### **Jail Ministry/Jail Chaplain Program**

- Continue to explore for new and useful Chaplain services for the jail.
- Successfully educate and minister to Midwest City Police Jail Inmates.
- Provide counseling and spiritual guidance to Inmates.
- Partner with Jail Diversionary staff to refer inmates in need of counseling and guidance on life issues.
- Provide separate support and spiritual guidance to jail staff.
- Provide print materials to inmates, flyers and bibles they take with them after release.
- Continue individual counseling on Tuesdays.

**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	-	13,482	-	12,719
BENEFITS	1,637	1,138	1,332	6,473
MATERIALS & SUPPLIES	2,231	6,710	6,710	5,000
OTHER SERVICES	28,602	37,682	37,682	-
CAPITAL OUTLAY	6,701	-	-	5,000
TRANSFERS OUT (143)	4,628	5,923	3,194	-
<b>TOTAL</b>	<b>43,799</b>	<b>64,935</b>	<b>48,918</b>	<b>29,192</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	40,960	42,195	39,560	42,040
INVESTMENT INTEREST	304	635	1,708	1,190
<b>TOTAL</b>	<b>41,264</b>	<b>42,830</b>	<b>41,268</b>	<b>43,230</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	109,036	46,097	40,796	114,337	6/30/2021
6/30/2021	114,337	41,264	43,799	111,802	6/30/2022
6/30/2022	111,802	41,268	48,918	104,152	6/30/2023 - EST
6/30/2023	104,152	43,230	29,192	118,190	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-03 OVERTIME	12,719
<b>TOTAL PERSONAL SERVICES</b>	<b>12,719</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	973
15-06 TRAVEL & SCHOOL	5,500
<b>TOTAL BENEFITS</b>	<b>6,473</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	500
20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>29,192</b>
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<b>CAPITAL OUTLAY FY 23-24</b>	
Equipment	5,000
<b>TOTAL</b>	<b>5,000</b>

FUND: WELCOME CENTER (045)  
 DEPARTMENT: WELCOME CENTER (74)  
 DEPARTMENT HEAD: JOSHUA RYAN

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	20,857	61,655	60,746	62,109
BENEFITS	8,279	20,349	19,990	20,656
OTHER SERVICES	9,758	20,000	20,000	20,000
CAPITAL OUTLAY	135,038	46,000	46,000	50,000
<b>TOTAL</b>	<b>173,932</b>	<b>148,004</b>	<b>146,736</b>	<b>152,765</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INVESTMENT INTEREST	2,407	1,735	5,837	2,685
TRANSFERS IN (225)	175,900	166,238	192,834	174,082
<b>TOTAL</b>	<b>178,307</b>	<b>167,973</b>	<b>198,671</b>	<b>176,767</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	353,512	161,047	177,396	337,163
6/30/2021	337,163	178,307	173,932	341,538
6/30/2022	341,538	198,671	146,736	393,473
6/30/2023	393,473	176,767	152,765	417,475

PERSONAL SERVICES	
10-01 SALARIES	57,812
10-07 ALLOWANCES	1,063
10-10 LONGEVITY	1,718
10-11 SICK LEAVE BUYBACK	515
10-12 VACATION BUYBACK	257
10-13 PDO BUYBACK	171
10-14 SICK LEAVE INCENTIVE	225
10-17 ADDITIONAL INCENTIVE	225
10-95 SALARY ADJUSTMENT	123
<b>TOTAL PERSONAL SERVICES</b>	<b>62,109</b>

BENEFITS	
15-01 SOCIAL SECURITY	4,751
15-02 EMPLOYEES' RETIREMENT	8,695
15-03 GROUP INSURANCE	6,432
15-13 LIFE	214
15-14 DENTAL	503
15-20 OVERHEAD HEALTH CARE COST	60
<b>TOTAL BENEFITS</b>	<b>20,656</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	20,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>20,000</b>

CAPITAL OUTLAY	
40-02 EQUIPMENT	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>152,765</b>

Excludes Capital Outlay & Transfers Out (5,138) 5% Reserve  
388,335

City of Midwest City ceased operating the Welcome Center on Septemeber 3, 2020.  
 Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)

FUND: WELCOME CENTER (045)  
 DEPARTMENT: WELCOME CENTER (74)  
 DEPARTMENT HEAD: JOSHUA RYAN  
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PERMANENT STAFFING	FY 23-24	FY 22-23
Street Supervisor	0.25	0.25
Community Engagement Manager	0.44	0.44
<b>TOTAL</b>	<b>0.69</b>	<b>0.69</b>

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2017-18 - 5.25  
 2018-19 - 5.25  
 2019-20 - 5.25  
 2020-21 - 3  
 2021-22 - .25  
 2022-23 - .69  
 2023-24 - .69

FY 23-24 title changed to Community Engagement Manager  
 FY 22-23 moved .44 Convention & Tourism Manager from Fund 123 Parks & Rec  
 FY 22-23 Position change from .25 Facilities Project Supervisor to .25 Street Supervisor  
 FY 21-22 Added .25 Facilities Project Supervisor  
 FY 20-21 Facility closed August, 2020  
 Facilities Project Supervisor .25 moved to 010-09 Street Dept in FY 20-21

**CONTRACTUAL (30-40) FY 23-24**

Landscape Maintenance	20,000
<b>TOTAL</b>	<b>20,000</b>

**CAPITAL OUTLAY FY 23-24**

Parks Wide Area Mower Yr 3 of 3	50,000
<b>TOTAL</b>	<b>50,000</b>

**CAPITAL OUTLAY FY 22-23**

PARKS WIDE AREA MOWER YR 2 OF 3	40,000
MAC CONCESSION ICE MACHINE	6,000
<b>TOTAL</b>	<b>46,000</b>

FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)  
 DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)  
 DEPARTMENT HEADS: JOSHUA RYAN (07) & ROBERT COLEMAN (87)

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	99,790	115,609	114,881	118,102
BENEFITS	38,267	43,904	42,787	41,610
MATERIALS & SUPPLIES	980	2,745	2,745	3,000
OTHER SERVICES	80,364	168,807	168,807	113,991
<b>TOTAL</b>	<b>219,401</b>	<b>331,065</b>	<b>329,220</b>	<b>276,703</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	2,450	-	14,250	-
INTEREST	913	1,795	6,944	4,960
MISCELLANEOUS	-	-	18	-
TRANSFERS IN	328,347	310,312	359,956	324,953
<b>TOTAL</b>	<b>331,710</b>	<b>312,107</b>	<b>381,168</b>	<b>329,913</b>

CVB - 0710	
<b>BENEFITS</b>	
15-06 TRAVEL AND SCHOOL	2,000
<b>TOTAL BENEFITS</b>	<b>2,000</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	1,300
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,300</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	10,800
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,806
30-46 CONFERENCE INCENTIVE FUNDS	20,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,095
30-81 ADVERTISING/PROMOTION	36,350
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>71,051</b>
<b>TOTAL DIVISION REQUEST</b>	<b>74,351</b>

CONTRACTUAL (30-40) DIVISION 0710 FY 23-24	
Certified Folder Display	4,800
OTRD Visitors Guide Fulfillment Program	6,000
<b>TOTAL</b>	<b>10,800</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	184,975	288,035	196,839	276,171	6/30/2021
6/30/2021	276,171	331,710	219,401	388,480	6/30/2022
6/30/2022	388,480	381,168	329,220	440,428	6/30/2023 - EST
6/30/2023	440,428	329,913	276,703	493,638	6/30/2024 - EST

Excludes Capital Outlay & Transfers Out (13,835) 5% Reserve  
479,803

Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)

FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)  
 DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)  
 DEPARTMENT HEADS: JOSHUA RYAN (07) & ROBERT COLEMAN (87)  
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PERMANENT STAFFING	FY 23-24	FY 22-23
<b>Economic Dev - 8710</b>		
Economic Dev Director	0.8	0.8
<b>TOTAL</b>	<b>0.8</b>	<b>0.8</b>

Convention/Tourism Mgr position removed FY 20-21  
 Economic Development Director moved 20% to Economic  
 Development Authority (353) FY 18-19

PERSONNEL  
 POSITIONS  
 SUMMARY:

2017-18 - 2  
 2018-19 - 1.8  
 2019-20 - 1.8  
 2020-21 - 0.8  
 2021-22 - 0.8  
 2022-23 - 0.8  
 2023-24 - 0.8

**ADVERTISING & PROMOTION (30-81) DIVISION 0710 FY 23-24**

Reprint Vistors Guide as needed	5,000
OTRD State Travel Guide 1/2 page	4,300
OSAE Conference Sponsorship (ad in quarterly pub, PP Includes Registration & Tradeshow)	1,000
Meeting Planner Guide full page (JR bundle discount)	2,000
Promotional Items & Tradeshow giveaways Tourism Week, Conference Welcome Bags, Tradeshows	3,500
Web Hosting Annual - visitmidwestcity.com	650
OTIA (Ok Tourism Industry Assoc.) Governors Conference on Tourism - Sponsorship. Includes Registration & Tradeshow	2,000
Co-Op Advertising/Promotion/Tradeshow & Exhibit Opp	2,500
Graphic Design - misc. advertise /promotional	1,200
OTRD - Group Travel Opportunities (instead of FCMA)	1,200
Updated Midwest City Tourism video for CVB website	8,000
Prospective Marketing & Advertising Opportunities (Delta)	5,000
<b>TOTAL</b>	<b>36,350</b>

**ECONOMIC DEVELOPMENT - 8710**

**PERSONAL SERVICES**

10-01 SALARIES	111,072
10-07 ALLOWANCES	4,464
10-10 LONGEVITY	1,163
10-13 PDO BUYBACK	861
10-14 SICK LEAVE INCENTIVE	400
10-95 1 X SALARY ADJUSTMENT	142
<b>TOTAL PERSONAL SERVICES</b>	<b>118,102</b>

**BENEFITS**

15-01 SOCIAL SECURITY	9,035
15-02 EMPLOYEES' RETIREMENT	16,534
15-03 GROUP INSURANCE	12,231
15-13 LIFE	248
15-14 DENTAL	1,071
15-20 OVERHEAD HEALTH CARE COST	491
<b>TOTAL BENEFITS</b>	<b>39,610</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	1,700
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,700</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES/COMMUNICATIONS	500
30-16 MWC CHAMBER CONTRACT	36,000
30-40 CONTRACTUAL	5,000
30-43 HARDWARE/SOFTWARE MAINT.	200
30-72 MEMBERSHIP/SUBSCRIPTIONS	500
30-81 ADVERTISING/PROMOTION	740
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>42,940</b>

**TOTAL DIVISION REQUEST** 202,352

**TOTAL DEPARTMENT REQUEST** 276,703

**CONTRACTUAL (30-40) DIVISION 8710 FY 23-24**

Outside Professional Services	5,000
<b>TOTAL</b>	<b>5,000</b>

FUND: EMERGENCY OPERATIONS (070)  
DEPARTMENT: EMERG OPERATION FUND (21)  
DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	335,235	370,121	371,906	339,769
BENEFITS	86,459	129,254	92,017	126,329
MATERIALS & SUPPLIES	1,152	7,253	7,253	6,223
OTHER SERVICES	105,147	228,546	198,033	159,622
CAPITAL OUTLAY	14,352	88,464	88,464	183,588
<b>TOTAL</b>	<b>542,345</b>	<b>823,638</b>	<b>757,673</b>	<b>815,531</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	573,981	550,729	611,406	591,881
INVESTMENT INTEREST	2,611	4,485	17,908	12,936
CHARGES FOR SERVICES	215,775	215,775	215,775	215,775
TRANSFERS IN - Fund 143	15,000	35,000	35,000	-
<b>TOTAL</b>	<b>807,367</b>	<b>805,989</b>	<b>880,089</b>	<b>820,592</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	765,195	582,706	508,935	838,966
6/30/2021	838,966	807,367	542,345	1,103,988
6/30/2022	1,103,988	880,089	757,673	1,226,404
6/30/2023	1,226,404	820,592	815,531	1,231,465

Excludes Capital Outlay & Transfers Out (31,597) 5% Reserve  
1,199,867

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-01 SALARIES	270,870
10-03 OVERTIME	47,434
10-07 ALLOWANCES	6,420
10-10 LONGEVITY	5,187
10-11 SL BUYBACKS	1,937
10-12 VACATION BUYBACK	967
10-13 PDO BUYBACKS	768
10-14 SICK LEAVE INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	1,800
10-19 ON CALL	910
10-27 SHIFT DIFFERENTIAL	432
10-95 SALARY ADJUSTMENT	1,244
<b>TOTAL PERSONAL SERVICES</b>	<b>339,769</b>

BENEFITS	
15-01 SOCIAL SECURITY	25,992
15-02 EMPLOYEE'S RETIREMENT	47,568
15-03 GROUP INSURANCE	38,471
15-06 TRAVEL & SCHOOL	4,800
15-13 LIFE	1,086
15-14 DENTAL	2,865
15-20 OVERHEAD HEALTH CARE COST	301
15-98 RETIREE HEALTH INSURANCE	5,246
<b>TOTAL BENEFITS</b>	<b>126,329</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	2,320
20-41 SUPPLIES	1,000
20-64 FLEET PARTS	2,067
20-65 FLEET LABOR	836
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>6,223</b>

OTHER SERVICES & CHARGES	
30-21 SURPLUS PROPERTY	1,911
30-24 MAINTENANCE OF EQUIPMENT	21,000
30-40 CONTRACTUAL	4,090
30-43 HARDWARE/SOFTWARE MAINTENANCE	132,339
30-86 AUDIT	282
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>159,622</b>

(CONTINUED)



**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
EOC Manager	1	1
911 Supervisor	0	1
Communication Spec I	1.5	1
Communication Spec II	0	0.5
911 Coordinator	1	0
<b>TOTAL</b>	<b>3.5</b>	<b>3.5</b>

FY 23-24 Changed 911 Supervisor to 911 Coordinator  
 FY 23-24 Changed .50 Comm Spec II to Comm Spec I  
 FY 21-22: Added 911 Supervisor  
 FY 21-22: Added Comm Spec I and deleted (1) Comm Spec II  
 .27 Comm Coord to Fund 040 FY 18-19  
 .27 Comm Coord from Fund 040 FY 17-18

**CONTRACTUAL FY 23-24 (30-40)**

Laptop Connectivity	840
Eventide Recorder	3,250
<b>TOTAL</b>	<b>4,090</b>

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2017-18 - 2.77  
 2018-19 - 2.5  
 2019-20 - 2.5  
 2020-21 - 2.5  
 2021-22 - 3.5  
 2022-23 - 3.5  
 2023-24 - 3.5

**CAPITAL OUTLAY**

40-02 EQUIPMENT	85,000
40-50 SOFTWARE	98,588
<b>TOTAL CAPITAL OUTLAY</b>	<b>183,588</b>

**TOTAL DEPARTMENT REQUEST**

**815,531**

**CAPITAL OUTLAY FY 23-24**

ProQA Software (Multi Year Funding)	98,588
Eventide Nexlog 740	35,000
Storm Siren Equipment (1/2 Funded in Fund 310)	50,000
<b>TOTAL</b>	<b>183,588</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

UPGRADE ZETRON MODULE	884
(5) WIRELESS HEADSETS/BAS	3,000
REFRIGERATOR/DISPATCH ARE	1,295
EQUIP/FURN FOR EOC	9,643
HANDHELD RADIOS	5,000
2 DISPATCH CHAIRS/SUPV CH	6,500
PORTABLE EMERGENCY EQUIP	14,360
HARRIS RADIO, ASST HEARIN	18,000
REPLACING FLOORING	20,000
CURVED COMPUTER MONITORS	2,822
3 COMPUTERS, 4 LAPTOPS	6,960
<b>TOTAL</b>	<b>88,464</b>

**FUND: EMERGENCY MANAGEMENT (070)**  
**DEPARTMENT: EMERGENCY MANAGEMENT**

**SIGNIFICANT EXPENDITURE CHANGES:**  
None

**STAFFING/PROGRAMS**

The Emergency Management Department is staffed by one Emergency Management Director, who divides time between building the Emergency Management program and overseeing the Emergency Communications Center. There is also a 911 Coordinator who manages daily Emergency Communications Center operations.

**PROGRAM DESCRIPTION**

The Emergency Management Department will lead Midwest City's Whole Community Planning Group in developing a comprehensive emergency management plan for the city. The Emergency Management Director conducts drills and exercises to test the plan, and provides education on the EM process. Employees are expected, and community partners are invited, to participate in drill and exercise opportunities.

The EM engages in community outreach and public education to enhance community preparedness. The Emergency Management Director maintains OKF1rst advanced weather certification. The EM monitors potential severe weather and utilizes the outdoor warning system and other methods to alert citizens to imminent weather threats.

The Emergency Management Director supports public safety partners in all phases of emergency management as needed.

The Emergency Management Director coordinates all required federal training for Midwest City officials. The EM also serves as point of contact for communicating with state offices of emergency management, the Office of Homeland Security and State Health Department.

**2023-24 GOALS AND OBJECTIVES**

1. Develop Continuity of Operations and Local Recovery Plans for the City.
2. Work to align Midwest City's EM program with local, state, and national best practices, and EMAP accreditation requirements.
3. Acquire and begin to equip a dedicated EOC space.
4. Complete all EMPG and special project requirements.
5. Equip a backup EOC and 911 center
6. Increase emergency preparedness education and public outreach

**FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	8,904	19,042	14,429	26,767
BENEFITS	681	1,457	1,104	2,048
MATERIALS & SUPPLIES	39,820	94,834	66,793	60,670
OTHER SERVICES	68,143	106,564	118,000	244,975
CAPITAL OUTLAY	-	40,000	40,000	10,000
<b>TOTAL</b>	<b>117,548</b>	<b>261,897</b>	<b>240,326</b>	<b>344,460</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	69,996	41,024	200,961	326,953
INTEREST	996	2,992	5,717	4,055
MISCELLANEOUS	108,401	98,087	91,473	100,007
<b>TOTAL</b>	<b>179,393</b>	<b>142,103</b>	<b>298,151</b>	<b>431,015</b>

PART TIME:	FY 23-24	FY 22-23
Softball Maintenance	0.5	0.5
Baseball Maintenance	0.5	0.5

**FINAL BUDGET 2023-2024**

2315 - Holiday Lights	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	3,500
<b>TOTAL PERSONAL SERVICES</b>	<b>3,500</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	268
<b>TOTAL BENEFITS</b>	<b>268</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	8,000
30-40 CONTRACTUAL	12,000
30-41 CONTRACT LABOR	13,500
30-49 CREDIT CARD FEES	200
30-81 ADVERTISING - PROMOTION	8,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>41,700</b>
<b>TOTAL DIVISION REQUEST</b>	<b>49,968</b>

(CONTINUED)

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE TWO

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DEPT/DIVISION	6/30/22 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/23 FUND BALANCE
7810 - SOFTBALL	82,182	111,060	66,560	126,682
7812 - BASEBALL	3,382	80,950	17,229	67,103
7813 - PAVILIONS	105,988	20,173	62,390	63,771
7814 - PARK FACILITIES	99,200	26,642	-	125,842
7815 - MISC PROGRAMS	(3,817)	8,360	37,789	(33,246)
7816 - NATURE TRAIL	1,540	50	170	1,420
7817 - TREE BOARD	22,843	100	5,000	17,943
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	17,502	44,488	47,687	14,303
2320 - WALK THE LIGHTS	10,327	-	3,500	6,827
2325 - DOG PARKS	6,140	610	-	6,750
UNDESIGNATED-INTEREST	67,404	5,717	-	73,121
	<b>420,800</b>	<b>298,150</b>	<b>240,325</b>	<b>478,625</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DEPT/DIVISION	6/30/23 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/24 FUND BALANCE
7810 - SOFTBALL	126,682	167,093	96,639	197,136
7812 - BASEBALL	67,103	147,050	132,208	81,945
7813 - PAVILIONS	63,771	23,560	36,200	51,131
7814 - PARK FACILITIES	125,842	25,508	-	151,350
7815 - MISC PROGRAMS	(33,246)	12,810	20,775	(41,211)
7816 - NATURE TRAIL	1,420	300	170	1,550
7817 - TREE BOARD	17,943	100	5,000	13,043
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	14,303	50,539	49,968	14,874
2320 - WALK THE LIGHTS	6,827	-	3,500	3,327
2325 - DOG PARKS	6,750	-	-	6,750
UNDESIGNATED-INTEREST	73,121	4,055	-	77,176
	<b>478,625</b>	<b>431,015</b>	<b>344,460</b>	<b>565,180</b>

2320 -Walk the Lights	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	1,000
30-41 CONTRACTUAL LABOR	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>3,500</b>

7810 - Softball	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	15,000
10-95 SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>15,178</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	1,161
<b>TOTAL BENEFITS</b>	<b>1,161</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	20,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>20,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	16,000
30-18 REFUNDS	1,500
30-23 UPKEEP REAL PROPERTY	3,300
30-40 CONTRACTUAL	39,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>60,300</b>
<b>TOTAL DIVISION REQUEST</b>	<b>96,639</b>

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

**CONTRACTUAL (30-40) DIVISION 2315 FY 23-24**

Security	12,000
<b>TOTAL</b>	<b>12,000</b>

**CONTRACTUAL (30-40) DIVISION 2320 FY 23-24**

Security and Entertainment	1,000
<b>TOTAL</b>	<b>1,000</b>

**CONTRACTUAL (30-40) DIVISION 7810 FY 23-24**

UIC	18,000
US Lawns of Oklahoma	12,000
Public Property Maintenance	9,500
<b>TOTAL</b>	<b>39,500</b>

**CONTRACTUAL (30-40) DIVISION 7812 FY 23-24**

UIC	18,000
United Turf & Track	82,000
<b>TOTAL</b>	<b>100,000</b>

**CONTRACTUAL (30-40) DIVISION 7813 FY 23-24**

Public Property Maintenance	18,000
<b>TOTAL</b>	<b>18,000</b>

**CONTRACTUAL (30-40) DIVISION 7815 FY 23-24**

Instructors for Rec Classes	6,550
<b>TOTAL</b>	<b>6,550</b>

**CAPITAL OUTLAY DIVISION 7813 FY 23-24**

Fiber Optic	10,000
<b>TOTAL</b>	<b>10,000</b>

**7812 - Baseball**

**PERSONAL SERVICES**

10-02 WAGES	8,000
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>8,089</b>

**BENEFITS**

15-01 SOCIAL SECURITY	619
<b>TOTAL BENEFITS</b>	<b>619</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	15,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>15,000</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES/COMMUNICATIONS	6,000
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	100,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>108,500</b>

**TOTAL DIVISION REQUEST**

**132,208**

**7813 - Pavilions**

**OTHER SERVICES & CHARGES**

30-18 REFUNDS	800
30-23 UPKEEP REAL PROPERTY	7,400
30-40 CONTRACTUAL	18,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>26,200</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	10,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>10,000</b>

**TOTAL DIVISION REQUEST**

**36,200**

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE FOUR

<b>7815 - Miscellaneous Programs</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-57 FLAG FOOTBALL	2,000
20-58 FATHER-DAUGHTER DANCE	9,000
20-68 MOM/SON BEACH PARTY	<u>3,000</u>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>14,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL - Instructors	6,550
30-49 CREDIT CARD FEES	<u>225</u>
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>6,775</b>
<b>TOTAL DIVISION REQUEST</b>	<b>20,775</b>
<b>7816 NATURE TRAIL</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	<u>170</u>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>170</b>
<b>TOTAL DIVISION REQUEST</b>	<b>170</b>
<b>7817 - Tree Board</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-07 TREES	<u>5,000</u>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>5,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b><u>344,460</u></b>

FUND: PARK & RECREATION PROJECTS (123)  
DEPARTMENT: MWC PARKS & REC (06), (20) & (23)  
DEPARTMENT HEADS: JOSHUA RYAN

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	63,306	38,169	19,397	39,295
BENEFITS	17,399	12,649	6,981	18,031
MATERIALS & SUPPLIES	11,668	14,425	14,425	17,000
OTHER SERVICES	225,230	498,381	381,896	425,527
CAPITAL OUTLAY	62,230	2,285,680	2,285,680	150,000
TRANSFERS	98,284	-	-	-
<b>TOTAL</b>	<b>478,117</b>	<b>2,849,304</b>	<b>2,708,379</b>	<b>649,853</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TAXES	546,813	517,348	587,002	566,908
CHARGES FOR SERVICES	4,300	25,000	25,025	-
INTEREST	4,513	3,839	28,986	18,909
MISCELLANEOUS	687	-	-	-
LICENSE AND PERMITS	6,716	-	-	-
TRANSFERS IN	1,082,087	1,077,578	1,089,989	81,238
<b>TOTAL</b>	<b>1,645,116</b>	<b>1,623,765</b>	<b>1,731,002</b>	<b>667,055</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	639,507	606,324	522,631	723,200	06/30/21
6/30/2021	723,200	1,645,116	478,117	1,890,199	06/30/22
6/30/2022	1,890,199	1,731,002	2,708,379	912,822	06/30/23 - EST
6/30/2023	912,822	667,055	649,853	930,024	06/30/24 - EST

Excludes Capital Outlay & Transfers Out (24,993) 5% Reserve  
905,031

PARK AND RECREATION (06)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	36,422
10-03 OVERTIME	1,250
10-07 ALLOWANCES	1,521
10-95 1X SALARY ADJUSTMENT	102
<b>TOTAL PERSONAL SERVICES</b>	<b>39,295</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,910
15-02 EMPLOYEES' RETIREMENT	5,326
15-03 GROUP INSURANCE	2,875
15-06 TRAVEL & SCHOOL	1,500
15-13 LIFE	178
15-14 DENTAL	191
15-20 OVERHEAD HEALTH CARE COST	50
<b>TOTAL BENEFITS</b>	<b>13,031</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	5,000
20-41 SUPPLIES	8,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>13,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMS	120,000
30-21 SURPLUS PROPERTY	1,568
30-23 UPKEEP REAL PROPERTY	75,000
30-40 CONTRACTUAL	93,000
30-43 COMPUTER SOFTWARE MAINT	10,741
30-86 AUDIT	348
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>300,657</b>
<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>415,983</b>

(CONTINUED)

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: JOSHUA RYAN**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Park & Rec Supervisor	0.325	0.325
Youth Sports Coordinator	0.25	0.25
<b>TOTAL</b>	<b>0.575</b>	<b>0.575</b>

FY 22-23 moved .44 CVB Manager to Fund 045 Welcome Ctr  
 FY 21-22 Added .25 Youth Sports Coordinator

**PERSONNEL POSITIONS SUMMARY:**

2017-18 - .765
2018-19 - .765
2019-20 - .765
2020-21 - .765
2021-22 - 1.015
2022-23 - .575
2023-24 - .575

**SPECIAL EVENTS (30-91) FY 23-24 (20)**

	PROJECT	
Tribute to Liberty	202401	25,000
Holiday Events	202402	5,000
Movie Nights	202403	5,000
Veterans Day Parade	202404	9,500
Mid-America Street Fest	202405	20,000
Light the City	202406	6,000
Covered In Color	202407	20,000
	<b>TOTAL</b>	<b>90,500</b>

**CONTRACTUAL (30-40) FY 23-24 (06)**

Parks Electrical	10,000
Parks Portapotties	8,000
Landscaping Maintenance	75,000
<b>TOTAL</b>	<b>93,000</b>

**COMMUNICATIONS (20)**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	5,000
<b>TOTAL BENEFITS</b>	<b>5,000</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	3,170
30-49 CREDIT CARD FEES	200
30-81 ADVERTISING - PROMOTION	31,000
30-91 SPECIAL EVENTS	90,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>124,870</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>133,870</b>
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**PARK PLAY (23)**

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>100,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>100,000</b>
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<b>TOTAL FUND REQUEST</b>	<b>649,853</b>
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**CONTRACTUAL (30-40) FY 23-24 (20)**

Amazon	200
Sam's Club	20
Dipjar	200
ACAP Licensing	750
Event Management Software	2,000
<b>TOTAL</b>	<b>3,170</b>

(CONTINUED)



**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: JOSHUA RYAN**  
**PAGE THREE**

**CAPITAL OUTLAY FY 23-24**

Fiber Optic (06)	50,000
Spirit Playground (3rd year funding of 5) (23)	100,000
<b>TOTAL</b>	<b>150,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MOWING TRACTOR	182
REED BB COMPLEX SIGN	19,207
PARKS WIDE AREA MOWER	40,000
REED BASEBALL MISC FF&E	10,000
JOE BARNES TRAIL	11,917
PARK BRIDGE REPL PH 1	25,000
MULTI-ATHLETIC CTR PH 2	2,000,000
REED BB COMPLEX ADA/ENTRA	348
OPTIMIST WALKING TR	50,000
REED BASEBALL LANDSCAPING	25,000
TOWN CTR PARK - P3	4,026
SPIRIT PLAYGROUND (1ST YR FUNDING)	100,000
<b>TOTAL</b>	<b>2,285,680</b>

FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	314,928	357,997	357,553	361,596
BENEFITS	106,972	122,265	121,756	125,091
MATERIALS & SUPPLIES	1,149	2,000	2,000	3,000
OTHER SERVICES	3,458	5,828	6,276	6,122
GRANT ACTIVITY	346,459	252,869	153,379	154,399
CAPITAL OUTLAY	633	276,538	276,538	35,000
<b>TOTAL</b>	<b>773,599</b>	<b>1,017,497</b>	<b>917,502</b>	<b>685,208</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTERGOVERNMENTAL TRANSFER IN	572,175	400,000	693,513	392,168
	201,424	228,706	228,706	292,054
<b>TOTAL</b>	<b>773,599</b>	<b>628,706</b>	<b>922,219</b>	<b>684,222</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	26,065	867,620	887,657	6,029	6/30/2021
6/30/2021	6,029	773,599	773,599	6,029	6/30/2022
6/30/2022	6,029	922,219	917,502	10,746	6/30/2023 - EST
6/30/2023	10,746	684,222	685,208	9,760	6/30/2024 - EST

FINAL BUDGET 2023-2024

CDBG PROGRAMS (3901)	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	81,503
10-07 ALLOWANCES	2,040
10-10 LONGEVITY	2,965
10-13 PDO BUYBACK	627
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>87,313</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	6,679
15-02 RETIREMENT	12,224
15-04 WORKERS COMP INSURANCE	444
15-13 LIFE	310
15-20 OVERHEAD HEALTH CARE COST	86
<b>TOTAL BENEFITS</b>	<b>19,743</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>368</b>
<b>TOTAL DIVISION REQUEST</b>	<b>107,424</b>

CDBG PROGRAMS (3902)	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	49,747
10-10 LONGEVITY	1,477
10-13 PDO BUYBACK	384
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>51,786</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	3,962
15-02 RETIREMENT	7,250
15-03 GROUP HEALTH INSURANCE	5,931
15-04 WORKERS COMP INSURANCE	444
15-13 LIFE	310
15-14 DENTAL	382
15-20 OVERHEAD HEALTH CARE COST	86
<b>TOTAL BENEFITS</b>	<b>18,365</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>368</b>
<b>TOTAL DIVISION REQUEST</b>	<b>70,519</b>

(CONTINUED)

FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
Grants Manager	0.9	0.9
Housing Rehab. Specialist	1	1
Planning Assistant	1	1
Secretary	1	1
<b>TOTAL</b>	<b>3.9</b>	<b>3.9</b>

Added Secretary for FY 21-22 (Temp Funding)

PERSONNEL  
 POSITIONS  
 SUMMARY:

2017-18 - 2.9
2018-19 - 2.9
2019-20 - 2.9
2020-21 - 2.9
2021-22 - 3.9
2022-23 - 3.9
2023-24 - 3.9

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

PRINTER	500
COMPUTER EQUIPMENT	1,000
LIBRARY SIDEWALK	140,000
LIONS PARK PICKLEBALL COURTS	100,038
NIA DIGITAL SIGN	10,000
MIDAMERICA PARK EQUIPMENT	25,000
<b>TOTAL</b>	<b>276,538</b>

CAPITAL OUTLAY FT 23-24

Pickleball Lighting Lions Park	35,000
<b>TOTAL</b>	<b>35,000</b>

CDBG PROGRAMS (3903)

PERSONAL SERVICES (HOUSING REHAB)	
10-01 SALARY	85,343
10-07 ALLOWANCES	480
10-10 LONGEVITY	4,500
10-17 ADDITIONAL INCENTIVE	500
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>91,001</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,962
15-02 RETIREMENT	12,740
15-03 GROUP HEALTH INSURANCE	15,289
15-04 WORKERS COMP INSURANCE	444
15-13 LIFE	310
15-14 DENTAL	1,339
15-20 OVERHEAD HEALTH CARE COST	86
<b>TOTAL BENEFITS</b>	<b>37,170</b>

OTHER SERVICES & CHARGES	
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>368</b>

<b>TOTAL DIVISION REQUEST</b>	<b>128,539</b>
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GRANT ACTIVITIES (3933)

MATERIALS & SUPPLIES	
20-63 FLEET FUEL	773
20-64 FLEET PARTS	567
20-65 FLEET LABOR	401
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,741</b>

OTHER SERVICES & CHARGES	
30-08 HOUSING REHABILITATION ADMIN	3,000
30-10 GENERAL ADMINISTRATION	3,000
30-11 FAIR HOUSING SERVICES	8,000
30-12 CONTINGENCY	12,158
30-13 SENIOR SOCIAL SERVICE	14,000
30-15 BEFORE/AFTER SCHOOL	9,000
30-16 AT RISK YOUTH & FAMILY PR	11,500
30-18 PRIMARY SYSTEM HOME REPAIRS	75,000
30-21 SR MED RIDE PROGRAM	5,000
30-58 HOUSING SERVICES HOME PROG	3,000
30-59 HOMELESS SERVICES	9,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>152,658</b>

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	35,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>35,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>189,399</b>
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(CONTINUED)

FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND  
 PAGE THREE

<b>ADMINISTRATIVE STAFF (3999)</b>	
<b>PERSONAL SERVICES (GRANTS MGMT.)</b>	
10-01 SALARY	117,917
10-07 ALLOWANCES	5,022
10-10 LONGEVITY	4,050
10-11 SL BUYBACK - OVER BANK	2,727
10-14 SICK LEAVE INCENTIVE	810
10-17 ADDITIONAL INCENTIVE	810
10-95 1X SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<b>131,496</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	10,059
15-02 RETIREMENT	18,409
15-03 GROUP HEALTH INSURANCE	10,351
15-04 WORKERS COMP INSURANCE	444
15-06 TRAVEL & SCHOOL	1,500
15-13 LIFE	279
15-14 DENTAL	687
15-20 OVERHEAD HEALTH CARE COST	604
15-98 RETIREE INSURANCE	7,479
<b>TOTAL BENEFITS</b>	<b>49,813</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	2,500
30-72 MEMBERSHIP/SUBSCRIPTIONS	2,150
30-85 INSURANCE/FIRE-THEFT-LIAB	368
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,018</b>
<b>TOTAL DIVISION REQUEST</b>	<b>189,327</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>685,208</b>

**FUND: COMMUNITY DEVELOPMENT BLOCK GRANT (141)**

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city anticipates \$392,168 in 2023 CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2023-24.

The Primary Systems Home Repair Program will continue with prior year funding. HOME Housing Services will continue in FY'2023-24. Funds will also continue to be used for Before and After School Care Scholarships, Senior Social Services, At-Risk Youth and Family Program, Embark Sr. Transportation, and Homeless Services. A proposed public facility activity includes lighting at the Lion's Park Pickleball Courts – construction to begin this summer.

Grants Management staff continue to manage the Transitional Housing Program, Housing Rehabilitation Loan Programs, Homebuyer Assistance Programs, the Purchase/Rehab/Infill Program(as funding allows), the Volunteer Income Tax Assistance (VITA) Program, Neighborhoods in

Action activities, Dana Brown Cooper and Steed Head Start facilities.

The CDBG funded Grants Management staff also provides oversight for other grant programs and special projects operated by the city. Staff will continue to seek compatible housing, community development and quality of life program funding to expand upon and add to existing activities and services provided to Midwest City residents.

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	56,119	396,500	97,997	362,500
<b>TOTAL</b>	<b>56,119</b>	<b>396,500</b>	<b>97,997</b>	<b>362,500</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	25	20	379	270
MISCELLANEOUS-3710	7,900	-	-	-
MISCELLANEOUS-3720	16,739	16,500	12,619	14,850
INTERGOVERNMENTAL-3731	55,000	240,000	20,000	240,000
<b>TOTAL</b>	<b>79,664</b>	<b>256,520</b>	<b>32,998</b>	<b>255,120</b>

FINAL BUDGET 2023-2024

HOUSING - SPECIAL PROJECTS (3710)	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-04 OTHER EXPENSES	20,000
30-07 H REHAB LOAN PROGRAM	70,000
30-23 UPKEEP REAL PROPERTY	5,000
30-93 OTHER EXPENSES - CITY	2,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>97,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>97,500</b>

HOUSING - TRANSITIONAL HOUSING (3720)	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	5,000
30-02 APPLIANCES/EQUIPMENT	3,000
30-03 MOWING	5,000
30-04 OTHER EXPENSES	2,000
30-23 UPKEEP REAL PROPERTY	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>20,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>20,000</b>

HOUSING - HOME - PROGRAM (3730)	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-04 OTHER EXPENSES	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>5,000</b>

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
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**EXPENDITURES DETAIL**

**HOUSING - SPECIAL PROJECTS (3710)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	231	108,500	55,500	97,500
<b>TOTAL</b>	<b>231</b>	<b>108,500</b>	<b>55,500</b>	<b>97,500</b>

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	15,471	23,000	22,326	20,000
<b>TOTAL</b>	<b>15,471</b>	<b>23,000</b>	<b>22,326</b>	<b>20,000</b>

**HOUSING - HOME - PROGRAM (3730)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	417	5,000	171	5,000
<b>TOTAL</b>	<b>417</b>	<b>5,000</b>	<b>171</b>	<b>5,000</b>

**HOUSING - HOME - GRANT (3731)**

	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	40,000	260,000	20,000	240,000
<b>TOTAL</b>	<b>40,000</b>	<b>260,000</b>	<b>20,000</b>	<b>240,000</b>

**HOUSING - HOME - PROGRAM (3731)**

OTHER SERVICES & CHARGES	
30-04 OTHER EXPENSES	240,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>240,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>240,000</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>362,500</b>
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(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE THREE

	BUDGET			FUND	
	FUND BAL.	REVENUES	EXPENSES	BALANCE	
<b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>					
06/30/18	154,612	8,496	3,461	159,647	06/30/19
06/30/19	159,647	-	7,341	152,306	06/30/20
06/30/20	152,306	7,279	1,491	158,094	06/30/21
06/30/21	158,094	7,900	231	165,763	06/30/22
06/30/22	165,763	-	55,500	110,263	06/30/23 ESTIMATED
06/30/23	110,263	-	97,500	12,763	06/30/24 ESTIMATED
<b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b>					
06/30/18	421	13,093	13,948	(434)	06/30/19
06/30/19	(434)	13,597	10,539	2,624	06/30/20
06/30/20	2,624	15,128	13,224	4,528	06/30/21
06/30/21	4,528	16,739	15,471	5,796	06/30/22
06/30/22	5,796	12,619	22,326	(3,911)	06/30/23 ESTIMATED
06/30/23	(3,911)	14,850	20,000	(9,061)	06/30/24 ESTIMATED
<b><u>HOUSING - HOME - PROGAM (3730)</u></b>					
06/30/18	13,887	-	1,383	12,504	06/30/19
06/30/19	12,504	-	838	11,666	06/30/20
06/30/20	11,666	10,000	445	21,221	06/30/21
06/30/21	21,221	-	417	20,804	06/30/22
06/30/22	20,804	-	171	20,633	06/30/23 ESTIMATED
06/30/23	20,633	-	5,000	15,633	06/30/24 ESTIMATED
<b><u>HOUSING - HOME - GRANT (3731)</u></b>					
06/30/18	(15,000)	220,000	210,000	(5,000)	06/30/19
06/30/19	(5,000)	145,000	165,000	(25,000)	06/30/20
06/30/20	(25,000)	114,995	104,995	(15,000)	06/30/21
06/30/21	(15,000)	55,000	40,000	-	06/30/22
06/30/22	-	20,000	20,000	-	06/30/23 ESTIMATED
06/30/23	-	240,000	240,000	-	06/30/24 ESTIMATED
<b><u>INTEREST</u></b>					
06/30/21	192,363	970	-	193,333	06/30/22



## **FUND: GRANTS/HOUSING ACTIVITIES (142)**

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Under special projects is the Housing Rehabilitation Loan Program, which includes rehab expenses, title reports, lead based paint evaluation/reports and filing fees.

The Transitional Housing Program supports five city-owned residential properties providing transitional housing for homeless families. Case management is a program requirement and is provided by metro area homeless providers.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA). Staff makes application to OHFA to continue Midwest City's Homebuyer Assistance Program as needed and to fund other affordable housing projects.

Grants Management staff provides management of the above activities in conjunction with CDBG and other grant funded activities.

FUND: GRANTS (143)  
 DEPARTMENTS: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
PERSONAL SERVICES	99,856	141,933	112,213	-
BENEFITS	9,804	11,453	8,813	-
MATERIALS & SUPPLIES	38,283	20,496	20,496	-
CAPITAL OUTLAY	97,029	514,722	514,722	-
TRANSFERS OUT	4,895,468	1,373,970	1,360,936	-
<b>TOTAL</b>	<b>5,140,440</b>	<b>2,062,574</b>	<b>2,017,180</b>	<b>-</b>

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

EMPG-ARPA GENERATOR GRANT	10,000
MID AMERICA PARK EXPANSION	500,000
HIGHWAR SFT PT23-03-21-20	4,722
<b>TOTAL</b>	<b>514,722</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
INTERGOVERNMENTAL	5,135,812	2,223,723	2,013,986	-
TRANSFERS IN	4,628	5,924	3,194	-
<b>TOTAL</b>	<b>5,140,440</b>	<b>2,229,647</b>	<b>2,017,180</b>	<b>-</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	60,000	16,367,070	16,367,070	60,000 6/30/2021
6/30/2021	60,000	5,140,440	5,140,440	60,000 6/30/2022
6/30/2022	60,000	2,017,180	2,017,180	60,000 6/30/2023 - EST*
6/30/2023	60,000	-	-	60,000 6/30/2024 - EST*

\*6/30/15 - 6/30/23 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.

FUND: URBAN RENEWAL (201)  
 DEPARTMENT: URBAN RENEWAL  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

OTHER SERVICES	
30-44 ADMIN/PROFESSIONAL SVCS	55,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<u>55,000</u>

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
OTHER SERVICES	71,892	50,000	37,500	55,000
<b>TOTAL</b>	<u>71,892</u>	<u>50,000</u>	<u>37,500</u>	<u>55,000</u>

**TOTAL DEPARTMENT REQUEST** 55,000

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	94,006	56,612	56,612	56,530
INVESTMENT INTEREST	55	100	702	495
TRANSFER IN	4,745	-	-	-
<b>TOTAL</b>	<u>98,806</u>	<u>56,712</u>	<u>57,314</u>	<u>57,025</u>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	81,861	45,325	105,389	21,797	6/30/2021
6/30/2021	21,797	98,806	71,892	48,711	6/30/2022
6/30/2022	48,711	57,314	37,500	68,525	6/30/2023 - EST
6/30/2023	68,525	57,025	55,000	70,550	6/30/2024 - EST

**FUND: ANIMALS BEST FRIEND (220)  
DEPARTMENT: ANIMAL WELFARE  
DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS AND SUPPLIES	1,714	11,378	10,434	8,000
OTHER SERVICES & CHARGES	5,363	46,250	46,250	52,255
CAPITAL OUTLAY	4,591	70,189	70,189	16,050
<b>TOTAL</b>	<b>11,668</b>	<b>127,817</b>	<b>126,873</b>	<b>76,305</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
FINES & FORFEITURES	19,182	19,649	17,287	20,004
INTEREST	190	380	1,279	915
MISCELLANEOUS	4,497	3,090	81,697	71,950
<b>TOTAL</b>	<b>23,869</b>	<b>23,119</b>	<b>100,263</b>	<b>92,869</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	89,075	26,849	49,396	66,529	6/30/2021
6/30/2021	66,529	23,869	11,668	78,730	6/30/2022
6/30/2022	78,730	100,263	126,873	52,120	6/30/2023 - EST
6/30/2023	52,120	92,869	76,305	68,684	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

MATERIALS AND SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOLS & EQUIPMENT	2,000
20-41 SUPPLIES	5,000
<b>TOTAL MATERIAL AND SUPPLIES</b>	<b>8,000</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	49,755
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>52,255</b>

CAPITAL OUTLAY	
40-14 REMODEL	5,250
40-15 IOB	8,000
40-49 COMPUTERS	2,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>16,050</b>

**TOTAL DEPARTMENT REQUEST 76,305**

**CAPITAL OUTLAY FY 23-24**

Computers	2,800
RFP protective wall panels	5,250
Turf area animal service 2nd yr	8,000
<b>TOTAL</b>	<b>16,050</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

3/4 TON EXT CAB,4WD/EQUIP	49,739
4 CHIP READERS/ACO TRUCKS	200
SWAB BOX FOR TRUCK	16,250
TURF AREA ANIMAL SERVICE	4,000
<b>TOTAL</b>	<b>70,189</b>

**CONTRACTUAL FY 23-24**

Safe Haven Vet Services	46,420
Midwest Vet Services	3,335
<b>TOTAL</b>	<b>49,755</b>

FUND: HOTEL/MOTEL (225)  
 DEPARTMENT: ECONOMIC (87)  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2023-2024**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TRANSFERS OUT	586,334	554,128	642,779	580,273
<b>TOTAL</b>	<b>586,334</b>	<b>554,128</b>	<b>642,779</b>	<b>580,273</b>

TRANSFERS OUT	
80-23 PARK & REC (123) 14%	81,238
80-46 ECONOMIC DEVELOPMENT (046) 56%	324,953
80-74 WELCOME CENTER (045) 30%	174,082
<b>TOTAL TRANSFERS OUT</b>	<b>580,273</b>

**TOTAL DEPARTMENT REQUEST** 580,273

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TAXES	586,334	554,128	642,779	580,273
<b>TOTAL</b>	<b>586,334</b>	<b>554,128</b>	<b>642,779</b>	<b>580,273</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	-	558,311	558,311	- 6/30/2021
6/30/2021	-	586,334	586,334	- 6/30/2022
6/30/2022	-	642,779	642,779	- 6/30/2023 - EST
6/30/2023	-	580,273	580,273	- 6/30/2024 - EST

FUND: COURT BONDS (235)  
 DEPT: MUNICIPAL COURT  
 DEPT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TRANSFERS OUT	236	420	1,302	930
TOTAL	236	420	1,302	930

TRANSFERS	
80-04 GENERAL FUND (010)	930
TOTAL TRANSFERS	930

TOTAL DEPARTMENT REQUEST 930

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	236	420	1,302	930
TOTAL	236	420	1,302	930

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)  
 DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	144,843	119,542	118,478	80,498
BENEFITS	39,392	32,877	32,329	22,265
MATERIALS AND SUPPLIES	6,490	6,061	6,061	6,000
OTHER SERVICES	129,444	277,501	181,501	161,000
CAPITAL OUTLAY	-	60,000	60,000	50,000
TRANSFERS OUT	2,350,000	7,508,239	7,508,239	-
<b>TOTAL</b>	<b>2,670,169</b>	<b>8,004,220</b>	<b>7,906,608</b>	<b>319,763</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
<i>CHARGES FOR SERVICES:</i>				
MOWING	115,388	88,257	95,892	103,304
WRITE OFFS - Mowing	-	(177)	(60)	-
TOWER RENTAL	200		200	200
ADMINISTRATIVE FEE	70,000	69,753	77,667	69,822
WRITE OFFS - ADM FEE	-	(614)	(200)	(681)
MISCELLANEOUS	5,815	-	-	-
INTEREST	11,764	10,925	174,191	44,720
TRANSFERS IN	4,779,808	1,239,732	1,239,730	-
<b>TOTAL</b>	<b>4,982,975</b>	<b>1,407,876</b>	<b>1,587,420</b>	<b>217,365</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,072,308	15,920,473	8,080,543	8,912,238	6/30/21
6/30/2021	8,912,238	4,982,975	2,670,169	11,225,044	6/30/22
6/30/2022	11,225,044	1,587,420	7,906,608	4,905,856	6/30/23 - EST
6/30/2023	4,905,856	217,365	319,763	4,803,458	6/30/24 - EST

**FINAL BUDGET 2023-2024**

**1510 - NEIGHBORHOOD SERVICES**

PERSONAL SERVICES	
10-01 SALARY	73,113
10-07 ALLOWANCES	390
10-10 LONGEVITY	2,241
10-11 SL BUYBACK - OVER BANK	2,536
10-12 VACATION BUYBACK	791
10-13 PDO BUYBACK	844
10-14 SL INCENTIVE	450
10-95 1X SALARY ADJUSTMENT	133
<b>TOTAL PERSONAL SERVICES</b>	<b>80,498</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,158
15-02 RETIREMENT	11,270
15-03 GROUP HEALTH INSURANCE	3,873
15-13 LIFE	155
15-14 DENTAL	439
15-20 OVERHEAD HEALTH CARE COST	370
<b>TOTAL BENEFITS</b>	<b>22,265</b>

MATERIALS & SUPPLIES	
20-30 POSTAGE	6,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>6,000</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	100,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>100,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>208,763</b>
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**8810 - SAFETY**

CAPITAL OUTLAY	
40-02 EQUIPMENT	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>50,000</b>

(CONTINUED)

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)  
 DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)  
 DEPARTMENT HEAD: TIM LYON  
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**ESTIMATED FUND BALANCE 06/30/23:**

Cash	4,913,900
Accounts Receivable	270,411
Allowance for Doubtful Accounts	(82,861)
Miscellaneous Liabilities	(6,716)
Deferred revenue = AVR - 60 days collections per governmental	(188,878)
<b>TOTAL</b>	<b>4,905,856</b>

PERMANENT STAFFING	FY 23-24	FY 22-23
Neighborhood Services Director	0.75	0.75

FY 22-23 moved .25 Neighborhood Svcs Dir to fund 010-1510

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2017-18 - 1
- 2018-19 - 1
- 2019-20 - 1
- 2020-21 - 1
- 2021-22 - 1
- 2022-23 - .75
- 2023-24 - .75

**8890 - DISASTER**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	50,000
30-86 AUDIT	11,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>61,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>61,000</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>319,763</b>
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**CONTRACTUAL (1510 - NBHD SERVICES) FY 23-24**

Mowing/Chemicals	100,000
<b>TOTAL</b>	<b>100,000</b>

**CONTRACTUAL (8890 - DISASTER) FY 23-24**

Miscellaneous	50,000
<b>TOTAL</b>	<b>50,000</b>

**CAPITAL (8810 - SAFETY) FY 23-24**

Storm Siren Equipment	50,000
<b>TOTAL</b>	<b>50,000</b>

**CAPITAL (8810 - SAFETY) FY 22-23 ESTIMATED ACTUAL**

STORM SIRENS	50,000
<b>TOTAL</b>	<b>50,000</b>



FUND: SOONER ROSE TIF (352)  
 DEPARTMENT: HOSPITAL AUTHORITY (90)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
DEBT SERVICE	1,622,528	1,623,240	1,623,240	1,622,033
TOTAL	1,622,528	1,623,240	1,623,240	1,622,033

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
Advalorm Tax	534,272	625,000	540,000	550,000
Sales Tax	415,928	377,776	500,853	458,391
Construction Tax (Sales & Use)	2,097	-	-	1,049
INTEREST	1,227	2,465	28,829	28,320
TRANSFERS IN (425-9050) DISC	778,345	617,999	617,999	584,273
TOTAL	1,731,869	1,623,240	1,687,681	1,622,033

BUDGETARY FUND BALANCE:	BUDGET FUND BAL	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,654,228	734,192	1,900,193	488,227	6/30/2021
6/30/2021 (adjusted)	758,227	1,731,869	1,622,528	867,568	6/30/2022
6/30/2022	867,568	1,687,681	1,623,240	932,009	6/30/2023 - EST
6/30/2023	932,009	1,622,033	1,622,033	932,009	6/30/2024 - EST

NOTE: Reserve Fund - 800737033 and Project Fund - 800737041 are not available for payment of Debt Service.

**FINAL BUDGET 2023-2024**

DEBT SERVICE	
71-01 INTEREST	733,533
72-02 FISCAL AGENT FEES	3,500
73-01 PRINCIPAL	885,000
<b>TOTAL DEBT SERVICE</b>	<b>1,622,033</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,622,033</b>

**OUTSTANDING PRINCIPAL**

3/31/2023 \$17,085,000

6/30/2022 Fund Balance	
Pooled Cash	353,839
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	250,049
Project Fund - 800737041	263,681
<b>Balance</b>	<b>867,568</b>

2/28/2023 Fund Balance	
Pooled Cash	636,502
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	250,818
Project Fund - 800737041	267,787
Principal Fund - 800737058	55
Interest Fund - 800737066	88,097
<b>Balance</b>	<b>1,243,259</b>

6/30/2023 Est Fund Balance	
Pooled Cash	845,631
Bond - 800737017	(315,000)
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	261,317
Project Fund - 800737041	267,787
Principal Fund 800737058	55
Interest Fund - 800737066	(127,780)
<b>Balance</b>	<b>932,009</b>

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)  
DEPARTMENT: ECONOMIC DEVELOPMENT  
DEPARTMENT HEAD: ROBERT COLEMAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	81,445	89,672	92,736	91,289
BENEFITS	27,784	36,446	33,589	30,136
OTHER SERVICES	331,839	1,103,794	1,103,794	264,673
CAPITAL OUTLAY	-	6,043,239	6,043,239	-
TRANSFERS OUT	-	990,000	990,000	-
<b>TOTAL</b>	<b>441,068</b>	<b>8,263,151</b>	<b>8,263,358</b>	<b>386,098</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	1,295,000	1,514,894	1,514,894	1,295,000
INTEREST	11,653	22,660	77,742	22,480
MISCELLANEOUS	16,281	-	8,650	-
TRANSFERS IN	-	4,758,239	4,758,239	-
<b>TOTAL</b>	<b>1,322,934</b>	<b>6,295,793</b>	<b>6,359,525</b>	<b>1,317,480</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020 (Adj.)	2,884,707	1,462,609	362,366	3,984,950	6/30/2021
6/30/2021	3,984,950	1,322,934	441,068	4,866,816	6/30/2022
6/30/2022	4,866,816	6,359,525	8,263,358	2,962,983	6/30/2023 - EST
6/30/2023	2,962,983	1,317,480	386,098	3,894,365	6/30/2024 - EST

This is a new fund created in FY 18-19 for the Economic Development Authority

**FINAL BUDGET 2023-2024**

PERSONAL SERVICES	
10-01 SALARIES	85,758
10-07 ALLOWANCES	2,397
10-10 LONGEVITY	1,371
10-12 SL VACATION BUYBACK	180
10-13 PDO BUYBACK	548
10-14 SL INCENTIVE	425
10-17 ADDITIONAL INCENTIVE	450
10-95 SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<b>91,289</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,984
15-02 EMPLOYEES' RETIREMENT	12,780
15-03 GROUP INSURANCE	7,663
15-13 LIFE	279
15-14 DENTAL	659
15-20 OVERHEAD HEALTH CARE COST	275
15-98 RETIREE INSURANCE	1,496
<b>TOTAL BENEFITS</b>	<b>30,136</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	250,000
30-85 INSURANCE - FIRE-THEFT-LIAB	10,022
30-86 ANNUAL AUDITS	4,651
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>264,673</b>

**TOTAL DEPARTMENT REQUEST 386,098**

(CONTINUED)

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: ROBERT COLEMAN**  
**PAGE TWO**

<b>PERMANENT STAFFING</b>	<b>FY 23-24</b>	<b>FY 22-23</b>
Dir. Of Economic Dev	0.20	0.20
City Attorney	0.20	0.20
Facilities Project Supervisor	0.25	0.25
Staff Accountant	0.25	0.25
<b>TOTAL</b>	<b>0.90</b>	<b>0.90</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**  
2017-18 - 0  
2018-19 - .9  
2019-20 - .9  
2020-21 - .9  
2021-22 - .9  
2022-23 - .9  
**2023-24 - .9**

Economic Development Director - funded 80% CVB (046-8710) FY 18-19  
City Attorney - funded 35% City Attorney (010-04), 25% Risk (202), 20% Hospital Auth FY 18-19  
Facilities Project Supv - funded 50% Street (010-09), 25% Welcome Center (045) FY 18-19  
Staff Accountant - funded 50% Finance (010-08), 25% Utilities (187) FY 18-19

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

PROJ OSCAR SANITARY SEWER	3,000,000
23RD SEWER LINE SERVICE E	700,000
SOONER ROSE SEWER LINE	2,218,239
MISC ADA PROJECTS	125,000
<b>TOTAL</b>	<b>6,043,239</b>

**CONTRACTUAL (30-40) FY 23-24**

Fireworks (952401)	30,000
29th St Christmas Lights (952402)	35,000
Holiday Events (952403)	5,000
Shop Local Campaign (952404)	6,000
Town Center Special Events (952405)	20,000
Greater OKC Chamber of Commerce (952406)	10,000
Economic Development Authority Website (952407)	4,000
Economic Development Contracts (952408)	140,000
<b>TOTAL</b>	<b>250,000</b>

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: TIM LYON**

**SIGNIFICANT EXPENDITURE CHANGES:**

Centrillium and American Glass

**STAFFING/PROGRAMS**

The city's economic development efforts are spearheaded by a full-time director under general guidance of the City Manager. The incumbent performs administrative, technical and analytical work in assisting with the solicitation, attraction, and expansion of new and existing retail, office, mixed use, and industrial development. This position also supports efforts to retain existing businesses to provide for the sound growth of the city's tax base and for the economic stability of the community. The Director of Economic Development works in partnership with other employees, departments/divisions, external entities, and the public in delivering effective and innovative services.

**PROGRAM DESCRIPTION**

The economic development director supports the City Manager's Office on economic issues going before the city council and its authorities. In addition, the Director is responsible for coordinating activities for the Urban Renewal Authority and the Local Development Act Review Committee. The Director also represents the City at meetings of the Midwest City Chamber of Commerce, the Greater Oklahoma City Chamber of Commerce and the Commercial Real Estate Council of Oklahoma City, etal.

**2023 – 2024 GOALS AND OBJECTIVES**

Continue working towards the goals and objectives outlined in Chapter 8 of the 2008 Comprehensive Plan; including, but not limited to the following tasks:

1. Endeavor to increase the city's average household income via new prime jobs and positions that qualify for the State's Quality Jobs program.
2. Assist other staff members in moving special projects forward. These include the HPM/Air Depot projects, the National-Parklawn District and VISION23.
3. Act as a liaison between the City and Centrillium Proteins to ensure there are no delays as we move from concept, to groundbreaking, to occupancy. Same for the American Glass project.
4. Maintain close ties with brokers, property owners and potential prospects to fill voids within our commercial districts, including vacant City/EDA/MHA buildings and land. Return them to the highest and most impactful uses possible
5. Focus additional time towards assisting in the retention and expansion of local businesses. Work with Rose State College, the Midwest City Chamber of Commerce and other entities to support small business and expand training opportunities.
6. Identify, target and work to eliminate sales tax leakage due to the absence of certain products or services within the city.
7. Work with the Communications Department in promoting our economic development programs and activities.

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: COMPOUNDED PRINCIPAL 9010  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
HOSPITAL AUTHORITY EXPENSE	159,331	100,000	130,216	130,250
OTHER SERVICES & CHARGES	11,155,778	4,250,000	4,125,000	250,000
CAPITAL OUTLAY	-	17,000,000	17,000,000	1,200,000
TRANSFER OUT-INTRA	2,511,564	2,229,331	2,229,331	2,124,115
<b>TOTAL</b>	<b>13,826,673</b>	<b>23,579,331</b>	<b>23,484,547</b>	<b>3,704,365</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	140,431	55,000	64,501	60,000
INVEST. INT. & DIVIDEND	229,320	216,946	776,525	462,045
REALIZED GAINS / LOSSES	7,453,202	-	823,863	-
UNREALIZED GAINS / LOSSES	(16,551,555)	-	4,216,948	-
MISCELLANEOUS	74,092	78,000	24,492	7,392
<b>TOTAL</b>	<b>(8,654,510)</b>	<b>349,946</b>	<b>5,906,329</b>	<b>529,437</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020 (Adj.)	94,042,461	33,521,223	1,987,029	125,576,655
6/30/2021	125,576,655	(8,654,510)	13,826,673	103,095,472
6/30/2022	103,095,472	5,906,329	23,484,547	85,517,254
6/30/2023	85,517,254	529,437	3,704,365	82,342,326

FINAL BUDGET 2023-2024

COMPOUNDED PRINCIPAL (90-10)	
HOSPITAL AUTHORITY EXPENSE	
29-02 TRUSTEE FEES	130,250
<b>TOTAL HOSPITAL AUTHORITY EXPENSE</b>	<b>130,250</b>
OTHER SERVICES AND CHARGES	
30-44 ADMIN/PROFESSIONAL SVCS	250,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>250,000</b>
CAPITAL OUTLAY	
40-05 UPI	1,200,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,200,000</b>
TRANSFERS OUT	
80-01 75% OF 2% TO DISCRETIONARY	1,593,086
80-80 25% OF 2% TO HOSPITAL AUTH GRANTS	531,029
<b>TOTAL TRANSFERS OUT</b>	<b>2,124,115</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>3,704,365</b>

COMPOUNDED 06/30/2023 ESTIMATED

Cash & Investment	82,699,819
Real Estate	2,817,435
<b>FUND BALANCE</b>	<b>85,517,254</b>

COMPOUNDED 06/30/2024 ESTIMATED

Cash & Investment	79,524,891
Real Estate	2,817,435
<b>FUND BALANCE</b>	<b>82,342,326</b>

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

HOSPITAL DISTRICT	17,000,000
<b>TOTAL</b>	<b>17,000,000</b>

CAPITAL OUTLAY FY 23-24

Medical District Water/Sewer Lines	1,200,000
<b>TOTAL</b>	<b>1,200,000</b>

SSM St. Anthony-Hospital contribution agreement for \$20,000,000. FY20-21 - \$7,645,000. FY 21-22 - \$8,355,000. FY22-23 - \$4,000,000.  
 Purchased three properties adjacent to hospital for \$1,951,415 April 2021

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: DISCRETIONARY 9050  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	160,573	181,753	179,420	183,866
BENEFITS	51,939	64,028	58,921	65,674
MATERIALS & SUPPLIES	316	12,155	2,155	3,000
OTHER SERVICES	119,350	753,245	643,936	1,229,675
CAPITAL OUTLAY	-	3,950,000	950,000	5,150,000
TRANSFER OUT	798,090	617,999	617,999	584,273
<b>TOTAL</b>	<b>1,130,268</b>	<b>5,579,180</b>	<b>2,452,431</b>	<b>7,216,488</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	79,643	61,598	162,207	130,064
REALIZED GAINS / LOSSES	2,549,737	-	348,931	-
UNREALIZED GAINS / LOSSES	(6,248,964)	-	1,612,875	-
MISCELLANEOUS	251,051	12,400	12,505	12,510
TRANSFER INTRA-IN (75% OF 2% MARKET VAL)	1,886,739	1,671,998	1,671,998	1,593,086
<b>TOTAL</b>	<b>(1,481,794)</b>	<b>1,745,996</b>	<b>3,808,516</b>	<b>1,735,660</b>

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2020	11,287,755	9,227,423	715,683	19,799,495	6/30/2021
6/30/2021	19,799,495	(1,481,794)	1,130,268	17,187,433	6/30/2022
6/30/2022	17,187,433	3,808,516	2,452,431	18,543,518	6/30/2023 - EST
6/30/2023	18,543,518	1,735,660	7,216,488	13,062,690	6/30/2024 - EST

DISCRETIONARY FUNDS (90-50)

PERSONAL SERVICES	
10-01 SALARIES	169,302
10-07 ALLOWANCES	5,610
10-10 LONGEVITY	2,804
10-11 SL BUYBACK	2,756
10-12 VL BUYBACK	893
10-13 PDO BUYBACK	931
10-14 SL INCENTIVE	848
10-17 ADDITIONAL INCENTIVE	495
10-95 1X SALARY ADJUSTMENT	227
<b>TOTAL PERSONAL SERVICES</b>	<b>183,866</b>

BENEFITS	
15-01 SOCIAL SECURITY	14,066
15-02 RETIREMENT	25,741
15-03 HEALTH INSURANCE	13,274
15-04 WORKERS COMP INSURANCE	995
15-06 TRAVEL & SCHOOL	7,500
15-13 LIFE	396
15-14 DENTAL	1,026
15-20 OVERHEAD HEALTH CARE COST	604
15-98 RETIREE INSURANCE	2,072
<b>TOTAL BENEFITS</b>	<b>65,674</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,000</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES	65,000
30-12 OTHER EXPENDITURES	5,000
30-23 UPKEEP OF OTHER PROPERTY	137,000
30-40 CONTRACTUAL	1,000,000
30-85 INSURANCE	4,344
30-86 AUDIT	18,331
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,229,675</b>

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: DISCRETIONARY 9050**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
Grants Manager	0.10	0.10
City Attorney	0.20	0.20
Executive Secretary	0.20	0.20
Trust General Manager	0.25	0.25
Asst. City Manager	0.10	0.10
Finance Director	0.10	0.10
Financial Accountant	0.25	0.25
Deputy Finance Director	0.075	0.075
<b>TOTAL</b>	<b>1.275</b>	<b>1.275</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2017-18 - .825  
2018-19 - 1.2  
2019-20 - 1.275  
2020-21 - 1.275  
2021-22 - 1.275  
2022-23 - 1.275  
**2023-24 - 1.275**

Moved .075 Deputy Finance Director from Finance (010-08) FY 19-20  
Moved .25 Trust General Manager from Gen Gov Sales Tax (009) FY 18-19  
Moved .10 Asst City Manager from Gen Gov Sales Tax (009) FY 18-19  
Moved .10 Finance Director from Finance (010-08) FY 18-19  
Moved .25 Financial Accountant from Finance (010-08) FY 18-19  
Moved .25 Staff Accountant back to Finance (010-08) FY 18-19

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	500,000
40-05 UTILITY IMPROVEMENTS	1,650,000
40-08 PROJECTS TO BE APPROVED	3,000,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,150,000</b>

<b>TRANSFERS OUT</b>	
80-52 SOONER ROSE TIF (352)	584,273
<b>TOTAL TRANSFERS OUT</b>	<b>584,273</b>

**TOTAL DEPARTMENT REQUEST** 7,216,488

<b>DISCRETIONARY 06/30/2022 ESTIMATED</b>	
Cash & Investment	18,543,518
<b>FUND BALANCE</b>	<b>18,543,518</b>

<b>DISCRETIONARY 06/30/2023 ESTIMATED</b>	
Cash & Investment	13,062,690
<b>FUND BALANCE</b>	<b>13,062,690</b>

<b>CONTRACTUAL (30-40) FY 23-24</b>	
Contractual	1,000,000
<b>TOTAL</b>	<b>1,000,000</b>

<b>CAPITAL OUTLAY FY 23-24</b>	
Equipment	500,000
Utility Property	500,000
Centrillium Rail Switch and Spur	1,150,000
Projects to be approved	3,000,000
<b>TOTAL</b>	<b>5,150,000</b>

<b>CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL</b>	
CARBURETOR ALLEY	950,000
<b>TOTAL</b>	<b>950,000</b>

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: IN LIEU /ROR/MISC. 9060  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
BENEFITS	-	5,000	-	10,000
HOS. AUTH. EXP-RETAINER	90,000	122,500	97,500	115,000
OTHER SERVICES & CHARGES	-	114,867	157,500	165,000
CAPITAL OUTLAY	305,120	2,606,960	2,606,960	2,750,000
TRANSFERS OUT	78,035	-	-	-
<b>TOTAL</b>	<b>473,155</b>	<b>2,849,327</b>	<b>2,861,960</b>	<b>3,040,000</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
IN LIEU OF TAXES	750,001	1,015,000	1,017,501	1,030,000
INTEREST REVENUE	279	12	194	200
MISCELLANEOUS	559,708	-	-	-
<b>TOTAL</b>	<b>1,309,988</b>	<b>1,015,012</b>	<b>1,017,695</b>	<b>1,030,200</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	8,746,405	1,153,913	655,435	9,244,883
6/30/2021	9,244,883	1,309,988	473,155	10,081,716
6/30/2022	10,081,716	1,017,695	2,861,960	8,237,451
6/30/2023	8,237,451	1,030,200	3,040,000	6,227,651

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

WATERLINES/SPORTS COMPLEX	87,227
MAC SEWER LINE	700,000
PALMER LOOP TRAIL	25,954
SR3 PUBLIC IMPROVEMENTS	179,179
29TH STREET WIDENING	444,467
MID AMERICA PARK	345,000
RESURFACE 29TH ST/MWBLVD	500,000
COMMUNITY CENTER SIDEWALK	50,000
PROJECTS TO BE APPROVED	250,000
ARTZPLACE ROOF & GUTTER	25,133
<b>TOTAL</b>	<b>2,606,960</b>

IN LIEU OF TAX / ROR / MISC (90-60)

<b>BENEFITS</b>	
15-06 TRAVEL	10,000
<b>TOTAL BENEFITS</b>	<b>10,000</b>
<b>HOSPITAL AUTHORITY EXPENSE</b>	
29-13 RETAINER	115,000
<b>TOTAL HOSPITAL AUTHORITY EXPENSE</b>	<b>115,000</b>
<b>OTHER SERVICES AND CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	15,000
30-40 CONTRACTUAL	150,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>165,000</b>
<b>CAPITAL OUTLAY</b>	
40-05 UPI	2,000,000
40-08 CONTINGENCIES	750,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,750,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>3,040,000</b>

IN LIEU OF TAXES / ROR / MISC 06/30/2023 ESTIMATED

Cash & Investment	4,797,647
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>8,237,451</b>

IN LIEU OF TAXES / ROR / MISC 06/30/2024 ESTIMATED

Cash & Investment	2,787,847
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>6,227,651</b>

CONTRACTUAL (30-40) FY 23-24

Miscellaneous	150,000
<b>TOTAL</b>	<b>150,000</b>

CAPITAL OUTLAY FY 23-24

American Glass Rail Switch and Spur	2,000,000
Projects to be approved	750,000
<b>TOTAL</b>	<b>2,750,000</b>



FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: HOSPITAL AUTHORITY GRANTS (9080)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES & CHARGES	650,258	557,333	557,333	531,029
<b>TOTAL</b>	<b>650,258</b>	<b>557,333</b>	<b>557,333</b>	<b>531,029</b>

HOSPITAL AUTHORITY GRANTS (90-80)	
OTHER SERVICES AND CHARGES	
30-11 GRANTS	531,029
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>531,029</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>531,029</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MISCELLANEOUS	5,191	-	-	-
TRANSFER INTRA-IN (25% OF 2% MARKET VAL)	627,891	557,333	557,333	531,029
<b>TOTAL</b>	<b>633,082</b>	<b>557,333</b>	<b>557,333</b>	<b>531,029</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	28,398	501,038	376,590	152,846	6/30/2021
6/30/2021	152,846	633,082	650,258	135,670	6/30/2022
6/30/2022	135,670	557,333	557,333	135,670	6/30/2023 - EST
6/30/2023	135,670	531,029	531,029	135,670	6/30/2024 - EST

# Capital Outlay Funds

# City of Midwest City, Oklahoma

## Capital Projects - Index

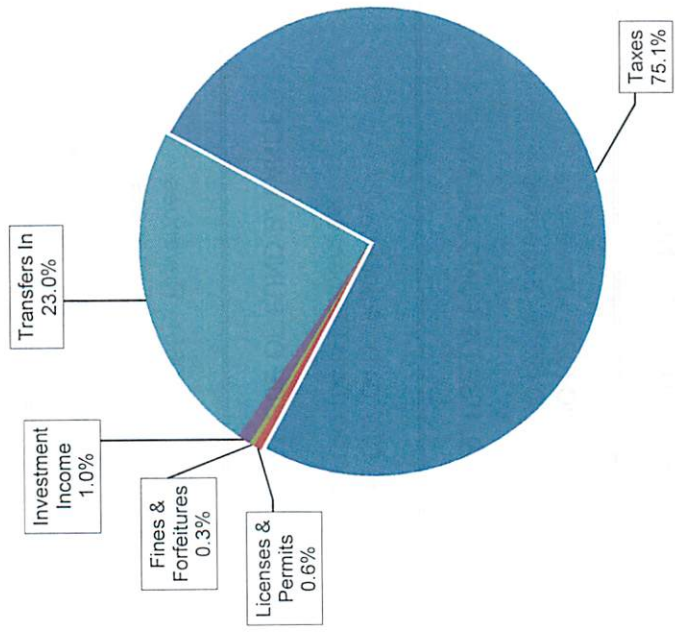
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
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340	Sales Tax Capital Improvements	187

\* **Note:** Three digit codes represent the Fund Number

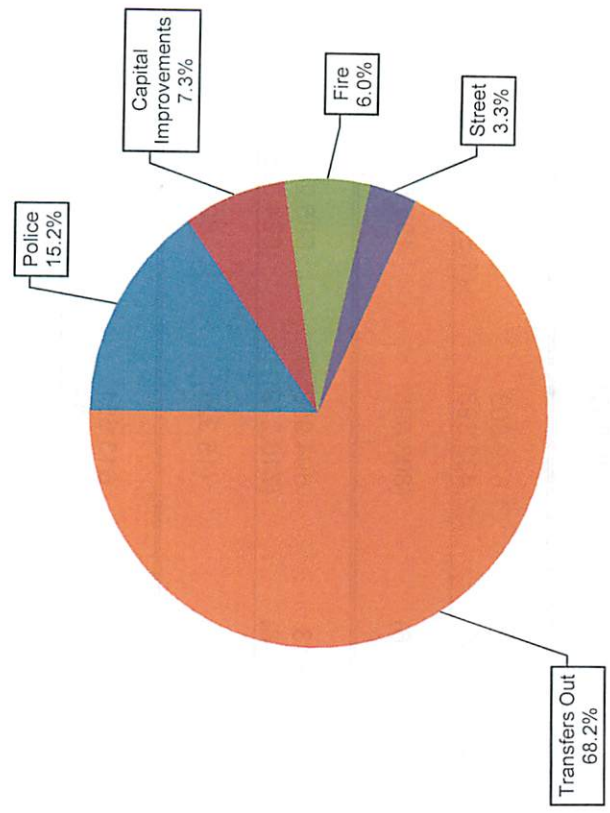
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2023-2024**

	<b>PRIOR YEAR ACTUAL FY 21-22</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 22-23</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 22-23</b>	<b>BUDGET YEAR FINAL FY 23-24</b>
<b>ESTIMATED REVENUE:</b>				
Taxes	8,207,684	7,660,587	8,810,927	8,509,305
Licenses & Permits	70,112	71,235	69,810	64,844
Fines & Forfeitures	37,124	35,251	35,251	37,789
Investment Income	93,104	68,822	374,773	110,115
Transfers In	2,887,505	2,174,691	2,192,236	2,604,440
Proceeds from Loans	5,700,000	-	-	-
Miscellaneous	4,483	-	17,866	-
Intergovernmental	-	-	-	-
<b>TOTAL REVENUE</b>	<b>17,000,011</b>	<b>10,010,586</b>	<b>11,500,863</b>	<b>11,326,494</b>
Use / (Gain) of Fund Balance	13,571,510	24,348,972	23,618,903	(926,760)
<b>TOTAL RESOURCES</b>	<b>30,571,520</b>	<b>34,359,558</b>	<b>35,119,766</b>	<b>10,399,734</b>
<b>PROPOSED EXPENDITURES:</b>				
Police	1,214,655	2,432,398	2,432,398	1,577,160
Capital Improvements	6,045,067	9,238,234	9,067,739	761,000
Fire	386,221	713,818	710,279	624,358
Street	15,996,560	14,272,640	14,269,615	341,919
Sales Tax Capital Improvements	230	4,707	4,707	4,532
Transfers Out	6,907,413	7,136,673	8,073,940	7,090,765
General Government	12,461	-	-	-
Downtown Redevelopment	8,912	561,088	561,088	-
<b>TOTAL EXPENDITURES</b>	<b>30,571,520</b>	<b>34,359,558</b>	<b>35,119,766</b>	<b>10,399,734</b>

**ESTIMATED REVENUES-CAPITAL PROJECTS**  
 FY 2023-2024  
 Total \$11,326,494



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS**  
 FY 2023-2024  
 Total \$10,399,734



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2023-2024**

	PRIOR YEAR ACTUAL FY 21-22	CURRENT YEAR BUDGET FY 22-23	CURRENT YEAR ACTUAL (Est.) FY 22-23	BUDGET YEAR FINAL FY 23-24
Gen Fund C/O Reserve (011) - Revenues	1,917	3,685	5,508	-
Gen Fund C/O Reserve (011) - Expenses	(12,461)	(736,361)	(736,361)	-
USE OF FUND BALANCE:	(10,544)	(732,676)	(730,853)	-
Police C/O (021) - Revenues	1,662,364	1,576,802	1,629,303	1,772,718
Police C/O (021) - Expenses	(1,214,655)	(2,432,398)	(2,432,398)	(1,577,160)
TOTAL USE OF FUND BALANCE:	447,708	(855,596)	(803,095)	195,558
Fire C/O (041) - Revenues	910,334	618,013	694,958	685,212
Fire C/O (041) - Expenses	(386,221)	(713,818)	(710,279)	(624,358)
TOTAL USE OF FUND BALANCE:	524,113	(95,805)	(15,321)	60,854
Street Tax (065) - Revenues	546,775	522,931	613,651	584,205
Street Tax (065) - Expenses	(310,517)	(1,621,720)	(1,618,695)	(334,798)
TOTAL USE OF FUND BALANCE:	236,258	(1,098,789)	(1,005,044)	249,407
Capital Improvements (157) - Revenues	1,021,774	850,396	947,066	1,135,366
Capital Improvements (157) - Expenses	(513,348)	(2,215,789)	(2,045,294)	(761,000)
TOTAL USE OF FUND BALANCE:	508,425	(1,365,393)	(1,098,228)	374,366
Downtown Redev (194) - Revenues	1,508	2,880	8,314	5,805
Downtown Redev (194) - Expenses	(8,912)	(561,088)	(561,088)	-
TOTAL USE OF FUND BALANCE:	(7,404)	(558,208)	(552,774)	5,805

**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2023-2024**

	PRIOR YEAR ACTUAL FY 21-22	CURRENT YEAR BUDGET FY 22-23	CURRENT YEAR ACTUAL (Est.) FY 22-23	BUDGET YEAR FINAL FY 23-24
2002 G. O. Bond (269) - Revenues	782	1,510	3,789	2,640
2002 G. O. Bond (269) - Expenses	(36,040)	(280,767)	(280,767)	(7,121)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(35,258)</b>	<b>(279,257)</b>	<b>(276,978)</b>	<b>(4,481)</b>
2002 ELECTION G. O. Bond (270) - Revenues	286,330	20,410	178,583	40,865
2002 ELECTION G. O. Bond (270) - Expenses	(15,709,396)	(12,370,153)	(12,370,153)	-
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(15,423,066)</b>	<b>(12,349,743)</b>	<b>(12,191,570)</b>	<b>40,865</b>
2002 ELECTION G. O. Bond (271) - Revenues	14,562	3,115	11,386	3,830
2002 ELECTION G. O. Bond (271) - Expenses	(5,407,054)	(1,448,110)	(1,448,110)	-
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(5,392,492)</b>	<b>(1,444,995)</b>	<b>(1,436,724)</b>	<b>3,830</b>
2022 G.O. Bond (272) - Revenues	5,705,417	6,000	66,018	555
2022 G.O. Bond (272) - Expenses	(124,665)	(5,574,335)	(5,574,335)	-
<b>TOTAL USE OF FUND BALANCE:</b>	<b>5,580,752</b>	<b>(5,568,335)</b>	<b>(5,508,317)</b>	<b>555</b>
Sales Tax Capital Improvements (340)	6,848,251	6,404,844	7,342,286	7,095,298
Sales Tax Capital Improvements (340)	(6,848,251)	(6,405,019)	(7,342,286)	(7,095,297)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(0)</b>	<b>(175)</b>	<b>(0)</b>	<b>1</b>

**FUND: POLICE CAPITALIZATION (021)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	44,467	33,206	33,206	2,800
OTHER SERVICES & CHARGES	4	86	86	86
CAPITAL OUTLAY	1,170,184	2,399,106	2,399,106	1,574,274
<b>TOTAL</b>	<b>1,214,655</b>	<b>2,432,398</b>	<b>2,432,398</b>	<b>1,577,160</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	135,340	126,542	145,283	140,312
FINES & FORFEITURES	37,124	35,251	35,251	37,789
INVESTMENT INTEREST	3,150	6,797	22,692	17,457
MISC - INSURANCE PROCEEDS	4,483	-	17,866	-
TRANSFERS	1,482,267	1,408,212	1,408,212	1,577,160
<b>TOTAL</b>	<b>1,662,364</b>	<b>1,576,802</b>	<b>1,629,304</b>	<b>1,772,718</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	448,160	1,427,763	1,151,843	724,080
6/30/2021	724,080	1,662,364	1,214,655	1,171,789
6/30/2022	1,171,789	1,629,304	2,432,398	368,695
6/30/2023	368,695	1,772,718	1,577,160	564,253

**FINAL BUDGET 2023-2024**

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	2,800
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,800</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT	86
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>86</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLES	819,432
40-02 MACH, FURNITURE & EQUIPMENT	181,664
40-14 REMODEL/REFURBISH	508,178
40-15 IOB	23,000
40-49 COMPUTERS (HARDWARE)	42,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,574,274</b>

**TOTAL DEPARTMENT REQUEST** **1,577,160**

**CAPITAL OUTLAY FY 23-24**

9 Marked Partol Units (2- 4wd Tahoes, 7- 2wd Tahoes)	359,346
2 Police Motorcycles and Equip	59,000
SIU Vehicle	28,000
Equipment for Vehicles	373,086
MCT Computers for Police Cars	91,615
Handheld Radios	28,000
Handheld Radars	9,549
Body Cameras	20,000
Computers	25,000
Ipads	9,000
FARO Computer	8,000
Retractable Gate for Police Bay Parking	23,000
Remodel 1st & 2nd Floor Bathrooms Including Plumbing	433,178
Cameras for Lab	7,500
Thermal Imaging Drone	25,000
Jail Recapitalization	75,000
<b>TOTAL</b>	<b>1,574,274</b>

(CONTINUED)



FUND: POLICE CAPITALIZATION (021)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER  
 PAGE TWO

**SMALL TOOLS & EQUIPMENT (20-35) FY 23-24**

G1 Dog Kennels	2,800
<b>TOTAL</b>	<b>2,800</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

(30) MARKED PATROL UNITS, 2 SIU AND 5 INVESTIGATION UNITS	934,284
EQUIPMENT FOR VEHICLES	777,034
HAND HELD RADIOS	27,500
MCT'S	59,566
BODY CAMERAS	102,234
(23) COMPUTERS	32,031
(7) IPADS	9,000
(10) HAND HELD RADARS	9,549
CANTILEVER SHADE STRUCTURE FOR POLICE BAY YR 1 OF 2	50,000
GUN RANGE TARGET OPERATING SYSTEM	25,000
REACTIVE SHOOTING TARGETS	5,500
JAIL PLUMBING	150,000
ANALYSIS SOFTWARE	15,211
PD EXTERNAL CAMERAS UPGRADE	13,000
FURNITURE	45,500
REMODEL	26,577
AIRROWER FOR WEIGHT ROOM	1,476
AXIS SMITH TRAINER FOR WEIGHT ROOM	3,500
CYBER SECURITY MONITORING	24,000
(20) TICKET PRINTERS	25,000
RADIO SYSTEM MODEM	2,241
REGIONAL PARK CAMERAS	22,563
(5) LIC PLATE READER CAMS	25,000
RMS REPORTING SYS UPDATE	13,340
<b>TOTAL</b>	<b>2,399,106</b>

FUND: FIRE CAPITALIZATION (041)  
 DEPARTMENT: FIRE (64)  
 DEPARTMENT HEAD: BERT NORTON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
MATERIALS & SUPPLIES	5,525	12,000	12,000	114,951
OTHER SERVICES & CHARGES	13	258	258	258
CAPITAL OUTLAY	146,540	682,109	678,509	509,149
DEBT SERVICE	234,143	19,451	19,512	-
<b>TOTAL</b>	<b>386,221</b>	<b>713,818</b>	<b>710,279</b>	<b>624,358</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
TAXES	408,024	379,632	435,851	420,938
INTEREST	4,310	8,381	29,107	14,274
TRANSFERS (Fire 040)	500,000	230,000	230,000	250,000
<b>TOTAL</b>	<b>910,334</b>	<b>618,013</b>	<b>694,958</b>	<b>685,212</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,180,917	645,548	562,651	1,263,814	6/30/2021
6/30/2021	1,263,814	910,334	386,221	1,787,927	6/30/2022
6/30/2022	1,787,927	694,958	710,279	1,772,606	6/30/2023 - EST
6/30/2023	1,772,606	685,212	624,358	1,833,460	6/30/2024 - EST

FINAL BUDGET 2023-2024

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	114,951
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>114,951</b>

OTHER SERVICE AND CHARGES	
30-86 AUDIT	258
<b>TOTAL OTHER SERVICE AND CHARGES</b>	<b>258</b>

CAPITAL OUTLAY	
40-01 VEHICLES	454,249
40-02 EQUIPMENT	31,500
40-14 REMODEL/REFURBISH	19,200
40-49 COMPUTERS	4,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>509,149</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>624,358</b>
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<b>CAPITAL OUTLAY FY 23-24</b>	
Station 1 Window Replacements/Repairs	9,200
Fire Hose Dryers	20,000
5 YR Apparatus Repl Program	454,249
Carport/Fire Prev Vehicle	10,000
Computers/Ipads Replacements	4,200
Furniture & Appliance Replacements	11,500
<b>TOTAL</b>	<b>509,149</b>

<b>CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL</b>	
CARPORT/FIRE PREV VEHICLE	20,000
RADIO INFRASTRUCTURE	273
ZETRON UPGRADE/ALERTING	16,482
5 YR APPARATUS REPL PROGRAM	200,000
STATION 5 ROOF REPLACEMENT	30,000
FURNITURE REPLACEMENT/CHAIRS/APPLIANCE	26,550
COMPUTER REPLACEMENTS	12,000
THERMAL IMAGING CAMERA	8,100
IPAD REPLACEMENT	3,639
5 YR FIRE TRUCK REPL	145,532
MULTI-YEAR APPARATUS REPL	50,218
HOSES, MCD VEH - P4	715
BRUSH PUMPER	10,000
2 YR SERVICE SUPPORT VEHICLE	85,000
CHILLER REPL - STATION 1	70,000
<b>TOTAL</b>	<b>678,509</b>

FUND: STREET TAX (065)  
 DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	4,346	3,500	2,542	3,500
OTHER SERVICES	58,151	85,655	83,589	96,298
CAPITAL OUTLAY	248,020	1,532,565	1,532,565	235,000
<b>TOTAL</b>	<b>310,517</b>	<b>1,621,720</b>	<b>1,618,696</b>	<b>334,798</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	541,345	512,175	581,134	561,240
INTEREST	5,430	10,756	32,517	22,966
<b>TOTAL</b>	<b>546,775</b>	<b>522,931</b>	<b>613,651</b>	<b>584,206</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,840,981	525,867	498,691	1,868,157	6/30/2021
6/30/2021	1,868,157	546,775	310,517	2,104,415	6/30/2022
6/30/2022	2,104,415	613,651	1,618,696	1,099,370	6/30/2023 - EST
6/30/2023	1,099,370	584,206	334,798	1,348,778	6/30/2024 - EST

Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
 Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
 as approved by the City Council.

FINAL BUDGET 2023-2024

TRAILS & SIDEWALKS (06)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	40,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>40,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>40,000</b>

PARKS (23)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	120,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>120,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>120,000</b>

STREETS (66)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	75,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>75,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>75,000</b>

PUBLIC TRANSPORTATION (87)	
MATERIALS & SUPPLIES	
20-41 SUPPLIES	3,500
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>3,500</b>
OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	4,000
30-40 CONTRACTUAL	92,298
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>96,298</b>
<b>TOTAL DIVISION REQUEST</b>	<b>99,798</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>334,798</b>
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(CONTINUED)

**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**

**DEPARTMENT HEAD: VAUGHN SULLIVAN**

**PAGE TWO**

FUND BALANCE ACTUAL AT 6-30-21				
DIVISION/DEPT	6/30/20 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/21 FUND BALANCE
STREETS - 66/09	393,110	129,063	237,807	284,366
PARKS - 23	578,152	129,063	158,871	548,344
TRAILS & SIDEWALKS - 06	243,619	129,063	69,539	303,143
PUBLIC TRANSPORTATION - 87	423,604	129,063	32,474	520,193
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	190,998	9,617	-	200,615
	<b>1,840,981</b>	<b>525,867</b>	<b>498,691</b>	<b>1,868,157</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-22				
DIVISION/DEPT	6/30/21 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/22 FUND BALANCE
STREETS - 66/09	284,366	135,336	29,814	389,888
PARKS - 23	548,344	135,336	63,178	620,502
TRAILS & SIDEWALKS - 06	303,143	135,336	155,028	283,451
PUBLIC TRANSPORTATION - 87	520,193	135,336	62,497	593,032
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	200,615	5,430	-	206,045
	<b>1,868,157</b>	<b>546,775</b>	<b>310,517</b>	<b>2,104,415</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/23 FUND BALANCE
STREETS - 66/09	389,888	145,284	464,378	70,793
PARKS - 23	620,502	145,284	756,177	9,608
TRAILS & SIDEWALKS - 06	283,451	145,284	238,558	190,176
PUBLIC TRANSPORTATION - 87	593,032	145,284	159,583	578,732
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	206,045	32,517	-	238,562
	<b>2,104,415</b>	<b>613,651</b>	<b>1,618,696</b>	<b>1,099,370</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DIVISION/DEPT	6/30/23 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/24 FUND BALANCE
STREETS - 66/09	70,793	140,310	75,000	136,103
PARKS - 23	9,608	140,310	120,000	29,918
TRAILS & SIDEWALKS - 06	190,176	140,310	40,000	290,486
PUBLIC TRANSPORTATION - 87	578,732	140,310	99,798	619,244
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	238,562	22,966	-	261,528
	<b>1,099,370</b>	<b>584,206</b>	<b>334,798</b>	<b>1,348,778</b>

**CONTRACTUAL FY 23-24**

Embark Transit - Also funded in Fund 009-14	75,298
Cleaning Bus Stop Shelters	17,000
<b>TOTAL</b>	<b>92,298</b>

**CAPITAL OUTLAY FY 23-24**

Bomber Trail Phase 4 Engineering (06)	40,000
Pool Liner 3 Yr Funding (23)	120,000
Westminister Resurfacing (66)	75,000
<b>TOTAL</b>	<b>235,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MID-AMERICA PARK TRAIL	6,285
ELEM SCHOOL CONNECTOR TR	7,273
WALKING TRAIL/ OPTIMIST P	50,000
SCIP 3 MATCH	75,000
SIDEWALKS	100,000
MIDWEST BLVD 29TH TO 10TH	111,094
CRUTCHO CREEK BRIDGE	14,300
MIDWEST BLVD MATCH (MULTI	150,000
5 LIFE GUARD CHAIRS	3,948
AQUATEK WHEELCHAIR	900
POOL GUTTER GRATES	5,000
POOL SHADE STRUCTURES	10,000
PLAYGROUND EQUIP REPL	15,138
SPRAY PARK RELOCATION	25,000
RAIL W TRAIL PH 2 & 3	106,163
SPIRIT PLAYGROUND (1ST YR	150,000
FRED MEYER BALLPARK DEMO	100,000
JOE B BARNES TRAIL BRIDGE	165,712
POOL LINER 3 YR FUNDING	60,000
MID AMER PARK IMPROV	34,316
SPRAY PARK RELOCATION	75,000
TOWN CTR PARK - P3	5,000
ROTO RENO MW TO DOUGLAS	7,500
RENO - MIDWEST TO DOUGLAS	6,484
MIDWEST BLVD MATCH (MULTI	175,000
BUS STOP SHELTERS	73,452
<b>TOTAL</b>	<b>1,532,565</b>

FUND: CAPITAL IMPROVEMENTS (157)  
 DEPARTMENT: CAPITAL IMPROVEMENT (57)  
 DEPARTMENT: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CAPITAL OUTLAY	513,348	2,215,789	2,045,294	761,000
<b>TOTAL</b>	<b>513,348</b>	<b>2,215,789</b>	<b>2,045,294</b>	<b>761,000</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	278,755	240,341	310,109	294,432
LICENSES & PERMITS	70,112	71,235	69,810	64,844
INTEREST	8,726	16,991	45,318	31,005
TRANSFERS IN (340) Cap imp	664,180	521,829	521,829	745,085
<b>TOTAL</b>	<b>1,021,773</b>	<b>850,396</b>	<b>947,066</b>	<b>1,135,366</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	2,523,375	889,359	874,522	2,538,212	6/30/2021
6/30/2021	2,538,212	1,021,773	513,348	3,046,637	6/30/2022
6/30/2022	3,046,637	947,066	2,045,294	1,948,409	6/30/2023 - EST
6/30/2023	1,948,409	1,135,366	761,000	2,322,775	6/30/2024 - EST

**FINAL BUDGET 2023-2024**

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	761,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>761,000</b>

**TOTAL DEPARTMENT REQUEST** 761,000

**CAPITAL OUTLAY FY 23-24**

29th St Bridge Engineering	391,000
Signals Phase 6 Engineering	120,000
Repl Bridge Bearing NE 36	250,000
<b>TOTAL</b>	<b>761,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

MIDWEST BLVD MATCH (MULTI	475,000
SE 29TH DOUGLAS ENGINEERI	50,000
SIGNAL PH 5 & STRIP ENGIN	150,000
SPRAY PARK RELOCATION	150,000
RAIL W TRAIL PH 2 & 3	745,000
POST 15TH-29TH TRL1/2 FND	80,000
RENO MW TO DOUGLAS	18,717
15TH ST CROSSING	13,526
DISC GOLF BRIDGE	122,121
HUNTERS RUN CHANNEL	24,800
DOUGLAS BLVD MEDIAN	59,040
SIDEWALK FEES	70,000
29TH ST BRIDGE ENGINEERIN	86,407
SCIP REC TRAIL PH 2	683
<b>TOTAL</b>	<b>2,045,294</b>

FUND: DOWNTOWN REDEVELOPMENT (194)  
 DEPARTMENT: REDEVELOPMENT (92)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CAPITAL OUTLAY	8,912	561,088	561,088	-
TOTAL	8,912	561,088	561,088	-

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL	
SEWER PROJECT	100,000
SWR LINE EXT 29 & DOUGLAS	349,088
TOWN CTR PARK - P3	112,000
<b>TOTAL</b>	<b>561,088</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	1,508	2,880	8,314	5,805
TOTAL	1,508	2,880	8,314	5,805

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	2,364,928	8,123	1,793,605	579,446	6/30/2021
6/30/2021	579,446	1,508	8,912	572,042	6/30/2022
6/30/2022	572,042	8,314	561,088	19,268	6/30/2023 - EST
6/30/2023	19,268	5,805	-	25,073	6/30/2024 - EST

FUND: 2002 G.O. BOND (269)  
 DEPARTMENT: STREET BOND (69)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CAPITAL OUTLAY	36,040	280,767	280,767	7,121
TOTAL	36,040	280,767	280,767	7,121

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	782	1,510	3,789	2,640
TOTAL	782	1,510	3,789	2,640

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	315,171	1,546	-	316,717
6/30/2021	316,717	782	36,040	281,459
6/30/2022	281,459	3,789	280,767	4,481
6/30/2023	4,481	2,640	7,121	-

**FINAL BUDGET 2023-2024**

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	7,121
TOTAL CAPITAL OUTLAY	7,121

**CAPITAL OUTLAY FY 22-23**

ENGINEERING FOR SIGNAL PHASE 4	83,960
29th STREET BRIDGE	170,000
CONTINGENCIES AND OVERRUNS	26,807
TOTAL	280,767

**CAPITAL OUTLAY FY 23-24**

Midwest Blvd Match (Multi Year)	7,121
TOTAL	7,121

FUND: 2018 ELECTION G.O. BOND (270)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	7,634	43,400	43,400	-
CAPITAL OUTLAY	15,642,370	12,326,753	12,326,753	-
TRANSFER OUT	59,392	-	-	-
<b>TOTAL</b>	<b>15,709,396</b>	<b>12,370,153</b>	<b>12,370,153</b>	<b>-</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	50,281	5,760	146,388	8,670
TRANSFER IN	236,049	14,650	32,195	32,195
	<b>286,330</b>	<b>20,410</b>	<b>178,583</b>	<b>40,865</b>

CAPITAL OUTLAY EST ACT FY 22-23

REED BBALL COMPLEX-P3	208,402
MULTI ATH FACILITY-P3	134,692
SOCCER FACILITY RENOVATE	968,350
STREET REPAIR - P1	6,578,874
ANIMAL SHELTER - P4	8,693
PUB SFTY TCH IMPRVS-P4	203,364
P25 EQUIPMENT - P4	665,752
MID-AMERICA PARK - P3	1,920,858
HOSES, CMD VEH - P4	2,494
BREATHING APRTS - P4	323
POL/FIRE TRAINING- P4	88,948
FS1/HQ REMODEL- P4	119,790
TOWN CTR PARK - P3	1,426,213
<b>TOTAL</b>	<b>12,326,753</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	27,003,375	11,848,109	10,607,683	28,243,801	6/30/2021
6/30/2021	28,243,801	286,330	15,709,396	12,820,735	6/30/2022
6/30/2022	12,820,735	178,583	12,370,153	629,165	6/30/2023 - EST
6/30/2023	629,165	40,865	-	670,030	6/30/2024 - EST



FUND: 2018 ELECTION G.O. BOND PROPRIETARY (271)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	1,590	-	-	-
CAPITAL OUTLAY	5,405,464	1,448,110	1,448,110	-
<b>TOTAL</b>	<b>5,407,054</b>	<b>1,448,110</b>	<b>1,448,110</b>	<b>-</b>

CAPITAL OUTLAY EST ACT FY 22-23	
JC GOLF RENOVATION-P3	364,835
BOOSTER STATION RENOV-P2	1,083,275
<b>TOTAL</b>	<b>1,448,110</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	9,553	3,115	11,386	3,830
TRANSFER IN	5,009	-	-	-
	14,562	3,115	11,386	3,830

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	10,686,758	138,454	3,722,065	7,103,147	6/30/2021
6/30/2021	7,103,147	14,562	5,407,054	1,710,655	6/30/2022
6/30/2022	1,710,655	11,386	1,448,110	273,931	6/30/2023 - EST
6/30/2023	273,931	3,830	-	277,761	6/30/2024 - EST

FUND: 2022 ISSUE G.O. BOND (272)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	124,665	-	-	-
CAPITAL OUTLAY	-	5,574,335	5,574,335	-
<b>TOTAL</b>	<b>124,665</b>	<b>5,574,335</b>	<b>5,574,335</b>	<b>-</b>

**CAPITAL OUTLAY EST ACT FY 22-23**

POL/FIRE TRAINING- P4	5,574,335
<b>TOTAL</b>	<b>5,574,335</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
BOND PROCEEDS	5,700,000	-	-	-
INTEREST	5,417	6,000	66,018	555
	<b>5,705,417</b>	<b>6,000</b>	<b>66,018</b>	<b>555</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	-	-	-	-	6/30/2021
6/30/2021	-	5,705,417	124,665	5,580,752	6/30/2022
6/30/2022	5,580,752	66,018	5,574,335	72,435	6/30/2023 - EST
6/30/2023	72,435	555	-	72,990	6/30/2024 - EST

FUND: SALES TAX CAPITAL IMPROVEMENTS (340)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
<b>OTHER SERVICES &amp; CHARGES</b>				
Audit	230	4,707	4,707	4,532
<b>TRANSFER OUT:</b>				
Sewer (250)	4,392,941	4,088,790	5,026,057	4,550,655
Hotel (250)	1,790,900	1,789,693	1,789,693	1,795,025
Capital Improvement (157)	664,180	521,829	521,829	745,085
<b>TOTAL</b>	<b>6,848,251</b>	<b>6,405,019</b>	<b>7,342,286</b>	<b>7,095,297</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
<b>TAXES:</b>				
Sales - Sewer	3,943,228	3,719,582	4,215,605	4,079,416
Sales - Cap Imp	2,455,310	2,316,054	2,624,909	2,540,110
Use - Sewer	447,681	366,261	498,036	472,858
INTEREST (Sewer Only)	2,032	2,947	3,736	2,913
<b>TOTAL</b>	<b>6,848,251</b>	<b>6,404,844</b>	<b>7,342,286</b>	<b>7,095,297</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	-	6,551,421	6,551,421	- 6/30/2021
6/30/2021	-	6,848,251	6,848,251	- 6/30/2022
6/30/2022	-	7,342,286	7,342,286	- 6/30/2023 - EST
6/30/2023	-	7,095,297	7,095,297	- 6/30/2024 - EST

FY 22-23 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	521,829	2,103,080	4,215,605	6,840,514
Use	-	-	498,036	498,036
Interest	-	-	3,736	3,736
Total	521,829	2,103,080	4,717,377	7,342,286

FY 23-24 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	745,085	1,795,025	4,079,416	6,619,526
Use	-	-	472,858	472,858
Interest	-	-	2,913	2,913
Total	745,085	1,795,025	4,555,187	7,095,297

FINAL BUDGET 2023-2024

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT - SEWER	2,793
30-86 AUDIT - HOTEL	1,739
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,532</b>

<b>TRANSFERS OUT</b>	
80-50 TRANSFERS OUT (250) - SEWER	4,550,655
80-50 TRANSFERS OUT (250) - HOTEL	1,795,025
80-57 TRANSFERS OUT (157)	745,085
<b>TOTAL TRANSFERS OUT</b>	<b>7,090,765</b>

**TOTAL DEPARTMENT REQUEST** 7,095,297

FUTURE DEBT REQUIREMENT

<b>Hotel / Conference Center</b>	
2019 Bond Series Deposit Requirements	
Principal Paid April 1st	725,000
Interest (April 1st & Sept 1st)	1,067,525
Trustee Fee	2,500
	<u>1,795,025</u>
<i>Revenue Bonds O/S \$28,500,000 as of 6/30/23</i>	
<i>Debt Service Matures April 1, 2048</i>	
<b>Sewer Plant</b>	
2020 Note Sewer Plant Deposit Requirements	
Principal Paid Sept and March	4,370,000
Interest Paid Sept and March	89,349
Trustee Fee	3,500
	<u>4,462,849</u>
<i>Revenue Bonds O/S \$8,795,000 as of 6/30/23</i>	
<i>Debt Service Matures March 1, 2025</i>	
	<u>6,257,874</u>
Amount to be paid back to sewer fee (186)	87,806

# G.O. Debt Fund

**City of Midwest City, Oklahoma**  
Debt Service – Index (Governmental Debt Only)

<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
350	Fund Summary	190
350	Summary of Outstanding Debt	191
350	Net Assessed Valuation	192
350	MWC Ad Valorem Tax Rate	193

\* **Note:** Three digit codes represent the Fund Number  
 Two digit codes represent the Department Number

FUND: G. O. DEBT SERVICE (350)  
 DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)  
 DEPARTMENT HEAD: TIATIA CROMAR

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
DEBT SERVICE	3,230,485	3,718,623	3,718,623	4,038,135
TRANSFER OUT	7,729	14,650	32,195	32,195
<b>TOTAL</b>	<b>3,238,214</b>	<b>3,733,273</b>	<b>3,750,818</b>	<b>4,070,330</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TAXES	3,499,632	4,313,857	3,650,888	3,681,897
INTEREST	7,729	14,650	45,543	32,195
BOND PREMIUM	82,034	-	-	-
<b>TOTAL</b>	<b>3,589,395</b>	<b>4,328,507</b>	<b>3,696,431</b>	<b>3,714,092</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,877,552	3,536,560	3,018,589	2,395,523	6/30/2021
6/30/2021	2,395,523	3,589,395	3,238,214	2,746,704	6/30/2022
6/30/2022	2,746,704	3,696,431	3,750,818	2,692,317	6/30/2023 - EST
6/30/2023	2,692,317	3,714,092	4,070,330	2,336,079	6/30/2024 - EST

OUTSTANDING BONDS AS OF 6-30-23	
2019 GO Bond Phase I (Maturity 4-1-2044)	17,535,000
2019 GO Bond Phase II (Maturity 6-1-2044)	15,225,000
2020 GO Bond Phase III (Maturity 6-1-2045)	6,050,000
2021 GO Bond Phase IV (Maturity 6-1-2046)	8,680,000
2022 GO Bond (Maturity 4-1-2038)	5,700,000
<b>TOTAL</b>	<b>53,190,000</b>

**FINAL BUDGET 2023-2024**

DEBT SERVICE	
70-01 PRINCIPAL	2,590,000
71-01 INTEREST	1,445,635
72-02 FISCAL AGENT FEES	2,500
<b>TOTAL DEBT SERVICE</b>	<b>4,038,135</b>

TRANSFERS	
80-85 2018 GO BONDS (270)	32,195
<b>TOTAL TRANSFERS OUT</b>	<b>32,195</b>

**TOTAL DEPARTMENT REQUEST** 4,070,330

2019 GO Bond Phase I Payments	
Interest (April 1 & Oct 1)	556,110
Principal (April 1)	835,000
Fiscal Agent Fees	500
	<u>1,391,610</u>
2019 GO Bond Phase II Payments	
Interest (Dec 1 & Jun 1)	456,750
Principal (June 1)	725,000
Fiscal Agent Fees	500
	<u>1,182,250</u>
2020 GO Bond Phase III Payments	
Interest (Dec 1 & Jun 1)	138,875
Principal (June 1)	275,000
Fiscal Agent Fees	500
	<u>414,375</u>
2021 GO Bond Phase IV Payments	
Interest (Dec 1 & Jun 1)	179,900
Principal (June 1)	375,000
Fiscal Agent Fees	500
	<u>555,400</u>
2022 GO Bond Payments	
Interest (March 1 & September 1)	114,000
Principal (March 1)	380,000
Fiscal Agent Fees	500
	<u>494,500</u>
<b>TOTAL</b>	<b>4,038,135</b>

The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

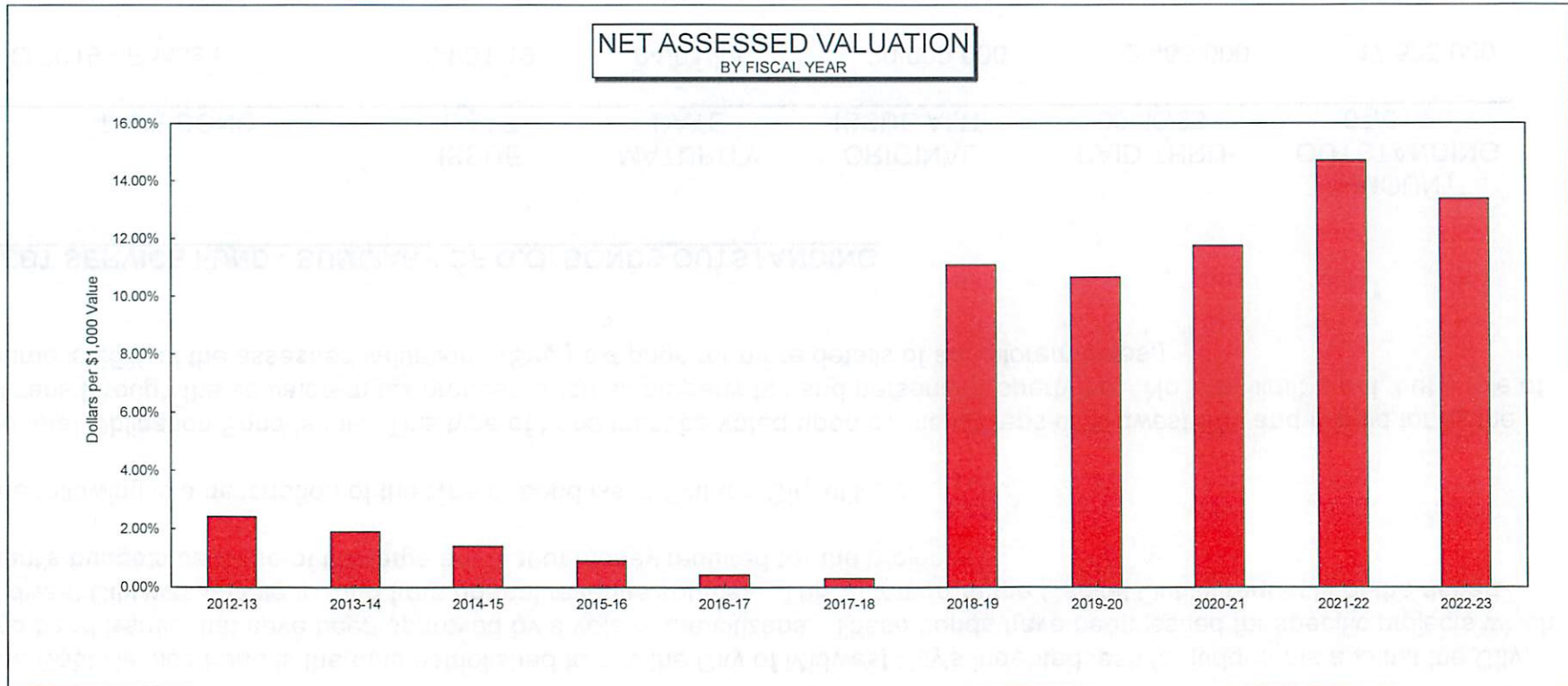
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of the assessed valuation. (See next page for more details of ad valorem taxes.)

**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

<u>TYPE BOND</u>	<u>ISSUE DATE</u>	<u>MATURITY DATE</u>	<u>ORIGINAL ISSUE AMT</u>	<u>PAID THRU 06/30/23</u>	<u>AMOUNT OUTSTANDING 07/01/23</u>
G O 2019 - Phase I	04/01/19	04/01/44	20,000,000	2,465,000	17,535,000
G O 2019A - Phase II	06/01/19	06/01/44	17,250,000	2,025,000	15,225,000
G O 2020A - Phase III	06/01/20	06/01/45	6,550,000	500,000	6,050,000
G O 2021A - Phase IV	06/01/21	06/01/46	9,055,000	375,000	8,680,000
G O 2022	03/01/22	03/01/38	5,700,000	-	5,700,000
		<b>TOTALS</b>	<u>58,555,000</u>	<u>5,365,000</u>	<u>53,190,000</u>

**GENERAL STATISTICAL INFORMATION**

Fiscal Year	Net Assessed Valuation	Outstanding Bonds End of Year	Ratio of Debt To Valuation
2012-13	285,884,862	6,900,000	2.41%
2013-14	289,374,229	5,500,000	1.90%
2014-15	291,744,529	4,100,000	1.41%
2015-16	296,030,326	2,700,000	0.91%
2016-17	304,059,153	1,300,000	0.43%
2017-18	330,156,570	975,000	0.30%
2018-19	341,997,736	37,900,000	11.08%
2019-20	352,794,185	37,575,000	10.65%
2020-21	361,418,461	42,430,000	11.74%
2021-22	376,844,043	55,400,000	14.70%
2022-23	398,116,367	53,190,000	13.36%



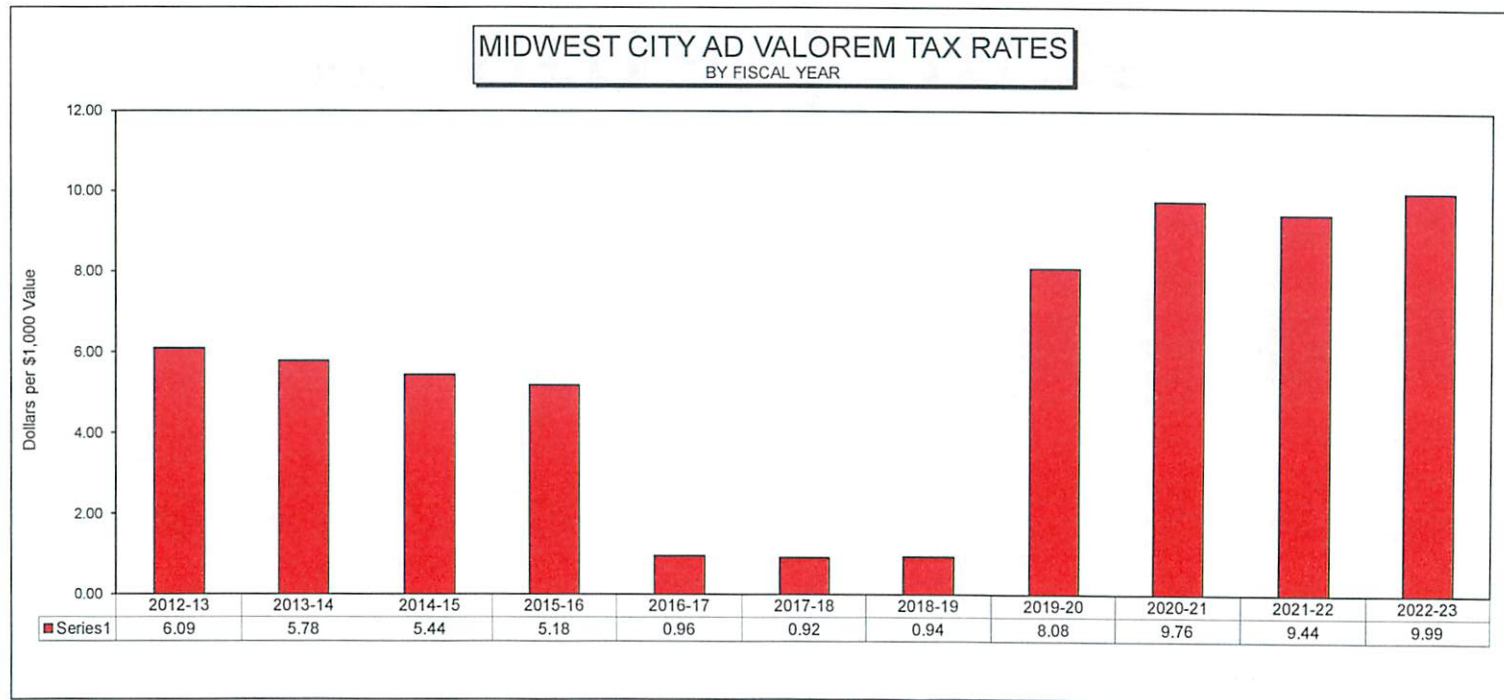


**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

Fiscal Year	City Tax Rate	County Tax Rate	Rose State College Tax Rate	MWC School Tax Rate	Choctaw School Tax Rate	Oklahoma City School Tax Rate	Crutcho School Tax Rate
2012-13	6.09	23.97	17.10	66.55	72.49	59.29	63.87
2013-14	5.78	23.87	17.02	64.96	76.19	60.39	59.95
2014-15	5.44	23.58	20.33	70.32	76.18	59.36	59.02
2015-16	5.18	23.72	19.88	71.03	76.17	59.71	58.90
2016-17	0.96	23.81	19.65	70.64	76.17	59.36	60.51
2017-18	0.92	23.28	19.21	68.54	76.16	59.36	71.38
2018-19	0.94	23.64	18.92	66.72	76.15	58.84	73.05
2019-20	8.08	23.49	18.54	67.38	76.15	58.73	65.90
2020-21	9.76	23.38	18.39	71.23	76.15	59.44	66.60
2021-22	9.44	22.92	18.18	68.91	76.15	59.41	65.31
2022-23	9.99	23.05	18.03	65.57	76.15	58.95	62.85

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:

City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



# Internal Funds

# City of Midwest City, Oklahoma

## Internal Service

### Index

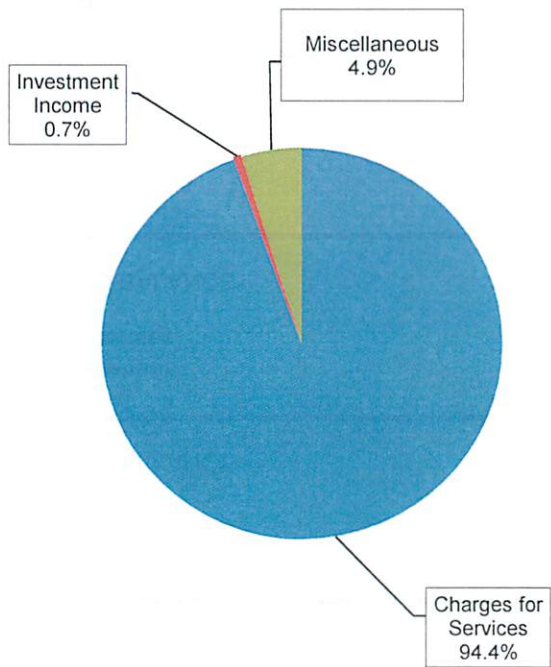
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
	Fund Summary	196
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	Fund Balance Summary	198
	<b>Individual Funds:</b>	
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080	Fleet Services	202
081	Surplus Property	205
202	Risk Management	208
204	Workers Comp	210
240	Life & Health Benefits	212

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

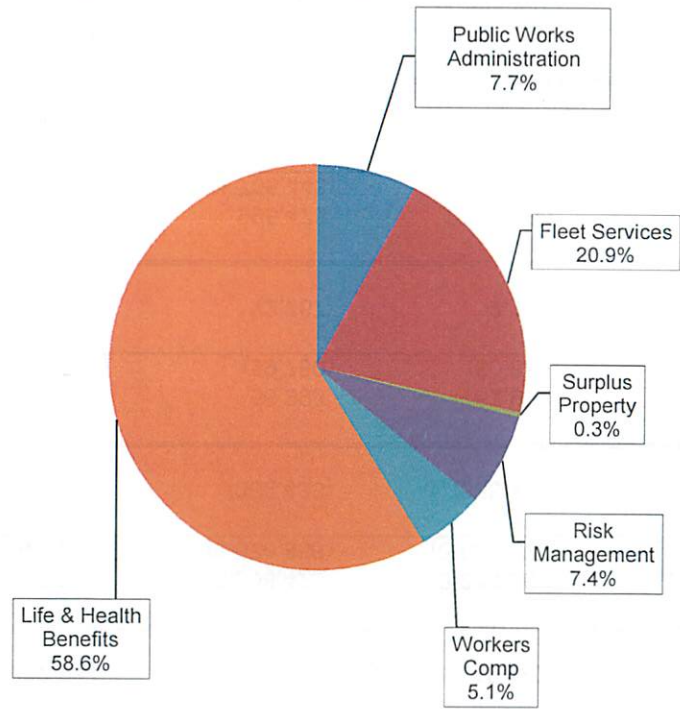
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2023-2024**

	<b>PRIOR YEAR ACTUAL FY 21-22</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 22-23</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 22-23</b>	<b>BUDGET YEAR FINAL FY 23-24</b>
<b>ESTIMATED REVENUE:</b>				
Charges for Services	14,935,773	16,456,938	15,449,779	16,931,672
Investment Income	20,862	38,205	122,718	119,935
Miscellaneous	841,644	671,400	822,264	875,135
Intergovernmental	-	-	-	-
Transfers In	1,025,000	-	-	-
<b>TOTAL REVENUE</b>	<b>16,823,278</b>	<b>17,166,543</b>	<b>16,394,761</b>	<b>17,926,743</b>
Use / (Gain) of Fund Balance	(1,312,168)	1,643,546	1,988,926	(70,384)
<b>TOTAL RESOURCES</b>	<b>15,511,110</b>	<b>18,810,089</b>	<b>18,383,687</b>	<b>17,856,359</b>
<b>PROPOSED EXPENDITURES:</b>				
Public Works Administration	1,271,043	1,578,473	1,434,627	1,374,579
Fleet Services	2,920,884	3,670,856	3,667,828	3,724,233
Surplus Property	48,758	59,780	60,889	57,922
Risk Management	1,147,988	1,785,443	1,764,522	1,316,005
Workers Comp	657,266	2,030,671	1,225,945	914,683
Life & Health Benefits	9,465,171	9,679,866	10,224,876	10,463,937
Transfers Out	-	5,000	5,000	5,000
<b>TOTAL EXPENDITURES</b>	<b>15,511,110</b>	<b>18,810,089</b>	<b>18,383,687</b>	<b>17,856,359</b>

**ESTIMATED REVENUES-INTERNAL SERVICE**  
**FY 2023-2024**  
**Total \$17,926,743**



**ESTIMATED EXPENSES-INTERNAL SERVICE**  
**FY 2023-2024**  
**Total \$17,856,359**



**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2023-2024**

	PRIOR YEAR ACTUAL FY 21-22	CURRENT YEAR BUDGET FY 22-23	CURRENT YEAR ACTUAL (Est.) FY 22-23	BUDGET YEAR FINAL FY 23-24
Public Works Administration - Revenues	1,503,127	1,319,176	1,329,045	1,329,029
Public Works Administration - Expenses	(1,271,043)	(1,583,473)	(1,439,627)	(1,379,579)
USE OF FUND BALANCE:	232,084	(264,297)	(110,582)	(50,550)
Interservice - Revenues	2,935,295	3,308,423	3,314,362	3,678,400
Interservice - Expenses	(2,920,884)	(3,670,856)	(3,667,828)	(3,724,233)
TOTAL USE OF FUND BALANCE:	14,411	(362,433)	(353,466)	(45,833)
Surplus Property - Revenues	50,942	56,993	62,994	66,842
Surplus Property - Expenses	(48,758)	(59,780)	(60,889)	(57,922)
TOTAL USE OF FUND BALANCE:	2,184	(2,787)	2,105	8,920
Risk Management - Revenues	930,809	995,478	1,000,958	1,076,424
Risk Management - Expenses	(1,147,988)	(1,785,443)	(1,764,522)	(1,316,005)
TOTAL USE OF FUND BALANCE:	(217,180)	(789,965)	(763,564)	(239,581)
Workers Comp - Revenues	784,315	784,197	821,297	868,493
Workers Comp - Expenses	(657,266)	(2,030,671)	(1,225,945)	(914,683)
TOTAL USE OF FUND BALANCE:	127,049	(1,246,474)	(404,648)	(46,190)
Life & Health - Revenues	10,618,791	10,702,276	9,866,105	10,907,555
Life & Health - Expenses	(9,465,171)	(9,679,866)	(10,224,876)	(10,463,937)
TOTAL USE OF FUND BALANCE:	1,153,620	1,022,410	(358,771)	443,618

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	757,170	866,905	841,632	885,775
BENEFITS	251,851	318,275	289,182	302,477
MATERIALS & SUPPLIES	4,038	6,046	5,980	5,980
OTHER SERVICES	257,985	139,284	49,870	60,547
CAPITAL OUTLAY	-	247,963	247,963	119,800
TRANSFER OUT	-	5,000	5,000	5,000
<b>TOTAL</b>	<b>1,271,044</b>	<b>1,583,473</b>	<b>1,439,627</b>	<b>1,379,579</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	1,501,459	1,316,036	1,316,036	1,316,569
INTEREST	1,668	3,140	12,774	12,460
MISCELLANEOUS	-	-	235	-
<b>TOTAL</b>	<b>1,503,127</b>	<b>1,319,176</b>	<b>1,329,045</b>	<b>1,329,029</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	647,054	1,072,593	1,089,070	630,577	6/30/2021
6/30/2021	630,577	1,503,127	1,271,044	862,660	6/30/2022
6/30/2022	862,660	1,329,045	1,439,627	752,078	6/30/2023 - EST
6/30/2023	752,078	1,329,029	1,379,579	701,528	6/30/2024 - EST

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-01 SALARIES	823,451
10-03 OVERTIME	2,296
10-07 ALLOWANCES	16,120
10-10 LONGEVITY	20,374
10-11 SL BUYBACK	7,679
10-12 VL BUYBACK	4,031
10-13 PDO BUYBACK	4,258
10-14 SL INCENTIVE	4,770
10-17 ADDITIONAL INCENTIVE	1,125
10-95 1X SALARY ADJUSTMENT	1,671
<b>TOTAL PERSONAL SERVICES</b>	<b>885,775</b>

BENEFITS	
15-01 SOCIAL SECURITY	67,762
15-02 EMPLOYEES' RETIREMENT	124,009
15-03 GROUP INSURANCE	73,095
15-04 WORKERS COMP INSURANCE	4,886
15-06 TRAVEL & SCHOOL	17,425
15-13 LIFE	2,917
15-14 DENTAL	4,857
15-20 OVERHEAD HEALTH CARE COST	1,704
15-98 RETIREE INSURANCE	5,822
<b>TOTAL BENEFITS</b>	<b>302,477</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,071
20-35 SMALL TOOL & EQUIPMENT	1,000
20-41 SUPPLIES	3,909
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,980</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	700
30-40 CONTRACTUAL	17,883
30-41 CONTRACTUAL LABOR	2,500
30-43 HARDWARE/SOFTWARE MAINT	27,771
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,186
30-85 INSURANCE-FLEET/LIABILITY	7,616
30-86 AUDIT	891
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>60,547</b>

(CONTINUED)

FUND: PUBLIC WORKS ADMINISTRATION (075)  
 DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
 DEPARTMENT HEAD: ROBERT STREETS  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
Public Works Director	1	1
Assistant Public Works Director	0.75	0.75
Public Works City Engineer	0.5	0.5
Chief Construction Inspector	0.75	0.75
Office Manager	1	1
Secretary II	3	3
Cityworks Specialist (prev. GIS)	1	1
Safety Coordinator	0.8	0.8
Communications Coordinator- IT	0.105	0.105
Assistant City Manager	0.25	0.25
Communications & MKTG Director	0.25	0.25
<b>TOTAL</b>	<b>9.405</b>	<b>9.405</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:

2017-18 - 8.155  
 2018-19 - 8.405  
 2019-20 - 8.405  
 2020-21 - 8.405  
 2021-22 - 9.155  
 2022-23 - 9.405  
 2023-24 - 9.405

Added Public Works Director in place of Enviro Service Dir FY 17-18  
 Added Asst Public Works Dir in place of Community Service Dir FY 17-18  
 .05 GIS Coordinator moved back to Comm Dev (010-05) FY 17-18  
 Moved GIS Analyst from Comm Dev (010-05) FY 17-18  
 .25 Asst City Manager moved to .15 City Manager (010-01) & .10 to Risk (202) FY 17-18  
 .25 City Manager moved from City Manager (010-01) FY 17-18  
 Added .25 Communications Director from Communications Department (010-20) FY 18-19  
 FY 20-21: Ch. Constr. Insp from Comm Dev (0510)  
 FY 21-22 .25 City Engineer to Stormwater (081)  
 FY 21-22: Chief Construction Inspector  
 FY 22-23: moved .25 Chief Construction Inspector to Engineering (010-24)  
 FY 22-23: moved .50 (Prev PWA City Engineer) City Engineer to Engineering (010-24)  
 FY 22-23: added .75 Asst PWA Director  
 FY 22-23: moved .50 Cityworks Specialist to IT (010-16)

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

BLDG A CAMERA SYSTEM	7,851
FRONT OFFICE FURNITURE	4,747
ARCHITECT/ENGINEER SVC	160,000
BLDG A PWA OFFICES RENOV	65,165
1 LAPTOP, 3 DESKTOP COMPS	2,200
COMPUTER MONITORS	2,400
PWA COMPUTERS	4,200
COMPUTER REPLACEMENT	1,400
<b>TOTAL</b>	<b>247,963</b>

CAPITAL OUTLAY

40-02 EQUIPMENT	63,400
40-14 REMODEL	55,000
40-49 COMPUTERS	1,400
<b>TOTAL CAPITAL OUTLAY</b>	<b>119,800</b>

TRANSFER OUT TO OTHER FUNDS

80-35 EMPLOYEE ACTIVITY (035)	5,000
<b>TOTAL TRANSFER OUT TO OTHER FUNDS</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 1,379,579

SOURCES OF REVENUE BY DEPARTMENT FY 23-24

Sanitation	172,997
Water	336,383
Wastewater	413,271
Street	269,107
Drainage	28,833
Storm Water	38,312
Golf	57,666
<b>TOTAL</b>	<b>1,316,569</b>

CAPITAL OUTLAY FY 23-24

Copier	8,400
Computer	1,400
Bldg A PWA Offices Renov	55,000
Fiber Optic	55,000
<b>TOTAL</b>	<b>119,800</b>

CONTRACTUAL DETAIL (30-40) FY 23-24

Verizon Wireless I-Pads	1,935
Market Wage Study (split with HR)	3,000
Cox Communications, Inc.	2,292
Pest Control	508
Unifirst	209
Standley Systems	1,219
Janitorial Services	3,500
Fire Alarm Monitoring for PWA	720
Cintas	800
Public Works Informational Material/Video	3,700
<b>TOTAL</b>	<b>17,883</b>

HARDWARE/SOFTWARE MAINTENANCE DETAIL (30-43) FY 23-24

Cityworks Support	5,600
Central Square (Superion LLC)	12,802
Laserfiche	5,070
Internet	609
Office 365 Subscriptions (2 I-Pads)	405
Adobe Acrobat Pro	360
Microsoft 365	2,925
<b>TOTAL</b>	<b>27,771</b>



**FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None.

**STAFFING/PROGRAMS**

During the past fiscal year, 2022-2023, Public Works Administration (PWA) was staffed by the Public Works Director, Assistant Public Works Director, PWA Office Manager, and 3 administrative assistants.

PWA is committed to providing excellent customer support and safe, dependable, efficient, and cost-effective essential services to the citizens of Midwest City through the operation and maintenance of critical public infrastructure and utilities.

**PROGRAM DESCRIPTION**

PWA provides managerial and administrative support to the functional divisions of the Public Works Department, including the Water Treatment Plant, Water Resource Recovery and Compost Facility, Line Maintenance, Golf Operations, Sanitation, Streets/Parks/Facilities/Drainage Maintenance, and Stormwater Quality. PWA also supports other city departments by tracking fiscal spending and project balances and managing invoice receipt and payment for G.O. Bond projects and capital improvement projects.

**2023-2024  
GOALS AND OBJECTIVES**

1. Identify and evaluate current and future community needs by establishing priorities and conducting long and short range master planning.
2. Continue to provide excellent customer service to every one of Midwest City's residents through research, development and implementation of innovative operations and maintenance strategies.
3. Continue to provide support to all of the Public Works Divisions and their associated projects and programs.
4. Continue to generate detailed reports for the City Managers Office (CMO), city staff and elected officials.
5. Continue to implement and improve the Cityworks software program as it relates to all field applications, including Stormwater Quality, Sanitation, Streets, Drainage, Line Maintenance, Pretreatment, and Utilities Supply.

FUND: INTERSERVICE (080)  
 DEPARTMENT: FLEET SERVICES (25)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	679,588	812,240	767,466	805,324
BENEFITS	254,514	309,274	284,210	299,740
MATERIALS & SUPPLIES	1,813,038	2,089,872	2,150,434	2,312,500
OTHER SERVICES	99,113	107,401	113,648	161,369
CAPITAL OUTLAY	74,632	352,069	352,069	145,300
<b>TOTAL</b>	<b>2,920,885</b>	<b>3,670,856</b>	<b>3,667,827</b>	<b>3,724,233</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	2,933,447	3,305,173	3,305,173	3,669,750
INVESTMENT INTEREST	1,838	3,250	9,189	8,650
MISCELLANEOUS	11	-	-	-
<b>TOTAL</b>	<b>2,935,296</b>	<b>3,308,423</b>	<b>3,314,362</b>	<b>3,678,400</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	638,120	2,637,533	2,557,420	718,233	6/30/2021
6/30/2021	718,233	2,935,296	2,920,885	732,644	6/30/2022
6/30/2022	732,644	3,314,362	3,667,827	379,179	6/30/2023 - EST
6/30/2023	379,179	3,678,400	3,724,233	333,346	6/30/2024 - EST

PERSONAL SERVICES	
10-01 SALARIES	727,688
10-02 WAGES	18,000
10-03 OVERTIME	2,500
10-07 ALLOWANCES	16,115
10-10 LONGEVITY	17,652
10-11 SICK LEAVE BUYBACK	4,270
10-12 VL BUYBACK	1,380
10-13 PDO BUYBACK	990
10-14 SICK LEAVE INCENTIVE	3,990
10-17 ADDITIONAL INCENTIVE	4,500
10-18 SEPARATION PAY	2,000
10-19 ON CALL	4,000
10-95 1 X SALARY ADJUSTMENT	2,239
<b>TOTAL PERSONAL SERVICES</b>	<b>805,324</b>

BENEFITS	
15-01 SOCIAL SECURITY	61,607
15-02 EMPLOYEES' RETIREMENT	112,745
15-03 GROUP INSURANCE	77,103
15-04 WORKERS COMP INSURANCE	4,974
15-06 TRAVEL & SCHOOL	6,000
15-07 UNIFORMS	6,500
15-13 LIFE	3,909
15-14 DENTAL	7,428
15-20 OVERHEAD HEALTH CARE COST	1,084
15-98 RETIREE INSURANCE	18,389
<b>TOTAL BENEFITS</b>	<b>299,740</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,300,000
20-35 SMALL TOOLS & EQUIP	7,000
20-41 SUPPLIES	15,500
20-45 FUEL	990,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,312,500</b>

(CONTINUED)

FUND: INTERSERVICE (080)  
 DEPARTMENT: FLEET SERVICES (25)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
Transportation Manager	1	1
Records Clerk	1	1
Secretary II	0.5	0.5
Lead Technician	1	1
Technician I	5	5
Technician II	4	4
Safety Coordinator	0.1	0.1
<b>TOTAL</b>	<b>12.6</b>	<b>12.6</b>

PART TIME	FY 23-24	FY 22-23
Technician I	0.5	0

**CONTRACTUAL (30-40) FY 23-24**

Pest Control	980
Safety Kleen (Contracted Amount)	3,300
Fire Alarm Sys Annual Monitoring (Contracted Amount)	360
Fire Alarm Annual Inspection (Contracted Amount)	400
Fire Extinguisher R & R (Contracted Amount)	750
Ameriworks/Occuptational Testing	1,000
Cleaning Service for Offices and Bathrooms	4,500
Office Equipment Support	300
Shop Equipment Repairs	850
<b>TOTAL</b>	<b>12,440</b>

**CAPITAL OUTLAY FY 23-24**

Service Truck (Multi Yr Funding)	80,000
ADA Wall Mounted Vertical Lift Platform	25,000
(2) Office Computers/Monitors	2,800
4-Post Hydraulic Vehicle Lift	20,000
Quick Lube Shop Equipment	10,000
Diagnostic Scan Tools	7,500
<b>TOTAL</b>	<b>145,300</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 11.6  
 2018-19 - 12.6  
 2019-20 - 12.6  
 2020-21 - 12.6  
 2021-22 - 12.6  
 2022-23 - 12.6  
 2023-24 - 12.6

OTHER SERVICES & CHARGES	
30-01 UTILITIES	5,000
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	12,440
30-41 CONTRACTUAL LABOR	62,000
30-43 HARDWARE/SOFTWARE MAINT	10,211
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,500
30-81 ADVERTISING	20
30-85 INSURANCE - FLEET/LIABILITY	57,132
30-86 AUDIT	2,066
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>161,369</b>

CAPITAL OUTLAY	
40-01 VEHICLE	80,000
40-02 EQUIPMENT	37,500
40-07 BUILDING	25,000
40-49 COMPUTERS	2,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>145,300</b>

**TOTAL DEPARTMENT REQUEST** 3,724,233

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SVC TRUCK (1ST YR FUNDING)	140,000
CNG SKID UNIT	20,000
CAR WASH HEATER	5,000
CNG SHOP EQUIPMENT	7,813
CNG APPROVED SHOP EQUIP	14,350
CNG APPROVED EQUIP	20,700
MOWER LIFT	1,650
2 DIAGNOSTIC SCAN TOOLS	18,000
CNG INDIRECT HEAT HEATERS	47,515
CNG SHOP MODIFICATION	60,000
FLEET OFFICE REMOD/FURN	4,391
OFFICE REMODEL	5,000
3 COMPUTERS/MONITORS	3,850
2 COMPUTERS WITH MONITORS	2,800
1 DIAGNOSTIC SOFTWARE PAC	1,000
<b>TOTAL</b>	<b>352,069</b>

FUND: INTERSERVICE (080)  
DEPARTMENT: FLEET SERVICES (25)

### SIGNIFICANT EXPENDITURE CHANGES FY 23-24

1. Additional multi-year funding for the purchase of a new service truck for Fleet Services roadside service operations.

### PROGRAM DESCRIPTION

Fleet Services Department performs routine repairs and scheduled maintenance on 1,500 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

### MISSION STATEMENT

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

### 2023-2024 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer departments, we help increase the productivity and efficiency of their departmental operations.

#### CERTIFICATION:

Maintain the certification levels of our technician through the ASE program.

Train and certify technicians for alternative fuel vehicles.

#### GOING GREEN:

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructure grants. Purchase CNG powered heavy-duty trucks. Pursue grants for the purchase of a hybrid/electric car for the loaner fleet.

#### PRODUCTIVITY:

1. Train technicians to diagnose, maintain, and repair CNG vehicles.
2. Train technicians to diagnose, maintain, and repair the new CNG fueling station
3. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
4. Up-date the Fleet Services facility to allow us to perform repairs to CNG fueled vehicles safely.
5. Develop a quick lube program for oil changes and minor repairs.
6. Develop pro-active hydraulic hose program with the Sanitation department to help reduce vehicle down-time.
7. Provide training for technicians to help them obtain CDL licenses.

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	26,809	30,490	30,290	31,041
BENEFITS	13,385	14,856	14,645	15,231
MATERIALS & SUPPLIES	339	1,560	1,560	1,050
OTHER SERVICES	8,224	9,499	11,020	10,600
CAPITAL OUTLAY	-	3,375	3,375	-
<b>TOTAL</b>	<b>48,757</b>	<b>59,780</b>	<b>60,890</b>	<b>57,922</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	48,680	53,723	53,723	57,522
INTEREST	1,502	2,870	9,096	8,920
MISCELLANEOUS	760	400	175	400
<b>TOTAL</b>	<b>50,942</b>	<b>56,993</b>	<b>62,994</b>	<b>66,842</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	108,739	53,770	43,300	119,209
6/30/2021	119,209	50,942	48,757	121,394
6/30/2022	121,394	62,994	60,890	123,498
6/30/2023	123,498	66,842	57,922	132,418

**FINAL BUDGET 2023-2024**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	29,599
10-07 ALLOWANCES	90
10-10 LONGEVITY	1,263
10-95 1 X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>31,041</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,375
15-02 EMPLOYEES' RETIREMENT	4,346
15-03 GROUP INSURANCE	7,644
15-13 LIFE	155
15-14 DENTAL	669
15-20 OVERHEAD HEALTH CARE COST	43
<b>TOTAL BENEFITS</b>	<b>15,231</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	250
20-41 SUPPLIES	800
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,050</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	5,000
30-23 UPKEEP REAL PROPERTY	2,000
30-40 CONTRACTUAL	200
30-41 SELLER FEES	2,500
30-87 SHIPPING	400
30-89 EBAY FEES	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>10,600</b>

**TOTAL DEPARTMENT REQUEST** 57,922

Note: Sales are recorded to the balance sheet.

(CONTINUED)

FUND: SURPLUS PROPERTY (081)  
 DEPARTMENT: SURPLUS PROPERTY (26)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
Secretary II	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - .5  
 2018-19 - .5  
 2019-20 - .5  
 2020-21 - .5  
 2021-22 - .5  
 2022-23 - .5  
 2023-24 - .5

**CONTRACTUAL (30-40) FY 23-24**

Pest Control	200
<b>TOTAL</b>	<b>200</b>

**SOURCES OF REVENUE BY DEPARTMENT FY 23-24**

Parks	768
General Fund	14,800
Hotel/Conference Center	3,070
Sanitation	10,999
Water	1,665
Sewer	4,002
Golf	1,067
Stormwater	1,350
Police	9,310
Fire	8,580
Emergency Operations	1,911
<b>TOTAL</b>	<b>57,522</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

NORTH PARKING LOT FENCING	3,375
<b>TOTAL</b>	<b>3,375</b>

FUND: INTERSERVICE (081)  
DEPARTMENT: SURPLUS PROPERTY DIVISION

### SIGNIFICANT EXPENDITURE CHANGES FY 23-24

1. None

### PROGRAM DESCRIPTION

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

### MISSION STATEMENT

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

### 2023-2024 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

#### PRODUCTIVITY:

Operating the surplus property division as a division of the Fleet Services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

FUND: RISK (202)  
 DEPARTMENT: RISK MANAGEMENT (29)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
PERSONAL SERVICES	156,691	174,550	174,258	175,977
BENEFITS	53,645	67,709	55,854	66,071
MATERIALS & SUPPLIES	1,391	2,080	2,080	2,000
OTHER SERVICES	84,910	99,218	85,688	100,547
CAPITAL OUTLAY	-	-	-	2,300
INSURANCE RELATED	851,352	1,441,886	1,446,644	969,110
<b>TOTAL</b>	<b>1,147,989</b>	<b>1,785,443</b>	<b>1,764,524</b>	<b>1,316,005</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
CHARGES FOR SERVICES	901,382	991,358	991,358	1,066,539
INVESTMENT INTEREST	2,264	4,120	9,600	9,885
MISCELLANEOUS	27,163	-	-	-
<b>TOTAL</b>	<b>930,809</b>	<b>995,478</b>	<b>1,000,958</b>	<b>1,076,424</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,337,005	971,781	986,194	1,322,592 6/30/21
6/30/2021	1,322,592	930,809	1,147,989	1,105,412 6/30/22
6/30/2022	1,105,412	1,000,958	1,764,524	341,846 6/30/23 - EST
6/30/2023	341,846	1,076,424	1,316,005	102,265 6/30/24 - EST

Estimated Actual includes prior year required reserves of \$517,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2022:  
 General Liability: \$306,000

PERMANENT STAFFING	FY 23-24	FY 22-23	PERSONNEL POSITIONS SUMMARY:
Risk Manager	1	1	
City Manager	0.1	0.1	
City Attorney	0.25	0.25	2017-2018 - 1.45
Safety Coordinator	0.1	0.1	2018-2019 - 1.45
			2019-2020 - 1.45
			2020-2021 - 1.45
			2021-2022 - 1.45
			2022-2023 - 1.45
			2023-2024 - 1.45
<b>TOTAL</b>	<b>1.45</b>	<b>1.45</b>	

.10 City Manager moved from Asst. City Manager FY 21-22  
 .80 Safety Coord moved to PWA (075) FY 12-13  
 .10 Assistant City Manager moved from City Manager (10-01) FY 17-18  
 .25 City Attorney moved from City Attorney (010-04) FY 17-18  
 .25 Assistant City Attorney moved to Court (010-12) FY 17-18

FINAL BUDGET 2023-2024

PERSONAL SERVICES - OPERATIONAL (2910)	
10-01 SALARIES	159,257
10-07 ALLOWANCES	6,021
10-10 LONGEVITY	5,106
10-11 SL BUYBACK	2,777
10-12 VL BUYBACK	269
10-13 PDO BUYBACK	994
10-14 SICK LEAVE INCENTIVE	1,205
10-17 ADDITIONAL INCENTIVE	90
10-95 1X SALARY ADJUSTMENT	258
<b>TOTAL PERSONAL SERVICES</b>	<b>175,977</b>
BENEFITS - OPERATIONAL	
15-01 SOCIAL SECURITY	13,462
15-02 EMPLOYEES' RETIREMENT	24,637
15-03 GROUP INSURANCE	15,284
15-06 TRAVEL AND SCHOOLS	10,900
15-13 LIFE	450
15-14 DENTAL	1,012
15-20 OVERHEAD HEALTH CARE COST	326
<b>TOTAL BENEFITS</b>	<b>66,071</b>
MATERIALS & SUPPLIES - OPERATIONAL	
20-41 MATERIALS AND SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>
OTHER SERVICES & CHARGES - OPERATIONAL	
30-01 UTILITIES/COMMUNICATIONS	600
30-02 DRUG SCREENING	6,000
30-43 HARDWARE/SOFTWARE MAINT.	4,089
30-44 PROFESSIONAL SERVICES (TPA)	42,000
30-51 OTHER GOVERNMENT EXPENSES	45,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,000
30-86 AUDIT EXPENSE	1,858
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>100,547</b>
CAPITAL OUTLAY - OPERATIONAL	
40-49 COMPUTERS	2,300
<b>TOTAL CAPITAL OUTLAY - OPERATIONAL</b>	<b>2,300</b>
<b>TOTAL OPERATIONAL</b>	<b>346,895</b>
INSURANCE RELATED / 23-24 (2964)	
MATERIALS & SUPPLIES - INSURANCE RELATED	
20-63 FLEET FUEL	953
20-64 FLEET PARTS	816
20-65 FLEET LABOR	802
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,571</b>
OTHER SERVICES & CHARGES - INSURANCE RELATED	
30-26 LIABILITY LAWSUITS	602,049
30-33 PROPERTY INSURANCE	364,490
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>966,539</b>
<b>TOTAL INSURANCE RELATED / 23-24</b>	<b>969,110</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,316,005</b>

(CONTINUED)



FUND: RISK (202)  
DEPARTMENT: RISK MANAGEMENT (29)  
DEPARTMENT HEAD: TIM LYON  
PAGE TWO

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 22-23 per actuarial report dated 6/30/2022)

SOURCES OF REVENUE - FY 23-24

DEPARTMENT	LIABILITY	PROPERTY	OVERHEAD
Utility Services	6,288	-	474
Engineering & Construction Svcs	44,673	-	-
Street/Park Maintenance/Forestry	89,106	-	5,523
General Government	65,960	31,965	15,807
Neighborhood Services	25,597	3,334	-
Information Technology	2,471	-	-
Parks/Recreation/Pool	2,823	23,873	-
Senior Center	-	6,013	-
Reed Center	-	31,933	-
Hotel	-	38,453	-
Police Department	76,090	13,486	30,593
Fire Department	123,787	22,707	31,577
Sanitation	34,776	4,446	6,867
Water	15,197	44,576	1,317
Wastewater	15,938	114,704	1,661
Golf	8,818	6,342	457
Stormwater	7,932	3,844	271
Sewer Utility Line Maint.	10,616	-	1,780
Water Utility Line Maint.	10,873	-	1,921
Fleet Services	52,075	4,446	611
Public Works Administration	2,470	4,546	600
Drainage Division	894	-	149
CDBG	1,255	-	218
Hospital Authority	4,222	-	122
Economic Development Authority	-	10,022	-
Juvenile	188	-	52
<b>TOTALS</b>	<b>602,049</b>	<b>364,490</b>	<b>100,000</b>

CAPITAL OUTLAY FY 23-24

(2) Desktop Computers	1,600
Ipad & Case	700
<b>TOTAL</b>	<b>2,300</b>

	Required Reserves	Cash Flow:
<b>INSURANCE RELATED / 21-22</b>		
30-26 LIABILITY LAWSUITS	142,000	34,800
<b>TOTAL INSURANCE RELATED / 21-22</b>	<b>142,000</b>	<b>34,800</b>
<b>INSURANCE RELATED / 20-21</b>		
30-26 LIABILITY LAWSUITS	55,000	12,000
<b>TOTAL INSURANCE RELATED / 20-21</b>	<b>55,000</b>	<b>12,000</b>
<b>INSURANCE RELATED / 19-20</b>		
30-26 LIABILITY LAWSUITS	77,000	15,900
<b>TOTAL INSURANCE RELATED / 19-20</b>	<b>77,000</b>	<b>15,900</b>
<b>INSURANCE RELATED / 18-19</b>		
30-26 LIABILITY LAWSUITS	87,000	17,000
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>87,000</b>	<b>17,000</b>
<b>INSURANCE RELATED / 17-18</b>		
30-26 LIABILITY LAWSUITS	15,000	2,800
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>15,000</b>	<b>2,800</b>
<b>INSURANCE RELATED / 16-17</b>		
30-26 LIABILITY LAWSUITS	7,000	1,200
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>7,000</b>	<b>1,200</b>
<b>INSURANCE RELATED / 15-16</b>		
30-26 LIABILITY LAWSUITS	75,000	12,100
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>75,000</b>	<b>12,100</b>
<b>INSURANCE RELATED / 14-15</b>		
30-26 LIABILITY LAWSUITS	4,000	600
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>4,000</b>	<b>600</b>
<b>INSURANCE RELATED / 13-14</b>		
30-26 LIABILITY LAWSUITS	10,000	1,400
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>10,000</b>	<b>1,400</b>
<b>INSURANCE RELATED / 12-13</b>		
30-26 LIABILITY LAWSUITS	33,000	4,400
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>33,000</b>	<b>4,400</b>
<b>INSURANCE RELATED / 09-10</b>		
30-26 LIABILITY LAWSUITS	12,000	1,400
<b>TOTAL INSURANCE RELATED / 09-10</b>	<b>12,000</b>	<b>1,400</b>
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>517,000</b>	<b>103,600</b>

FUND: WORKERS COMP (204)  
 DEPARTMENT: RISK MANAGEMENT (29)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
OTHER SRVCS AND CHGS	1,487	1,059	1,059	1,000
INSURANCE RELATED	655,779	2,029,612	1,224,886	913,683
<b>TOTAL</b>	<b>657,266</b>	<b>2,030,671</b>	<b>1,225,945</b>	<b>914,683</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	752,650	765,317	765,317	813,683
INVESTMENT INTEREST	9,879	18,880	55,980	54,810
MISCELLANEOUS	21,786	-	-	-
<b>TOTAL</b>	<b>784,315</b>	<b>784,197</b>	<b>821,297</b>	<b>868,493</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	3,342,285	953,770	500,429	3,795,626
6/20/2021	3,795,626	784,315	657,266	3,922,675
6/30/2022	3,922,675	821,297	1,225,945	3,518,027
6/30/2023	3,518,027	868,493	914,683	3,471,837

Estimated Actual includes prior year required reserves of \$1,187,000. See detail in Informational Only box.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2022:  
 Workers Comp: \$ 702,000.

FINAL BUDGET 2023-2024

OTHER SERVICES & CHARGES - INSURANCE RELATED	
30-07 WORKERS COMPENSATION	913,683
30-86 AUDIT	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>914,683</b>

**TOTAL DEPARTMENT REQUEST** 914,683

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 22-23 per actuarial report dated 6/30/2022)

	Required Reserves (Exhibit 5-A)	Cash Flow: (Exhibit 8)
<b>INSURANCE RELATED / 21-22</b>		
30-07 WORKERS COMPENSATION	418,000	78,900
<b>TOTAL INSURANCE RELATED / 21-22</b>	<b>418,000</b>	<b>78,900</b>
<b>INSURANCE RELATED / 20-21</b>		
30-07 WORKERS COMPENSATION	158,000	29,100
<b>TOTAL INSURANCE RELATED / 20-21</b>	<b>158,000</b>	<b>29,100</b>
<b>INSURANCE RELATED / 19-20</b>		
30-07 WORKERS COMPENSATION	77,000	13,100
<b>TOTAL INSURANCE RELATED / 19-20</b>	<b>77,000</b>	<b>13,100</b>
<b>INSURANCE RELATED / 18-19</b>		
30-07 WORKERS COMPENSATION	56,000	8,700
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>56,000</b>	<b>8,700</b>
<b>INSURANCE RELATED / 17-18</b>		
30-07 WORKERS COMPENSATION	45,000	6,300
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>45,000</b>	<b>6,300</b>
<b>INSURANCE RELATED / 16-17</b>		
30-07 WORKERS COMPENSATION	16,000	2,000
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>16,000</b>	<b>2,000</b>
<b>INSURANCE RELATED / 15-16</b>		
30-07 WORKERS COMPENSATION	25,000	2,900
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>25,000</b>	<b>2,900</b>
<b>INSURANCE RELATED / 14-15</b>		
30-07 WORKERS COMPENSATION	24,000	2,600
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>24,000</b>	<b>2,600</b>
<b>INSURANCE RELATED / 13-14</b>		
30-07 WORKERS COMPENSATION	22,000	2,200
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>22,000</b>	<b>2,200</b>

(CONTINUED)

FUND: WORKERS COMP (204)  
 DEPARTMENT: RISK MANAGEMENT (29)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE TWO

**SOURCES OF REVENUE - FY 23-24**

DEPARTMENT	W/COMP
Utility Services	3,850
Street/Park Maintenance/Forestry	44,941
General Government	128,615
Police Department	248,931
Fire Department	256,936
Sanitation	55,878
Water	10,718
Wastewater	13,516
Golf	3,722
Stormwater	2,201
Sewer Utility Line Maint.	14,486
Water Utility Line Maint.	15,631
Fleet Services	4,974
Public Works Administration	4,886
Drainage Division	1,210
CDBG	1,774
Hospital Authority	995
Juvenile	419
<b>TOTALS</b>	<b>813,683</b>

	Required Reserves (Exhibit 5-A)	Cash Flow (Exhibit 8)
INSURANCE RELATED / 12-13		
30-07 WORKERS COMPENSATION	55,000	5,100
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>55,000</b>	<b>5,100</b>
INSURANCE RELATED / Prior to 08-09		
30-07 WORKERS COMPENSATION	291,000	15,400
<b>TOTAL INSURANCE RELATED / 08-09</b>	<b>291,000</b>	<b>15,400</b>
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>1,187,000</b>	<b>166,300</b>

FUND: L & H - (240)  
 DEPARTMENT: BENEFITS (0310)  
 DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
BENEFITS	9,395,255	9,616,100	10,161,110	10,396,428
OTHER SERVICES	69,916	63,766	63,766	67,509
<b>TOTAL</b>	<b>9,465,171</b>	<b>9,679,866</b>	<b>10,224,876</b>	<b>10,463,937</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CFS - PREMIUM	8,341,094	9,741,652	8,743,802	9,700,838
CFS - STOP LOSS	446,295	275,000	271,429	300,000
CFS - SUBROGATION	10,766	8,679	2,941	6,771
INTEREST	3,710	5,945	26,079	25,210
MISC. - Refund of Overpayments	717	-	33	-
MISCELLANEOUS - RX Rebates	779,093	660,000	811,281	864,718
MISC. - OIL ROYALTIES	12,116	11,000	10,540	10,017
TRANSFER IN (310)	500,000	-	-	-
TRANSFER IN - SUBSIDY	525,000	-	-	-
<b>TOTAL</b>	<b>10,618,791</b>	<b>10,702,276</b>	<b>9,866,105</b>	<b>10,907,554</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,519,039	9,268,664	9,347,525	1,440,178
6/30/2021	1,440,178	10,618,791	9,465,171	2,593,798
6/30/2022	2,593,798	9,866,105	10,224,876	2,235,027
6/30/2023	2,235,027	10,907,554	10,463,937	2,678,644

**FINAL BUDGET 2023-2024**

BENEFITS	
15-21 AGGREGATE STOP LOSS	23,300
15-39 LIFE INSURANCE	155,650
15-40 DENTAL	365,000
15-41 CLAIMS	5,130,000
15-42 PRESCRIPTIONS	3,107,478
15-43 ADMINISTRATION	452,000
15-44 OTHER FEES	25,000
15-45 INDIVIDUAL STOP LOSS	1,017,000
15-47 DENTAL PLAN - ADMIN EXP	25,000
15-48 WELLNESS	5,000
15-49 PRESCRIPTIONS - ACTIVE	47,000
15-50 PRESCRIPTIONS - PRE 65	12,000
15-51 PRESCRIPTIONS - POST 65	32,000
<b>TOTAL BENEFITS</b>	<b>10,396,428</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTURAL	55,560
30-86 AUDIT	11,949
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>67,509</b>

**TOTAL DEPARTMENT REQUEST** **10,463,937**

**OTHER FEES (15-44) FY 23-24**

Flu Shots	9,500
Research Fees (ACA-PCORI Fee)	3,500
American Fidelity ACA	12,000
<b>TOTAL</b>	<b>25,000</b>

**CONTRACTUAL (30-40) FY 23-24**

INSURICA Agreement	55,560
<b>TOTAL</b>	<b>55,560</b>

**FUND: L&H (240)**  
**DEPARTMENT: L&H (310)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Increases in health claims/costs, especially in prescription costs. Stop Loss premiums increasing. Life insurance premiums increasing.

**STAFFING/PROGRAMS**

The duties and responsibilities of managing the L&H Fund and employee interaction is handled by the HR staff and INSURICA, our benefits consultant. This department is committed to providing valuable and useful benefits to help attract and retain top talent. It also is dedicated to seeking opportunities to save costs for the employees and the City, to help keep health care costs down.

The L&H Department provides administration of benefits. It provides answers to questions and issues surrounding the health benefits programs to assist City employees with their overall health and wellness, along with their benefits and insurances.

**PROGRAM DESCRIPTION**

The L&H Department coordinates the City's health, life, and voluntary insurance benefits programs and administers the City's health and wellness program. Employees can go to the HR staff or INSURICA with questions about benefits, EOBs, billing, and benefits in general.

**2023-2024 GOALS AND OBJECTIVES**

1. Continue to seek out and identify cost-saving and cost-reducing measures and opportunities.
2. Continue to educate employees on ways to most effectively use their benefits and reduce their total expenses.
3. Continue to resolve issues between employees and insurance administrators and other providers.
4. Educate employees about cost-saving prescription programs (like CRX and CVS/caremark Mail-in) and encourage use of these programs.

# Enterprise Funds

## City of Midwest City, Oklahoma

### Enterprise

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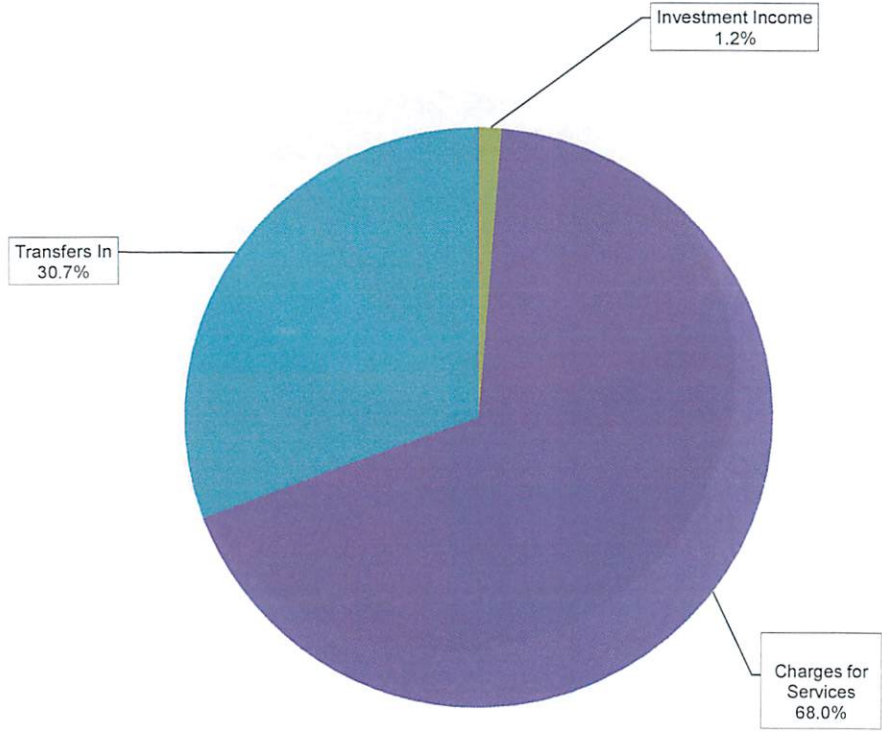
\* **Note:** Three digit codes represent the Fund Number

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2023-2024**

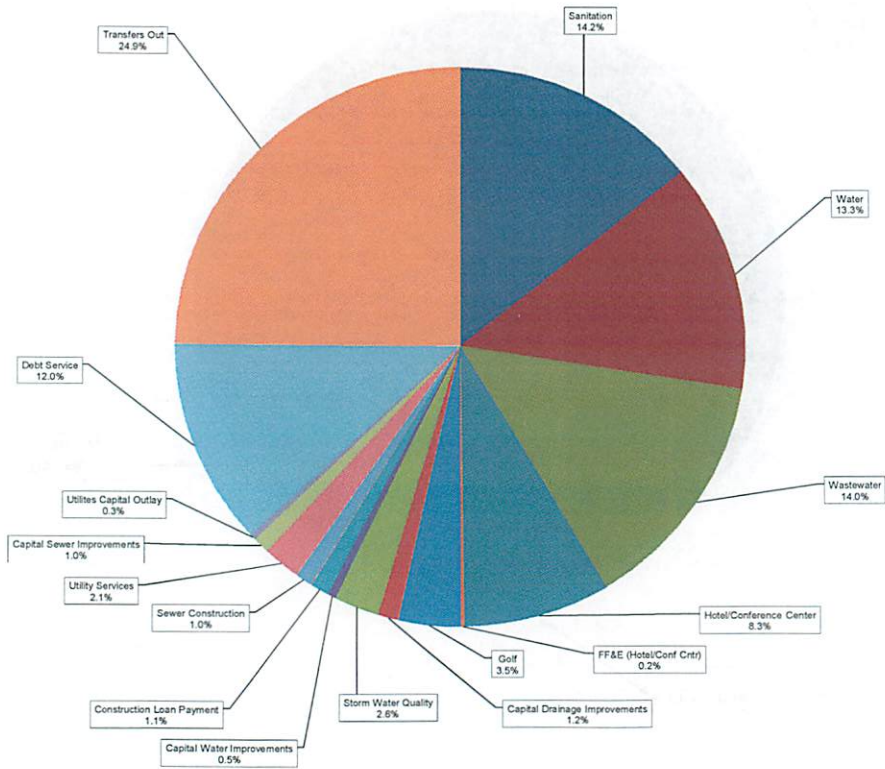
	<b>PRIOR YEAR ACTUAL FY 21-22</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 22-23</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 22-23</b>	<b>BUDGET YEAR FINAL FY 23-24</b>
<b>ESTIMATED REVENUE:</b>				
Licenses & Permits	21,020	24,124	15,497	18,302
Miscellaneous	249,591	13,791	37,348	10,775
Investment Income	321,679	394,973	820,027	681,151
Charges for Services	30,687,277	34,757,434	36,100,774	37,632,922
Transfers In	21,624,479	19,729,277	21,740,116	16,983,265
<b>TOTAL REVENUE</b>	<b>52,904,047</b>	<b>54,919,599</b>	<b>58,713,761</b>	<b>55,326,414</b>
Use / (Gain) of Fund Balance	(4,825,735)	8,647,712	5,093,064	(3,011,976)
<b>TOTAL RESOURCES</b>	<b>48,078,312</b>	<b>63,567,311</b>	<b>63,806,826</b>	<b>52,314,439</b>
<b>PROPOSED EXPENSES:</b>				
Sanitation	6,093,032	9,313,154	9,036,547	7,425,235
Water	5,545,130	7,171,677	6,766,871	6,945,592
Wastewater	5,623,214	8,126,163	7,568,943	7,329,943
MWC Utils Auth - Economic Dev	818	929,277	929,277	523
Hotel/Conference Center	2,262,161	4,086,945	3,703,898	4,341,613
FF&E (Hotel/Conf Cntr)	5,342,746	1,183,230	1,183,230	100,000
Golf	646,644	1,303,992	1,300,744	1,831,115
Capital Drainage Improvements	673,791	777,288	802,802	605,753
Storm Water Quality	643,957	974,823	825,588	1,342,844
Capital Water Improvements	31,208	3,364,589	4,355,120	260,500
Construction Loan Payment	302,484	3,186,540	3,185,168	558,400
Sewer Backup	1,890	15,000	5,353	15,000
Sewer Construction	372,037	782,779	782,779	500,000
Utility Services	1,070,271	1,139,315	1,074,393	1,116,604
Capital Sewer Improvements	33,069	1,260,000	1,260,000	501,500
Utilites Capital Outlay	167,958	167,958	167,958	167,958
Debt Service	1,289,437	6,257,332	6,257,332	6,257,874
Transfers Out	17,978,464	13,527,249	14,600,822	13,013,986
<b>TOTAL EXPENSES</b>	<b>48,078,312</b>	<b>63,567,311</b>	<b>63,806,826</b>	<b>52,314,439</b>
<b>RESERVE OF FUND BALANCE</b>				<b>1,367,958</b>



**ESTIMATED REVENUES ENTERPRISE FUND**  
FY 2023-2024  
Total \$55,326,414



ESTIMATED EXPENSES ENTERPRISE FUND  
 FY 2023-2024  
 Total \$52,314,439



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2023-2024 - EXPENDITURES**

Fund Number	Fund Description	Personal Services	Benefits	Materials & Supplies	Other Services & Charges	Capital Outlay	Transfers & Reimbs	Debt Service	Department Request
190	Sanitation	1,144,785	563,851	1,510,410	2,997,389	1,208,800	763,936	-	8,189,171
191	Water	2,231,080	919,740	1,538,989	1,659,654	417,466	966,418	178,663	7,912,010
192	Sewer	2,747,163	1,095,836	1,077,603	1,723,368	685,973	772,099	-	8,102,042
193	Utilities	-	-	-	523	-	-	-	523
195	Hotel/Conference Cntr	1,923,541	270,008	429,092	1,718,972	-	205,986	-	4,547,599
196	Hotel/Conf Cntr FF&E	-	-	-	-	100,000	-	-	100,000
197	Golf	635,583	184,759	367,162	214,202	139,000	-	290,409	1,831,115
060	Capital Drainage	215,923	90,924	123,053	109,876	65,977	-	-	605,753
061	Storm Water Quality	349,891	132,295	89,856	754,824	15,977	41,907	-	1,384,751
172	Capital Water Imp.	-	-	-	1,500	259,000	-	-	260,500
178	Construction Loan Pymt	-	-	-	2,400	556,000	-	-	558,400
184	Sewer Backup	-	-	-	15,000	-	-	-	15,000
186	Sewer Construction	-	-	-	-	500,000	-	-	500,000
187	Utility Services	582,247	230,294	16,580	282,282	5,200	-	-	1,116,604
188	Capital Sewer	-	-	-	501,500	-	-	-	501,500
189	Utilities Capital Outlay	-	-	-	-	-	-	167,958	167,958
230	Customer Deposits	-	-	-	-	-	15,395	-	15,395
250	Debt Service	-	-	-	-	-	10,248,245	6,257,874	16,506,119
<b>TOTAL EXPENDITURES</b>		<b>9,830,213</b>	<b>3,487,707</b>	<b>5,152,745</b>	<b>9,981,490</b>	<b>3,953,393</b>	<b>13,013,986</b>	<b>6,894,904</b>	<b>52,314,439</b>

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2023-24**

	PRIOR YEAR ACTUAL FY 21-22	CURRENT YEAR BUDGET FY 22-23	CURRENT YEAR ACTUAL (Est.) FY 22-23	BUDGET YEAR FINAL FY 23-24
Sanitation (190) - Revenues	7,901,433	7,915,281	8,371,394	8,492,045
Sanitation (190) - Expenses	(6,906,968)	(10,077,090)	(9,800,483)	(8,189,171)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>994,465</b>	<b>(2,161,809)</b>	<b>(1,429,089)</b>	<b>302,875</b>
Water (191) - Revenues	6,906,866	6,963,763	7,418,585	7,466,738
Water (191) - Expenses	(6,577,972)	(8,138,095)	(7,733,289)	(7,912,010)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>328,895</b>	<b>(1,174,332)</b>	<b>(314,705)</b>	<b>(445,272)</b>
Sewer (192) - Revenues	7,937,598	7,902,599	8,547,696	8,609,549
Sewer (192) - Expenses	(6,445,313)	(8,898,262)	(8,341,042)	(8,102,042)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>1,492,284</b>	<b>(995,663)</b>	<b>206,654</b>	<b>507,507</b>
MWC Utilities Authority (193) - Revenues	61,125	5,080	14,664	10,235
MWC Utilities Authority (193) - Expenses	(818)	(929,277)	(929,277)	(523)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>60,307</b>	<b>(924,197)</b>	<b>(914,613)</b>	<b>9,712</b>
Reed Center/Hotel (195) - Revenues	1,967,395	5,355,004	3,821,496	5,424,008
Reed Center/Hotel (195) - Expenses	(2,310,955)	(4,282,703)	(3,854,960)	(4,547,599)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(343,560)</b>	<b>1,072,301</b>	<b>(33,464)</b>	<b>876,409</b>
FF&E Reserve (196) - Revenues	5,374,928	1,232,611	1,187,915	205,986
FF&E Reserve (196) - Expenses	(5,342,746)	(1,282,815)	(1,282,815)	(100,000)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>32,182</b>	<b>(50,204)</b>	<b>(94,900)</b>	<b>105,986</b>

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2023-24**

	PRIOR YEAR ACTUAL FY 21-22	CURRENT YEAR BUDGET FY 22-23	CURRENT YEAR ACTUAL (Est.) FY 22-23	BUDGET YEAR FINAL FY 23-24
Golf (197) - Revenues	459,107	1,226,611	2,289,316	2,054,080
Golf (197) - Expenses	(646,644)	(1,303,992)	(1,300,744)	(1,831,115)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(187,537)</b>	<b>(77,381)</b>	<b>988,572</b>	<b>222,965</b>
Capital Drainage (060) - Revenues	473,355	470,092	476,088	474,027
Capital Drainage (060) - Expenses	(673,791)	(777,288)	(802,802)	(605,753)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(200,436)</b>	<b>(307,196)</b>	<b>(326,714)</b>	<b>(131,726)</b>
Stormwater Quality (061) - Revenues	794,106	780,369	821,276	801,467
Stormwater Quality (061) - Expenses	(685,864)	(1,016,730)	(867,495)	(1,384,751)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>108,242</b>	<b>(236,361)</b>	<b>(46,219)</b>	<b>(583,284)</b>
Capital Water Imp (172) - Revenues	454,147	3,194,086	3,258,621	487,578
Capital Water Imp (172) - Expenses	(31,208)	(3,364,589)	(4,355,120)	(260,500)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>422,940</b>	<b>(170,503)</b>	<b>(1,096,499)</b>	<b>227,078</b>
Construction Loan Pmt (178) - Revenues	703,801	699,664	809,003	760,078
Construction Loan Pmt (178) - Expenses	(302,484)	(3,186,540)	(3,185,168)	(558,400)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>401,317</b>	<b>(2,486,876)</b>	<b>(2,376,165)</b>	<b>201,678</b>
Sewer Backup (184) - Revenues	208	400	1,115	780
Sewer Backup (184) - Expenses	(1,890)	(15,000)	(5,353)	(15,000)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(1,682)</b>	<b>(14,600)</b>	<b>(4,237)</b>	<b>(14,220)</b>

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2023-24**

	PRIOR YEAR ACTUAL FY 21-22	CURRENT YEAR BUDGET FY 22-23	CURRENT YEAR ACTUAL (Est.) FY 22-23	BUDGET YEAR FINAL FY 23-24
Sewer Construction (186) - Revenues	1,427,164	1,427,815	1,794,915	1,584,859
Sewer Construction (186) - Expenses	(439,511)	(1,161,627)	(782,779)	(500,000)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>987,653</b>	<b>266,188</b>	<b>1,012,136</b>	<b>1,084,859</b>
Utility Services (187) - Revenues	1,174,349	1,019,151	1,243,254	1,141,018
Utility Services (187) - Expenses	(1,070,271)	(1,139,315)	(1,074,393)	(1,116,604)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>104,078</b>	<b>(120,164)</b>	<b>168,861</b>	<b>24,414</b>
Capital Sewer (188) - Revenues	779,490	785,280	810,790	798,933
Capital Sewer (188) - Expenses	(33,069)	(1,260,000)	(1,260,000)	(501,500)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>746,422</b>	<b>(474,720)</b>	<b>(449,210)</b>	<b>297,433</b>
Utilities Capital Outlay (189) - Revenues	410,261	410,939	436,317	419,851
Utilities Capital Outlay (189) - Expenses	(167,958)	(167,958)	(167,958)	(167,958)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>242,303</b>	<b>242,981</b>	<b>268,359</b>	<b>251,893</b>
Customer Deposits (230) - Revenues	4,038	7,630	22,260	15,395
Customer Deposits (230) - Expenses	(4,038)	(7,630)	(22,260)	(15,395)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Debt Service (250) - Revenues	16,074,675	15,523,224	17,389,056	16,579,788
Debt Service (250) - Expenses	(16,436,812)	(16,558,400)	(18,040,887)	(16,506,119)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(362,137)</b>	<b>(1,035,176)</b>	<b>(651,831)</b>	<b>73,669</b>

FUND: ENTERPRISE - SANITATION (190)  
DEPARTMENT: SANITATION (41)  
DEPARTMENT HEAD: ROBERT STREETS

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	991,161	1,157,768	1,023,204	1,144,785
BENEFITS	428,532	514,077	448,610	563,851
MATERIALS & SUPPLIES	1,179,229	1,350,000	1,176,192	1,510,410
OTHER SERVICES	2,836,565	2,955,176	3,052,409	2,997,389
CAPITAL OUTLAY	657,546	3,336,133	3,336,133	1,208,800
TRANSFERS OUT	813,936	763,936	763,936	763,936
<b>TOTAL</b>	<b>6,906,969</b>	<b>10,077,090</b>	<b>9,800,484</b>	<b>8,189,171</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	7,867,372	7,821,761	8,235,419	8,430,845
INTEREST	12,911	25,920	47,556	51,810
MISCELLANEOUS	21,150	8,069	28,888	9,390
TRANSFERS IN	-	59,531	59,531	-
<b>TOTAL</b>	<b>7,901,433</b>	<b>7,915,281</b>	<b>8,371,394</b>	<b>8,492,045</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	3,020,287	7,543,317	5,860,576	4,703,029
6/30/2021	4,703,029	7,901,433	6,906,969	5,697,493
6/30/2022	5,697,493	8,371,394	9,800,484	4,268,403
6/30/2023	4,268,403	8,492,045	8,189,171	4,571,277

PERSONAL SERVICES	
10-01 SALARIES	1,014,931
10-02 WAGES	4,445
10-03 OVERTIME	63,600
10-07 ALLOWANCES	4,680
10-10 LONGEVITY	35,937
10-11 SL BUYBACK	1,504
10-12 VL BUYBACK	889
10-13 PDO BUYBACK	5,101
10-14 SICK LEAVE INCENTIVE	3,300
10-17 ADDITIONAL INCENTIVE	7,200
10-95 1X SALARY ADJUSTMENT	3,198
<b>TOTAL PERSONAL SERVICES</b>	<b>1,144,785</b>

BENEFITS	
15-01 SOCIAL SECURITY	87,576
15-02 EMPLOYEES' RETIREMENT	159,648
15-03 GROUP INSURANCE	199,784
15-04 WORKERS COMP INSURANCE	55,878
15-06 TRAVEL & SCHOOL	6,000
15-07 UNIFORMS	8,000
15-13 LIFE	5,584
15-14 DENTAL	16,168
15-20 OVERHEAD HEALTH CARE COST	1,548
15-98 RETIREE INSURANCE	23,665
<b>TOTAL BENEFITS</b>	<b>563,851</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	55,052
20-35 SMALL TOOLS & EQUIP	3,300
20-41 SUPPLIES	49,000
20-49 CHEMICALS	5,500
20-54 VEHICLE ACCIDENT INSURANCE	2,500
20-63 FLEET FUEL	234,116
20-64 FLEET PARTS	742,462
20-65 FLEET LABOR	418,480
<b>6/30/2024 - EST TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,510,410</b>

Excludes Capital Outlay & Transfers Out (310,822) 5% Reserve  
4,260,455

(CONTINUED)

FUND: ENTERPRISE - SANITATION (190)  
 DEPARTMENT: SANITATION (41)  
 DEPARTMENT HEAD: ROBERT STREETS  
 PAGE TWO

PERMANENT STAFFING	FY 23-24	FY 22-23
Sanitation/Solid Waste Mgr	1	1
Residential Route Coord.	1	1
Commercial Route Coord.	1	1
Route Serviceperson	6	6
Equipment Operator II	9	9
<b>TOTAL</b>	<b>18</b>	<b>18</b>
PART TIME	FY 23-24	FY 22-23
Interns	2	2

2021-2022: Comm Route Coord replaced  
 2020-2021: Comm Route Coord position removed  
 2020-2021: Sanitation/Solid Waste Mgr .5 moved from Fund 061  
 2017-2018: Add Sanitation & Stormwater Mgr 50%

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

FRONT LOAD CNG COLLECTION	217,688
REAR LOADER TRUCK	203,446
GRAPPLE BULK WASTE COLLEC	205,752
FRONT LOAD SW COLL TRUCK	215,209
AUTO SIDE LOADER SW COLL	430,000
ROLL-OFF WASTE COLL TRUCK	200,798
BODY FOR UNIT 41-03-42	246,432
BODY FOR UNIT 41-03-36	193,316
FRONT LOAD SOLID WASTE TR	430,000
HD SECURITY CAMERA	2,000
(1404) 95 GAL POLY-CARTS	44,555
REPAIR/REBUILD 1/3 DUMPST	54,849
DUMPSTER REBUILD	84,174
CNG STATION	276,003
95 GALLON POLY-CARTS	130,000
VULCAN TRUCK SCALES	229,527
REPL/REBUILD DUMPSTERS	133,100
3 WIDE SINGLE TIER LOCKER	5,100
OFFICE COMPUTER REPL	3,000
10 IPADS/DIGITAL TRASH ROUTES	4,100
AVL SOFTWARE	27,084
<b>TOTAL</b>	<b>3,336,133</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2017-18 - 16.5  
 2018-19 - 16.5  
 2019-20 - 17.5  
 2020-21 - 17  
 2021-22 - 18  
 2022-23 - 18  
 2023-24 - 18

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	7,000
30-21 SURPLUS PROPERTY	10,999
30-22 PWA REMBURSEMENT	172,997
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	2,395,552
30-41 CONTRACT LABOR	286,800
30-43 HARDWARE/SOFTWARE MAINTENANCE	17,140
30-49 CREDIT CARD FEES	48,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,150
30-85 INSURANCE/FIRE, THEFT, LIAB	46,089
30-86 AUDIT	5,662
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,997,389</b>

CAPITAL OUTLAY	
40-01 VEHICLES	945,000
40-02 EQUIPMENT	245,000
40-14 REMODEL	17,600
40-49 COMPUTERS	1,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,208,800</b>

TRANSFER TO OTHER FUNDS	
80-33 GENERAL FUND (010)	763,936
<b>TOTAL TRANSFER TO OTHER FUNDS</b>	<b>763,936</b>

**TOTAL DEPARTMENT REQUEST** **8,189,171**

CAPITAL OUTLAY FY 23-24	
Automated Side Loader CNG	475,000
Grapple Collection Truck	280,000
(2000) 95 Gallon Poly-Carts	135,000
Container Delivery Truck (set truck) CNG	190,000
Concrete Pad for Cart Barn Extension	7,600
Heated Power Washer	15,000
Solid Waste Transfer Station Walking Trailer	95,000
Computer Replacement	1,200
Flooring and Cabinets for Storage	10,000
<b>TOTAL</b>	<b>1,208,800</b>

CONTRACTUAL (30-40) FY 23-24	
Dataprose, LLC (Documents inserts in Bills)	11,000
Ameriworks	200
GPS Insight, LLC (AVL Communication Fees)	5,028
Republic Services (Compactors & Roll-offs)	304,543
Republic services (Recycling)	1,123,243
Unifirst (mats & rags)	2,164
Verizon monthly subscription	2,500
Everbridge, Inc.	12,757
Waste Management (East Oak Landfill Tipping Fees)	934,117
<b>TOTAL</b>	<b>2,395,552</b>



FUND: ENTERPRISE - WATER (191)  
 DEPARTMENT: UTILITIES - WATER (42)  
 DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	1,947,573	2,334,563	1,959,372	2,231,080
BENEFITS	783,816	958,832	767,426	919,740
MATERIALS & SUPPLIES	879,605	1,254,512	1,316,629	1,538,989
OTHER SERVICES	1,750,117	1,868,627	1,968,301	1,659,654
CAPITAL OUTLAY	184,019	582,140	582,140	417,466
DEBT SERVICE	-	173,003	173,003	178,663
TRANSFER OUT	1,032,841	966,418	966,418	966,418
<b>TOTAL</b>	<b>6,577,971</b>	<b>8,138,095</b>	<b>7,733,289</b>	<b>7,912,010</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	6,886,954	6,937,533	7,330,737	7,405,518
INTEREST	9,705	18,600	63,325	45,825
MISCELLANEOUS	6,169	-	2,262	-
TRANSFERS IN	4,038	7,630	22,260	15,395
<b>TOTAL</b>	<b>6,906,866</b>	<b>6,963,763</b>	<b>7,418,584</b>	<b>7,466,738</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	2,749,260	6,947,265	5,838,742	3,857,782
6/30/2021	3,857,782	6,906,866	6,577,971	4,186,677
6/30/2022	4,186,677	7,418,584	7,733,289	3,871,972
6/30/2023	3,871,972	7,466,738	7,912,010	3,426,701
		Excludes Capital Outlay & Transfers Out		(317,473) 5% Reserve
				<u>3,109,227</u>

FINAL BUDGET 2023-2024

PERSONAL SERVICES (4210 - WATER)	
10-01 SALARIES	1,160,928
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,797
10-10 LONGEVITY	49,004
10-11 SL BUYBACK	19,353
10-12 VL BUYBACK	3,455
10-13 PDO BUYBACK	6,825
10-14 SICK LEAVE INCENTIVE	11,750
10-17 ADDITIONAL INCENTIVE	6,600
10-27 SHIFT DIFFERENTIAL	7,900
10-95 1X SALARY ADJUSTMENT	3,227
<b>TOTAL PERSONAL SERVICES - WATER</b>	<b>1,287,839</b>

PERSONAL SERVICES (4230 - LINE MAINTENANCE CREW)	
10-01 SALARIES	884,739
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,780
10-10 LONGEVITY	17,847
10-11 SL BUYBACK	3,149
10-12 VL BUYBACK	1,571
10-13 PDO BUYBACK	1,984
10-14 SICK LEAVE INCENTIVE	3,450
10-17 ADDITIONAL INCENTIVE	3,500
10-19 ON CALL	5,200
10-95 1X SALARY ADJUSTMENT	3,021
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<b>943,241</b>

**TOTAL PERSONAL SERVICES** 2,231,080

BENEFITS (4210 - WATER)	
15-01 SOCIAL SECURITY	98,520
15-02 EMPLOYEE'S RETIREMENT	180,297
15-03 GROUP INSURANCE	180,125
15-04 WORKERS COMP INSURANCE	10,718
15-06 TRAVEL & SCHOOL	3,500
15-07 UNIFORMS	11,000
15-13 LIFE	5,633
15-14 DENTAL	14,566
15-20 OVERHEAD HEALTH CARE COST	1,562
15-98 RETIREE INSURANCE	17,438
<b>TOTAL BENEFITS - WATER</b>	<b>523,359</b>

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
Inv. Con. Technician	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Technician II	1	1
Maint. Supervisor II	1	1
Maint Technician	2	2
Chief Operator	1	1
Operator IV	2	2
Operator V	1	1
Operator	9	9
Crew Leader	6	6
Laborer	6.5	6.5
Meter Reader Coordinator	1	1
Meter Reader	2	2
Line Maintenance Supervisor	0.5	0.5
GIS Coordinator	0.16	0.16
Project Foreman	1	1
<b>TOTAL</b>	<b>35.16</b>	<b>35.16</b>

FY 21-22 Meter Reader Coordinator moved from Fund 187  
FY 20-21 (2) Meter Readers moved from Fund 187

PERSONNEL  
POSITIONS  
SUMMARY:  
2017-18 - 32.16  
2018-19 - 32.16  
2019-20 - 32.16  
2020-21 - 34.16  
2021-22 - 35.16  
2022-23 - 35.16  
2023-24 - 35.16

<b>BENEFITS (4230 - LINE MAINTENANCE CREW)</b>	
15-01 SOCIAL SECURITY	72,158
15-02 EMPLOYEE'S RETIREMENT	132,054
15-03 GROUP INSURANCE	137,234
15-04 WORKERS COMP INSURANCE	15,631
15-06 TRAVEL & SCHOOL	7,500
15-07 UNIFORMS	10,500
15-13 LIFE	5,273
15-14 DENTAL	11,283
15-20 OVERHEAD HEALTH CARE COST	1,462
15-88 RETIREE INSURANCE	3,286
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>396,381</b>
<b>TOTAL BENEFITS</b>	<b>919,740</b>

<b>MATERIALS &amp; SUPPLIES (4210 - WATER)</b>	
20-34 MAINTENANCE OF EQUIPMENT	60,000
20-35 SMALL TOOLS & EQUIPMENT	35,000
20-41 SUPPLIES	35,000
20-45 FUEL & LUBRICANTS	1,600
20-49 CHEMICALS	1,058,500
20-63 FLEET FUEL	52,909
20-64 FLEET PARTS	54,653
20-65 FLEET LABOR	57,127
<b>TOTAL MATERIALS &amp; SUPPLIES - WATER</b>	<b>1,354,789</b>

<b>MATERIALS &amp; SUPPLIES (4230 - LINE MAINTENANCE CREW)</b>	
20-34 MAINTENANCE OF EQUIPMENT	4,200
20-35 SMALL TOOLS & EQUIPMENT	50,000
20-41 SUPPLIES	130,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>184,200</b>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,538,989</b>

(CONTINUED)

FUND: ENTERPRISE - WATER (191)  
 DEPARTMENT: UTILITIES - WATER (42)  
 DEPARTMENT HEAD: ROBERT STREETS  
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**CAPITAL OUTLAY FY 23-24 (4210 - WATER)**

30" Duckbill Check Valve	18,000
12" Duckbill Check Valve	4,500
Repl 15 Ton Air Unit/Heat	31,600
Tractor W/Fel & Boom Mower	51,700
6 High Svc Pump Refurb/Replace	18,166
27 Cu Ft Laboratory Refrigerator	10,000
(4) Turbidity Meters	13,000
54" Hustler Zero Turn Mower	13,000
43 HP Four Wheel Drive Compact Tractor w/Loader & Debris Bucket	41,500
<b>TOTAL</b>	<b>201,466</b>

**CAPITAL OUTLAY FY 23-24 (4230 - LINE MAINTENANCE CREW)**

Forestry Cutter Attachment for E88	13,000
14 Ft Equipment Hauler & Dump Trailer	15,000
4X4 Meter Technician Vehicle	47,000
4X4 Crew Cab w/Warning Lights & Tow Package	53,000
Ipad & Printer Replacement	3,000
Water Meters & Hardware	85,000
<b>TOTAL</b>	<b>216,000</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

BUCKET TRUCK MULT DEPT FU	50,000
CYBER SERCURITY MONTORING	24,000
VARIABLE FREQ PUMP DRIVES	1,493
2 COMPRESSED AIR DRYERS	4,431
SUBMERSIBLE PUMP, MOTOR, CA	25,000
WELL 6 SUBMERSIBLE PUMP	19,593
WELL 48 SUBMERSIBLE PUMP	20,000
REPL 15 TON AIR UNIT/HEAT	55,200
TRACTOR W/FEL & BOOM MOWE	60,000
6 HIGH SVC PUMP REFURB/RE	26,834
CATERPILLAR GENERATOR	50,000
HACH DR SPECTROPHOTOMETER	13,407
60 HP SUBMERSIBLE PUMP	25,000
AIR COMPRESSOR, DRYER/FIL	20,000
TURBIDITY METERS	12,000
125 HP VARIABLE FREQ DRIV	14,000
LED LIGHT FIXTURES	5,900
HEAVY DUTY TRUCK	68,000
WATER METERS & HARDWARE	3,336
WATER METERS	15,150
150 ALLY WATER MTRS/COMPO	65,592
3 DESKTOPS, 2 I-PADS	1,484
IPAD REPLACEMENTS	1,720
<b>Total</b>	<b>582,140</b>

**OTHER SERVICES & CHARGES (4210 - WATER)**

30-01 UTILITIES & COMMUNICATIONS	164,600
30-21 SURPLUS PROPERTY	1,665
30-22 PWA REIMBURSEMENT	336,383
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	946,093
30-43 HARDWARE/SOFTWARE MAINT	16,409
30-49 CREDIT CARD FEES	40,000
30-54 VEHICLE ACCIDENT INSURANCE	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,700
30-85 INSURANCE	50,423
30-86 AUDIT	4,134
<b>TOTAL OTHER SERVICES &amp; CHARGES - WATER</b>	<b>1,568,907</b>

**OTHER SERVICES & CHARGES (4230 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	3,500
30-40 CONTRACTUAL	64,000
30-43 HARDWARE/SOFTWARE MAINT	2,819
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,500
30-85 INSURANCE/FIRE, THEFT, LIAB	12,794
30-86 AUDIT	4,134
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>90,747</b>

**TOTAL OTHER SERVICES & CHARGES** 1,659,654

**CAPITAL OUTLAY (4210 - WATER)**

40-02 EQUIPMENT	201,466
<b>TOTAL CAPITAL OUTLAY - WATER</b>	<b>201,466</b>

**CAPITAL OUTLAY (4230 - LINE MAINTENANCE CREW)**

40-01 VEHICLES	100,000
40-02 EQUIPMENT	28,000
40-05 UTILITY PROPERTY	85,000
40-49 COMPUTERS	3,000
<b>TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW</b>	<b>216,000</b>

**TOTAL CAPITAL OUTLAY** 417,466

**DEBT SERVICE (4210 - WATER)**

71-02 INTEREST ON NOTES	31,131
73-02 PRINCIPAL ON NOTES	137,803
72-02 ADMIN FEE	9,729
<b>TOTAL DEBT SERVICE</b>	<b>178,663</b>

**TRANSFER OUT TO OTHER FUNDS**

80-13 STREET & ALLEY (013)	50,000
80-33 GENERAL FUND (010)	748,459
80-89 UTILITIES CAP OL (189)	167,959
<b>TOTAL TRANSFERS OUT TO OTHER FUNDS</b>	<b>966,418</b>

**TOTAL DEPARTMENT REQUEST** 7,912,010

(CONTINUED)

FUND: ENTERPRISE - WATER (191)  
 DEPARTMENT: UTILITIES - WATER (42)  
 DEPARTMENT HEAD: ROBERT STREETS  
 PAGE FOUR

**CONTRACTUAL (30-40) FY 23-24 (4210 - WATER)**

Accurate Lab - TTHM's	15,200
Accurate Lab - SOC's	45,000
Accurate Lab - Chlorites & Bromates	2,000
Accurate Lab- Lead and Copper	2,400
Accurate Lab- Inhibitory Residue Test	400
Accurate Lab- UCMR 5	15,000
ODEQ - SUVA, Fluoride, Nitrate & TOC, Metals & VOC's	9,500
Iddexx - Bac'ts	6,000
COMCD	760,873
Evoqua - DI Water	2,500
ERA- Proficiency Testing	1,000
Air Gas- Ultra Pure Nitrogen	1,500
Book Bindry - Lab	1,000
J.A. King - Lab Calibrations	1,500
Hach Turbidimeter - Inspection and Calibration	1,000
Lift Equipment Annual Inspection	2,000
Risk Management Plan	4,200
Well Pump Removal and Installation(6)	48,000
ODEQ Annual Fees	10,000
OWRB Annual Ground Water Admin. Fee	125
Unifirst- Mats, Lab Towels and Shop Towels	3,000
Fire Alarm and Extinguisher Annual Inspection	500
Cintas- Cleaning Supplies	2,500
USA Bluebook/ Fisher- Lab Supplies	9,000
Annual Storage Tank Inspection	1,895
<b>TOTAL</b>	<b>946,093</b>

**CONTRACTUAL (30-40) FY 23-24 (4230 - LINE MAINTENANCE CREW)**

Verizon Data for iPad	4,000
Hepatitis B Vaccination	1,000
Carry Map Builder	1,000
Office Bug Treatments	350
Okie Locate	2,700
Tree Removal	1,200
Equipment Rental	1,500
Fire Monitoring	250
Job Postings	1,500
Stand by Phone	500
Contractor Repairs	50,000
<b>TOTAL</b>	<b>64,000</b>

**DEBT REQUIREMENT**

	COMCD construction loan
9/15/2023 Principal	169,657
9/15/2023 Interest	39,429
9/15/2023 Admin fee	12,322
3/15/2024 Principal	171,439
3/15/2024 Interest	37,628
3/15/2024 Admin fee	11,759
	<b>442,234</b>
<i>COMCD loan O/S \$4,480,377 as of 6/30/24</i>	
<i>Debt Service Matures September 15, 2035</i>	

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES – WATER PLANT (42)**

**SIGNIFICANT EXPENDITURE CHANGES:**  
Significant expenditures that occurred in 2022-23 include:

- Replacement of the 25 HP Sullair Air Compressor.
- Replacement of some lighting with energy efficient LED's.
- Completion of the Booster Station Rehabilitation Project.

**STAFFING/PROGRAMS**  
During 2022-23, plant personnel were able to maintain award winning drinking water despite staff shortages, which required extensive overtime usage..

The Water Treatment Plant staff include a Chief Operator, Operator V, Maintenance Supervisor, Lab Technician, two Operator IV's, two Maintenance Technicians and nine Operators.

**PROGRAM DESCRIPTION**  
During the past fiscal year, 2022-23, the Water Treatment Plant pumped 1,401,301,000 gallons of water between July 1, 2022, and March 7, 2023.

Water Treatment Plant provides Midwest City residents with quality drinking water by means of a thirteen (13) MGD water treatment facility.

Water supply is also supplemented by the addition of groundwater from eleven (11) Booster wells and eleven (11) Inline wells.

**2023-2024**  
**GOALS AND OBJECTIVES**

1. Seek a rate adjustment to help fund increasing costs for materials and chemicals required to provide safe and reliable drinking water to customers.
2. Continue to strive for knowledge and new technology in the water field to produce quality water that meets or exceeds all current and future regulations set by EPA and the Oklahoma Department of Environmental Quality.
3. Operate and maintain the Water Treatment Plant and Well System in the most effective manner to maintain or reduce cost.
4. Continue professional interaction with citizens on calls relating to water quality, sewer back-ups, emergency water shut-offs and taste and odor complaints.

# **WATER LINE MAINTENANCE**

**FUND: ENTERPRISE (191)  
DEPARTMENT: LINE MAINTENANCE (4230)**

## **SIGNIFICANT EXPENDITURE CHANGES:**

None

## **STAFFING/PROGRAMS**

During fiscal year 22-23, Water Line Maintenance operated with numerous vacancies. Funding for staffing includes 50% of the salary of the Line Maintenance Supervisor and an Infrastructure Locator, fully funded Project Foreman, six Crew Leaders, six Certified Equipment Operators, Meter Coordinator and two Meter Technicians. Staff is completing water leak repairs, locates, AMI meter program maintenance at a reduced pace due to these vacancies. To perform the “action required” maintenance, some preventative maintenance programs have been temporarily suspended (i.e. fire hydrant “age” replacement, hydrant and valve painting, meter box adjustment and yearly large valve operation).

## **PROGRAM DESCRIPTION**

The Line Maintenance Department is responsible for 300 miles of water distribution pipe that ranges in size from 4” to 36”. There are 21,500+ water meters and 2,600 fire hydrants that are connected to the distribution mains. Line Maintenance is also responsible for providing the general visual location of the City-owned water infrastructure and fiber optic lines by means of flags and paint.

## **2023-2024 GOALS AND OBJECTIVES**

1. Hire and maintain a full staff.
2. Repair or replace fire hydrants as needed. Restart the “age based” replacement program.
3. Receive funding that is allocated specifically to the replacement of end of life cycle water lines.
4. Maintain the Sensus AMI meter infrastructure. Use the data collected to provide a more thorough representation of the system wide pressure and water loss percentage.
5. Complete the ODEQ required checklist of all identified items pertaining to the LCR mandate.

FUND: SEWER (192)  
 DEPARTMENT: UTILITIES - WASTEWATER (43)  
 DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	2,283,479	2,832,059	2,426,631	2,747,163
BENEFITS	896,437	1,115,739	939,087	1,095,836
MATERIALS & SUPPLIES	861,628	1,164,095	910,285	1,077,603
OTHER SERVICES	1,414,629	1,846,678	2,125,348	1,723,368
CAPITAL OUTLAY	167,041	1,167,592	1,167,592	685,973
TRANSFERS OUT	822,099	772,099	772,099	772,099
<b>TOTAL</b>	<b>6,445,313</b>	<b>8,898,262</b>	<b>8,341,042</b>	<b>8,102,042</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	7,911,871	7,885,764	8,482,429	8,563,169
INTEREST	8,600	16,835	65,351	46,380
MISCELLANEOUS	10,096	-	(84)	-
ASSET RETIREMENT	7,030	-	-	-
<b>TOTAL</b>	<b>7,937,597</b>	<b>7,902,599</b>	<b>8,547,696</b>	<b>8,609,549</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,282,446	7,188,706	5,674,695	2,796,457
6/30/2021	2,796,457	7,937,597	6,445,313	4,288,741
6/30/2022	4,288,741	8,547,696	8,341,042	4,495,395
6/30/2023	4,495,395	8,609,549	8,102,042	5,002,902

Excludes Capital Outlay & Transfers Out (332,198) 5% Reserve  
4,670,703

FINAL BUDGET 2023-2024

PERSONAL SERVICES (4310 - SEWER)

10-01 SALARIES	1,665,025
10-03 OVERTIME	25,000
10-07 ALLOWANCES	5,212
10-10 LONGEVITY	62,504
10-11 SL BUYBACK	7,988
10-12 VACATION BUYBACK	5,800
10-13 PDO BUYBACK	1,460
10-14 SL INCENTIVE	12,350
10-17 ADDITIONAL INCENTIVE	12,000
10-18 SEPARATION PAY	25,000
10-19 ON CALL	12,000
10-27 SHIFT DIFFERENTIAL	4,000
10-95 1X SALARY ADJUSTMENT	4,828
<b>TOTAL PERSONAL SERVICES - SEWER</b>	<b>1,843,167</b>

PERSONAL SERVICES (4330 - LINE MAINTENANCE CREW)

10-01 SALARIES	848,098
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,300
10-10 LONGEVITY	10,284
10-11 SL BUYBACK	2,068
10-12 VACATION BUYBACK	633
10-13 PDO BUYBACK	1,542
10-14 SL INCENTIVE	6,150
10-17 ADDITIONAL INCENTIVE	8,900
10-19 ON CALL	5,000
10-95 1X SALARY ADJUSTMENT	3,021
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<b>903,996</b>

**TOTAL PERSONAL SERVICES** 2,747,163

BENEFITS (4310 - SEWER)

15-01 SOCIAL SECURITY	141,002
15-02 EMPLOYEES' RETIREMENT	258,043
15-03 GROUP INSURANCE	228,419
15-04 WORKERS COMP INSURANCE	13,516
15-06 TRAVEL & SCHOOL	5,500
15-07 UNIFORMS	15,500
15-13 LIFE	8,428
15-14 DENTAL	20,226
15-20 OVERHEAD HEALTH CARE COST	2,337
15-98 RETIREE INSURANCE	5,592
<b>TOTAL BENEFITS - SEWER</b>	<b>698,564</b>

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

<b>PERMANENT STAFFING</b>	<b>FY 23-24</b>	<b>FY 22-23</b>
Inventory Control Tech	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Supervisor	1	1
Sludge Supervisor	1	1
Heavy Equip. Operator II	3	3
Lab Technician	1	1
Maint Supervisor II	1	1
Chief Operator	1	1
Operator V	1	1
Operator IV	3	3
Operator	7	7
Maint. Technician	5	5
GIS Coordinator	0.17	0.17
Environmental Chemist	2	2
Line Maint. Supervisor	0.5	0.5
Line Maint. Oper. Foreman	1	1
Line Maint. Crew Leader	4	4
Line Maint CCTV Chief Op	1	1
Line Maint. Cert. Equip Op	8.5	8.5
Line Maint. Pretreat Coord	1	1
Line Maint. Pretreat Tech	1	1
<b>TOTAL</b>	<b>44.17</b>	<b>44.17</b>

FY 22-23 Added (1) CCTV Chief Operator  
FY 21-22 Added (1) Operator and (4) Cert Equip Op positions not filled in FY 20-21  
FY 20-21 (1) Operator and (4) Cert Equip Op positions not filled

**PERSONNEL  
POSITIONS  
SUMMARY:**  
2017-18 - 44.51  
2018-19 - 44.51  
2019-20 - 44.17  
2020-21 - 39.17  
2021-22 - 44.17  
2022-23 - 44.17  
**2023-24 - 44.17**

<b>BENEFITS (4330 - LINE MAINTENANCE CREW)</b>	
15-01 SOCIAL SECURITY	69,156
15-02 EMPLOYEES' RETIREMENT	126,559
15-03 GROUP INSURANCE	150,741
15-04 WORKERS COMP INSURANCE	14,486
15-06 TRAVEL & SCHOOL	8,500
15-07 UNIFORMS	10,000
15-13 LIFE	5,273
15-14 DENTAL	11,095
15-20 OVERHEAD HEALTH CARE COST	1,462
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>397,272</b>
<b>TOTAL BENEFITS</b>	<b>1,095,836</b>

<b>MATERIALS &amp; SUPPLIES (4310 - SEWER)</b>	
20-34 MAINTENANCE OF EQUIPMENT	300,000
20-35 SMALL TOOLS & EQUIPMENT	15,000
20-41 SUPPLIES	90,000
20-45 FUEL & LUBRICANTS	10,000
20-49 CHEMICALS	125,000
20-63 FLEET FUEL	97,686
20-64 FLEET PARTS	177,456
20-65 FLEET LABOR	140,961
<b>TOTAL MATERIALS &amp; SUPPLIES - SEWER</b>	<b>956,103</b>

<b>MATERIALS &amp; SUPPLIES (4330 - LINE MAINTENANCE CREW)</b>	
20-34 MAINTENANCE OF EQUIPMENT	15,000
20-35 SMALL TOOLS & EQUIPMENT	30,000
20-41 SUPPLIES	55,000
20-45 FUEL & LUBRICANTS	1,500
20-49 CHEMICALS	20,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>121,500</b>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,077,603</b>

(CONTINUED)



FUND: SEWER (192)  
 DEPARTMENT: UTILITIES - WASTEWATER (43)  
 DEPARTMENT HEAD: ROBERT STREETS  
 PAGE THREE

**CAPITAL OUTLAY FY 23-24 (4310 - SEWER)**

Main Control Building Roof Replacement (Year 3 of 4)	300,000
Yale GC050LX2 Forklift	45,500
Truck with dump bed, (Year 2 of 2)	72,363
Laboratory Dishwasher	26,000
Automatic Samplers with Refrigerator	17,500
Laboratory Oven	5,000
Portable Welder/Generator with Trailer and accessories	15,000
<b>TOTAL</b>	<b>481,363</b>

**CAPITAL OUTLAY FY 23-24 (4330 - LINE MAINTENANCE CREW)**

CCTV Unit Lease to own (Year 4 of 5)	21,303
Nozzle Camera	13,500
Heavy Duty Flusher Truck (Year 3 of 3)	50,000
HD Truck (Year 2 of 3)	60,000
Pretreatment Vehicle (Year 2 of 2)	21,307
Ipad and Laptop	3,500
One ton service truck (Year 1 of 2)	35,000
<b>TOTAL</b>	<b>204,610</b>

**CONTRACTUAL (30-40) FY 23-24 (4330 - LINE MAINTENANCE CREW)**

Verizon data for iPad	4,500
Hepatitis B vaccination	1,500
Compliance sampling	8,000
Chemical root control	100,000
Office bug treatments	1,000
Okie Locate	3,200
Tree removal	2,000
Equipment rental	1,500
Job postings	1,250
Manhole / pipe emergency rehab	75,000
Sewer Right-away Clearing	50,000
<b>TOTAL</b>	<b>247,950</b>

**OTHER SERVICES & CHARGES (4310 - SEWER)**

30-01 UTILITIES & COMMUNICATIONS	650,000
30-21 SURPLUS PROPERTY	4,002
30-22 PWA REIMBURSEMENT	413,271
30-23 UPKEEP REAL PROPERTY	12,000
30-40 CONTRACTUAL	166,576
30-41 CONTRACT LABOR	30,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	25,997
30-85 INSURANCE/FIRE, THEFT, LIAB	132,303
30-86 AUDIT	2,977
<b>TOTAL OTHER SERVICES &amp; CHARGES - SEWER</b>	<b>1,437,126</b>

**OTHER SERVICES & CHARGES (4330 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	13,000
30-40 CONTRACTUAL	247,950
30-43 HARDWARE/SOFTWARE MAINTENANCE	6,719
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,200
30-85 INSURANCE/FIRE, THEFT, LIAB	12,396
30-86 AUDIT	2,977
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>286,242</b>

**TOTAL OTHER SERVICES & CHARGES** 1,723,368

**CAPITAL OUTLAY (4310 - SEWER)**

40-01 VEHICLES	72,363
40-02 EQUIPMENT	109,000
40-14 REMODEL	300,000
<b>TOTAL CAPITAL OUTLAY - SEWER</b>	<b>481,363</b>

**CAPITAL OUTLAY (4330 - LINE MAINTENANCE CREW)**

40-01 VEHICLES	116,307
40-02 EQUIPMENT	84,803
40-49 COMPUTERS	3,500
<b>TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW</b>	<b>204,610</b>

**TOTAL CAPITAL OUTLAY** 685,973

**TRANSFERS OUT (4310-SEWER)**

80-33 GENERAL FUND REIMBURSEMENT	772,099
<b>TOTAL TRANSFERS OUT</b>	<b>772,099</b>

**TOTAL DEPARTMENT REQUEST** 8,102,042

(CONTINUED)

FUND: SEWER (192)  
 DEPARTMENT: UTILITIES - WASTEWATER (43)  
 DEPARTMENT HEAD: ROBERT STREETS  
 PAGE FOUR

**CONTRACTUAL (30-40) FY 23-24 (4310 - SEWER)**

Evoqua - DI water	4,500
Air Gas- Ultra pure Nitrogen	1,500
J.A. King - Lab Calibrations	1,000
Lift equipment annual inspection	2,000
Unifirst- mats, lab towels and shop towels	4,000
Mac systems- fire alarm	500
Cintas- cleaning supplies	2,000
Cintas- first aid supplies	2,000
USA Bluebook- Lab Supplies	3,000
Accurate Lab samples	7,000
Accurate Supplies	15,376
Johnson Controls Fire alarm inspection	35,000
Cox cable link to City hall	12,000
City of Del City	1,000
Ok. County Extension (OSU)	3,000
DEQ	17,500
Raco Manufacturing	7,500
EVOQUA Water tech.	3,250
Safety Clean	1,200
Lundy Propane	1,000
Shawver and Sons switch gear maint	5,000
Verizon wireless	2,000
Jackson Boiler & Tank	5,000
Dolese Brothers	1,500
Advent Heat & Air	5,000
City Wide refrigeration	5,000
Rexell	6,500
Brenntag	5,000
Municipal Industry	7,250
<b>TOTAL</b>	<b>166,576</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

BUCKET TRUCK MULT DEPT FUNDING	50,000
TRUCK W/DUMP BED	57,637
1/2 TON CREW CAB PICKUP	34,363
18' FLAT BED TRAILER	7,500
1/2 TON PICKUP	35,000
CYBER SERCURITY MONTORING	24,000
3 PUMPS, MOTOR & VALVE	152,266
YSI DO PROBE & CONTROLLER	7,976
A-A LIFT STATION PUMP REP	235
STANDBY GENERATOR	25,000
ROOF MOUNTED HVAC UNIT	10,000
REFURBISH ELEC GOLF CART	6,750
MAIN CONTROL BLDG ROOF REPLACEMENT	200,000
IPAD - COMPOST	1,000
APPLE IPAD	1,000
2 SECURITY CAMERA'S WRRF	7,500
SCADA SYSTEM UPGRADE	70,000
CARGO VAN	29,000
ONE TON TRUCK	1,580
HD TRUCK	65,000
PRETREATMENT VEHICLE	31,000
HEAVY DUTY FLUSHER TRUCK	300,000
H2S DETECTORS (AIR MONITO	650
DEWATERING (TRASH) PUMP	1,700
INTERCEPTOR CAMERA	500
CCTV INSPECTION UNIT LEAS	40,686
3 COMPUTERS	1,659
IPAD & PRINTER	2,200
IPAD REPLACEMENTS	2,790
COMPUTER MONITOR	600
<b>TOTAL</b>	<b>1,167,592</b>

**FUND: ENTERPRISE (192)**

**DEPARTMENT: UTILITIES-WASTEWATER (43)**

**SIGNIFICANT EXPENDITURE CHANGES:**

WavTex™ Pilot Project and Supplemental Media Purchase  
Main Control Building Roof Replacement  
Shadynook Lift Station Generator Installation

**STAFFING/PROGRAMS**

During the past fiscal year, 2022-23, The Water Resources Recovery Facility treated 139,237,000,000 gallons of water since July 1, 2022 to March 7, 2023. The Compost Facility has had a steady increase of compost with sales of over 1,100 metric tons. Sales have steadily increased over the last year.

Fiscal year 2022-2023 has been especially busy for the staff of the WRR & Compost facilities. The WRRF has been experiencing reduced treatment process performance in the Moving Bed Biofilm Reactor (MBBR), which has led to additional tasks and monitoring for WRRF staff. The treatment process is currently being evaluated, and a pilot project involving a new type of media is scheduled to begin in the summer of 2023.

The WRR & Compost Facility is staffed by the chief operator, compost supervisor, operator V, lab supervisor, maintenance supervisor, two environmental chemists, one lab technician, five maintenance technicians, nine facility operators, and three heavy equipment operators.

**PROGRAM DESCRIPTION**

The Water Resources Recovery Facility treated 139,237,000 gallons of wastewater. The treated effluent is environmentally friendly water that sustains all aquatic life. Compost generated from the Compost facility has become so popular, the facility sold out of its stockpile three separate times in 2022.

**2023-2024 GOALS AND OBJECTIVES**

1. Discharge effluent with no impact on the receiving waters.
2. Conduct WavTex™ Pilot Project.
3. Produce Class A compost for consumer use.
4. Maintain Facility and all associated lift stations.
5. Operate in a safe efficient manner that will provide the greatest return on taxpayers' dollars.
6. Serve the citizens of Midwest City with three day per week brush intake and six day per week compost sales.

**FUND: ENTERPRISE (192)**  
**DEPARTMENT: LINE MAINTENANCE (4330)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During fiscal year 22-23 Sewer Line Maintenance has operated with several vacancies. Sewer Line Maintenance has staffing opportunities for (1) ½ funded Line Crew Supervisor, (1) Operations Foreman, (1) Pretreatment Coordinator, (1) Pretreatment Technician, (5) Crew Leaders, (9) Certified Equipment Operators and (1) ½ funded Certified Equipment Operator.

**PROGRAM DESCRIPTION**

The Sewer Line Maintenance Department is responsible for 300+ miles of sewer collection pipe that ranges in size from 6" to 48". Pretreatment personnel inspect grease interceptors, sand/oil separators and dental amalgam separators that help keep grease and grit out of the collection system. Two permitted industries are continually monitored, inspected, and sampled for discharge compliance standards. Sewer Line Maintenance is also responsible for providing the general visual location of the City-owned sewer infrastructure and fiber optic lines by means of flags and paint.

**2023-2024 GOALS AND OBJECTIVES**

1. Hire and maintain a full staff.
2. Utilizing the CCTV unit, begin a video assessment program of the sewer system that gives visual confirmation of the effectiveness of preventative maintenance efforts, repair or replacement needs, chemical root treatment and the status of the sanitary sewer system.
3. Continue to utilize the SL-RAT to give a more accurate assessment of the sewer collection system and to ensure that preventative maintenance and CCTV measures are directed where most needed.
4. Obtain funding for replacement of sections of aging sanitary sewer lines. Determinations and prioritization to be made by historical data and visual aids provided by the CCTV unit.
5. Begin an Inflow and Infiltration (I & I) study using sewer flow meters throughout the collection system. This program is designed to identify and eliminate major sources of rain event I & I, which to a reduction in the amount of wastewater to be treated and a significant cost savings for the City.

FUND: MWC UTILITIES AUTH (193)  
 DEPARTMENT: UTILITIES - (87)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	818	729	729	523
CAPITAL OUTLAY	-	928,548	928,548	-
<b>TOTAL</b>	<b>818</b>	<b>929,277</b>	<b>929,277</b>	<b>523</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	2,602	5,080	14,664	10,235
MISCELLANEOUS	58,523	-	-	-
<b>TOTAL</b>	<b>61,125</b>	<b>5,080</b>	<b>14,664</b>	<b>10,235</b>

**FINAL BUDGET 2023-2024**

OTHER SERVICES & CHARGES	
30-86 AUDIT	523
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>523</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>523</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SOLDIER CRK INDUST PARK	583,865
SITE IMPROVEMENTS	194,683
PROJECTS TO BE APPROVED	150,000
<b>TOTAL</b>	<b>928,548</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	952,584	4,650	5,316	951,918	6/30/2021
6/30/2021	951,918	61,125	818	1,012,225	6/30/2022
6/30/2022	1,012,225	14,664	929,277	97,612	6/30/2023 - EST
6/30/2023	97,612	10,235	523	107,324	6/30/2024 - EST

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	783,677	1,738,679	1,416,891	1,923,541
BENEFITS	173,137	357,399	193,926	270,008
OTHER SERVICES	806,548	1,358,616	1,473,601	1,718,972
COST OF SALES	498,798	632,251	619,479	429,092
TRANSFERS OUT	48,794	195,758	151,062	205,986
<b>TOTAL</b>	<b>2,310,954</b>	<b>4,282,703</b>	<b>3,854,959</b>	<b>4,547,598</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	1,967,333	5,355,004	3,821,496	5,424,008
MISCELLANEOUS	62	-	-	-
<b>TOTAL</b>	<b>1,967,395</b>	<b>5,355,004</b>	<b>3,821,496</b>	<b>5,424,008</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	86,188	1,857,681	2,193,466	(249,597) 6/30/2021
6/30/2021	(249,597)	1,967,395	2,310,954	(593,156) 6/30/2022
6/30/2022	(593,156)	3,821,496	3,854,959	(626,619) 6/30/2023 - EST
6/30/2023	(626,619)	5,424,008	4,547,598	249,790 6/30/2024 - EST

**FINAL BUDGET 2023-2024**

<b>MUNICIPAL AUTHORITY ADMINISTRATION - 4010</b>	
PERSONAL SERVICES	60,024
BENEFITS	17,279
<b>TOTAL DIVISION REQUEST</b>	<b>77,303</b>

<b>ROOMS - 4012</b>	
PERSONAL SERVICES	624,239
BENEFITS	80,886
OTHER SERVICES & CHARGES	240,173
<b>TOTAL DIVISION REQUEST</b>	<b>945,297</b>

<b>FOOD - 4013</b>	
PERSONAL SERVICES	585,519
BENEFITS	60,593
OTHER SERVICES & CHARGES	354,934
<b>TOTAL DIVISION REQUEST</b>	<b>1,001,046</b>

<b>TELEPHONE - 4014</b>	
COST OF SALES	2,832
<b>TOTAL DIVISION REQUEST</b>	<b>2,832</b>

<b>MISCELLANEOUS - 4015</b>	
COST OF SALES	107,588
OTHER SERVICES & CHARGES	23,099
<b>TOTAL DIVISION REQUEST</b>	<b>130,688</b>

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE TWO

PERMANENT STAFFING	FY 23-24		FY 22-23	
	Full Time	Part Time	Full Time	Part Time
Accountant (City)	0.25	-	0.25	-
City Mgrn - Admin (City)	0.20	-	0.15	-
General Manager	1	-	1	-
Asst General Manager	1	-	1	-
Director of Rooms	-	-	-	-
Front Office Manager	-	-	-	-
AM/PM Front Desk Sprvs	1	-	1	-
Front Desk Clerks	3	1	3	2
Night Auditors	1	1	1	1
Housekeeping Manager	1	-	1	-
Housekeeping Supervisor	2	-	2	-
Inspectress	-	-	-	-
Room Attendants	6	4	8	3
House person	1	-	1	1
Lobby Attendant	2	1	2	1
Laundry Attendant	1	1	1	1
Food & Beverage Manager	-	-	-	-
Bartenders	1	2	2	1
Restaurant Supervisor	1	-	1	-
Restaurant Cooks	3	-	3	-
Restaurant Servers	1	1	3	1
Club Level Attendant	-	-	-	-
Facilities Manager	1	-	1	-
Maintenance Tech	2	1	3	-
Director of Sales & Mrktg	1	-	1	-
Sales Manager	2	-	2	-
Executive Meeting Manager	1	-	-	-
Sales Coordinator	1	-	1	-
Convention Services Mgr	1	-	1	-
Accounting Director	1	-	1	-
Accts Rec/Payroll Coord.	-	1	-	-
Executive Chef	1	-	1	-
Banquet Cooks	1	2	1	1
Dishwashers	1	1	1	1
Lead Cook	1	-	1	-
Banquet Manager	1	-	1	-

ADMINISTRATION - 4016	
PERSONAL SERVICES	237,398
BENEFITS	33,236
OTHER SERVICES & CHARGES	330,529
<b>TOTAL DIVISION REQUEST</b>	<b>601,163</b>
SALES & MARKETING - 4017	
PERSONAL SERVICES	250,374
BENEFITS	39,758
OTHER SERVICES & CHARGES	309,450
<b>TOTAL DIVISION REQUEST</b>	<b>599,582</b>
MAINTENANCE - 4018	
PERSONAL SERVICES	149,280
BENEFITS	20,899
OTHER SERVICES & CHARGES	238,782
<b>TOTAL DIVISION REQUEST</b>	<b>408,961</b>
FRANCHISE FEES - 4019	
COST OF SALES	74,769
<b>TOTAL DIVISION REQUEST</b>	<b>74,769</b>
ENERGY COST - 4020	
COST OF SALES	243,903
<b>TOTAL DIVISION REQUEST</b>	<b>243,903</b>
CAPITAL - 4021	
OTHER SERVICES & CHARGES	157,386
TRANSFERS (4% FF&E)	205,986
<b>TOTAL DIVISION REQUEST</b>	<b>363,372</b>
(CONTINUED)	

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE THREE

(Continued) PERMANENT STAFFING	FY 23-24		FY 22-23	
	Full Time	Part Time	Full Time	Part Time
Banquet Captain	2	-	2	-
Banquet Setup	1	2	2	2
Banquet Servers	4	7	4	7
Banquet Bartenders	-	2	-	3
Security	1	1	1	1
<b>TOTAL</b>	<b>49.45</b>	<b>28.00</b>	<b>55.40</b>	<b>26.00</b>

PERSONNEL POSITIONS SUMMARY  
 2017-18 - 64.40 Full Time  
 2018-19 - 28.00 Part Time  
 2019-20 - 64.40 Full Time  
 2019-20 - 26.00 Part Time  
 2020-21 - 63.45 Full Time  
 2020-21 - 24.00 Part Time  
 2021-22 - 63.45 Full Time  
 2021-22 - 24.00 Part Time  
 2022-23 - 55.40 Full Time  
 2022-23 - 26.00 Part Time  
 2023-24 - 49.45 Full Time  
 2023-24 - 28.00 Part Time

Note: Part Time includes Occasional Staff

LAUNDRY - 4023	
BENEFITS	7,579
OTHER SERVICES & CHARGES	64,618
<b>TOTAL DIVISION REQUEST</b>	<b>72,198</b>
BEVERAGE - 4024	
PERSONAL SERVICES	16,708
BENEFITS	9,778
<b>TOTAL DIVISION REQUEST</b>	<b>26,486</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>4,547,598</b>



FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
PERSONAL SERVICES	5,000	1,200	1,200	-
BENEFITS	1,083	260	260	-
MATERIALS & SUPPLIES	13,163	37,766	37,766	-
OTHER SERVICES	9,954	92,397	92,397	-
CAPITAL OUTLAY	5,313,547	1,051,607	1,051,607	100,000
TRANSFERS OUT	-	99,585	99,585	-
<b>TOTAL</b>	<b>5,342,747</b>	<b>1,282,815</b>	<b>1,282,815</b>	<b>100,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	
TRANSFERS	5,374,928	1,232,611	1,187,915	205,986
<b>TOTAL</b>	<b>5,374,928</b>	<b>1,232,611</b>	<b>1,187,915</b>	<b>205,986</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	672,955	4,271,852	4,343,055	601,752
6/30/2021	601,752	5,374,928	5,342,747	633,933
6/30/2022	633,933	1,187,915	1,282,815	539,033
6/30/2023	539,033	205,986	100,000	645,019

FINAL BUDGET 2023-2024

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
CAPITAL OUTLAY	
40-08 CONTINGENCIES	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>100,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>100,000</b>

CAPITAL OUTLAY FY 23-24	
To Be Determined	100,000
<b>TOTAL</b>	<b>100,000</b>

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL	
PROPERTY IMPROVEMENT	926,390
HEAT PUMP W/AIR HANDLER	2,824
BEER WALK IN COOLER	46
BOILER #2 REPLACEMENT	49,387
DRYERS	19,357
COFFEE MACHINE	14,658
FIRE SYSTEM ANTENNA	6,500
HVAC	7,490
TO BE DETERMINED	23,922
COMPUTER/PRINTERS	1,033
<b>TOTAL</b>	<b>1,051,607</b>

FUND: GOLF (197)  
 DEPARTMENT: GOLF (47/48)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	368,965	637,923	623,542	635,583
BENEFITS	132,816	195,014	184,916	184,759
MATERIALS & SUPPLIES	83,729	363,280	297,630	367,162
OTHER SERVICES	57,930	101,195	188,076	214,202
CAPITAL OUTLAY	-	2,000	2,000	139,000
DEBT SERVICE	3,203	4,580	4,580	290,409
<b>TOTAL</b>	<b>646,643</b>	<b>1,303,992</b>	<b>1,300,744</b>	<b>1,831,115</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	308,298	1,220,899	2,274,922	2,047,430
INVESTMENT INTEREST	690	1,295	9,596	6,650
ASSET RETIREMENT	119,295	4,417	4,417	-
MISCELLANEOUS	25,824	-	381	-
TRANSFER IN	5,000	-	-	-
<b>TOTAL</b>	<b>459,107</b>	<b>1,226,611</b>	<b>2,289,316</b>	<b>2,054,080</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	164,931	782,002	770,449	176,484
6/30/2021	176,484	459,107	646,643	(11,052)
6/30/2022	(11,052)	2,289,316	1,300,744	977,520
6/30/2023	977,520	2,054,080	1,831,115	1,200,486
				6/30/2021
				6/30/2022
				6/30/2023 - EST
				6/30/2024 - EST
				<b>5% Reserve</b>
				<b>1,130,400</b>

Excludes Transfers Out & Capital Outlay (70,085) 5% Reserve  
1,130,400

A line of credit loan for up to \$200,000 split equally between Fund 123 - Park and Recreation and Fund 45 - Welcome Center was approved by City Council on April 9, 2019 to provide the cash for continuing golf course operations. The loan is payable in a balloon payment on April 30, 2024.

FINAL BUDGET 2023-2024

PERSONAL SERVICES (4710 - JOHN CONRAD)	
10-01 SALARIES	359,221
10-02 WAGES	147,500
10-03 OVERTIME	1,000
10-07 ALLOWANCES	4,179
10-10 LONGEVITY	11,487
10-11 SL BUYBACK-OVERBANK	5,183
10-12 VL BUYBACK - OVERBANK	2,586
10-13 PDO BUYBACK	1,724
10-14 SL INCENTIVE	4,095
10-17 ADDITIONAL INCENTIVE	2,430
10-95 1X SALARY ADJUSTMENT	2,319
<b>TOTAL PERSONAL SERVICES - JOHN CONRAD</b>	<b>541,724</b>

PERSONAL SERVICES (4810 - HIDDEN CREEK)	
10-01 SALARIES	39,141
10-02 WAGES	50,000
10-03 OVERTIME	800
10-07 ALLOWANCES	621
10-10 LONGEVITY	1,350
10-11 SL BUYBACK	665
10-12 VL BUYBACK	226
10-13 PDO BUYBACK	146
10-14 SL INCENTIVE	405
10-17 ADDITIONAL INCENTIVE	270
10-95 SALARY ADJUSTMENT	435
<b>TOTAL PERSONAL SERVICES - HIDDEN CREEK</b>	<b>93,859</b>
<b>TOTAL PERSONAL SERVICES</b>	<b>635,583</b>

BENEFITS (4710 - JOHN CONRAD)	
15-01 SOCIAL SECURITY	41,442
15-02 EMPLOYEES' RETIREMENT	55,191
15-03 GROUP INSURANCE	48,346
15-04 WORKERS COMP INSURANCE	2,605
15-06 TRAVEL & SCHOOL	680
15-07 UNIFORMS	1,800
15-13 LIFE	2,032
15-14 DENTAL	3,735
15-20 OVERHEAD HEALTH CARE COST	563
15-98 RETIREE INSURANCE	2,305
<b>TOTAL BENEFITS - JOHN CONRAD</b>	<b>158,699</b>

(CONTINUED)

FUND: GOLF (197)  
 DEPARTMENT: GOLF (47/48)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
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<u>PERMANENT STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
Golf Director	1	1
Golf Superintendent	1	1
Asst Golf Superintendent	1	1
Golf Car Mechanic	1	1
Groundskeeper	1	1
Club House Assistant	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>
<u>PART TIME STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
	2	2
<u>SEASONAL STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
	25	25

PERSONNEL  
 POSITIONS  
 SUMMARY:

2017-18 - 6  
 2018-19 - 6  
 2019-20 - 6  
 2020-21 - 5  
 2021-22 - 3  
 2022-23 - 6  
 2023-24 - 6

<b>BENEFITS (4810 - HIDDEN CREEK)</b>	
15-01 SOCIAL SECURITY	7,180
15-02 EMPLOYEES' RETIREMENT	6,140
15-03 GROUP INSURANCE	10,276
15-04 WORKERS COMP INSURANCE	1,117
15-13 LIFE	450
15-14 DENTAL	771
15-20 OVERHEAD HEALTH CARE COST	125
<b>TOTAL BENEFITS - HIDDEN CREEK</b>	<b>26,059</b>

**TOTAL BENEFITS 184,759**

<b>MATERIALS &amp; SUPPLIES (4710 - JOHN CONRAD)</b>	
20-27 FOOD & BEVERAGES	70,000
20-34 MAINTENANCE OF EQUIPMENT	20,500
20-41 SUPPLIES	20,000
20-49 CHEMICALS	90,890
20-55 PRO SHOP SUPPLIES	65,000
20-63 FLEET FUEL	15,538
20-64 FLEET PARTS	3,097
20-65 FLEET LABOR	4,737
20-66 IRRIGATION UPKEEP	3,000
20-67 GOLF CART MAINTENANCE	2,000
20-71 BOTANICAL	27,300
<b>TOTAL MATERIALS &amp; SUPPLIES - JOHN CONRAD</b>	<b>322,062</b>

<b>MATERIALS &amp; SUPPLIES (4810 - HIDDEN CREEK)</b>	
20-27 FOOD & BEVERAGES	13,000
20-34 MAINTENANCE OF EQUIPMENT	2,500
20-41 SUPPLIES	6,000
20-49 CHEMICALS	12,000
20-55 PRO SHOP SUPPLIES	5,000
20-66 IRRIGATION UPKEEP	2,000
20-67 GOLF CART MAINTENANCE	1,000
20-71 BOTANICAL	3,600
<b>TOTAL MATERIALS &amp; SUPPLIES - HIDDEN CREEK</b>	<b>45,100</b>

**TOTAL MATERIALS & SUPPLIES 367,162**

(CONTINUED)

FUND: GOLF (197)  
DEPARTMENT: GOLF (47/48)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE THREE

**CONTRACTUAL (4710 - JOHN CONRAD) FY 23-24**

Fire Inspection	200
<b>TOTAL</b>	<b>200</b>

**CONTRACTUAL (4810 - HIDDEN CREEK) FY 23-24**

Window Cleaning	600
Alarm Monitoring	300
Golf Cart Lease	11,950
Fire Inspection	150
<b>TOTAL</b>	<b>13,000</b>

**CAPITAL OUTLAY FY 23-24**

John Deer 4052R Tractor	37,000
5 Gang Reel Mower	18,000
Dump Trailer	10,000
Used Greens Mower	22,000
Computers	2,000
Fiber Optic	50,000
<b>TOTAL</b>	<b>139,000</b>

**OTHER SERVICES & CHARGES (4710 - JOHN CONRAD)**

30-01 UTILITIES & COMMUNICATIONS	25,000
30-21 SURPLUS PROPERTY	1,067
30-22 PWA REIMBURSEMENT	40,366
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	200
30-41 CONTRACT LABOR	5,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,840
30-49 CREDIT CARD FEES	58,000
30-56 POINT OF SALE FEES	540
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,440
30-81 ADVERTISING	100
30-85 INSURANCE/FIRE, THEFT, LIAB	10,932
30-86 AUDIT	366
<b>TOTAL OTHER SERVICES &amp; CHARGES - JOHN CONRAD</b>	<b>154,851</b>

**OTHER SERVICES & CHARGES (4810 - HIDDEN CREEK)**

30-01 UTILITIES & COMMUNICATIONS	10,000
30-22 PWA REIMBURSEMENT	17,300
30-23 UPKEEP REAL PROPERTY	1,500
30-40 CONTRACTUAL	13,000
30-49 CREDIT CARD FEES	12,500
30-85 INSURANCE/FIRE, THEFT, LIAB	4,685
30-86 AUDIT	366
<b>TOTAL OTHER SERVICES &amp; CHARGES - HIDDEN CREEK</b>	<b>59,351</b>

**TOTAL OTHER SERVICES & CHARGES** **214,202**

**CAPITAL OUTLAY (4710- JOHN CONRAD)**

40-02 EQUIPMENT	137,000
40-49 COMPUTERS	2,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>139,000</b>

**DEBT SERVICE**

71-02 INTEREST ON NOTES	4,236
73-02 PRINCIPAL ON NOTES	286,173
<b>TOTAL DEBT SERVICE</b>	<b>290,409</b>

**TOTAL DEPARTMENT REQUEST** **1,831,115**

**FUND: JOHN CONRAD REGIONAL GOLF  
DEPARTMENT: MUNICIPAL GOLF (197)**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

Additional Full Time Groundskeeper

Quality of turf program

**PROGRAM DESCRIPTION**

Increased chemical budget by 40 percent from our Pre renovation budget to increase turf quality for new facility. This will also include new native areas throughout the course.

**2022 – 2023 OBJECTIVE**

Regional golf objective is always focused towards improving both John Conrad and Hidden Creek facilities and never being satisfied with just maintaining both facilities. I am always seeking better procedures to benefit the entire operations. Making sure every player enjoys their experience is my number one objective. With the renovation we have generated more revenue in the first 6 months than we have in any other 12 month period in the history of the course.

**2023-2024 GOALS AND OBJECTIVES**

1. Continue strong relationship with new superintendent and making sure expectations remain high on what is expected for the quality of the facility. Mr. Riley is doing an outstanding job to this point.
2. Continue the new policies we have in place to keep the record number of players at John Conrad.
3. Improve landscaping around the Club House and finish parking lot islands with a low maintenance clean gravel look.
4. Continue our volunteer program to enhance the overall experience and customer service for players and guests.

FUND: CAPITAL DRAINAGE (060)  
DEPARTMENT: DRAINAGE IMPROVEMENTS (072)  
DEPARTMENT HEAD: ROBERT STREETS

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	232,345	214,678	211,912	215,923
BENEFITS	86,031	83,769	88,216	90,924
MATERIALS & SUPPLIES	129,277	92,376	116,206	123,053
OTHER SERVICES	200,837	134,491	134,491	109,876
CAPITAL OUTLAY	25,301	251,974	251,974	65,977
<b>TOTAL</b>	<b>673,791</b>	<b>777,288</b>	<b>802,799</b>	<b>605,753</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	471,031	466,217	469,248	469,052
INTEREST	1,524	3,075	6,040	4,175
MISCELLANEOUS	800	800	800	800
<b>TOTAL</b>	<b>473,355</b>	<b>470,092</b>	<b>476,088</b>	<b>474,027</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	614,336	470,848	375,116	710,068	6/30/2021
6/20/2021	710,068	473,355	673,791	509,632	6/30/2022
6/20/2022	509,632	476,088	802,799	182,921	6/30/2023 - EST
6/30/2023	182,921	474,027	605,753	51,195	6/30/2024 - EST

Excludes Capital Outlay (26,989) 5% Reserve  
24,206

PERSONAL SERVICES	
10-01 SALARY	199,949
10-03 OVERTIME	500
10-07 ALLOWANCES	705
10-10 LONGEVITY	10,090
10-11 SL BUYBACK	515
10-12 VL BUYBACK	257
10-13 PDO BUYBACK	533
10-14 SICK LEAVE INCENTIVE	1,125
10-17 ADDITIONAL INCENTIVE	1,125
10-19 ONCALL	547
10-95 1X SALARY ADJUSTMENT	577
<b>TOTAL PERSONAL SERVICES</b>	<b>215,923</b>

BENEFITS	
15-01 SOCIAL SECURITY	16,518
15-02 EMPLOYEES' RETIREMENT	30,229
15-03 GROUP INSURANCE	34,570
15-04 WORKER'S COMP INSURANCE	1,210
15-06 TRAVEL & SCHOOL	1,000
15-07 UNIFORMS	1,500
15-13 LIFE	1,008
15-14 DENTAL	2,739
15-20 OVERHEAD HEALTH CARE COST	280
15-98 RETIREE HEALTH INSURANCE	1,870
<b>TOTAL BENEFITS</b>	<b>90,924</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	30,000
20-63 FLEET FUEL	13,695
20-64 FLEET PARTS	53,884
20-65 FLEET LABOR	25,474
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>123,053</b>

(CONTINUED)

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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<u>PERMANENT STAFFING</u>	<u>FY 23-24</u>	<u>FY 22-23</u>
Street Supervisor	0.25	0.25
Equipment Operator III	1	1
Equipment Operator II	2	2
<b>TOTAL</b>	<b>3.25</b>	<b>3.25</b>

FY 22-23 moved .50 Street Project Supervisor to 010-09 Street

**CONTRACTUAL (30-40) FY 23-24**

Crutcho Creek Farms	5,000
Drainage Improvements	50,000
Drainage Engineering Services	15,000
Equipment Rental	10,000
<b>TOTAL</b>	<b>80,000</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2017-18 - 3.75  
 2018-19 - 3.75  
 2019-20 - 3.75  
 2020-21 - 3.75  
 2021-22 - 3.75  
 2022-23 - 3.25  
 2023-24 - 3.25

<b>OTHER SERVICES &amp; CHARGES</b>	
30-22 PWA REIMBURSEMENT	28,833
30-40 CONTRACTUAL	80,000
30-85 INSURANCE-FIRE, THEFT, LIAB	1,043
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>109,876</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	65,977
<b>TOTAL CAPITAL OUTLAY</b>	<b>65,977</b>

**TOTAL DEPARTMENT REQUEST** 605,753

**CAPITAL OUTLAY FY 23-24**

CCTV Inspection Unit (4th Year Funding)	15,977
Trackhoe (7th Year Funding)	50,000
<b>TOTAL</b>	<b>65,977</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

CCTV INSPECTION UNIT (3rd YR FUNDING)	31,974
TRACKHOE (6th YR FUNDING)	220,000
<b>TOTAL</b>	<b>251,974</b>

**FUND: ENTERPRISE (060)**  
**DEPARTMENT: CAPITAL DRAINAGE**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

This department is staffed by three full time employees: two Equipment Operator IIs and an Equipment Operator III. Department supervision is conducted by the Street Project Manager at 50% of his salary and the Street/Parks Supervisor at 25% of his salary.

**PROGRAM DESCRIPTION**

Capital Drainage Division is responsible for the maintenance and repair of all improved drainage structures, unimproved drainage ditches within city rights-of-way, drainage channels, and creeks. When time allows, they audit every improved drainage channel in the corporate boundary of Midwest City. All drainage complaints that are determined to be the responsibility of the City are resolved or addressed as they are funded. Lastly, they are responsible for making the necessary repairs or improvements as identified during annual bridge inspections.

**2023-2024 GOALS AND OBJECTIVES**

1. Continue to repair or replace broken and deteriorated concrete-lined channels.
2. Continue regular inspections of drainage structures and channels.
3. Continue to work on any funded improvements to Soldier Creek, Crutcho Creek, and all tributaries in Midwest City.
4. Continue to work on bridge inspection repairs when identified.
5. Execute or manage special projects for Engineering and Construction Services on behalf of the Public Works Department or City Manager's Office.



FUND: STORM WATER QUALITY (061)  
DEPARTMENT: STORM WATER QUALITY (61)  
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
PERSONAL SERVICES	308,697	333,938	250,996	349,891
BENEFITS	103,350	121,783	90,928	132,295
MATERIALS & SUPPLIES	60,678	82,616	57,679	89,856
OTHER SERVICES	160,233	270,682	260,178	754,824
CAPITAL OUTLAY	11,000	165,804	165,804	15,977
TRANSFERS OUT	41,907	41,907	41,907	41,907
<b>TOTAL</b>	<b>685,865</b>	<b>1,016,730</b>	<b>867,492</b>	<b>1,384,751</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
LICENSES & PERMITS	3,320	4,808	3,972	3,511
CHARGES FOR SERVICES	787,088	769,036	797,725	784,041
INTEREST	3,129	6,020	18,896	13,330
MISCELLANEOUS	569	505	683	585
<b>TOTAL</b>	<b>794,106</b>	<b>780,369</b>	<b>821,276</b>	<b>801,467</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2020	1,014,388	776,266	606,908	1,183,746
6/20/2021	1,183,746	794,106	685,865	1,291,987
6/20/2022	1,291,987	821,276	867,492	1,245,771
6/30/2023	1,245,771	801,467	1,384,751	662,487
				(66,343) 5% Reserve
				<u>596,144</u>

	2021	2022	EST 2023	BUDGET 2024
CHARGES TO OTHER CITIES	36,909	50,933	59,852	49,231

FINAL BUDGET 2023-2024

PERSONAL SERVICES	
10-01 SALARIES	297,596
10-02 WAGES	25,000
10-03 OVERTIME	8,500
10-07 ALLOWANCES	2,332
10-10 LONGEVITY	5,429
10-11 SL BUYBACK	2,115
10-13 PDO BUYBACK	459
10-14 SICK LEAVE INCENTIVE	2,700
10-17 ADDITIONAL INCENTIVE	900
10-19 ON CALL	4,075
10-95 SALARY ADJUSTMENT	785
<b>TOTAL PERSONAL SERVICES</b>	<b>349,891</b>

BENEFITS	
15-01 SOCIAL SECURITY	26,767
15-02 EMPLOYEES' RETIREMENT	45,485
15-03 GROUP INSURANCE	42,090
15-04 WORKER'S COMP INSURANCE	2,201
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	3,605
15-13 LIFE	1,371
15-14 DENTAL	3,091
15-20 OVERHEAD HEALTH CARE COST	381
15-98 RETIREE INSURANCE	2,305
<b>TOTAL BENEFITS</b>	<b>132,295</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	4,500
20-41 SUPPLIES	35,000
20-49 CHEMICALS	12,000
20-63 FLEET FUEL	6,499
20-64 FLEET PARTS	16,032
20-65 FLEET LABOR	15,825
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>89,856</b>

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 23-24	FY 22-23
Asst Public Works Director	0.25	0.25
Storm Water Project Supervisor	1	1
Storm Water Quality Tech	3	3
GIS Coordinator	0.17	0.17
<b>TOTAL</b>	<b>4.42</b>	<b>4.42</b>

PART TIME	FY 23-24	FY 22-23
Storm Water Technician	0.5	0

FY 23-24 Replace 2 seasonal with 1 Part Time  
 FY 22-23 Replaced City Engineer with Asst PWA director  
 FY 21-22 Eliminated PT Intern  
 FY 21-22 .25 City Engineer from PWA (075)  
 FY 20-21 Added Part-time intern  
 FY 20-21 SW Manager moved to Fund 190  
 Lab Technician eliminated FY 19-20  
 .5 Storm Water Manager moved to Fund 190 FY 17-18

**CAPITAL OUTLAY FY 23-24**

CCTV Inspection Unit Lease	15,977
<b>TOTAL</b>	<b>15,977</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SAFETY STORAGE LOCKER FOR BULKED HHW DRUMS	52,500
CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION UNIT	31,954
HACH FH950 FLOW METER FOR MEASURING STREAM FLOW	8,000
REPLACEMENT LAPTOP	1,200
WATER QUALITY METER	6,000
STORAGE LOCKER DOORS/SHELVES	4,000
OUTDOOR EMERG SHOWER	5,500
SAFETY STORAGE LOCKER	50,000
2 DESKTOP COMPUTER REPLACEMENT	1,600
COMPUTERS AND IPADS	5,050
<b>TOTAL</b>	<b>165,804</b>

**PERSONNEL POSITIONS SUMMARY:**

2017-18 - 5.33  
 2018-19 - 5.33  
 2019-20 - 4.67  
 2020-21 - 4.17  
 2021-22 - 4.42  
 2022-23 - 4.42  
 2023-24 - 4.42

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	10,000
30-21 SURPLUS PROPERTY	1,350
30-22 PWA REIMBURSEMENT	38,312
30-23 UPKEEP REAL PROPERTY	10,500
30-40 CONTRACTUAL	633,000
30-43 HARDWARE/SOFTWARE	39,843
30-49 CREDIT CARD FEES	4,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,900
30-85 INSURANCE - FIRE, THEFT, LIAB	11,847
30-86 ANNUAL AUDIT	572
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>754,824</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	15,977
<b>TOTAL CAPITAL OUTLAY</b>	<b>15,977</b>

**TRANSFERS**

80-33 GENERAL FUND (010)	41,907
<b>TOTAL TRANSFERS</b>	<b>41,907</b>

**TOTAL DEPARTMENT REQUEST**

**1,384,751**

**CONTRACTUAL (30-40) FY 23-24**

Household Hazardous Waste Disposal (5X \$15K)	75,000
Stormwater Master Plan Study	500,000
Janitorial for 8726 SE 15th St.	5,460
Public Education Development	5,000
Verizon Wireless	2,500
Water Quality Replicate Samples	4,000
Quality Assurance Project Plan Review	2,000
Unifirst - Mats, rugs, and lab towels	500
Emergency Spill Response	20,000
TV and electronics disposal	3,000
Bacteria Source Tracking	15,000
MAC fire systems monitoring \$45 X 12	540
<b>TOTAL</b>	<b>633,000</b>

**FUND: ENTERPRISE**  
**DEPARTMENT: STORMWATER QUALITY 61**

**SIGNIFICANT EXPENDITURE CHANGES:**  
N.A.

**STAFFING/PROGRAMS**

During the past fiscal year, 2022-2023, the Stormwater Quality Management Department was staffed by: one stormwater project supervisor, three stormwater quality technicians and Stormwater/GIS Intern(s). All positions except the Interns are full time permanent employees. Stormwater Quality Management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and waterways.

The department strives to educate and involve citizens in the prevention of stormwater pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and provides safe and proper disposal of unwanted household hazardous waste to all Midwest City residents.

**PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations set forth by the Oklahoma Department of Environmental Quality (ODEQ) and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

- 1. **Construction Site Inspections**
- 2. **Illicit Discharge Detection and Elimination (IDDE).**
- 3. **Municipal Good Housekeeping**
- 4. **Household Hazardous Waste Disposal**
- 5. **Public Education and Involvement**
- 6. **Citizen Complaint Response**

**2023-2024 Goals and Objectives:**

**Provide a safe and clean environment for our residents through the following:**

- 1. Distribution of educational materials to increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, and Adopt-a-Spot. We will achieve this by conducting public education and outreach activities, including presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc. and creating various educational materials to be distributed to city employees and residents.
- 2. Continue operation of the Household Hazardous Waste program. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater system. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
- 3. Partner with Mid-Del and Choctaw-Nicoma Park School Districts and other civic organizations in order to develop an environmental education outreach program.

**Support the Clean Water Act and the updated ODEQ permitting through the following:**

- 1. Continue with Stormwater construction inspections to help ensure site compliance with City ordinances, ODEQ regulations, and the Clean Water Act. Follow-up with non-compliance issues to ensure that each site is acting with a sense of urgency when erosion and sediment control issues arise.
- 2. Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
- 3. Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when a new ODEQ permit is issued and implement required TMDL elements as required. This includes modifications being made to the current water quality-monitoring program set forth for sections of Crutch Creek and the North Canadian River to monitor Total Coliform, E. coli, and Enterococci bacteria.
- 4. Develop and implement a training program for builders, contractors, and developers in regards to the Clean Water Act, NPDES permitting, and City Ordinances.

FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)  
 DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)  
 DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
OTHER SERVICES	1,208	-	531	1,500
CAPITAL OUTLAY	30,000	4,354,589	4,354,589	259,000
<b>TOTAL</b>	<b>31,208</b>	<b>4,354,589</b>	<b>4,355,120</b>	<b>260,500</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
LICENSES & PERMITS	9,750	10,208	9,225	9,025
CHARGES FOR SERVICES	439,324	433,968	476,068	455,198
INTEREST	5,074	9,910	33,328	23,355
TRANSFERS IN	-	2,740,000	2,740,000	-
<b>TOTAL</b>	<b>454,148</b>	<b>3,194,086</b>	<b>3,258,621</b>	<b>487,578</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	1,440,837	468,685	206,332	1,703,190	6/30/2021
6/20/2021	1,703,190	454,148	31,208	2,126,130	6/30/2022
6/20/2022	2,126,130	3,258,621	4,355,120	1,029,631	6/30/2023 - EST
6/30/2023	1,029,631	487,578	260,500	1,256,709	6/30/2024 - EST

FINAL BUDGET 2023-2024

OTHER SERVICES & CHARGES	
30-49 CREDIT CARD FEES	1,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,500</b>

CAPITAL OUTLAY	
40-01 VEHICLES	44,000
40-02 EQUIPMENT	50,000
40-05 UTILITY IMPROVEMENTS	65,000
40-08 CONTINGENCIES	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>259,000</b>

**TOTAL DEPARTMENT REQUEST** **260,500**

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

HEAVY DUTY TRUCK	60,000
1/2 TON TRUCK	33,000
1 TON CREW CAB PICKUP	51,000
DEWATERING (TRASH) PUMP	1,700
590 SN CASE BACKHOLE	50,000
CEILING IN FILTER BAY	95,000
EXT PAINT - WATER PLNT TWR	120,000
NE 10TH & ROSEWOOD WTR LN	49,245
WATER METERS	32,700
WELL LINE/MIDWEST BLVD	79,518
LOOP 12" WL/NE 16TH/MW BL	50,000
ENG FOR TIMBER RIDGE TWR	650,000
N MEADOW WATER REPAIR	24,626
WATER METER & COMPONENTS	65,000
HORIZONTAL WATER WELL/REH	2,000,000
IPAD & COMPUTER REPL	2,800
SOONER ROSE SEWER LINE	990,000
<b>TOTAL</b>	<b>4,354,589</b>

CAPITAL OUTLAY FY 23-24

Annual Water Meters & Components	65,000
1/2 Ton Truck (4210)	15,000
590 SN Case Backhoe (4230)	50,000
1 Ton Crew Cab Pickup (4230)	29,000
Contingencies (Emergency Repairs)	100,000
<b>TOTAL</b>	<b>259,000</b>

FUND: CONSTRUCTION LOAN PMT (178)  
 DEPARTMENT: DEBT SERVICE (42)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	1,969	4,750	3,378	2,400
CAPITAL OUTLAY	300,515	3,181,790	3,181,790	556,000
<b>TOTAL</b>	<b>302,484</b>	<b>3,186,540</b>	<b>3,185,168</b>	<b>558,400</b>

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	694,107	680,554	748,221	717,328
INTEREST	9,694	19,110	60,782	42,750
<b>TOTAL</b>	<b>703,801</b>	<b>699,664</b>	<b>809,003</b>	<b>760,078</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	2,876,857	725,133	173,420	3,428,570	6/30/21
6/30/2021	3,428,570	703,801	302,484	3,829,887	6/30/22
6/30/2022	3,829,887	809,003	3,185,168	1,453,722	6/30/23 - EST
6/30/2023	1,453,722	760,078	558,400	1,655,400	6/30/24 - EST

**FINAL BUDGET 2023-2024**

OTHER SERVICES & CHARGES	
30-49 CREDIT CARD FEES	2,400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,400</b>

CAPITAL OUTLAY	
40-05 UTILITY IMPROVEMENTS	556,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>556,000</b>

**TOTAL DEPARTMENT REQUEST** **558,400**

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

EASTSIDE BOOSTER PH1	745,704
ROOFS AT WATER PLANT	134,000
REHAB 2 WELLS	100,000
EASTSIDE DIST IMP PH4	169,639
WRDA 25% MATER WATER IMPR	1,666,667
RENO WATER LINE	161,790
WRDA BOOSTER ENGINEERING	200,000
BOOSTER STATION RENOV-P2	3,990
<b>TOTAL</b>	<b>3,181,790</b>

**CAPITAL OUTLAY FY 23-24**

24" Valves Replace (Midwest Blvd)	140,000
Horizontal Water Well/Reh	100,000
Roofs at Water Plant	316,000
<b>TOTAL</b>	<b>556,000</b>

**FUND: SEWER BACKUP (184)**  
**DEPARTMENT: SEWER BACKUP CLAIMS (43)**  
**DEPARTMENT HEAD: TIM LYON**

**FINAL BUDGET 2023-2024**

**OTHER SERVICES & CHARGES**  
 30-02 CLAIMS-COUNCIL APPROVED 15,000  
**TOTAL OTHER SERVICES & CHARGES** 15,000

<b>EXPENDITURES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
OTHER SERVICES	1,890	15,000	5,353	15,000
<b>TOTAL</b>	<u>1,890</u>	<u>15,000</u>	<u>5,353</u>	<u>15,000</u>

**TOTAL DEPARTMENT REQUEST** 15,000

<b>REVENUES</b>	<b>ACTUAL 2021-2022</b>	<b>AMENDED BUDGET 2022-2023</b>	<b>ESTIMATED ACTUAL 2022-2023</b>	<b>BUDGET 2023-2024</b>
CHARGES FOR SERVICE:	1	-	-	-
INTEREST	207	400	1,115	780
<b>TOTAL</b>	<u>208</u>	<u>400</u>	<u>1,115</u>	<u>780</u>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2020	83,771	406	4,053	80,124	6/30/2021
6/30/2021	80,124	208	1,890	78,442	6/30/2022
6/30/2022	78,442	1,115	5,353	74,204	6/30/2023 - EST
6/30/2023	74,204	780	15,000	59,984	6/30/2024 - EST

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.  
 WHEN THE FUND BALANCE FALLS BELOW THE THRESHOLD, THE UTILITY ASSESSMENT IS PLACED BACK ON THE UTILITY BILL.

FUND: SEWER CONSTRUCTION (186)  
 DEPARTMENT: SEWER CONSTRUCTION (46)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
MATERIALS & SUPPLIES	-	515,176	515,176	-
CAPITAL OUTLAY	372,037	267,603	267,603	500,000
TRANSFERS OUT (250)	67,474	378,848	-	-
<b>TOTAL</b>	<b>439,511</b>	<b>1,161,627</b>	<b>782,779</b>	<b>500,000</b>

CAPITAL OUTLAY	
40-05 UTILITY PROPERTY	500,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>500,000</b>

**TOTAL DEPARTMENT REQUEST** 500,000

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
CHARGES FOR SERVICES	1,412,186	1,399,220	1,445,877	1,425,463
INTEREST	14,977	28,595	101,974	71,590
TRANSFER IN (250)	-	-	247,064	87,806
<b>TOTAL</b>	<b>1,427,163</b>	<b>1,427,815</b>	<b>1,794,915</b>	<b>1,584,859</b>

ESTIMATED FUND BALANCE RESERVE FROM SEWER FEE

Fiscal Year 11-12	255,423
Fiscal Year 12-13	290,471
Fiscal Year 13-14	205,781
Fiscal Year 14-15	105,606
Fiscal Year 15-16	174,491
Fiscal Year 16-17	91,696
Fiscal Year 17-18	198,422
Fiscal Year 18-19	349,571
Fiscal Year 19-20	387,221
Fiscal Year 20-21	1,036,722
Fiscal Year 21-22	1,344,712
Fiscal Year 22-23 Estimated	1,445,877
Fiscal Year 23-24 Estimated	1,425,463
<b>TOTAL</b>	<b>7,311,456</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	4,285,350	1,442,141	381,604	5,345,887	6/30/2021
6/30/2021	5,345,887	1,427,163	439,511	6,333,539	6/30/2022
6/30/2022	6,333,539	1,794,915	782,779	7,345,675	6/30/2023 - EST
6/30/2023	7,345,675	1,584,859	500,000	8,430,534	6/30/2024 - EST

CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL

FIBER INSTALLATION	30,000
SCADA HARDWARE-FOR PLANT	9,603
WAVETEX MEDIA	228,000
<b>TOTAL</b>	<b>267,603</b>

Sewer Fee (7,311,456) Reserve  
1,119,078

CAPITAL OUTLAY FY 23-24

23rd Sewer Line Service	500,000
<b>TOTAL</b>	<b>500,000</b>

The sewer plant is scheduled to payoff on March 1, 2025

FUND: UTILITY SERVICES (187)  
DEPARTMENT: CITY CLERK (50) UTILITY SERVICES  
DEPARTMENT HEAD: SARA HANCOCK

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
PERSONAL SERVICES	573,680	576,551	550,033	582,247
BENEFITS	220,788	228,556	209,932	230,294
MATERIALS & SUPPLIES	11,850	20,785	18,910	16,580
OTHER SERVICES	258,994	276,256	258,351	282,282
CAPITAL OUTLAY	4,960	37,167	37,167	5,200
<b>TOTAL</b>	<b>1,070,272</b>	<b>1,139,315</b>	<b>1,074,393</b>	<b>1,116,604</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
CHARGES FOR SERVICES	1,173,106	1,017,031	1,234,311	1,134,803
INTEREST	1,170	2,120	8,943	6,215
MISCELLANEOUS	73	-	-	-
<b>TOTAL</b>	<b>1,174,349</b>	<b>1,019,151</b>	<b>1,243,254</b>	<b>1,141,018</b>

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2020	494,006	1,082,351	1,111,273	465,084	6/30/2021
6/30/2021	465,084	1,174,349	1,070,272	569,161	6/30/2022
6/30/2022	569,161	1,243,254	1,074,393	738,022	6/30/2023 - EST
6/30/2023	738,022	1,141,018	1,116,604	762,436	6/30/2024 - EST

Excludes Transfers Out & Capital Outlay (55,570) 5% Reserve  
706,866

PERSONAL SERVICES	
10-01 SALARIES	541,731
10-03 OVERTIME	284
10-07 ALLOWANCES	2,790
10-10 LONGEVITY	16,686
10-11 SL BUYBACK	4,994
10-12 VL BUYBACK	285
10-13 PDO BUYBACK	2,514
10-14 SICK LEAVE INCENTIVE	6,100
10-17 ADDITIONAL INCENTIVE	5,175
10-95 1X SALARY ADJUSTMENT	1,688
<b>TOTAL PERSONAL SERVICES</b>	<b>582,247</b>

BENEFITS	
15-01 SOCIAL SECURITY	44,542
15-02 EMPLOYEES' RETIREMENT	81,515
15-03 GROUP INSURANCE	75,811
15-04 WORKER'S COMP INSURANCE	3,851
15-06 TRAVEL & SCHOOL	3,000
15-07 UNIFORMS	500
15-13 LIFE	2,947
15-14 DENTAL	6,205
15-20 OVERHEAD HEALTH CARE COST	1,086
15-98 RETIREE INSURANCE	10,838
<b>TOTAL BENEFITS</b>	<b>230,294</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	750
20-41 SUPPLIES	11,222
20-63 FLEET FUEL	2,268
20-64 FLEET PARTS	1,310
20-65 FLEET LABOR	1,030
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>16,580</b>

(CONTINUED)



**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: SARA HANCOCK**  
**PAGE TWO**

PERMANENT STAFFING	FY 23-24	FY 22-23
City Clerk	0.5	0.5
Billing Technician	0.5	0.5
Office Manager - City Clerk	1	1
Utility Service Clk/Trainer	1	1
Utility Service Clerk II	2	2
Utility Service Clerk	4	4
Staff Accountant	0.25	0.25
Code Officer	0.25	0.25
<b>TOTAL</b>	<b>9.5</b>	<b>9.5</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**  
 2017-18 - 12.25  
 2018-19 - 12.25  
 2019-20 - 13.05  
 2020-21 - 11.05  
 2021-22 - 10.05  
 2022-23 - 9.5  
 2023-24 - 9.5

Code Officer funded 25% in 187 Util Services & 75% 010-1510 in FY 22-23  
 Meter Reader Coordinator moved to Fund 191 in FY 21-22  
 Meter Readers moved to Fund 191 in FY 20-21  
 Code Officer funded 80% in 187 Util Services & 20% 010-1510 in FY 18-19  
 Accountant changed to Staff Accountant .25 FY 17-18

**CONTRACTUAL (30-40) FY 23-24**

Billing - Outsource	174,000
Shred Bin	253
Lockbox Fees	11,700
Verizon	500
Ads - Employment Testing	1,000
<b>TOTAL</b>	<b>187,453</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	187,453
30-43 HARDWARE/SOFTWARE MAINTENANCE	84,068
30-49 CREDIT CARD FEES	3,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	500
30-85 INSURANCE/FIRE, THEFT, LIAB	6,761
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>282,282</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	5,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,200</b>

**TOTAL DEPARTMENT REQUEST** 1,116,604

**CAPITAL OUTLAY FY 23-24**

HP Laserjet Enterprise M608n	1,300
(8) Chairs	2,400
HP Laserjet Pro 400 MFP M425dn	1,000
Plantronics Wireless Headset System	500
<b>TOTAL</b>	<b>5,200</b>

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

(4) COMPUTERS & WIDE MONITORS	8,667
IPAD	400
TS 240-75 w/INKJET DIGITAL CHECK SCANNER	1,200
HP LASER JET PRO M404N	400
CANNON 0651c002 DESKTOP SCANNER	1,500
UTIL BLLG REMODEL DESIGN	25,000
<b>TOTAL</b>	<b>37,167</b>

**FUND: UTILITY SERVICES (187)  
DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Code Enforcement Officer

**Customer Service Division:**

**Staffing/Programs**

The Customer Service Department is staffed by one Office Manager, one Utility Service Trainer, one Billing Technician, and five Customer Service Representatives. Our department remains committed to providing excellent customer service in a timely and efficient manner.

**Program Description**

Customer service provides exceptional service to over 20,000 water, sewer and sanitation customers each month. Customer service works closely with each customer to set up new accounts, process transfers or final accounts. Customer service is

responsible for all utility billing and posting over 21,000 payments a month. Customer service issues over 3,000 new licenses and permits a year and processes approximately 2,000 renewals. Customer service investigates and works to provide information and resolve all customer inquiries.

**Code Enforcement Officer:**

The City Clerk Code Enforcement division is staffed by one full time Code Officer. This division remains committed to dealing with quality of life issues.

**Program Description**

The Code Officer is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by officer interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Officer for Utility Billing is responsible for the enforcement of City ordinances, which pertain to utility accounts, food establishment license, alcohol license, food trucks, childcare facilities, nuisances, peddlers/solicitors, and condemning of properties identified by the Police Department as an attractive nuisance.

## **2023-2024 GOALS AND OBJECTIVES**

### **Customer Service Division:**

1. Continue to promote Internet services available to customers to allow for ACH and recurring credit card payments online.
2. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
3. Improve Customer Service with continual training and positive supervision.
4. Continue to cross train customer service clerks to be efficient in all areas of department.
5. Work with Public Works to ensure any billing issues or resolved in a timely manner.
6. Promote the website to give citizens additional information about utility services and payment options.

### **Code Enforcement Division:**

1. Continue a proactive approach to Code Enforcement.
2. Continue to improve our codes and procedures to allow for better enforcement.

3. Continue to educate citizens and business on code enforcement violations.
4. Continue personal development through licensing by the International Code Council.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)  
DEPARTMENT: SEWER IMPROVEMENTS  
DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
OTHER SERVICES	2,069	367,027	367,027	501,500
CAPITAL OUTLAY	31,000	892,973	892,973	-
<b>TOTAL</b>	<b>33,069</b>	<b>1,260,000</b>	<b>1,260,000</b>	<b>501,500</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	BUDGET 2023-2024
LICENSES & PERMITS	7,950	9,108	2,300	5,767
CHARGES FOR SERVICES	768,605	770,447	784,319	776,067
INTEREST	2,935	5,725	24,171	17,100
<b>TOTAL</b>	<b>779,490</b>	<b>785,280</b>	<b>810,790</b>	<b>798,934</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	121,950	677,952	53,469	746,433	6/30/21
6/30/2021	746,433	779,490	33,069	1,492,854	6/30/22
6/30/2022	1,492,854	810,790	1,260,000	1,043,644	6/30/23 - EST
6/30/2023	1,043,644	798,934	501,500	1,341,078	6/30/24 - EST

Note: Increase in Charges for Services 9/1/2020.

**FINAL BUDGET 2023-2024**

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	500,000
30-49 CREDIT CARD FEES	1,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>501,500</b>

**TOTAL DEPARTMENT REQUEST** 501,500

**CAPITAL OUTLAY FY 22-23 ESTIMATED ACTUAL**

SEWER STUDY - LIFT STATION BASIN	132,973
CONRAD GOLF SEWER CROSSING	125,000
MISC SEWER REPLACE/REHAB/MANHOLE	200,000
1/2 TON PICKUP	35,000
SOONER ROSE SEWER UPGRADE	350,000
CARBURETOR ALLEY SEWER LINE	50,000
<b>TOTAL</b>	<b>892,973</b>

**CONTRACTUAL FY 23-24**

Sewer Main Replace (Pipe Burst/Trench Cut)	500,000
<b>TOTAL</b>	<b>500,000</b>

FUND: UTILITIES CAPITAL OUTLAY (189)  
 DEPARTMENT: CAPITAL OUTLAY  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
DEBT SERVICE	167,958	167,958	167,958	167,958
TOTAL	167,958	167,958	167,958	167,958

UTILITY SERVICES (50)	
DEBT SERVICE	
70-01 PRINCIPAL PAYMENT (AMRS)	156,093
71-01 INTEREST (AMRS)	11,865
TOTAL DEBT SERVICE	167,958
TOTAL DEPARTMENT REQUEST	167,958

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
INTEREST	242,303	242,980	268,358	251,892
TRANSFER IN (191)	167,958	167,959	167,959	167,959
TOTAL	410,261	410,939	436,317	419,851

FY 18-19 - Municipal Authority began receiving interest on Sooner Town Center loan.

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2020	3,009,651	814,840	1,696,066	2,128,425	6/30/2021
6/30/2021	2,128,425	410,261	167,958	2,370,728	6/30/2022
6/30/2022	2,370,728	436,317	167,958	2,639,087	6/30/2023 - EST
6/30/2023	2,639,087	419,851	167,958	2,890,980	6/30/2024 - EST

NOTE: AMRS funding required a loan in the amount of \$1,398,797 to be paid off in 10 years at an interest rate of 3.75%. Matures 11/1/2025.

(CONTINUED)

FUND: UTILITIES CAPITAL OUTLAY (189)  
 DEPARTMENT: CAPITAL OUTLAY  
 DEPARTMENT HEAD: TIM LYON  
 PAGE TWO

FUND BALANCE ACTUAL AT 6-30-22				
DIVISION/DEPT	6/30/21 FUND REVENUES & LOAN & BALANCE	EST. ACTUAL TRANSFERS	6/30/22 FUND EXPENSES	BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	181,391	6,192	-	187,583
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,848	167,958	167,958	342,848
GENERAL GOVT - STC LOAN INT	820,380	236,111	-	1,056,491
	<u>2,128,425</u>	<u>410,261</u>	<u>167,958</u>	<u>2,370,728</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND REVENUES & BALANCE	EST. ACTUAL TRANSFERS	6/30/23 FUND EXPENSES	BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	187,583	268,358	-	455,941
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,848	167,959	167,958	342,849
GENERAL GOVT - STC LOAN INT	1,056,491	-	-	1,056,491
	<u>2,370,728</u>	<u>436,317</u>	<u>167,958</u>	<u>2,639,087</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DIVISION/DEPT	6/30/23 FUND REVENUES & BALANCE	EST. ACTUAL TRANSFERS	6/30/24 FUND EXPENSES	BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	455,941	251,892	-	707,833
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,849	167,959	167,958	342,850
GENERAL GOVT - STC LOAN INT	1,056,491	-	-	1,056,491
	<u>2,639,087</u>	<u>419,851</u>	<u>167,958</u>	<u>2,890,980</u>

FUND: CUSTOMER DEPOSITS (230)  
 DEPARTMENT: NON-DEPARTMENTAL  
 DEPARTMENT HEAD: SARA HANCOCK

FINAL BUDGET 2023-2024

EXPENDITURES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
TRANSFERS OUT	4,038	7,630	22,260	15,395
TOTAL	4,038	7,630	22,260	15,395

TOTAL TRANSFERS	15,395
80-91 WATER (FUND 191)	15,395
TOTAL TRANSFERS	15,395

TOTAL DEPARTMENT REQUEST 15,395

REVENUES	ACTUAL 2021-2022	AMENDED BUDGET 2022-2023	ESTIMATED ACTUAL 2022-2023	BUDGET 2023-2024
INTEREST	4,038	7,630	22,260	15,395
TOTAL	4,038	7,630	22,260	15,395

**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: TIATIA CROMAR**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
DEBT SERVICE (2019) Hotel/Conf	1,095,625	1,791,726	1,791,726	1,792,525
DEBT SERVICE (2020 Sewer Note)	189,312	4,459,606	4,459,606	4,459,349
DEBT SERVICE (Fiscal Agent Fees)	4,500	6,000	6,000	6,000
TRANSFER OUT (186)	-	-	247,064	87,806
TRANSFER OUT (196)	5,326,135	1,036,853	1,036,853	-
TRANSFER OUT (010)	9,821,240	9,264,215	10,499,638	10,160,439
<b>TOTAL</b>	<b>16,436,812</b>	<b>16,558,400</b>	<b>18,040,887</b>	<b>16,506,119</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2021-2022	BUDGET 2022-2023	ACTUAL 2022-2023	2023-2024
INTEREST	2,120	1,678	73,669	73,669
TRANSFERS IN:				
Sales Tax (010) General	9,821,240	9,264,215	10,499,638	10,160,439
Sales Tax (340)	6,183,841	5,878,483	6,815,750	6,345,680
User Fee (186) - Sewer	67,474	378,848	-	-
<b>TOTAL</b>	<b>16,074,675</b>	<b>15,523,224</b>	<b>17,389,057</b>	<b>16,579,788</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	BOND PRIN BAL ADJUSTMENT	FUND BALANCE
6/30/2020	(40,099,397)	15,809,422	15,803,206	-	(40,093,181) 6/30/2021
6/30/2021	(40,093,181)	16,074,675	16,436,812	-	(40,455,318) 6/30/2022
6/30/2022	(40,455,318)	17,389,057	18,040,887	5,030,000	(36,077,148) 6/30/2023 - EST
6/30/2023	(36,077,148)	16,579,788	16,506,119	5,095,000	(30,908,479) 6/30/2024 - EST

NOTE: The negative fund balance is due to the debt being paid from the Fund 250 with the asset showing in Fund 195, Hotel Conference Center and the Sewer Plant Fund being recorded in Fund 186, Sewer Construction.

**FINAL BUDGET 2023-2024**

DEBT SERVICE	
70-08 PRINCIPAL (2019 BOND SERIES)	725,000
71-08 INTEREST (2019 BOND SERIES)	1,067,525
70-01 PRINCIPAL (2020 SEWER NOTE)	4,370,000
71-01 INTEREST (2020 SEWER NOTE)	89,349
72-02 FISCAL AGENT FEES	6,000
<b>TOTAL DEBT SERVICE</b>	<b>6,257,874</b>

TRANSFERS OUT	
80-10 TRANSERS OUT (186)	87,806
80-33 TRANSERS OUT (010)	10,160,439
<b>TOTAL TRANSERS OUT</b>	<b>10,248,245</b>

**TOTAL DEPARTMENT REQUEST** **16,506,119**

**DEBT REQUIREMENT**

Hotel / Conference Center (2019 Bond Series)	
4/1/2024 Principal	725,000
10/1/2023 Interest	533,763
4/1/2024 Interest	533,763
Trustee Fee	2,500
	<u>1,795,025</u>
<i>Revenue Bonds O/S \$29,905,000 as of 6/30/21</i>	
<i>Debt Service Matures April 1, 2048</i>	
Sewer Plant (2020 SEWER NOTE)	
9/1/2023 Interest	51,011
9/1/2023 Principal	2,185,000
3/1/2024 Principal	2,185,000
3/1/2024 Interest	38,338
Trustee Fee	3,500
	<u>4,462,849</u>
<i>Revenue Bonds O/S \$17,105,000 as of 6/30/21</i>	
<i>Debt Service Matures March 1, 2025</i>	
<b>TOTAL</b>	<b>6,257,874</b>



# **Capital Outlay - All Funds with Project Codes**

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(009) City Manager	Laptop Replacement	2,500	012401	40-49
(009) City Manager	(3) Large I-pads with Cases & Pens	4,500	012402	40-49
(009) City Manager	Misc Equipment & Furniture	38,800	012403	40-02
(009) City Manager	Misc Remodel	100,000	012404	40-14
		<b>145,800</b>		
(009) Human Resources	(2) Computer with Monitors	2,000	032401	40-49
(009) Human Resources	(2) Executive Office Chairs	1,000	032402	40-02
		<b>3,000</b>		
(009) Finance	Accounts Payable Printer	6,000	082401	40-02
(009) Finance	Office Chairs	2,500	082402	40-02
(009) Finance	Computer & Large Monitor	1,400	082403	40-49
		<b>9,900</b>		
(009) Street Department	Bucket Truck Mult Dept Funding	30,000	092201	40-01
(009) Street Department	3/4 Ton Crew Cab PU	14,000	092303	40-01
(009) Street Department	Concrete Saw 24"	31,497	092304	40-02
(009) Street Department	Weedeaters, Edgers, Blowers, Chainsaws	6,000	092401	40-02
(009) Street Department	Case Backhoe Loader Multi Year Funding	78,000	092306	40-02
(009) Street Department	Dump Truck with a 10 Yard Bed (Multi Year Funding)	92,000	092402	40-01
		<b>251,497</b>		
(009) Court	Auto Operator on Intake Door	2,821	122401	40-02
		<b>2,821</b>		
(009) General Government	Access Control for Mayor's Office	5,000	142401	40-14
(009) General Government	(3) New I-Pads with Case and Pen	2,400	142402	40-49
(009) General Government	Copier with Dual Drawers, Hole Punch and Stapler Functions	9,000	142403	40-02
(009) General Government	City Hall Remodel	2,500,000	142404	40-14
(009) General Government	2nd Fiber Path to PWA	55,000	142405	40-02
(009) General Government	MWC Library Chiller	150,000	142406	40-14
		<b>2,721,400</b>		
(009) Neighborhood Services	Extended Cab 4X4 Pickup w/Accessories and Safety Lights	47,000	152401	40-01
(009) Neighborhood Services	Ipad Replacement	1,500	152402	40-49
		<b>48,500</b>		
(009) Information Technology	Laptops and Monitors Replacements	19,000	162401	40-49
(009) Information Technology	Laserfiche Forms Licensing and Conversion	70,000	162402	40-50
		<b>89,000</b>		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(009) Engineering & Const Svc	Full Size Extended Cab Pickup with Equipment	42,000	242401	40-01
(009) Engineering & Const Svc	HVAC Equipment Replacement	215,000	242402	40-02
(009) Engineering & Const Svc	(3) Computer Replacements	2,400	242403	40-49
(009) Engineering & Const Svc	(3) Ram Mount Ipad Holders	1,400	242404	40-02
(009) Engineering & Const Svc	Remodel Secondary Conference Room	2,500	242405	40-14
(009) Engineering & Const Svc	Comm Dev Conference Room TV Replacement	4,300	242406	40-02
(009) Engineering & Const Svc	Building Maintenance Shed	12,500	242407	40-07
		<b>280,100</b>		
(009) Senior Center	Handicapped BR Remodel (3rd Year Funding)	50,000	552004	40-14
(009) Senior Center	Color Printer	1,000	552401	40-02
		<b>51,000</b>		
<b>SUBTOTAL (009) CAPITAL OUTLAY</b>		<b>3,603,018</b>		
(013) Street & Alley	Infrastructure	500,000	092403	40-06
(013) Street & Alley	Infrastructure Other Than Building	50,000	092404	40-15
(013) Street & Alley	SE 15th / Air Depot Signal	50,000	092405	40-06
		<b>600,000</b>		
(014) Technology	Network Analysis Equipment and Vehicle Toolkits	35,000	142407	40-02
(014) Technology	Cyber Security Improvements	1,796	142202	40-15
(014) Technology	Camera Sites Equipment Replacement	21,000	142408	40-02
(014) Technology	PWA Firewall Replacement	10,000	142409	40-02
(014) Technology	Timeclocks Replacement	70,000	142410	40-02
		<b>137,796</b>		
(021) Police	9 Marked Partol Units (2- 4wd Tahoes, 7- 2wd Tahoes)	359,346	622401	40-01
(021) Police	2 Police Motorcycles and Equip	59,000	622402	40-01
(021) Police	SIU Vehicle	28,000	622403	40-01
(021) Police	Equipment for Vehicles	373,086	622404	40-01
(021) Police	MCT Computers for Police Cars	91,615	622405	40-02
(021) Police	Handheld Radios	28,000	622406	40-02
(021) Police	Handheld Radars	9,549	622407	40-02
(021) Police	Body Cameras	20,000	622408	40-02
(021) Police	Computers	25,000	622409	40-49
(021) Police	Ipads	9,000	622410	40-49
(021) Police	FARO Computer	8,000	622411	40-49
(021) Police	Retractable Gate for Police Bay Parking	23,000	622412	40-15
(021) Police	Remodel 1st & 2nd Floor Bathrooms Including Plumbing	433,178	622413	40-14
(021) Police	Cameras for Lab	7,500	622414	40-02
(021) Police	Thermal Imaging Drone	25,000	622415	40-02
(021) Police	Jail Recapitalization	75,000	622416	40-14
		<b>1,574,274</b>		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(030) Police State Seizures	Misc Machinery, Furniture & Equipment	5,000	622417	40-02
		5,000		
(031) Special Police Projects	Misc Machinery, Furniture & Equipment	5,000	622418	40-02
		5,000		
(037) Police Impound Fees	Misc Machinery, Furniture & Equipment	5,000	622419	40-02
		5,000		
(041) Fire Department	Station 1 Window Replacements/Repairs	9,200	642401	40-14
(041) Fire Department	Fire Hose Dryers	20,000	642402	40-02
(041) Fire Department	5 YR Apparatus Repl Program	454,249	642403	40-01
(041) Fire Department	Carport/Fire Prev Vehicle	10,000	642204	40-14
(041) Fire Department	Computers/lpads Replacements	4,200	642404	40-49
(041) Fire Department	Furniture & Appliance Replacements	11,500	642405	40-02
		509,149		
(045) Welcome Center	Parks Wide Area Mower Yr 3 of 3	50,000	062210	40-02
		50,000		
(060) Capital Drainage Improvements	CCTV Inspection Unit Lease	15,977	612101	40-02
(060) Capital Drainage Improvements	Trackhoe (Multi Yr Funding)	50,000	721701	40-02
		65,977		
(061) Storm Water Quality	CCTV Inspection Unit Lease	15,977	612101	40-02
		15,977		
(065) Dedicated Tax 2012	Bomber Trail Phase 4 Engineering (06)	40,000	062401	40-06
(065) Dedicated Tax 2012	Westminister Resurfacing (66)	75,000	572303	40-06
(065) Dedicated Tax 2012	Pool Liner 3 Yr Funding	120,000	232301	40-06
		235,000		
(070) Emergency Operations	ProQA Software (Multi Year Funding)	98,588	212401	40-50
(070) Emergency Operations	Eventide Nexlog 740	35,000	212402	40-02
(070) Emergency Operations	Storm Siren Equipment (1/2 Funded in Fund 310)	50,000	212403	40-02
		183,588		
(075) Public Works Authority	Copier	8,400	302401	40-02
(075) Public Works Authority	Computer	1,400	302402	40-49
(075) Public Works Authority	Bldg A PWA Offices Renov	55,000	302204	40-14
(075) Public Works Authority	2nd Fiber Path to PWA	55,000	142405	40-02
		119,800		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(080) Fleet Services	Service Truck (Multi Yr Funding)	80,000	252201	40-01
(080) Fleet Services	ADA Wall Mounted Vertical Lift Platform	25,000	252401	40-07
(080) Fleet Services	(2) Office Computers/Monitors	2,800	252402	40-49
(080) Fleet Services	4-Post Hydraulic Vehicle Lift	20,000	252403	40-02
(080) Fleet Services	Quick Lube Shop Equipment	10,000	252404	40-02
(080) Fleet Services	Diagnostic Scan Tools	7,500	252405	40-02
		<b>145,300</b>		
115 Activity	2nd Fiber Path to PWA	10,000	142405	40-02
		<b>10,000</b>		
(123) Parks & Recreation	2nd Fiber Path to PWA	50,000	142405	40-02
(123) Parks & Recreation	Spirit Playground (3rd year funding of 5)(23)	100,000	232001	40-06
		<b>150,000</b>		
(141) CDBG	Pickleball Lighting Lions Park	35,000	392401	40-06
		<b>35,000</b>		
(157) Capital Improvements	29th St Bridge Engineering	391,000	692202	40-06
(157) Capital Improvements	Signals Phase 6 Engineering	120,000	092406	40-06
(157) Capital Improvements	Repl Bridge Bearing NE 36	250,000	092207	40-06
		<b>761,000</b>		
(172) Capital Water Improvements	Annual Water Meters & Components	65,000	492401	40-05
(172) Capital Water Improvements	1/2 Ton Truck (4210)	15,000	492201	40-01
(172) Capital Water Improvements	590 SN Case Backhoe (4230)	50,000	492304	40-02
(172) Capital Water Improvements	1 Ton Crew Cab Pickup (4230)	29,000	492303	40-01
(172) Capital Water Improvements	Contingencies (Emergency Repairs)	100,000	492304	40-08
		<b>259,000</b>		
(178) Construction Loan Payment	24" Valves Replace (Midwest Blvd)	140,000	422401	40-05
(178) Construction Loan Payment	Horizontal Water Well/Reh	100,000	492306	40-05
(178) Construction Loan Payment	Roofs at Water Plant	316,000	421602	40-05
		<b>556,000</b>		
(186) Sewer Construction	23rd Sewer Line Service	500,000	952310	40-05
		<b>500,000</b>		
(187) Utility Services	HP Laserjet Enterprise M608n	1,300	502401	40-02
(187) Utility Services	(8) Chairs	2,400	502402	40-02
(187) Utility Services	HP Laserjet Pro 400 MFP M425dh	1,000	502403	40-02
(187) Utility Services	Plantronics Wireless Headset System	500	502404	40-02
		<b>5,200</b>		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(190) Sanitation	Automated Side Loader CNG	475,000	412401	40-01
(190) Sanitation	Grapple Collection Truck	280,000	412402	40-01
(190) Sanitation	(2000) 95 Gallon Poly-Carts	135,000	412403	40-02
(190) Sanitation	Container Delivery Truck (set truck) CNG	190,000	412404	40-01
(190) Sanitation	Concrete Pad for Cart Barn Extension	7,600	412405	40-14
(190) Sanitation	Heated Power Washer	15,000	412406	40-02
(190) Sanitation	Solid Waste Transfer Station Walking Trailer	95,000	412407	40-02
(190) Sanitation	Computer Replacement	1,200	412408	40-49
(190) Sanitation	Flooring and Cabinets for Storage	10,000	412409	40-14
		<b>1,208,800</b>		
(191) Water	30" Duckbill Check Valve (4210)	18,000	422402	40-02
(191) Water	12" Duckbill Check Valve (4210)	4,500	422403	40-02
(191) Water	Repl 15 Ton Air Unit/Heat (4210)	31,600	422206	40-02
(191) Water	Tractor w/Fel & Boom Mower (4210)	51,700	422207	40-02
(191) Water	6 High Svc Pump Relub/Replace (4210)	18,166	422208	40-02
(191) Water	27 Cu Ft Laboratory Refrigerator (4210)	10,000	422404	40-02
(191) Water	(4) Turbidity Meters (4210)	13,000	422405	40-02
(191) Water	54" Hustler Zero Turn Mower (4210)	41,500	422407	40-02
(191) Water	43 HP Four Wheel Drive Compact Tractor w/Loader & Debris Bucket (4210)	13,000	422408	40-02
(191) Water	Forestry Cutter Attachment for E88 (4230)	13,000	422408	40-02
(191) Water	14 Ft Equipment Hauler & Dump Trailer (4230)	15,000	422409	40-02
(191) Water	4X4 Meter Technician Vehicle (Truck preferred) (4230)	47,000	422410	40-01
(191) Water	4X4 Crew Cab w/Warning Lights & Tow Package (4230)	53,000	422411	40-01
(191) Water	Ipad & Printer Replacement (4230)	3,000	422412	40-49
(191) Water	Water Meters & Hardware (4230)	85,000	422413	40-05
		<b>417,466</b>		
(192) Sewer	Main Control Building Roof Replacement (4310) (Year 3 of 4)	300,000	432209	40-14
(192) Sewer	Yale GC050LX2 Forklift (4310)	45,500	432401	40-02
(192) Sewer	Truck with dump bed. (4310) (Year 2 of 2)	72,363	432204	40-01
(192) Sewer	Laboratory Dishwasher (4310)	26,000	432402	40-02
(192) Sewer	Automatic Samplers with Refrigerator (4310)	17,500	432403	40-02
(192) Sewer	Laboratory Oven (4310)	5,000	432404	40-02
(192) Sewer	Portable Welder/Generator with Trailer and accessories (4310)	15,000	432405	40-02
(192) Sewer	CCTV Unit Lease to own (4330) (Year 4 of 5)	21,303	612101	40-02
(192) Sewer	Nozzle Camera (4330)	13,500	432406	40-02
(192) Sewer	Heavy Duty Flusher Truck (4330) (Year 3 of 3)	50,000	432310	40-02
(192) Sewer	HD Truck (4330) (Year 2 of 3)	60,000	432310	40-01
(192) Sewer	Pretreatment Vehicle (4330) (Year 2 of 2)	21,307	432311	40-01
(192) Sewer	Ipad and Laptop (4330)	3,500	432407	40-49
(192) Sewer	One ton service truck (4330) (Year 1 of 2)	35,000	432408	40-01
		<b>685,973</b>		
(196) FF & E Reserve	To Be Determined	100,000	402401	40-08
		<b>100,000</b>		

CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 23-24 Request	PROJECT	ACCOUNT
(197) Golf	John Deer 4052R Tractor	37,000	472401	40-02
(197) Golf	5 Gang Reel Mower	18,000	472402	40-02
(197) Golf	Dump Trailer	10,000	472403	40-02
(197) Golf	Used Greens Mower	22,000	472404	40-02
(197) Golf	Computers	2,000	472405	40-49
(197) Golf	2nd Fiber Path to PWA	50,000	142405	40-02
		<b>139,000</b>		
202 Risk	(2) Desktop Computer Replacements	1,600	292401	40-49
202 Risk	Ipad & Case	700	292402	40-49
		<b>2,300</b>		
(220) Animals Best Friend	RFP protective wall panels	5,250	102401	40-14
(220) Animals Best Friend	Turf area animal service 2nd yr	8,000	102305	40-15
(220) Animals Best Friend	Computers	2,800	102402	40-49
		<b>16,050</b>		
(269) 2002 G.O. Bond	Midwest Blvd Match (Multi Year)	7,121	092205	40-06
		<b>7,121</b>		
(310) Disaster Relief	Storm Siren Equipment (1/2 Funded in Fund 070)	50,000	212403	40-02
		<b>50,000</b>		
(425) Hospital Authority - 9010	Medical District Water/Sewer Lines	1,200,000	902401	40-05
(425) Hospital Authority - 9050	Equipment	500,000	902402	40-02
(425) Hospital Authority - 9050	Utility Property	500,000	902403	40-05
(425) Hospital Authority - 9050	Centrillum Rail Switch and Spur	1,150,000	902404	40-05
(425) Hospital Authority - 9050	Projects to be approved	3,000,000	902405	40-08
(425) Hospital Authority - 9060	American Glass Rail Switch and Spur	2,000,000	902406	40-05
(425) Hospital Authority - 9060	Projects to be approved	750,000	902407	40-08
		<b>9,100,000</b>		
		<b>21,257,789</b>		

# MIDWEST CITY BEACON

1500 S MIDWEST BLVD, STE 202  
MIDWEST CITY, OK 73110

# INVOICE

Invoice Number: MC59743  
Invoice Date: Jun 7, 2023

Voice: 405-376-6688  
Fax: 405-376-3565

**DUE UPON RECEIPT**

**Sold To:**

CITY OF MIDWEST CITY  
ATTN: SHERYL LEE  
100 N MIDWEST BLVD  
MIDWEST CITY, OK 73110

Customer ID	Case Number
CITY OF MIDWEST CITY	BUDGET

Quantity	Description	Unit Price	Amount
64.00	LINES PUBLISHED 1 TIME BUDGET	2.80	179.20

<b>Total Invoice Amount</b>	<b>179.20</b>
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LEGAL WILL BE FILED AFTER PAYMENT IS RECEIVED

Any Questions please call (405)376-6688



# PROOF OF PUBLICATION

Name of Publication: Midwest City Beacon  
Address: 1500 S. Midwest Blvd., Suite 202  
Phone Number: (405) 376-6688

PRINTED COPY OF PAGINATED  
PROOF OF PUBLICATION

Case Number / Title of Legal Notice:

Budget

I, Steve Coulter, of lawful age, being duly sworn upon oath, deposes and says that I am the Publisher of the Midwest City Beacon, a weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106 for the City of Midwest City, for the County of Oklahoma, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

INSERTION DATES:

June 7, 2023

PUBLICATION FEE: .....\$ 179.20



(Signature)  
Steve Coulter, Publisher

State of Oklahoma  
County of Oklahoma

Signed and sworn to before me this 7 day  
of June, 2023.



(Signature) Notary Public



My Commission expires: July 26, 2024  
Commission# 12007015

# Classifieds/Legals

**LEGALS**

LPXLP

**LEGALS**

LPXLP

(Pub. Wed., June 7, 2023)

**LEGALS**

LPXLP

**LEGALS**

LPXLP

Pursuant to the requirements set forth in Title 11 of the Oklahoma Statutes, Section 17-208, the City Council for the City of Midwest City, will hold a public hearing beginning at 6:00 p.m., on June 13, 2023, at the Municipal Council Chambers, 100 N. Midwest Blvd., for the purpose of accepting written and oral comments and for holding open discussion on the following Proposed Budgets for Fiscal Year 2023-24. The Proposed Budget may be reviewed prior to the public hearing at the City Clerk's Office, 100 N. Midwest Blvd., between the hours of 8:00 a.m. to 5:00 p.m., Monday thru Friday.

FUND BUDGET SUMMARY FY 2023-2024	General	Police	Fire	Enterprise	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
<b>REVENUE SOURCES:</b>									
Taxes	29,705,357	7,245,089	5,388,102	-	-	8,509,305	7,260,088	3,681,897	61,889,638
Licenses & Permits	576,081	-	11,222	18,302	-	64,844	22,542	-	692,992
Miscellaneous	260,393	21,841	6,058	10,775	875,135	-	277,204	-	1,451,407
Investment Income	154,209	100,490	82,229	681,151	119,935	110,115	852,855	32,195	2,133,180
Charges for Services	216,093	168,599	15,120	37,532,922	16,931,672	-	3,246,068	-	58,210,464
Fines & Forfeitures	1,253,168	18,906	-	-	-	-	37,789	-	1,392,695
Intergovernmental	535,208	12,077	-	-	-	-	632,168	-	1,179,453
<b>Total Revenue</b>	<b>32,700,519</b>	<b>7,587,002</b>	<b>5,512,731</b>	<b>38,343,149</b>	<b>17,029,743</b>	<b>8,722,054</b>	<b>12,373,738</b>	<b>3,714,092</b>	<b>126,950,027</b>
Transfer In - Inter	12,487,770	11,605,681	9,303,906	16,503,265	-	2,604,440	4,016,600	-	57,001,662
Transfer In - Intra	-	-	-	-	-	-	2,124,115	-	2,124,115
Gain / (Use) of Fund Balance	(2,740,022)	491,807	28,708	3,011,976	70,384	926,760	(10,531,576)	(356,238)	(9,058,203)
<b>AVAILABLE FUNDING</b>	<b>48,018,310</b>	<b>18,689,876</b>	<b>14,787,931</b>	<b>52,314,439</b>	<b>17,856,359</b>	<b>10,399,734</b>	<b>29,046,029</b>	<b>4,070,330</b>	<b>195,174,008</b>
<b>EXPENDITURES:</b>									
City Clerk	132,166	-	-	-	-	-	-	-	132,166
Human Resources	589,994	-	-	-	-	-	-	-	589,994
City Attorney	69,580	-	-	-	-	-	-	-	69,580
Community Development	613,580	-	-	-	-	-	-	-	613,580
Parks, Recreation & Tourism	360,641	-	-	-	-	-	994,313	-	1,354,954
Finance	809,482	-	-	-	-	-	-	-	809,482
Street/Parks	3,491,810	-	-	-	-	341,919	1,687,514	-	5,521,252
Animal Welfare	725,498	-	-	-	-	-	76,305	-	801,801
Municipal Court	575,180	-	-	-	-	-	-	-	575,180
General Government	-	-	-	167,958	-	-	5,763,663	-	5,931,621
Juvenile	-	-	-	-	-	-	71,201	-	71,201
Neighborhood Services	1,635,621	-	-	-	-	-	-	-	1,635,621
Information Technology	1,032,667	-	-	-	-	-	-	-	1,032,667
Emergency Management	1,253,461	-	-	-	-	-	511,353	-	1,544,221
Swimming Pools	368,339	-	-	-	-	-	1,135,294	-	2,368,756
Communications	365,656	-	-	-	-	-	-	-	365,656
Engineering & Const Svcs	1,722,919	-	-	-	-	-	-	-	1,722,919
Senior Center	254,426	-	-	-	-	-	-	-	254,426
Police	-	17,103,716	-	-	-	-	-	-	17,103,716
Fire	-	-	14,537,931	-	-	-	-	-	14,537,931
Sanitation	-	-	-	7,425,235	-	-	-	-	7,425,235
Water	-	-	-	8,861,096	-	-	-	-	8,861,096
Wastewater	-	-	-	9,689,266	-	-	-	-	9,689,266
Golf	-	-	-	1,831,115	-	-	-	-	1,831,115
Hotel/Conference Center	-	-	-	4,341,613	-	-	-	-	4,341,613
FF&E Reserve	-	-	-	100,000	-	-	-	-	100,000
Grants	-	-	-	-	-	-	1,047,708	-	1,047,708
Fleet Maintenance	-	-	-	-	-	-	-	-	-
Surplus Property	-	-	-	-	-	-	-	-	-
Public Works Administration	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Self Insurance - Vehicle, Prop & GL	-	-	-	6,257,874	-	-	1,622,033	4,038,135	11,918,042
Self Insurance - WC	-	-	-	-	-	-	-	-	1,316,005
Life and Health Insurance	-	-	-	-	-	-	-	-	914,683
Drainage	-	-	-	605,753	-	-	-	-	10,463,937
CVB-Economic Development	-	-	-	-	-	-	-	-	605,753
Hospital	-	-	-	-	-	-	429,467	-	429,467
Capital Improvements	-	-	-	-	-	-	11,783,494	-	11,783,494
Urban Renewal	-	-	-	-	-	765,532	-	-	765,532
Economic Development	-	-	-	523	-	-	-	-	55,000
<b>Total Expenditures</b>	<b>14,201,230</b>	<b>17,103,716</b>	<b>14,537,931</b>	<b>39,300,453</b>	<b>17,851,359</b>	<b>3,308,969</b>	<b>25,706,438</b>	<b>4,038,135</b>	<b>136,048,231</b>
Transfers Out - Inter	33,817,080	1,577,160	250,000	13,013,886	5,000	7,090,765	1,216,476	32,195	57,001,662
Transfers Out - Intra	-	-	-	-	-	-	2,124,115	-	2,124,115
<b>TOTAL</b>	<b>48,018,310</b>	<b>18,689,876</b>	<b>14,787,931</b>	<b>52,314,439</b>	<b>17,856,359</b>	<b>10,399,734</b>	<b>29,046,029</b>	<b>4,070,330</b>	<b>195,174,008</b>

Dated this 30th day of May, 2023.

*Walter Crossley*  
 Walter Crossley  
 Finance Director